

Bay County Florida

Annual Budget FY 2010-2011



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Special Thanks

To the many department heads, Constitutional Offices, Information Technology, Geographic Information System, and employees who have cooperated in providing the information needed for compiling this budget document, we appreciate your assistance and teamwork without which this document would not be possible.



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The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the Bay County Board of County Commissioners for its annual budget for the fiscal year beginning October 1, 2009.

This is the 20th consecutive year this award has been awarded to Bay County.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A Bit of History About Bay County

Before

- 1513 - Native Americans lived here.
- 1513 - Juan Ponce de Leon named Florida.
- 1528 - Panfilo de Narvaez explored the Bay County area.
- 1821 - U.S. bought Florida from Spain.
- 1835 - Jose Massalina started the black community of Red Fish Point.
- 1845 - Florida became a state.
- 1863 - Confederate and Union soldiers battle on Beach Drive.



The history of Bay County coincides with that of the State of Florida. The ill fated voyage of Governor Panfilo de Narvaez in 1529 is the first account of Europeans visiting the area. The voyage of Narvaez was recorded by Captain Cabeza de Vaca in his diary. Narvaez, a Spanish soldier and explorer, was given the right to conquer and govern Florida and the unexplored land of the northern Gulf of Mexico coast. He landed in Tampa Bay in 1528 and marched north in search of gold. The expedition lost contact with its ships and had to build new boats at the shore of Apalachee Bay in northwestern Florida. While here Narvaez did much exploring in what is now Bay County.

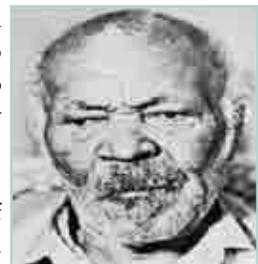
In 1538, Hernando De Soto, another Spanish explorer, was named governor of Cuba and Florida and began a three year expedition throughout much of the southeastern United States in search of the gold he never found.

The entire Florida peninsula, during the years after the close of the American Revolution and up until the War of 1812, was populated by a small scattered number of Whites. In the 400 mile stretch from Pensacola to the east coast, there were practically no roads of any kind and no rivers running east to west to make water transportation possible. Old Spanish Trail passing through our area was the first east-west road along this route.

At the end of the War of 1812 between the United States and Great Britain, and the defeat of the Creek Indian Nation at Horseshoe Bend in Tennessee, General Andrew Jackson retired to his home in Tennessee. Since Spain did nothing to control the Florida Indians who were raiding into South Alabama and Southwest Georgia stealing the cattle and raiding the plantations, Andrew Jackson was recalled from retirement to lead a force of volunteers and friendly Indians into West Florida in 1818. Jackson captured the fort at Wakulla then marched across North Florida to capture Pensacola, seeking contact with the Indian chiefs along the route. This area included the land that would become Bay County. The Adams-Onis Treaty of 1819 allowed the U.S. to purchase Florida from Spain for five million dollars.

Florida formally came under U.S. control in 1821. Andrew Jackson was appointed by President James Monroe to become the first Military Governor of the Florida Territory.

A community of Blacks was established at Red Fish Point on what is now Tyndall Air Force Base. Jose Massalina was a free black Spanish merchant marine. He jumped ship at St. Joseph in 1836 and made his way to Red Fish Point to homestead. Massalina went to Georgia and bought a slave wife and invited about 40 Black families to join him. They constructed a school and church as well as individual homes.



During the 1840s and 1850s, planters prospered in Northwest Florida, and many of them constructed summer homes or cottages on St. Andrew Bay. Mail carriers delivered weekly mail by horseback from Marianna, but the St. Andrew's Bay post office did not open officially until October 23, 1845. The town's population numbered more than 1,200 in the summer. On March 3, 1845, the U.S. Congress admitted Florida as a state into the Union and granted public lands for school purposes.

There was little settlement of the area we now call Bay County except during the Civil War (1861-1865). This area was, however, a major source of salt. There were hundreds of salt works along the bay where salt was removed by evaporation from the salt water of the bay. Salt was valuable because it was the only way to preserve food. During the Civil War, a three-year drought in this area made St. Andrew Bay an excellent location for salt-

making. Salt became one of the Confederacy's greatest needs due to the blockade. By 1862 St. Andrew Bay served as one of the most important salt making areas in Florida.

The area's reawakening began in Millville when Henry Bovis, a French Canadian with lumber interests in Bagdad, Florida, surveyed the bay and the seemingly-inexhaustible surrounding forests. Bovis constructed a mill at the head of Watson Bayou and called it the St. Andrews Lumber Co. Those seeking work flocked to the mill town. The Millville post office opened on September 20, 1899. In 1904, service at the Harrison post office was discontinued and moved to Millville.

R. L. McKenzie and A. I. Gay teamed together with George West to develop Harrison as a port city. The group formed the Gulf Coast Development Company and renamed Harrison Panama City for the Panama Canal under construction during that period. The Panama City Post Office was established on July 16, 1906. West began publishing his Panama City Pilot on May 30, 1907. With a population of 600, Panama City was incorporated on February 23, 1909, after ballots from 34 qualified voters were cast. In 1910, Henry Bovis sold the St. Andrews Lumber Co. to a foreign syndicate and it became known as the German-American Lumber Co. Hundreds moved to Millville to work at this huge mill. By 1910, Millville ranked as the bay's largest community.

On July 1, 1913, **Bay County** was created as the 49th county by the Legislature from portions of Washington, Calhoun and Walton Counties. The bill to create Bay County was sponsored by State Senator L. H. Howell and State Representative R. L. McKenzie. The newly selected legislators held their first meeting on Monday, July 10, 1913, in rooms secured over the Bank of Panama City. The session was informal, but later in the day the commissioners met in the Owl's Nest on the dock at the end of Harrison Avenue and began serious work.



County government functioned in temporary quarters throughout Panama City for a couple of years. Immediate plans were made for construction of a Courthouse. The cornerstone was laid December, 1914 and the building dedicated in December, 1915. In addition to court rooms and county officials, it also contained the county jail.

On December 20, 1920 the Courthouse was severely damaged by fire and lost the beautiful dome that supported four clocks. However, the outer walls survived and the building was reconstructed. It remains in its original location and is one of five original courthouses in Florida.



This is the site of the landmark Gideon case, after which the Public Defender system was established in Florida and throughout the nation. In 1961, Clarence Earl Gideon stood trial in this courthouse for the felony charge of burglary. Lacking funds to hire a lawyer, Gideon requested that a lawyer be appointed to represent him at trial. Gideon's request was denied because, at that time, a person accused of a non-capital felony did not have a constitutional right to a free lawyer. Gideon represented himself at his trial and was convicted.

While serving his five-year prison sentence, Gideon petitioned the United States Supreme Court to review his case. The Supreme Court issued its decision in 1963 in *Gideon v. Wainwright*, ruling that every poor person charged with a serious crime in this country must be provided a lawyer for his defense at public expense. Panama City attorney, W. Fred Turner represented Gideon at his retrial and won an acquittal. Many changes have been made in the prosecution and legal representation of indigent defendants since the Gideon ruling was handed down in 1963. The decision in Gideon created and expanded public defenders.



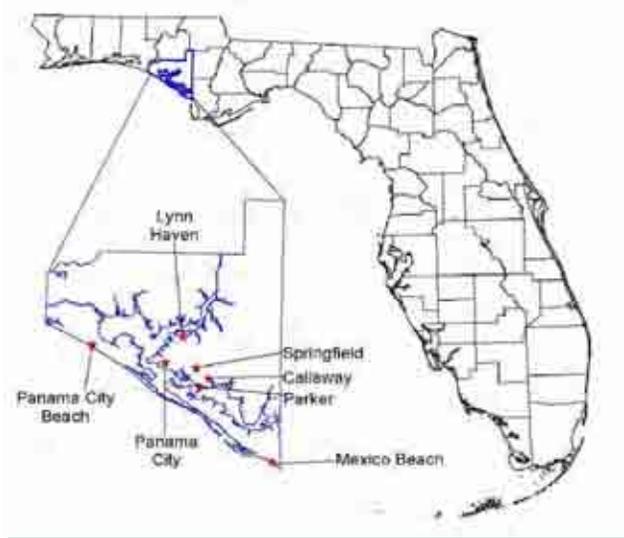
Community Profile

Bay County named after the nearby St. Andrews Bay that surrounds much of Panama City, and is known by its sugary white sand beaches, and crystal blue water, where large pods of dolphins swim year-round. These beaches attract hundreds of thousands of visitors from all over the world each year, but it also has so much more to offer.

Bay County is located in the heart of Florida’s Great Northwest overlooking the beautiful Gulf of Mexico. Along with its world-renowned beaches, Bay County boasts an educated and enthusiastic workforce that creates a wonderful business environment.

Panama City, the county seat and principle city of Bay County, is:

- 100 miles S.W. of Tallahassee, FL;
- 80 miles S. of Dothan, AL;
- 105 miles E. of Pensacola, FL;
- 300 miles S. of Atlanta, GA;
- 270 miles W. of Jacksonville, FL; and
- 315 miles E. of New Orleans, LA.



In addition to Panama City, Bay County’s six other municipalities include the cities of Callaway, Lynn Haven, Mexico Beach, Panama City Beach, Parker, and Springfield.

A five-member Board of County Commissioners governs Bay County. Members are elected countywide, where each represents one district of the County. The Board of County Commissioners is a five-member governing board elected at-large to represent the citizens of Bay County. The Board defines the role and guides the actions of the organization in ensuring the future of Bay County. The Commission annually adopts the millage rate and approves the budget

which determines the revenue and expenditures necessary to operate all County departments. Annually, the Board elects one of their members as Chairman. The Chairman presides over all meetings, signs all legal documents, and appoints Commissioners to various committees. The Chairman is the official representative of the Board. The Board meets the first and third Tuesday of each month.

A County Manager appointed by the Board is responsible for managing county operations and for carrying out all decisions, policies, ordinances, and resolutions of the commission. In addition, Bay County has five (5) Constitutional Officers: Clerk of the Circuit Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. These officers elected by the citizens of Bay County operate independently of each other.

According to Commerce Economic Development Statistics, the 2008 population of Bay County was estimated at 170,977. This represents an annual growth rate of 1.8%.

Bay County at a Glance	
Square miles	1,033
Square miles of land	763
Square miles of water	270
Miles of coastline	27
Elevation above sea level	13 feet
Average summer temperature	89 °F
Average winter temperature	39 °F
Average water temperature	72 °F
Average yearly rainfall	67 inches
Average days of sunshine	320

The total civilian labor force in Bay County for March 2010 was 88,718 of which 80,694 were employed and 8,024 were unemployed. The unemployment rate was 9.4 percent. The average weekly wage for Bay County in 2008 was \$661. This would be equivalent to \$16.53 per hour or \$34,372 per year, assuming a 40-hour week worked the year around.

With its growth in population, Bay County has also seen an increase in its cultural diversity. No matter their age, gender, or race, many people call Bay County their home. This diversity in the population is also reflected in the local workforce.

Bay County has almost an equal distribution of males and females. Among them, the median age in 2008 was 40. Even with the projected increase in population, these figures are not expected to change significantly.

Demographics

Population: 164,767

<u>Year</u>	<u>Estimated Population</u>	<u>Per Capita Income</u>	<u>Unemployment Rates</u>
1999	146,624	\$22,634	6.4
2000	148,217	\$23,754	4.6
2001	150,287	\$24,526	5.1
2002	152,186	\$25,438	5.7
2003	154,827	\$26,623	5.2
2004	158,437	\$28,836	4.4
2005	161,721	\$30,298	3.6
2006	164,184	\$32,081	3.1
2007	163,984	\$33,950	3.1
2008	170,977	\$34,372	9.0
2009	164,767	\$35,459	9.5

Population Diversity

American Indian & Alaska Native	0.8%
Asian	2.0%
Black	11.8%
Hispanic or Latino origin	3.8%
Native Hawaiian & Other Pacific Islander	0.1%
Persons reporting two or more races	2.2%
White	83.0%

Source: Quickfacts.census.gov

Major Employers

<u>Name of Firm</u>	<u>Industry</u>	<u>Number of Employees</u>
Bay District Schools	Government	5,806
Tyndall Air Force Base	Military Personnel	4,906
Naval Support Activity-Panama City	Military	4,791
Bay Medical Center	Medical Facility	2,000
Eastern Shipbuilding	Manufacture	793
Gulf Coast Medical Center	Medical Facility	621
Sprint-Nextel	Customer Care	600
Winn Dixie	Grocery Store	587
Bay County	Government	556
Bay County Sheriff's Office	Law Enforcement	535
City of Panama City	Government	530
Publix	Grocery Store	520
The Trane Company	Air Conditioning	506
McDonald's	Restaurant	500
Wal-Mart	Department / Retail	485
Smurfit-Stone Container Corporation	Kraft Linerboard	400
Paradise Found Resorts & Hotels	Resort	400
GAC Contractors	Road Maintenance	394
Gulf Coast Community College	Education	377
Tyndall Federal Credit Union	Credit Union	320
Life Management Center of Northwest Florida	Counseling	302
U.S. Postal Service	Postal Service	300
Boardwalk Beach Resort	Resort	300
Marriott's Bay Point Resort	Resort	300

Primary Education

Bay County Schools are governed by a five-member board, responsible for setting school policies that are designed with the goal of delivering the best possible education to each child. The policies govern budgetary, facility and personnel resources, as well as the students, faculty, and staff at each school. School board policies also ensure that the local schools comply with state and federal laws.

The Bay County School District is the 26th largest in Florida, and educates more than 27,000 students from preK through high school.

Number of Bay District Schools	
Elementary	19
Middle/Junior High	6
Senior High	5
Combination	1
Adult/Vocational	1
Special Purpose	3
Charter	3
Department of Juvenile Justice	2
Secondary Education	5

All Bay District public schools are fully accredited by the Florida Department of Education and the Southern Association of Colleges and Schools.

The Bay County School Board employs over 5,800 people to operate the school district including more than 1,700 certified teachers. All teachers have bachelor's degrees, and over 36% have graduate degrees. In an ongoing effort to attract new teachers to Bay County, the starting salary continues to rise, making Bay County the second highest paying school district in Northwest Florida.

Bay County School district has also received statewide attention for its outstanding school volunteer program. Mentoring programs for students are available at most District school sites. A variety of community agencies, parent volunteers, high school students, and teachers participate to support mentoring efforts for students of all ages. There are 28,000 school volunteers in Bay District Schools, logging nearly 700,000 hours of service each school year.

Secondary Education

Haney Technical Center

The Haney Technical Center offers approximately 32 full-time and part-time day and evening programs. Program offerings are divided into several basic categories including: Business Education, Health, Family Sciences, Industrial, and Adult Basic Education. Certification programs are also offered to high school students in addition to their required courses.

Gulf Coast Community College

Gulf Coast Community College offers degree university transfer and vocational and continuing education programs to more than 23,000 students. These students can choose from 76 Associate of Arts Degrees, 24 Associate of Science Degrees, and three Associate in Applied Science Degrees. Other offerings include several certificate programs, credit,

and non-credit continuing workforce education programs through the Office of Lifelong Learning. Today, over 7,000 students are enrolled at GCCC.

The Panama City Campus of Florida State University offers 13 undergraduate degree programs and 21 master's degree programs in the fields of Business, Education, Engineering, Nursing, and Psychology. Approximately 1,000 people attend college at the FSU-PC Campus.

GCCC & Florida State University/Panama City Campus

GCCC and Florida State University/Panama City Campus cooperate in a "Two + Two" program where GCCC provides the first two years of classes toward a Baccalaureate degree and FSU/PC Campus provides the last two. There are also many coinciding degree programs offered.

Troy State University

Tyndall Air Force Base houses the Troy State University, Florida Region and currently provides undergraduate degree programs in Management and Resources Management. Additional graduate degree programs are offered in Counseling and Psychology, Human Resources Management, and Management. The university is available to all area residents interested in these fields.

Embry-Riddle Aeronautical University

The Resident Center of Embry-Riddle Aeronautical University, also at Tyndall Air Force Base offers programs for an Associate of Science and Bachelor of Science Degrees in Professional Aeronautics, a Bachelor of Science Degree in Management of Technical Operations, and a Masters of Aeronautical Science Degree with specialization in Aeronautics or Management.

Entertainment

Culture

Bay County takes its culture very seriously. Generous support is given to various arts organization and annual events. Residents and visitors alike flock to the "big city" productions that forgo the "big city" prices.

Writers, artists, and actors combine their talents to ensure a strong cultural presence in Bay County through the Bay Arts Alliance and other community organizations. Theatrical productions, ballets, concerts, art exhibits, and other cultural events are all brought to the community by the Marina Civic Center, the Martin Theatre, Kaleidoscope Theatre, and the Gulf Jazz Society.

Some of the best museums and art galleries include the Junior Museum of Bay County - offering a collection of interactive exhibits, model trains, science stations and much more; Panama City's Museum of Man in the Sea - home to a wide selection of underwater apparatus and vehicles, including submarines; and the Visual Arts Center of Northwest Florida (a popular art school and museum with many hands-on exhibits suitable for children).

Recreation

The Gulf of Mexico, Deer Point Lake, and other waterways along with a mild year-round climate combine to make Bay County one of the finest recreational areas in the southeast. Nationally known for its sugar-white sand beaches, Panama City Beach is the capital of Florida's Miracle Strip beaches and resort attractions.

In addition, available are commercial boating and fishing throughout all of Bay County's fresh and salt-water areas. On the other hand, for a day away from the sand and surf, play one of the areas top golf courses that made Panama City the third nationally ranked "Best Little Golf Town in America" in a Golf Digest survey. With more than 20 courses in a 40-mile radius, combined with moderate temperatures and an average of 320 sunny days a year, who could resist?

Bay County's YMCA branch serves as a great recreational service for children of all ages. After-school programs are also offered through Girls, Inc. and the Boys and Girls Club of Bay County. Public sports and leisure programs are available for adults and children including softball, basketball, baseball, and soccer. There are recreational facilities for

public use including, the Martin Luther King, Jr. Center, Glenwood Community Center, and Oakland Terrace Park Center, along with Bayou George, East Bay, Southport, and Zollie Young Community Buildings. Numerous outdoor public parks are located throughout Bay County ranging from nature to walking parks.

Bay County has a range of impressive tourist attractions, including the Gulf World Marine Park, exciting fun for all the family with an abundance of sea creatures. Panama City's Zoo World Zoological and Botanical Park - includes hundreds of animals from all over the world and a children's petting zoo. Bay County also has Emerald Falls Family Recreation Center - featuring a variety of racetracks for go-karts.

Transportation

Commercial Air Service

Northwest Florida Beaches International Airport, the first international airport opened for operation in May 2010 – the first built in the U.S. in more than a decade. The new airport is located in West Bay, near Panama City and Panama City Beach, and serves as a gateway to Northwest Florida and its beautiful world-famous beaches. The Northwest Florida Beaches International Airport provides commercial air service to Bay County and the surrounding areas using Southwest Airlines and Delta Airlines.

Port Access

Port Panama City, USA/Foreign Trade Zone #65 has 4,200 feet of deepwater berthing space and six berths. The mean depth of the water is 36 feet with a concrete apron 60 feet tall. The port is equipped with a 100-ton gantry crane and a 300 ton fixed crane. A complete fleet of lift trucks serve the port, lifting anywhere from 6,000 to 15,000 pounds. Container handling equipment and bulk transfer equipment are also available. With these fixtures, Port Panama City specializes in break bulk cargo and dry bulk products. They also export linerboard, wood pulp, machinery, and miscellaneous general cargo. Some of their imports are steel plate, steel coils, lumber, copper, and bulk aggregates. Port Panama City's hinterland areas served include Florida, Alabama, Georgia, Mississippi, Tennessee, North Carolina, and Virginia. They have also developed trading partnerships with Central America, South America, China, Europe, and the Mediterranean.

Rail Service

The Bay Line Railroad provides rail freight service to Port Panama City, USA and Panama City business and industries including service to major industries and industrial parks in the area. The rail service interconnects with the CSX Transportation Company in Dothan, Alabama and in Cottondale, Florida. It also interconnects with the Norfolk Southern Railroad in Dothan, Alabama.

Highways & Busing

Bay County's local highway network contains US Highways 98 and 231, and Florida Routes 20, 22, 77, and 79. Interstate Highway 10 is located 13 miles from the northern portion of Bay County, and is approximately 40 miles from the center of Panama City. Southern Greyhound provides inter-city bus transportation, while the Bay Towne Trolley System provides public transportation. Bay County also has locations for most national car rental agencies and several taxi and limousine services. These businesses offer a choice of convenient ground transportation to and from the airport as well as other points of interest. In addition to the local branches of the United State Postal Service, small package express service is also available through Airborne Express, DHL, Federal Express, Purolator, and UPS. All of these providers maintain terminals in Panama City and offer a variety of services.

Bay Town Trolley

The year was 1995 - The Rock and Roll Hall of Fame museum opened, the world saw its first sheep cloned, San Francisco won the Super Bowl, the Atlanta Braves reeled in another World Series, and the Bay Town Trolley set sail on the streets of Panama City. Whether business, leisure, or destinations in between, Bay Town Trolley routes are designed with you in mind, the Bay Town Trolley takes you where you want to go! Operating six days a week, the Bay Town Trolley routes include stops at municipal and medical facilities, as well as shopping centers and other interesting Bay area locations.

Media

Newspaper

Bay County's local newspaper, The News Herald, is a daily paper serving the Bay County area. Daily circulation is more than 83,000, and Sunday circulation is approximately 93,000.

Radio

Numerous AM and FM radio stations air everything from contemporary Christian to heavy metal, talk radio to Top 40, public radio to pop music, oldies to new age, and sports to soft rock. The most notable local radio companies include Clear Channel Radio, Magic Broadcasting and Panama City Radio Group.

Television

ABC, NBC, and FOX are all locally represented with operating stations in Bay County. The local CBS affiliate is operated out of Dothan, Alabama, and FSU in Tallahassee operates the local PBS station.

- WMBB-TV: Channel 13 (ABC)
- WTVY-TV: Channel 4 (CBS)
- WPGX-TV: Channel 28 (FOX)
- WJHG-TV: Channel 7 (NBC)
- WFSU-WFSG-TV: Channel 12 (PBS)

Cable Television

Comcast, Cablevision, Knology, Springfield, and Wireless One provide cable television service to residents of Bay County.

Healthcare

Bay Medical Center

A new chapter for local healthcare has arrived in Bay County with the grand opening of brand new patient tower at Bay Medical. The facility has added 144 private patient rooms, a new intensive care unit and a new surgery wing in addition to the 323-bed regional referral center. Bay Medical Center is the area's largest hospital serving seven counties, BMC has over 200 physicians covering virtually every medical specialty, and a support staff of over 2,000 employees. Originally chartered in 1949 as Memorial Hospital of Bay County, BMC has been serving Bay County for more than 56 years. Now it provides a wide range of medical-surgical services, including inpatient and outpatient surgery, the only open-heart surgery program within 100 miles, state-of-the-art intensive care units, gastroenterology, a sleep disorders center, a pediatric unit, obstetrics and gynecology, radiation/oncology services, and 24-hour emergency services staffed with board certified emergency physicians. BMC also has many support services including childhood communications disorders clinic, rehabilitation facilities and respiratory therapy. BMC's Outpatient Center has the latest in diagnostic services available, including open and closed magnetic resonance imaging systems (MRI), a CT scanner, ultrasound, mammography equipment, and full diagnostic x-ray equipment.

Gulf Coast Medical Center

Gulf Coast Medical Center is a 176 bed full-service medical and surgical facility. GCMC has more than 600 full-time equivalent professional, technical, and service personnel. GCMC also has strong affiliations with the Cancer Treatment Center and local nursing homes. GCMC is committed to providing its patients with the highest caliber of medical care available. Their staff of highly trained, compassionate professionals is proud to offer a comprehensive array of services using today's most sophisticated technology. These services include a 24-hour emergency room, general medical and surgical care, general intensive care, neurology, pediatric medical and surgical care, obstetrics, as well as orthopedics.

HealthSouth Emerald Coast Rehabilitation Hospital

HealthSouth Emerald Coast Rehabilitation Hospital is a 65-bed specialty hospital. This post acute, specialty facility focuses on physical rehabilitation and functional independence, making it the only freestanding, specialty acute hospital in the area. HealthSouth provides inpatient and outpatient services to persons with strokes, hip fractures, major trauma, spinal cord and brain injury, as well as, neurological or musculo-skeletal injuries or illnesses. Pain management, arthritis, and hydrotherapy programs are also available.

Emergency Medical Service

In service for 25 years, Bay Medical Center's emergency medical service makes over 26,000 runs each year with an average response time of five minutes in Panama City and eight minutes for the entire county. The quick response time is due to the eight substations that are located in west and central Panama City, Panama City Beach, west Panama City Beach, Lynn Haven, Youngstown, Callaway, and Mexico Beach. The main station, located at the hospital, has a helipad to receive air ambulance patients. BMC also has the area's only critical transport unit-a technologically advanced critical care unit on wheels.

Sources: Florida Legislative, Economic & Demographic Research; Florida Research and Economic Database; Bay County Chamber of Commerce, U.S. Dept. of Commerce, Bureau of Economic Analysis; U.S. Dept. of Labor, Bureau of Labor Statistics, <http://quickfacts.census.gov/qfd/states>

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Document Organization

For ease of use, this budget document has been provided with divider tabs that separates it into functional areas for review as follows:

PREFACE

The preface contains A Bit of History about Bay County, the Community Profile, and a synopsis of how this budget document is organized along with the table of contents.

INTRODUCTION

The County Manager 's Budget Message provides the county manager's priorities and outlook for the upcoming fiscal year. These priorities reflect many months of working with the Board of County Commissioners, Budget Director, and county staff.

BUDGETARY

The budgetary section provides an Overview of the County's Fund Structure, Functional Categories which contains a functional description for each fund type, Accounting System & Budgetary Controls, Proprietary Fund Types, Reserve Policies, the Budgeting Process for Constitutional Officers, along with the Fiscal Year Budget Calendar, and Budget Highlights.

ADMINISTRATION

The administration section contains the general information about the County; the County's budget philosophy and processes; Bay County Mission Statement, Focus Areas and Goals; Bay County organizational chart, including a functional relationship chart; Staff History; Millage and Budget History; and a Millage Comparison Table along with the BCC Control functions, and departments.

GENERAL FUND

The General Fund is used to account for all revenues and activities financed which are not required by law to be accounted for by any other fund. The only difference between the General Fund and the other County funds is the restriction placed on the use of these governmental funds. This fund functions as the County's discretionary operating fund and accounts for taxes and other general revenues and expenditures not restricted for specific purposes.

CONSTITUTIONALS

The Constitutionals are comprised of the Clerk of the Circuit Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. These officers are elected by the citizens of Bay County and operate independently of each other.

BUDGET BY FUNDS

Program description of all departments with their respective funds, along with mission statement, summary of services provided, key focus areas, objectives, and action steps, expenditures, capital outlay, and authorized personnel.

CAPITAL IMPROVEMENTS

This section identifies the capital expenditures to be incurred annually over a period of five (5) fiscal years to meet anticipated capital project requirements. These capital needs are submitted by various county departments, which include water, sewer, solid waste, roads, parks and recreation, public buildings and facilities, library, emergency management and fire services.

DEBT

Provided in this section is an explanation by fund type for bonds that have been issued and long-term debt incurred securing funds for capital projects.

STATISTICAL

The statistical section contains miscellaneous charts, graphs, statistical data and a glossary of budget terms and acronyms. If you have questions, need further clarification of a concept or term, or desire more detailed information about this document, please contact the Budget Office at 850.248.8240.

Message from the County Manager

September 21, 2010

The County Manager, Budget Office, and the County Departments are pleased to present a \$295,744,300 Fiscal Year 2010/2011 Budget for Bay County, Florida. This document presents a financial plan for providing quality services to the citizens of this community. The management philosophy is to operate government in a business-like manner while maintaining a customer-first attitude that provides services in a friendly, fair, respectful, and cost-effective manner.

This budget addresses the continued reduction in taxable values for FY 2011. As the Board of Commissioners held the millage rates at last year's values, this budget contemplates taking the full reduction in ad valorem proceeds. Once again the County will meet its financial challenges head-on without any significant reductions to the County's levels of service. This is due to the efforts of all the County Departments evaluating their operations while working within the parameters and budget constraints set forth at the beginning of the FY 2011 budget cycle. Unfortunately, this includes the reduction in vacant positions, and for the first time, the elimination of some positions that are held by actual employees.

Last year the transmittal letter left off with the County already looking ahead to FY 2011, even as we were finishing the budget for FY 2010. We were asking "where will we be this time next year?" Though last year's letter focused on the very slow recovery after the huge decline of the stock & credit market, banking industry, and real estate market, we did not anticipate the full turmoil that spread over our country and world.

There were other significant events that occurred in FY 2010 that impacted our county as we developed the FY 2011 budget.

In April 2010, off the coast of Louisiana in the Gulf of Mexico, the oil rig Deepwater Horizon had an explosion in which 11 workers were killed. Millions of gallons of crude oil were released over the next few months into the Gulf waters. The oil slicks and tar balls washed ashore from Louisiana to Florida. Bay County was impacted by small tar balls, but fortunately due to favorable weather and gulf

currents, it was spared any massive oil fall. The County was proactive in placing a rigid boom system in the St. Andrews Bay Pass to capture surface oil from getting into the bay systems of the County. The County submitted a claim to British Petroleum (BP) for the costs of building and installing the boom. This past summer, BP reimbursed the county for the project.

Property taxable values, as certified by the Property Appraiser every July, decreased 6.47% with hardly any new construction. Added construction amounted to \$139 million as compared to the prior two years of \$500 million and \$1 billion. Some of the reduction in values is offset by reductions in the various CRA's that Bay County has to make tax increment payments to. Unfortunately this year we saw more of taxable values falling outside those CRA areas.

As we conclude the creation of the FY 2011 budget, we once again are looking ahead to FY 2012 and the possible financial effects we will continue to feel from a lingering economic downturn. Fortunately, this year's letter finds the economy potentially beginning to tentatively turn around.

Since last October 2009, the stock market has remained near the 10,000 level. It has recently come back up to 11,000 points in October 2010. The credit markets are beginning to show signs of solidifying with the real estate markets bottoming out. Unfortunately, other economic indicators, like the unemployment rate nationally and locally, are still revealing that our economy is far from total recovery. Overall, it appears that on a national level the economy is starting to show some signs of improvement.

On a local level, the County will continue to cautiously monitor the signs of any economic recovery and take appropriate actions as time goes on. There had been optimism for future opportunities with the opening of the new airport in 2010, and with the addition of a low cost air carrier, the County had anticipated the opportunity to attract business and more tourism to our area. The potential is still there and efforts continue toward this goal. However, the Deepwater Horizon oil spill

had a negative impact not only on tourism but the total economic climate for the County. There was, fortunately, minimal impact of oil reaching our beaches and despite heightened efforts to dispel the negative images of oil on our beaches, revenues declined. Higher unemployment figures are also a concern.

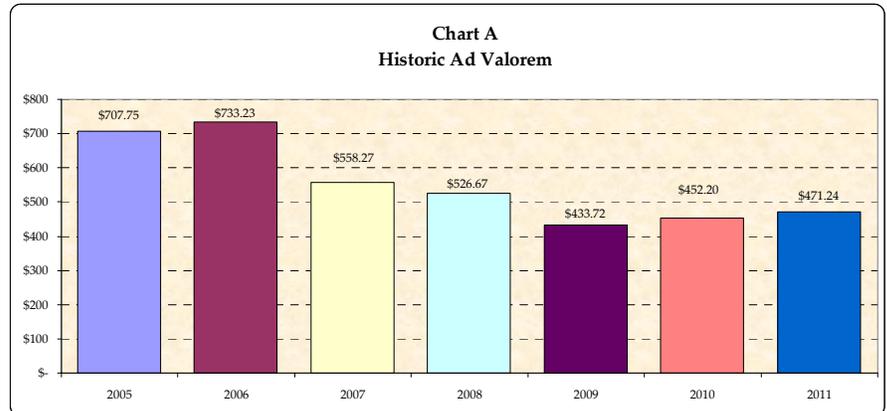
What has Bay County done to cope with these harsh economic times? Three areas have been focused on to help balance prior and this year's FY 2011 budgets. As a result of these actions, Bay County is not in the dire economic straits that some counties in Florida find themselves in; however, continued declines in the property values and a struggling economy will have a dramatic effect on FY 2012 and outlying years.

First, the majority of the County's budget is personnel costs. For three years, Bay County has been reducing costs by the County Administration implementing a soft hiring freeze. We have reduced our work force by eliminating vacancies as they came available. In FY 2011, the reduction in revenue collections resulted in 10 vacant positions being eliminated and 6 employees terminated. In addition, for FY 2011, there will be no merit or annual adjustments to salaries or wages for the second year in a row.

Second, operating costs and capital purchases have been evaluated for cost reductions or elimination. Items such as telephone lines, cell phones, travel, and training have all been reduced to affect an overall reduction in costs. As with the personnel cost, capital expenditures have been under a soft freeze. These costs have been held at a minimum. In evaluating operations, it was determined that the elimination of the Fleet Maintenance Department and assimilating the operational functions into the Fire Services, Roads and Bridges and Utility departments would be more cost effective and operationally efficient.

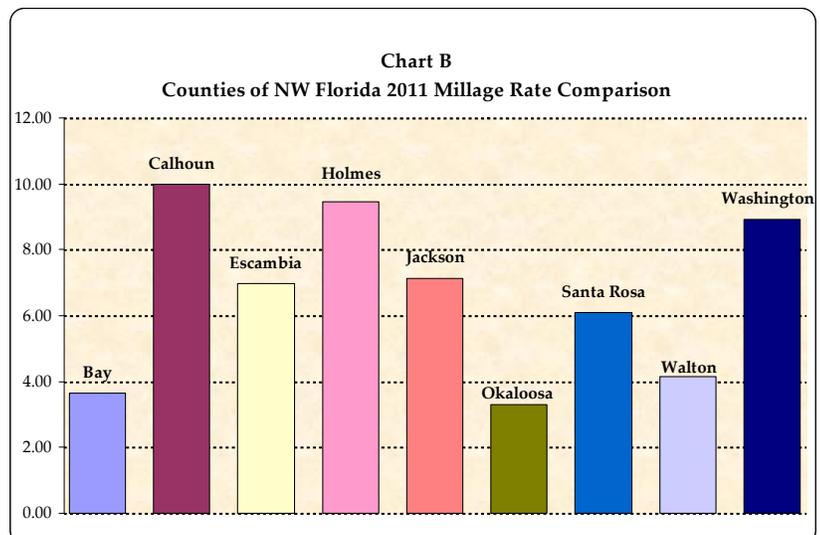
Third, the County has budgeted to use unreserved fund balances. As this is an appropriate budgeting technique to weather an economic storm, the key is for the reserves to last until the storm is over. For FY 2011 the County has budgeted to use unreserved cash forwards to balance the various funds.

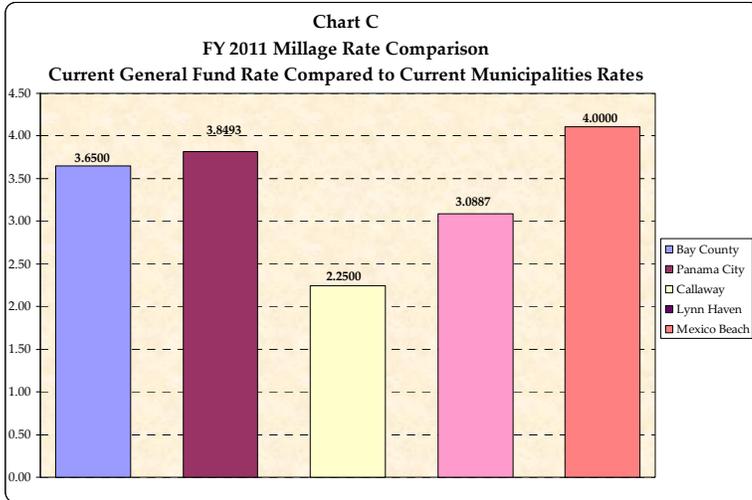
As a result of the above examples, Bay County was able to lower its millage rate from FY'06 to FY'09. Even with further declines in the 2011 taxable values, the County was able to maintain its millage rate for the General Fund at 3.65. These cost cutting campaigns and the lowering of the millage rates



directly affect s our citizens.

Chart A reflects what a Bay County homesteaded property in 2005 with a taxable value of \$125,000 paid \$707.75 in County taxes. For this budget year 2011, that same home will pay \$471.24. This is due in combination as a result of the reduction in the County's General Fund millage rate over that same period from 5.6620 to 3.6500 and the increase of the homestead exemption from \$25,000 to \$50,000. Chart B below provides a comparison of Bay County's millage rate as compared to those of surrounding municipalities.





Future Financial Planning

Unfortunately, as we look toward FY 2012, the County could potentially be facing a more challenging year than FY 2011 if taxable values, gas taxes, and state revenue sharing amounts do not stabilize. As Bay County has one of the lowest millage rates in the State of Florida (see Chart C on next page), if taxable values continue to decline, it will be more difficult to balance budgets without continued usage of unreserved funds. Financial pressure will continue to mount to increase the millage rate to maintain ad valorem proceeds at present levels.

Therefore, we are using the phrase of being very cautiously optimistic when looking at FY 2012. The Budget Office is beginning to develop products derived from some very innovative ideas that will

Respectfully Submitted,

Edwin Smith
County Manager

Concurrence

Ashley Stukey
Budget Officer

aid the County in preparing a more accurate ad valorem projection earlier in the budget cycle. We continue to move the budget preparation cycle to a more proactive method versus a reactive method.

It is hoped that the following budget document will be read to gain knowledge of the County's financial budgeting method. The Budget Office is to be commended for all their hard work in preparing the County's budget for FY 2011, as well as, preparation of this budget document.

Many changes have occurred in this document as compared to prior year documents. A large effort has been made to make this budget document more user-friendly while at the same time allowing sufficient detail to accurately paint the picture of the County's 2011 plan for revenues and expenditures. For example, the Budget Highlights discussion items previously contained in the Introduction Section are now included in the Budgetary Section. This change provides the reader with a consolidation of information identifying all aspects of the budget process as well as providing an overview of the revenue and expenditure assumptions and statistical data for the current budget year.

To the employees of Bay County, I convey my appreciation for your support during the hard economic times over the last few years. Your dedication to maintaining your commitment to our citizens, customers, and fellow coworkers is demonstrated every day at work. The following section highlights significant achievements over this past year.

Significant Achievements

In 2009, the majority of county government offices relocated to the new Bay County Government Center with a seamless transition. The three-story building provides a singular convenient location for all county residents to conduct their business, and includes the following departments: Planning and Zoning, Information Technology and Geographical Information Systems, Code Enforcement, Builders' Services, Development Services, Public Works, Traffic Engineering, the Intelligent Transportation System, Veterans' Services, Human Resources, Budget, Risk Management, Purchasing and the County Manager's Office.

The Center is also home to the offices of the Property Appraiser, Supervisor of Elections, and the Tax Collector. All the County Commission-governed offices as well as the commission chambers are located at the same facility with the exception of Emergency Services, Parks and Recreation, Utility Services, the Solid Waste Division, Fleet, and Mosquito Control.

Bay County has a long-standing tradition of excellence in providing public services. We are proud to highlight those accomplishments, along with significant service enhancements and other achievements.

Animal Control

Thanks entirely to donations Bay County Animal Control (BCAC) has two (2) new fenced visitation areas where prospective adopters could visit with their new family members. Our gratitude goes to a crew of volunteers who granted a wish to Bay County Animal Control: play areas for the dogs at BCAC. These areas allow not only a safe place for the new owners and puppies to get to know each other, but allow a neutral space for the introduction of new pets to animals already part of the family.

Also through donations, BCAC was able to vaccinate over 900 dogs and cats at no cost to the owners

Bay County Sheriff's Office

Bay County holds the dubious distinction of having the most meth labs discovered and dismantled than any other county in the state of Florida. In 2009, efforts to control the methamphetamine epidemic in Bay County were greatly enhanced by the implementation

of Meth Check. Medications containing ephedrine are a necessary ingredient in the manufacture of methamphetamine in clandestine meth labs. The Bay County Sheriff's Office felt that computerized coordination and compilation of information on the sales of ephedrine-containing medications could be used as another tool to identify individuals who may be operating dangerous and potentially explosive meth labs in their homes. An appeal was made to the Board of Bay County Commissioners in October of 2009 to implement an ordinance requiring the use of MethCheck, a software system that coordinated and collected data on countywide purchases of ephedrine-containing medications in Bay County. The information would then be available only to other pharmacies and law enforcement. Using this information, pharmacies, and law enforcement could track the amount of medications containing ephedrine sold to any individual at any store. The Board of Bay County Commissioners agreed, and since the implementation of MethCheck, the number of meth labs in Bay County has dropped significantly. Impressed with the success of MethCheck, the state legislation called upon the Bay County Sheriff's Office to explain MethCheck as a potentially powerful tool for law enforcement throughout the state of Florida. The Sheriff has spoken numerous times to the state legislature and in 2010; MethCheck was signed into law in the State of Florida.

In 2009, the abuse of prescription pills was identified as another major problem in Bay County. The number of deaths in Bay County attributed to the overdose of prescription pills was on the rise. Further investigation revealed that the number of people from Bay County travelling to South Florida to obtain excessive numbers of prescription pills from pain management clinics or "pill mills" was on the rise. A public awareness campaign was begun to educate the community on the dangers of opiate or prescription pill addiction.

Board of County Commissioners

Between FY'08-FY'10 Bay County has received a total of \$55,545,908 in grant funding for various projects such as road widening, pier construction, intersection improvement, and resurfacing projects, stormwater mitigation, and ITS improvement projects, sidewalk projects, etc.

This year 2010 will mark 19-years since “bird-on-the-wing” was voted as the Official Logo for Bay County; happy anniversary to the Bay County Logo. The logo is exhibited proudly on the new Administration Complex.

Bay County joined with Panama City Beach to replace the damaged M.B. Miller Pier with one identical to the Russell Pier at Pier Park on the West End of the beach. Both new piers are modeled after the one in Pensacola that sustained only minor damage during Hurricane Ivan in 2004.

The old M.B. Miller Pier, a 470-foot long, concrete structure damaged in 2005 by Hurricane Dennis, has been replaced by a new 1,500-foot-long structure that is designed to withstand storms.

By collaborating with Panama City Beach, the county saved \$2.5 million on the pier’s construction. The design portion of the new pier cost \$462,000 - had Bay County done it alone it would have cost approximately \$1 million. The bid, with contingencies, for the construction portion of the pier was \$8 million, which would have cost \$10 million had the project not been done in tandem with Panama City Beach. FEMA reimbursed the county \$3.3 million for the project.

The design portion of the concession building was \$91,800 and the construction cost is \$628,000. The last remaining item is a parking lot expansion, which is estimated to cost \$1 million. The overall cost to the county for the project was \$5.8 million.

Budget Office

The Budget Office has received its 20th consecutive Annual Distinguished Budget Presentation Award from the Government Finance Officers Association of America (GFOA) for the 2009 Adopted Budget Report.

Builders’ Services

Bay County has worked to eliminate duplicative approval and permitting requirements within its jurisdiction. For instance, Builders Services handles residential development review and approval for several of the municipalities within the County, and performs fire safety plan reviews and inspections for specific municipalities and the unincorporated County.

A goal of three-day turn around time is established for residential plan review and permitting; a ten day turn around time for commercial projects. Those with

missing paperwork, needed changes, or requiring more detailed review (such as a major development or a project requiring a zoning change) will take longer. Processing development approvals are governed by the County's Land Development Regulations, which specify the review period for development projects.

Bay County has established an Inter-Agency Permit Coordination Task Force for purposes of expediting permit review of important development projects. The focus of the task force is to bring all permitting agencies to the table at one time to assign permit review to an individual with each agency to serve as a point of contact for the developer.

Cooperative Extension

The goal of the Bay County Cooperative Extension Service program is to enhance lifelong learning and the personal, social, economic, and environmental well-being of diverse individuals, families, and communities through state-of-the-art extension programs.

Based on most recent census data, there are approximately 30,396 youth (ages 5-18), with over 2,500 being military children living in Bay County. State and County Cooperative Extension staff, community agencies, schools, and 4-H Club youth are reaching out to these military youth before, during, and after their parents are deployed. The outreach effort provided is called Operation: Military Kids (OMK)!

Extensive media coverage of on-going military operations creates anxiety. These "new" military kids need to connect with other youth in similar situations. OMK is a partnership between Army Child and Youth Services, 4-H, the Military Child Education Coalition, Boys & Girls Clubs of America, The National Military Family Association, American Legion, and other organizations servicing military youth.

4-H is reaching out to these military youths to let them know that they are “Heroes” and their sacrifices are greatly appreciated. A Hero Pack is a backpack that youths receive while their parent is deployed. It is filled with items to help them stay connected (camera, scrapbook materials, etc.) to their parent and fun items (toys, games, coloring books, stuffed animals).

Emergency Operations Center

In February the Bay County Emergency Operations Center (EOC) staff began the move to their new building. The new building is located on Highway 2300 in Southport across from the Gulf Coast North Bay College Campus. The first to move was the Communications Center staff. They temporarily relocated to the Bay County Sheriff's Office Communications Center on Highway 77. During this time both Communication Centers were working side by side to improve emergency services communication. As they relocated to the Sheriff's Office Communication Center, they also began utilizing a new CAD (Computer Aided Dispatch) system. The new CAD system is what the Sheriff's Office was currently using. Utilizing this new CAD system greatly improved our services in receiving calls as well as requests for mutual aid. It reduced delays and streamlined requests for help by automatically notifying a request for service for either the Bay County Fire Department or Bay County Animal Control.

The same applied for the Bay County Sheriff's Office (BCSO). When Bay County Fire Department needed BCSO for an incident, our Operators created a call on the CAD System and the Operators at the Sheriff's Office saw it and notified their units without placing one telephone call. Once all the equipment had been installed at the new location, both the Bay County Communications Division and the Bay County Sheriff's Office Communications Division co-located to the new EOC. The new Communications Center has 14 operator positions. It also has state-of-the art equipment and furnishings. This move was a giant step in the process for the overall goal of better communication, quicker responses, and improved emergency services to our community.

The Bay County Emergency Operations Center had its Grand Opening on April 2010. It marked a new era in Emergency Management for Bay County. The new building is home to the Emergency Operations Center, Gulf Coast Community College Public Safety, and County Emergency Services & Communications for the Bay County Sheriff's Office. The construction and funding of this building was a combination partnership between Bay County and Gulf Coast Community College. The project total came to almost \$16 million with funding assistance provided by the State of Florida, FEMA, and Public Education Capital Outlay (PECO) funds. Planning and construction spanned a four-year period where County and College staff worked very closely to make sure the project met the needs of all participating agencies.

Engineering

Engineering has a very demanding schedule of paving, resurfacing, and doing various project improvements throughout Bay County.

The Engineering Department received grants to complete the following projects:

- \$800,000 for the Thomas Drive Sidewalk Phase 4 Project
- \$750,000 for Transmitter and Gamefarm Roads Intersection Improvement Project
- \$1,000,000 for the 11th Street Resurfacing Project
- \$1,000,000 for the Grand Lagoon Bridge Stormwater Mitigation Project to pave dirt roads and add drainage improvements to all dirt roads in the Grand Lagoon area as part of the Grand Lagoon Bridge
- \$2,500,000 for the 11th Street Paved Shoulder and Sidewalk Project
- \$450,000 for the ITS Improvement Project

Fire Services

An invitation was extended to our Bay County Fire Chiefs to return to Pass Christian, Mississippi for the dedication of a reconstructed fire station that was destroyed during Hurricane Katrina. During the time of Katrina, firefighters there endured extreme conditions and were cut-off from outside resources. Firefighters countrywide arrived to assist the stricken area, among them a team of four Bay County firefighters. The Bay County team helped establish communication, shelter, food, and water. They also aided in responding to emergency calls from civilians. Our firefighters spent two weeks at the Pass Christian fire station before returning home.

Bay County firefighters also attended the dedication ceremony of a new fireboat replacement for New York City. The boat is partially made of steel from the Twin Towers, and is named "Three-Forty-Three" (cut from 9/11 steel) is in memory of the 343 firefighters that lost their lives during the World Trade Center attacks. The boat made its journey to New York to replace one of two fireboats owned by the city.

GIS

The GIS Division has launched a new website that is user friendly and visually pleasing. It has more of a Google-Earth feel. Identifying a parcel will give information on what flood zone, evacuation zone, surge zone, school zone, voting precinct, commission

district and other data without opening each of those layers. There also is a link directly to the Property Appraiser's property card when you search for a parcel.

Bay County GIS and the Property Appraiser, in a joint venture, purchased Pictometry, and recently begun deploying it to agencies within the county. Pictometry imagery is orthogonal and oblique meaning you get the straight down views as well as angled views around any point. This imagery and software will benefit departments GIS, Emergency Services, Fire Services, Planning & Zoning, Builders Services, Code Enforcement, Utilities, Law Enforcement, Engineering, Transportation, Budget, Risk Management and other departments using spatial data.

We are facing a disaster of international proportions with the Deepwater Horizon oil spill. While this emergency differs in many ways from the tropical events we are used to dealing with, our response has been well coordinated and executed. Our GIS Division uses a database system with software that can analyze and display data using digitized maps and tables for planning and decision-making; software of this type ensures detailed documentation during oil spill response and cleanup. Resources available include continuously updated maps, data, and applications. In the wake of the catastrophic Exxon Valdez oil spill of 1989, federal and state governments enacted Area Contingency Plans (ACP).

Each individual ACP list depicts environmentally sensitive sites, including a detailed description and sketch of the site, a specific site protection strategy, and site-specific contact information. These planning data sets were created as GIS layers. At the outset of this disaster, the EOC GIS Specialist began pre-planning. Maps were created to depict the placement of boom, beach access points, berm placement, and environmentally sensitive areas. These plans were briefed to County Commissioners, Local, State, and Federal entities, and the public. Members of the GIS Division also provided detailed maps upon request. These maps have been vital to protecting the sensitive marine areas of Bay County.

GIS, as part of an airborne observation team, was able to use state-of-the-art technology to aid in response strategies. Using a GPS digital camera, they were able to provide real-time coordinates and integrate the digital images from the over flight into map-based software applications. These images are critical for the identification of staging areas, clean-up areas, and to document the pre-disaster conditions of our marine areas.

Human Resources

The Human Resources Department has spearheaded a number of community outreach activities. The latest in which was the American Cancer Society where the employees through various fundraisers was able to donate \$24,457.25 to Relay for Life.

In 2009, Bay County Habitat for Humanity dedicated a new house, which was built with a lot of hard work, by Bay County employees and community members. This house was built in 92 days, a record time for Bay County Habitat for Humanity.

Human Resources implemented NeoGov, which is an online job application and tracking system. A new dental and vision plan was added for all employees.

Information Technology

The IT Division has had a busy year. Last year the IT Division re-located several departments, infrastructure, and equipment to the new Government Center as well as installed a new IP phone system. IT now supports in-house over 450 phones including the Tax Collector, Property Appraiser, and Supervisor of Elections. The Cisco IP phone system's core was split between the Government Center and the Emergency Operations Center creating a true redundant system. In addition to the 450 IP phones at the Government Complex are the 220 mobile phones, 70 mobile wireless data, 350 Centrex lines, and another 125 non-Centrex lines.

Part of the equipment relocation involved moving nearly all of the almost 35 servers to the new Government Center. In the meantime, 40% of the servers have been replaced with newer, faster, and more reliable servers that all are under warranty for five years. Relocating the servers provides more security, improved backup monitoring, and consistent and reliable power supply insuring they will never lose power.

The IT Division has completed the fiber master plan, saving Bay County money with the network data circuit consolidation of County offices including the Tax Collector, Property Appraiser, and Supervisor of Elections Offices. The fiber ring interconnects Public Defender, Clerk of Courts, Juvenile Justice, Guardian ad Litem, Teen Court, Bay County Sheriff's Office, Gulf Coast Community College, Bay County Emergency Operations Center, and Traffic Management. Future consolidations will also generate a significant savings to Bay County. Along with the network data circuit consolidations this has improved data connectivity to remote sites (Steelfield, AWT, etc.), allowing them access to the county

network and transfer data between their sites. The consolidated network will also supply the Tourist Development Council internet and phone access at the new Northwest Florida Beaches International Airport.

Library

Through grants, donations, and other funding, the library added six new public access computers in the adult & youth services and replaced three older machines. Circulation at the Library for 2009 exceeded target by 21%.

In a joint project funded and sponsored by the Panhandle Library Access Network, the Library has expanded the digitized collection of historical maps and newspapers. Free computer classes are offered to the public. In addition, the library coordinates with Bay County's Human Resources department to enroll county employees in the computer classes. In their association with many local agencies, the Library is able to tailor computer classes to the needs of the Workforce Center, Early Childhood Services, Healthy Start, Bay District Schools, Gulf Coast Community College, Florida State University, and area childcare centers.

With the Library's Read Again Book Store, 300-500 books, magazines, tapes, and movies along with books on tape are donated monthly for resale to the public - in the course of these generous donations, \$18,000 in revenue was generated last year.

Mosquito Control

Through the State Department of Agriculture, it has been confirmed that among the surrounding counties Bay County has been free from mosquito borne diseases for the last several years.

Parks and Recreation

During the winter months, Parks and Recreation focus was on general maintenance duties and winterizing our Ball Fields and Parks. With nearly 150 recreational areas and facilities (parks, community buildings, boat ramps, and beach accesses), the staff is ever diligent, and has assisted the Bay County Co-Op Extension Office with their project at Under the Oaks Park with the planting of flower beds. The Parks and Recreation Department completed a total renovation of Simmons Park which involved lighting the existing ball field, creating an additional ball field with lighting, constructing a dedicated impervious parking area, relocating the

existing playground and walking trail, adding park signage, plants, etc. The budgeted amount for this renovation was \$400,000 - all the work was done in-house by the Parks & Recreation staff, assistance with the asphalt work provided by the Roads & Bridges Department the total cost of this renovation project came in at \$152,799.

Park staff also provided their skills with the building of two pavilions at the Bay County Government Complex.

Participating Paving Projects

The Participating Paving Program was designated to assist residents expedite the stabilizing or paving of County owned roads in unincorporated areas of Bay County.

5th Street, Avenue A, B, C

- Verona, Spires, and Herlong Streets in the Crestview Heights Subdivision
- Delmar Drive, 37th Plaza, 34th Street
- B, C, G, and F, E Streets, along with Douglas Street, Canal, and Selma Avenue and Nebraska Streets.
- Paved over five miles of dirt roads with open graded asphalt.

Design and permitting:

- West End Fire Station
- Stormwater mitigation plan for the Grand Lagoon Bridge project
- Project to solve flooding at 11th Street and Balboa Avenue
- Beatty Bayou & Pretty Bayou dredging
- Site selection for a new 10,000 sq. ft. Emergency Services Department storage building

Design and construction:

- Scotts Ferry Road erosion control
- Jenks Avenue box culvert
- Implement and manage the Stormwater Utility Program. Implement and manage National Pollution Discharge Elimination System (NPDES) Program.

Planning and Zoning

While Bay County International Airport is presently open, there are other plans under development for the West Bay Area. The Bay County Planning and Zoning Department approved a conceptual long-range vision plan for the area called the West Bay Area Sector Plan. The West Bay Area Sector Plan runs up Highway 79 starting at the edge of the City of Panama City Beach and encompasses the majority of

the land in between Highway 79 and Highway 77. County Road 388 runs through the middle of West Bay Area Sector Plan. The plan involves over 74,000 acres in the West Bay area. Of this 74,000-acre plan, the new airport property only takes up approximately 4,000 acres.

Two detailed plans were adopted by the County, which included the airport property and a large area of land around the airport and running down Highway 79. These plans detailed over 3,700 acres of Regional Employment Center use allowing industrial parks, warehouse distribution, manufacturing, and office uses. They also detail over 400 acres of Business Center use close to the new airport to provide offices, commercial uses, hotels and other professional services. Further southwest in the plans are details concerning more commercial uses and villages based around the Intercoastal Waterway and West Bay. The West Bay Center (over 300 acres) land use allows for mixed-use commercial development and proposes two marinas in the area. The Village Center land use allows almost 5,000 units of new residential development to be built in logical complete interconnecting neighborhoods ensuring civic space, neighborhood level commercial centers, and conservation areas.

Conservation is the largest single land use identified in the West Bay Area Sector Plan. Much of the area is timber forestland and is already designated for conservation and agriculture use. The Planning and Zoning Department has put a considerable effort into the planning of the West Bay area and is working hard to ensure viable, responsible development in the surrounding area.

Purchasing

The Purchasing Department has increased the use of procurement card purchases and reduced the use of purchase requisitions countywide at a cost savings of \$75.00 per purchase requisition. There were 2,786 purchase requisitions processed last year down from an all time high of 4,963.

Traffic Engineering

The County approved a contract to construct sidewalks along Thomas Drive from US 98 to the entrance of the Naval Support Activity (NSA) Base. The contract contained an additive bid to add a mast arm intersection to Laird Street and Thomas Drive. The cost to install the mast arms opened at \$166,875. This price exceeded the available grant funding. It was decided that a combined task order to the FDOT

Traffic Signal Contract with support from in-house Traffic Engineering Signal personnel could construct the intersection more economically. Ingram Signalization constructed the drill shaft and installed a recycled mast arm supplied from County inventory while Traffic Engineering staff did everything else necessary to get the intersection operational. Once everything was completed, Bay County had a new mast arm traffic signal and the project was completed at a cost of \$83,921.

Utility Services

The Utility Water Division received the first-place award for "Outstanding Distribution System, Division II" for 2009 from the Florida Section of the American Water Works Association (FSAWWA) for excellence in operations. FSAWWA provides knowledge, information, and advocacy to improve the quality and supply of water in Florida and beyond and advances public health, safety, and welfare by uniting the efforts of the full spectrum of the water community. The award acknowledges the Water Division's commitment to excellence in operations. The Division II award is based on the following criteria: water quality, operation records, maintenance, professionalism, permitting, customer service, safety, emergency preparedness, and cross connection control program.

The Wastewater Division's Wastewater collection was able to rehabilitate a Master Lift Station located at Veterans Park in Callaway that feeds the Regional Advanced Wastewater Treatment Facility located on Tyndall Airforce Base. By making these repairs themselves, they saved the County over \$60,000. The Team has already rehabilitated a Master Lift Station located at Bayou George that saved the County about \$30,000 on that project.

Budgetary



Overview of the County's Fund Structure

General Fund

The General Fund exists to account for the resources devoted to finance the services associated with County government. This is the general operating fund of the County and is used to account for all financial activity not accounted for in other funds.

Transportation Trust Fund

To account for revenues and expenditures incurred to carry on maintenance work on roads and bridges, road signs and signals in the County in accordance with Florida Statutes, Section 336.022.

Roads and Bridges Fund

To account for revenues and expenditures incurred for resurfacing and paving county roads.

Stormwater Fund

To account for revenues and expenditures for improving the critical areas of the County to control pollution and flooding from contaminating the County's lakes, streams, wetlands and underground aquifer.

Library Fund

To account for the financing of public improvements and services deemed to benefit the properties against which special assessments are levied in accordance with Chapter 125, Florida Statutes.

Tourist Development Council Trust Funds

To account for revenues and expenditures of the five (5) cents of the Tourist Development Tax for Panama City Beach and four (4) cents for Mexico Beach TDC in accordance with Chapter 125.010, Florida Statutes.

Public Safety Fund

To account for revenues and expenditures of the Emergency 911 telephone services in accordance with Chapter 365.171 - 365.172, Florida Statutes.

Intergovernmental Radio Communications Fund

To account for revenues and expenditures incurred for operation and maintenance of the 800 MHz radio system that supports law enforcement, fire, emergency management, public works, utilities, mobile data, and various other radio communication interfaces.

Utility Regulatory Authority Fund

The Authority is responsible for the regulation of rates and service areas of all privately owned water and

wastewater utilities wholly within the unincorporated area of Bay County.

Mosquito Control Fund

Mosquito Control Division provides for the abatement and suppression of mosquitoes for the County with the exception of Panama City Beach area and both Military bases. This division, along with Solid Waste, is the co-administrator of the waste tire program.

Municipal Services Taxing Unit (MSTU) Fire Safety Fund

To account for revenues and expenditures for services associated with fires, natural and man-made disasters, hazardous materials incidents, medical emergencies and other incidents that threaten life and property. County Ordinance created this Municipal Services Taxing Unit.

Water System Revenue Fund

To account for revenues and expenditures incurred to provide an ever increasing quantity of high quality potable water in the most cost-effective manner possible to the citizens of Bay County.

Military Point / AWTF - Joint Venture Fund

To account for revenues and expenditures incurred in a joint venture with the cities of Callaway, Parker, Springfield, Cedar Grove, and Bay County Retail to provide operations and maintenance of the Military Point Advanced

Wastewater Treatment Facility (AWTF) and six (6) Master Pump Stations to serve the long-term sewage treatment and disposal needs of Callaway, Cedar Grove, Parker, Springfield, some areas of unincorporated Bay County, Tyndall Air Force Base and Mexico Beach.

Retail Water & Wastewater Fund

To account for revenues and expenditures incurred to provide potable water and wastewater services to residential, commercial and industrial customers located within the County's retail service area.

Industrial Wastewater Treatment Fund

To account for revenues and expenditures incurred for operation and maintenance of the Military Point Aerated Stabilization Basin (Lagoon), the Smurfit-Stone Industrial Clarifier and the Industrial Pump Station.

Solid Waste Fund

To account for revenues and expenditures incurred for operation and maintenance of Bay County's Landfill, Transfer Station, Waste-to-Energy (incinerator), Recycling and Education, Hazardous Waste Environmental Compliance, and Long-term Care programs.

Builders' Services Fund

To account for revenues and expenditures incurred for conducting plan reviews for proposed construction, issuing permits, performing inspections on all phases of construction, providing flood zone information, providing licensure of contractors, etc. Areas of jurisdiction include unincorporated Bay County and

the cities of Mexico Beach, Panama City, Parker and Springfield.

Internal Services Fund

To account for revenues and expenditures incurred by Facilities Maintenance, Purchasing, and Laboratory Services for services to other County departments and divisions.

Municipal Services Benefit Unit (MSBU) Fund

To account for the financing of public improvements and services deemed to benefit the properties against which special assessments are levied in accordance with Chapter 125, Florida Statutes.

Functional Categories

Functions are mandated by the Florida State Chart of Accounts, and may transcend specific fund or departmental boundaries in that a function encompasses all associated activities, regardless of fund or department, directed toward the attainment of a general goal or objective.

Physical Environment

This classification includes the following departments/divisions of the County: Military Point Advanced Wastewater Treatment Facility, Industrial Wastewater Treatment, Retail Water and Wastewater, Solid Waste, Water System, Stormwater Management, Extension Services, Utility Regulatory Authority and Forestry Services.

General Government Services

These services are provided by the Legislative, Judicial and Administrative branches in the management of governmental affairs including administration, budgeting, accounting, auditing, property appraisal, tax collections, elections, personnel and the cost of providing Circuit and County Court systems.

Public Safety

This category provides for the citizens of Bay County the security and safety of persons and property and includes the departments/divisions of Emergency Services, MSTU-Fire Services, Builders' Services, Intergovernmental Radio Communications, Law Enforcement, Detention/Corrections, Animal Control, 911 Communications and Medical Examiner.

Transportation

The safe and adequate flow of vehicles, travelers and pedestrians is included in this classification which encompasses the departments/divisions of Transportation - Trust, Transportation - Roads and Bridges, Transportation - Participating Paving and Road Impact Fee Funds.

Culture/Recreation

The services included in this area are the Parks and Recreation Division and the Bay County Library System.

Human Services

The care, treatment and welfare of the community and its individuals are the services included in this classification as represented by the Public Health Unit, Mosquito Control, the Community Action Agency, and Aid to Private Organizations.

Economic Environment

This category provides for economic enhancements through the departments/divisions of Tourist Development Council, Veterans' Services, the Economic Development Council (a public/private partnership) and Downtown State Housing Improvement Project Board.

Debt Service

This category includes the principal, interest, arbitrage expense, paying agent fee, etc., associated with the various bond issues and notes payable.

Internal Services

This classification houses divisions of the County that primarily serve other departments/divisions of the County: Facilities Maintenance, Purchasing, Laboratory Services, Risk Management/Workers' Compensation and Insurance.

Basis of Budgeting

The County maintains records for general governmental operations on a modified accrual basis, with revenues being recorded when available and measurable, and expenditures being recorded when the goods or services are received and the liabilities incurred. Certain revenues, such as sales taxes and intergovernmental revenues, when measurable and available, are accrued in the general government operations. Accounting records for the County's proprietary funds are maintained on the accrual basis. Enterprise and internal service funds are converted to the full accrual basis of accounting at fiscal year end for report purposes. The internal control structure is designed to provide reasonable, but not absolute, assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefits likely to be derived and (2) the evaluation of costs and benefits require estimates and judgments by management. All internal control evaluations occur within the above framework.

The Board of County Commissioners adopts budgets for all funds with the exception of some Sheriff Revenue Funds as disclosed in notes to the general purpose financial statements. The basis of budgeting follows, for the most part, the basis of accounting. Budgets differ in that depreciation is not budgeted for, and capital expenditures and debt service payments of principal and interest are budgeted on a cash basis versus accrual or deferral basis.

The adopted budgets serve as the legal authorization for expenditures. Expenditures cannot legally exceed the total amount budgeted for each fund. The Board approves all budget amendments, which change the legally adopted total appropriation for a fund. The level of control for appropriations is exercised at the fund level. Should additional revenue become available for appropriation in excess of the adopted budget, the Board, by resolution, may make supplemental appropriations for the year up to the amount of such excess. The Budget Officer authorizes transfers within the various accounting departments, while the Board authorizes transfers between accounting departments. Encumbrances represent commitments related to unperformed contracts for goods and services. Encumbrances will not be carried over into the next fiscal year. An exception to this policy will be for Fund 302 Water Bonds and a few other major projects. Budgets will be re-established for those line items, which have encumbrances.

Basis of Presentation - Fund Accounting

The accounts of the County are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which are comprised of assets, liabilities, fund equities, revenues and expenditures or expenses, as appropriate. The various funds are summarized by fund type in the general purpose financial statements.

The County's Governmental Fund Types

Governmental funds are those through which most governmental functions of the County are financed. The acquisition, use and balances of the County's expendable financial resources and the related liabilities (except those accounted for in proprietary and fiduciary funds) are reported through governmental funds. The measurement focus is upon determination of changes in financial position rather than upon net income determination.

General Fund

The General Fund (001) is the general operating fund of the County. All general tax revenues and receipts that are not allocated by law or other contractual agreement to another fund are accounted for in this fund. From this fund are paid the general operating expenditures, the fund charges and the capital improvement costs that are not paid through other funds.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of the specific revenue sources that are legally restricted by expenditure for specified purposes. The County has established Special Revenue Funds (101 through 195) to account for such activities as Mosquito Control, Tourist Development Council, E-911, Participating Paving, etc.

Proprietary Fund Types

Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The measurement focus is upon determination of net income.

Enterprise Funds

Enterprise Funds are used to account for the acquisition, operation and maintenance of governmental facilities and services which are primarily supported by user charges. The operations of the Utility Services, Solid Waste Management and Builders' Services Departments (Funds 401 through 440) are accounted for and reported in the Enterprise Funds. A Joint Venture was established in 1996 for the operation of the Military Point Advanced Wastewater Treatment Facility and operates on the same principles. Bay County is the current operator of this system and thus budgets for the operations. This fund, however, is not included in the County's overall Comprehensive Annual Financial Report (CAFR), as the County's participation is through the Retail Water/Wastewater Fund. Notes to the CAFR provide information. In FY 09, the Town of Cedar Grove dissolved and became part of the Unincorporated Bay County operations. These retail water and wastewater operations are now reflected with these funds.

Internal Service Funds

Internal Service Funds (501 through 510) are for the provision of goods or services by one department or agency to another department or agency of the governmental unit, or to other governmental units, on a cost reimbursement basis.

GASB 34

The Governmental Standards Board (GASB) Statement No. 34 revises the current financial reporting requirements for governmental entities. It requires that the governmental entity's basic financial statements include:

- Management's Discussion and Analysis (MD&A)
- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements
- Required Supplementary Information (RSI)

The reporting requirement for the County began October 1, 2001 (FY 02). One of the most dramatic changes that GASB 34 requires is the reporting of infrastructure assets. The County was required to begin reporting prospective general infrastructure assets as of October 1, 2001, while the reporting of retrospective major infrastructure assets began October 1, 2005 (FY 06). The retrospective reporting will be for "major" infrastructure assets from October 1, 1979 (FY 1980).

Budget & Financial Policies

Statutory Requirements of a Balanced Budget Florida Statutes, Chapter 129, establish the legal requirements for budget preparation, presentation, adoption, execution and amendment. Chapter 200 establishes the determination of millage, method of fixing, limitation of millage, notification process and certification of compliance. By statute direction, the Budget shall control the levy of taxes and the expenditure of monies for all County purposes during the ensuing fiscal year. Further requirements are listed below:

1. The Budget shall be *balanced* - total estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves.

The Budget shall conform to the uniform classification of accounts prescribed by the appropriate State agency.

2. The receipts division of the budget shall include 95% of all receipts reasonably to be anticipated from all sources, including taxes to be levied.

The appropriation division of the budget shall include itemized appropriations for all expenditures authorized by law, contemplated to be made or incurred for the benefit of the County during the year and the provision for the reserves authorized:

A reserve for contingencies may be provided in a sum not to exceed 10 percent of the total of a budget.

A reserve for cash balance to be carried over may be provided for the purpose of paying expenses from October 1 of the ensuing fiscal year until the time when revenues for that year are expected to be available. This reserve may not be more than 20 percent of the total receipts and balances of the budget. An appropriation for "outstanding indebtedness" shall be made to provide for the payment of vouchers which have been incurred in and charged against the budget for the current year, or a prior year, which are expected to be unpaid at the beginning of the ensuing year.

The Board of County Commissioners shall receive and examine the budget for each fund and shall require such changes to be made as it shall deem necessary, provided the budget shall remain in balance.

The Board shall hold public hearings to adopt the tentative and final budgets pursuant to F.S. 200.065.

Operating Budget Policies

Current General Fund Revenues are sufficient to support current expenditures. Ongoing operating costs should be supported by ongoing, stable revenue sources. Consequently, cash balances should be used only for one-time expenditures, such as unanticipated emergencies and projects. Revenues and operating expenditures will be projected for the next year.

Debt Service Policies

In deciding the type of debt to issue and when, the County first considers all financing alternatives, then determines whether there is adequate revenue coverage to repay the debt. The County also ensures that the term of the debt does not exceed the useful life of the assets financed and that sufficient debt service reserves are maintained. The County's annual debt obligations are fully funded in this budget. The Florida Constitution and Bay County set no legal debt limits.

Long-Range Financial Plan (Capital Improvements Program)

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

The Budget Office has established a model to project revenues and expenditures for each and every fund and department with all funds for five years. This has been very useful in determining the impacts of the CRA's to the General Fund, to evaluate the requirements for tip fee increases for the Solid Waste Fund, and to demonstrate the lack of adequate revenues for transportation and stormwater operational efforts. The Budget Office also utilizes the GIS mapping tool which reflects changes in property values across the county based on periodic updated information received from the Property Appraiser's Office. With this tool, the Budget Office staff are able to more effectively and timely identify potential impacts to ad valorem revenue projections.

A Community Redevelopment Act (CRA) is established in counties and municipalities that have areas deemed to be in a state of slum or blight. Once established, the CRA areas tax base, from which a taxing authority realizes tax revenues, is frozen for a period of 30 years. During the next 30 years the taxing authority may only receive tax revenues equal to the revenue collected in the base year. Revenue collected in excess of that amount is returned to the CRA for express use of redevelopment within the CRA. With the decline in property tax values and reduction in actual construction, all CRAs are projected to show negative growth in FY 2011 over FY 2010 with the exception of Lynn Haven (0.16% increase). The Front Beach Road CRA, which includes over 5,000 parcels, is the largest in Florida but is expected to show a 9.74% decrease in FY 2011 over FY 2010.

Reserve Policies

General Fund

The County will have a cash reserve of \$10,663,517 which is 10.55% of the General Fund total expenditures and is \$663,517 more than three (3) months expenditures, which would be \$9,109,496.

Contingencies

Each fund will provide, on a tentative basis, funding from which appropriations may be made to meet minor, additional needs not specifically provided for in the current operating budget. The Contingency should not exceed 10 percent of the total of a budget.

Cash Forward Policy

A reserve for cash balance to be carried over may be provided for the purpose of paying expenses from October 1 of the ensuing fiscal year until the time when revenues for that year are expected to be available. This reserve may not be more than 20 percent of the total receipts and balances of the budget.

Strategic Planning Process

The major impetus of the Board of County Commissioners has been long-range, strategic planning, particularly in the areas of land development regulations, county infrastructure, such as roads and bridges, and county government buildings. In addition, Commissioners recognize our growing population and are addressing issues related to the growth.

Financial Reporting Policies

The County's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP), and with current accepted principles and standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers' Association (GFOA).

An independent public accounting firm will perform a tentative audit of the Board, with the subsequent issuance of an audited financial statement.

Budgeting Process - Constitutional Officers

Chapter 129, Florida Statutes, requires that on or before June 1 of each year, the Sheriff, the Clerk of Circuit Court, the Tax Collector, and the Supervisor of Elections shall each submit to the Board of County Commissioners a tentative budget for their respective offices for the ensuing fiscal year. The budgets of all County officers shall be in sufficient detail and contain such information as the Board may require in the exercise of their powers and responsibilities.

In addition, Chapter 195.087 applies to the Property Appraiser and Tax Collector as follows in part:

On or before June 1 of each year, every Property Appraiser shall submit to the Division of Ad Valorem Tax of the

Department of Revenue a budget for the operations of his/her office for the ensuing fiscal year. A copy of such budget shall be furnished at the same time to the Board of County Commissioners. On or before July 15, the division shall notify the Property Appraiser and the Board of County Commissioners of its tentative budget amendments and changes. On or before August 25, the division shall make its final budget amendments or changes to the budget and shall provide notice thereof to the Property Appraiser and the Board of County Commissioners.

On or before August 1 of each year, each Tax Collector shall submit to the Department of Revenue a budget for the operation of his/her office for the ensuing fiscal year. A copy of such budget shall be furnished at the same time to the Board of County Commissioners. After the final approval of the budget by department, there shall be no reduction or increase by any officer, board, or commission without the approval of the department.

The budgets of the Constitutional Officers are included in the General Fund of the Board as transfers out. Transfers are made monthly to the Constitutional Officer at 1/12th of the budgeted amount. At the end of the year, the applicable budget excess of the Constitutional Officers is transferred back to the Board as excess fees. These excess fees are budgeted as revenues in the General Fund.

2010/2011 Budget Process								
Action Steps	Feb	Mar	Apr	May	Jun	July	Aug	Sept
Board approves the Budget schedule	→							
Kickoff Meeting with Budget staff to discuss budget preparation materials and issues	→							
Departments and Agencies will develop goals, objectives, measures, key action steps, and supporting budgets	→	→						
Deadline - All departments and agencies except as noted below	→	→	→					
Budget Office will correlate departmental budgets	→	→	→	→				
Constitutional Officers' budget requests are due to the Board of County Commissioners	→	→	→	→	→			
Budget Workshop with County Manager & Board of County Commissioners	→	→	→	→	→			
Budget Workshop with County Manager & Board of County Commissioners	→	→	→	→	→	→		
Property Appraiser certifies tax roll to Budget Officer	→	→	→	→	→	→		
Budget Officer will complete preparation of the Tentative Budget and will compute the Tentative millage rate necessary to support the proposed Tentative Budget	→	→	→	→	→	→	→	
Tentative Millage Rate and Tentative Budget document are presented to the Board of County Commissioners	→	→	→	→	→	→	→	
Board approves Tentative Millage Rate for notification to Property Appraiser	→	→	→	→	→	→	→	
Budget Officer will advise the Property Appraiser of the proposed millage, roll back rate, and the date, time and place of Tentative Budget Hearing	→	→	→	→	→	→	→	
The Tentative Budget and Millage Hearing is advertised	→	→	→	→	→	→	→	→
Public Hearings are held; Board adopts Tentative Millage Rate and Tentative Fiscal Year 2011 Budget	→	→	→	→	→	→	→	→
Public Hearings are held; Final Budgets and Millage rates are adopted by the Board of County Commissioners	→	→	→	→	→	→	→	→

Budget Highlights

Millage Rates

Property owners of Bay County did not see a change in the millage rate of 3.6500 mills for the General Fund, 0.1525 mills for Mosquito Control, and 0.7815 mills for the Municipal Services Taxing Unit (MSTU) - Fire Services for FY 2010-2011. The General Fund and Mosquito Control millage rates have not changed since FY 2007-2008. The Board did, however, increase the Municipal Services Taxing Unit (MSTU) - Fire Services millage rate from 0.7238 mills to 0.7815 mills in FY 2009-2010. The FY 2010-2011 budget reflects a 6.52% (\$4,073,305) overall decrease in projected ad valorem collections - a 6.47% decrease in the General Fund, a 2.68% decrease in Mosquito Control, and a 7.84% decrease in MSTU - Fire Services even with the increase in millage rate.

The Bay County property taxable values have also decreased by \$1,055,449,509 from the FY 2010 originally adopted budget. Ad valorem collections could possibly be further reduced with filings by property owners to the Value Adjustment Board. Over the last few years filings for correction of assessed values skyrocketed from approximately 100, in years past, to more than 4,000 in FY 2007, approximately 1,500 in FY 2008, and 286 in FY 2009. The hearings for FY 2010 are not concluded as of this writing.

Legislative Actions

The Florida Legislature began in 2007 enacting laws that would reduce property taxes. One of those measures was a vote in January 2008 to increase homestead exemptions from \$25,000 to \$50,000, creating a \$25,000 exemption on Tangible Personal Property, and placing a 10% cap on non-homesteaded assessment values (which was effective FY 2010). Also, the Legislature placed a maximum millage for each year that the County can enact depending on the proportion of vote of the Board.

Community Redevelopment Agencies (CRAs)

Reduction of the millage rate, coupled with growing numbers of Community Redevelopment Agencies (CRAs), is a concern for future year revenue streams generated from ad valorem taxes. The budgeted CRA payments will cost the General Fund 17.53% of the total ad valorem revenue in FY 2011. Though the payments to CRAs are decreasing as taxable values continue to decrease, the CRAs are anticipated to continue to grow over the coming years due to the development of previously undeveloped or partially-developed properties within CRAs. The Front Beach Road CRA continues to have the biggest impact on the General Fund due to the fact that many small motels have been sold to create multi-story condominiums. Fortunately, the property tax reform provided a "credit" against the county's ad valorem proceeds on the payments made to CRAs, along with the future years' tax-increment value. This segregates and calculates the reduction based upon the actual amount of usable ad valorem proceeds collected in the prior year *after* CRA payments are made.

Historical Taxable Values

In FY 2002, Bay County saw its first double-digit increase (11.02%) in taxable value. The following fiscal year it fell back to the normal single-digit range at 6.73%. As the county entered FY 2004 and FY 2005, the increases were once again between 11-12%. For a growing county such as Bay, those levels of rate increases were not all that extreme. Sharp increases were seen in FY 2006 and FY 2007 totaling 39.64% to 49.95%, respectively. These increases were seen primarily in non-homesteaded properties as a result of a heated and speculative housing market. For FY 2008, increases dropped to 1.40%. This slight increase is attributed to continued new construction offset by sweeping decreases in market values of the coastal communities of Mexico Beach and Panama City Beach and the inland community of Panama City. For FY 2009, the taxable values actually decreased by 2.48%. If the effect of new construction (\$1,617,772,200) is taken out, the taxable value fell by 11.1%. This can be attributed to the additional \$25,000 homestead exemption, \$25,000 Tangible Personal Property exemption, reductions to the tax roll from the Value Adjustment Board, and approved Errors & Insolvencies. When looking at prior years (FY 1989 - FY 2001) taxable value increases in Bay County, six of those increases were less than 5%, with none reaching double-digits. From FY 2002 - FY 2009 the County showed most of its growth in taxable value, with five of the eight years at double digit increases (the lowest at 11.02% and the highest at 49.95%). In FY 2010 taxable values plunged (mainly from the non-homesteaded properties correcting to the lower housing/commercial market) by over 11%. For FY 2011, this will mark the fourth year in a row that the County will collect less ad valorem than the prior year's collections. Budgeted

ad valorem collections for FY 2010 are approaching the amount of ad valorem collected in FY 2005 before the heated housing market began.

The Economy

Managing the budget in the years FY 1989 - FY 2001 consisted of funding what was absolutely necessary and cutting all other requests. Staffing requests were kept to a minimum and all budgets were scrutinized for requested increases to expenditures. As the County entered the period of time from FY 2002 - FY 2005 it began to see double digit increases in taxable values, though none were higher than 13%. During FY 2006 and FY 2007 Bay County experienced a skyrocketing housing market. As the cost of building materials and fuel cost rose dramatically so did the assessed values on property. Some properties saw 200%-300% increases in assessed value. As a result the tax rolls for those years grew by 39.64% and 49.95% respectively. Many Bay County property owners (non-homesteaded) were outraged as they received tax bills that were hundreds, and some thousands, of dollars higher than they had previously paid. Coupled with increased costs in homeowners insurance from the 2004 and 2005 hurricane season, many felt the pinch on their pocketbooks.

The Board of County Commissioners responded in FY 2007 by lowering the General Fund millage rate by 1.5 mills to 4.1620 and lowering the MSTU-Fire Services millage by 0.25 mills to 0.75. The Mosquito Control millage remained at 0.1852 mills. This was done before any legislation was passed to reduce property taxes by the State.

In FY 2008, the Board lowered millages further to comply with State legislation. The General Fund millage rate was 3.7915, MSTU-Fire Services 0.7238, and Mosquito Control 0.1525. Even with these millage reductions and a return to single digit taxable value growth, many Bay County citizens still struggled financially as the United States began to slip towards recession. With fuel prices near \$4.00 a gallon, and the financial markets in turmoil from the impact of investing in mortgage-backed securities, FY 2009 presented more questions than answers. Again, the Board lowered millages for FY 2009. The General Fund was lowered to 3.65, while MSTU-Fires Services and Mosquito Control remained the same at 0.7238 and 0.1525 respectively. In FY 2010, the board increased the MSTU-Fire Services millage rate to 0.7815 in order to maintain required service levels.

As another year has changed into FY 2011, the economy is beginning to show some signs of flattening out. But for every good indicator there seems to be an equally bad indicator. Gas prices have fallen from its highs of over \$4.00 a gallon, but remain near \$3.00 a gallon; housing prices have fallen, but foreclosures are still high; and the financial sector of the economy is stabilizing, but unemployment is over 10%. The Dow Jones Industrial Average is now back over 11,000. As the economy (local, state, national, and world) continues to struggle to find its sure footing, FY 2011 still has many unknowns.

How much of the projected revenues will actually be collected? Will the State continue to pass further property tax reforms? How will the real estate market decline affect the community? With these issues in mind, management has continued to implement freezes on spending and have held many vacant positions open or did away with them completely. This was done to ensure that whatever happened would not severely impact the future ability to provide services to the citizens of this County.

Unfortunately, as Bay County enters the new FY 2011 year, many of these questions remain unanswered. As the State Legislature continues to debate additional property tax reform, the assurance of quantifiable ad valorem proceeds in the future remains a mystery. Depending on the depth of additional revenue cuts from pending legislation and the results of the yet-unconcluded Value Adjustment Board hearings, revenues beyond the FY 2011 year are tentative at best. What is known at this time is Bay County government will be collecting less ad valorem taxes than last year.

Solving Problems

The Board of County Commissioners faced a multitude of problems during this past year including funding reductions, slow economic growth, and major infrastructure issues. Many of the solutions have not been publicly popular, such as implementing impact fees and stormwater fees and raising water rates (which had not been increased in seven years). In addition, all County departments and Constitutional Offices were asked to review their operations and reduce their budgets by at least 6.47% - the amount of the reduction in property values anticipated for FY 2011. With the exception of those departments/funds that will have new capital projects to complete in FY 2011

(with offsetting grant or other contribution funding), enterprise funds with independent revenue sources, or departments with some increase in operational costs required to maintain services, expenditures were reduced for the FY 2011 budget.

There were ten vacant positions eliminated (nine full-time and one part-time) and six (6) employees terminated for FY 2011. In evaluating operations, it was determined that the elimination of the Fleet Maintenance Department and assimilation of the operational functions into the Roads and Bridges, Fire Services, and Utility departments would be more cost effective and improve operational efficiency.

In FY 2010 the new government center complex (that houses most of the Board's departments and most of the constitutional officers) was completed as was the construction of a new jail facility. The new Emergency Operations Center (partnered with Gulf Coast Community College) completed construction and began operations in February 2010 and the new County pier in the Gulf of Mexico was completed in July 2010. Work continues on improving the courthouse facility. In FY 2011 the Board will focus on addressing the challenges we continue to face related to reductions in property values and a struggling economy as well as upgrading and modernizing its major facilities.

The combined budget for all 34 funds has decreased 2.80% from the FY 2009/2010 budget. The General Fund decreased from FY 2009/2010 by 2.60%, the Municipal Services Taxing Unit (MSTU) Fire Services increased 7.55% (primarily due to the construction of the West End Fire District station) and Mosquito Control decreased 6.00%. These funds are all supported by ad valorem taxes.

Summary of All Funds

Fund	FY 08-09 Actual	FY 09-10 Budget	FY 10-11 Adopted	Increase (Decrease)
001	General Fund	112,193,806	103,739,293	101,042,368 (2.60%)
101	Transportation Trust	8,549,920	8,461,614	9,876,310 16.72%
105	Road & Bridge R&R	14,255,503	25,136,905	7,218,591 (71.28%)
110	Participating Paving	937,611	929,022	1,426,788 53.58%
111	Road Impact-Beach/Airport	120,000	129,500	189,911 46.65%
112	Road Impact-East Bay County	290,000	505,700	303,817 (39.92%)
113	Road Impact-Panama City	230,000	74,655	0 (100.00%)
114	Road Impact-Southport/Sand Hills	110,000	118,550	215,838 82.06%
115	Stormwater	5,951,176	4,886,022	7,418,176 51.82%
120	Library	3,391,013	2,850,556	2,935,652 2.99%
125	Tourist Development	4,471,725	8,447,973	6,988,498 (17.28%)
126	TDC - Mexico Beach	323,810	387,619	445,348 14.89%
127	TDC - Beach Nourishment	14,193,585	16,086,830	17,932,067 11.47%
128	TDC - 5th Cent	0	0	2,293,694 100.00%
130	Public Safety 911	1,894,650	2,481,903	1,814,380 (26.90%)
133	Intergovernmental Radio Communications	2,532,320	2,592,800	2,395,406 (7.61%)
140	Mosquito Control	2,073,716	2,193,797	2,062,134 (6.00%)
145	M.S.T.U. - Fire Services	11,864,587	9,532,136	10,252,237 7.55%
167	MSBU	590,050	620,420	706,000 13.79%
180	Supervisor of Elections	0	0	0 0.00%
195	Utility Regulatory Authority	85,000	85,000	85,000 0.00%
302	Water Bonds - 2000	0	0	0 0.00%
304	Jail 2006 Bond Project	0	0	0 0.00%
305	Admin/Pier Bond Project	20,321,238	698,372	0 (100.00%)
381	Cedar Grove Retail Water	0	1,220,754	0 (100.00%)
382	Cedar Grove Retail Wastewater	0	1,772,100	0 (100.00%)
401	Water Sys. Revenue	22,464,371	39,183,562	43,219,928 10.30%
412	MPAWTF/Joint Venture	7,664,511	8,549,686	7,786,814 (8.92%)
420	Retail Water/Wastewater	7,245,358	13,263,096	12,839,432 (3.19%)
422	North-Bay Retail Water/Wastewater	1,772,171	6,763,521	5,366,852 (20.65%)
424*	Cedar Grove Retail Water/Wastewater	0	0	2,363,735 100.00%
425	Industrial Wastewater	10,625,566	10,405,013	12,388,954 19.07%
430	Solid Waste	19,783,413	14,865,621	21,971,195 47.80%
440	Builders' Services (Prior Fund 150)	8,838,603	7,298,688	4,865,794 (33.33%)
501	Internal Service	5,513,086	6,436,780	4,409,018 (31.50%)
505	Workers' Compensation	838,133	889,975	1,132,519 27.25%
506	Insurance	1,809,577	2,115,486	2,072,637 (2.03%)
510	Utility Admin	1,463,198	1,546,868	1,725,207 11.53%
	Total all Funds	292,397,697	304,269,817	295,744,300 (2.80%)
	Less Inter-fund Transfers	<u>12,610,390</u>	<u>9,275,557</u>	<u>6,567,606</u> (29.19%)
	TOTAL COUNTY BUDGET	279,787,307	294,994,260	289,176,694 (1.97%)

*Formerly Funds 381 and 382

Annual Budget Summary

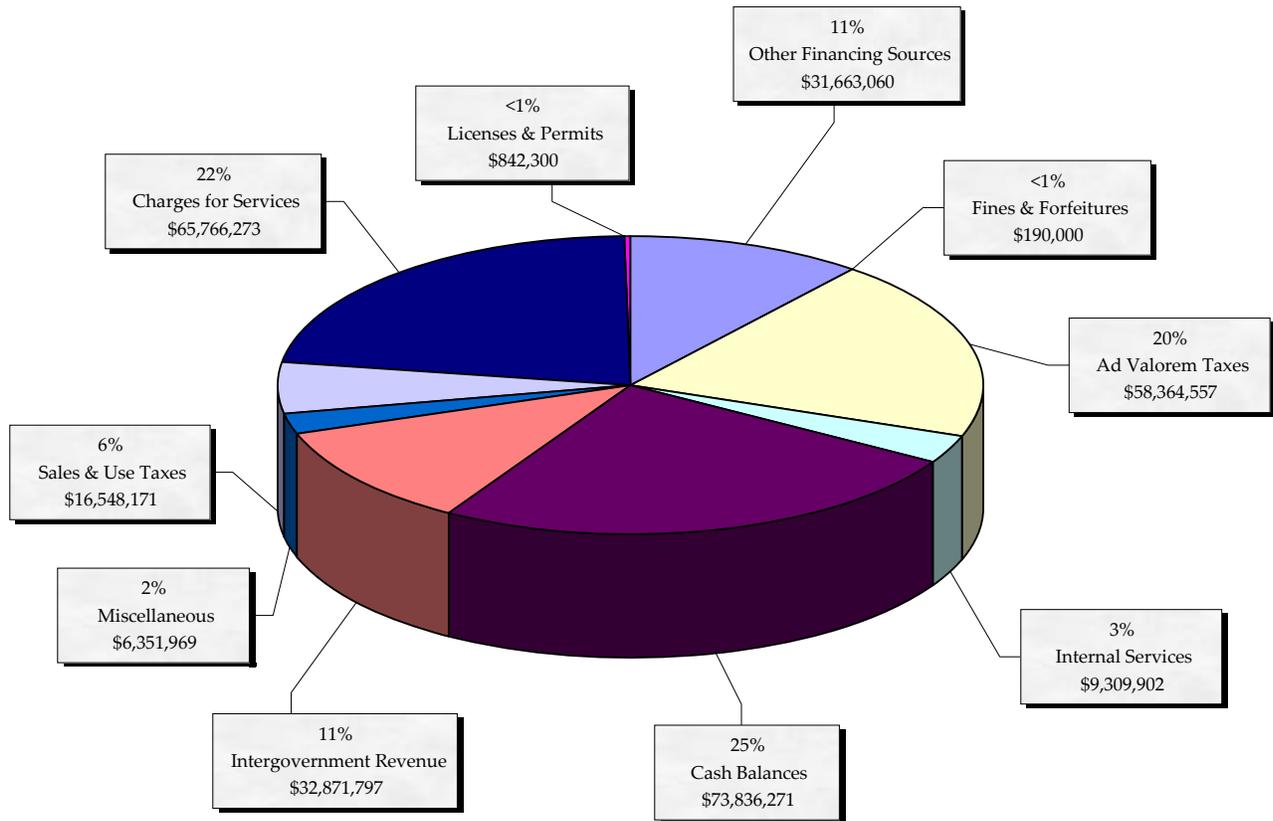
	Millage	General Fund	Special Revenue Fund	Enterprise Fund	Internal Service Fund	Total
Beginning Balances		20,982,626	27,379,981	25,444,185	29,479	73,836,271
Estimated Revenues:						
Ad Valorem Taxes	3.5345	51,209,465				51,209,465
Ad Valorem Taxes - Public Health Unit	0.1155	1,673,417				1,673,417
Ad Valorem Taxes - Mosquito Control	0.1525		916,554			916,554
Ad Valorem Taxes - Municipal Services Taxing Unit	0.7815		4,565,121			4,565,121
Sales & Use Taxes			16,548,171			16,548,171
Licenses and Permits		2,800		839,500		842,300
Intergovernmental Revenue		14,866,107	10,435,690	7,570,000		32,871,797
Charges for Services		11,382,013	2,392,498	51,991,762		65,766,273
Fines and Forfeitures		124,500	65,000	500		190,000
Miscellaneous Revenues		801,440	3,089,265	2,461,264		6,351,969
Other Financing Sources (Uses)			9,167,567	22,495,493		31,663,060
Internal Services					9,309,902	9,309,902
Total Revenues & Other Financing Sources		\$80,059,742	\$47,179,866	\$85,358,519	\$9,309,902	\$221,908,029
Total Available Resources		\$101,042,368	\$74,559,847	\$110,802,704	\$9,339,381	\$295,744,300
General Governmental Services		17,456,407				17,456,407
Public Safety		44,007,461	10,048,421	1,779,392		55,835,274
Physical Environment		216,183	7,704,550	60,394,879		68,315,612
Transportation			16,555,714			16,555,714
Economic Environment		10,558,012	9,768,255			20,326,267
Human Services		3,811,533	1,405,024			5,216,557
Culture/Recreation		2,193,583	2,839,922			5,033,505
Debt Service		5,023,067	2,607,712	11,988,744		19,619,523
Other Financing Sources (Uses)		6,567,606				6,567,606
Internal Services					8,939,590	8,939,590
Total Expenditures / Expenses		\$89,833,852	\$50,929,598	\$74,163,015	\$8,939,590	\$223,866,055
Reserves		11,208,516	23,630,249	36,639,689	399,791	71,878,245
Total Appropriated Expenditures & Reserves		\$101,042,368	\$74,559,847	\$110,802,704	\$9,339,381	\$295,744,300

Summary of Estimated Financial Sources & Uses

Revenues	Millage	General Fund	Special Revenue Fund	Enterprise Fund	Internal Service Fund	Total
Cash Balances Brought Forward		<u>20,982,626</u>	<u>27,379,981</u>	<u>25,444,185</u>	<u>29,479</u>	<u>73,836,271</u>
Estimated Revenues:						
Ad Valorem Taxes	3.5345	51,209,465				51,209,465
Ad Valorem Taxes - Public Health Unit	0.1155	1,673,417				1,673,417
Ad Valorem Taxes - Mosquito Control	0.1525		916,554			916,554
Ad Valorem Taxes - MSTU (Fire Services)	0.7815		4,565,121			4,565,121
Sales & Use Taxes			16,548,171			16,548,171
Licenses and Permits		2,800		839,500		842,300
Intergovernmental Revenue		14,866,107	10,435,690	7,570,000		32,871,797
Charges for Services		11,382,013	2,392,498	51,991,762		65,766,273
Fines and Forfeitures		124,500	65,000	500		190,000
Miscellaneous Revenues		801,440	3,089,265	2,461,264		6,351,969
Internal Services					9,309,902	9,309,902
Total Revenues		\$80,059,742	\$38,012,299	\$62,863,026	\$9,309,902	\$190,244,969
Other Financing Sources		0	9,167,567	22,495,493	0	31,663,060
Total Available Resources		\$101,042,368	\$74,559,847	\$110,802,704	\$9,339,381	\$295,744,300
General Governmental Services		17,456,407				17,456,407
Public Safety		44,007,461	10,048,421	1,779,392		55,835,274
Physical Environment		216,183	7,704,550	60,394,879		68,315,612
Transportation			16,555,714			16,555,714
Economic Environment		10,558,012	9,768,255			20,326,267
Human Services		3,811,533	1,405,024			5,216,557
Cultural & Recreation		2,193,583	2,839,922			5,033,505
Debt Service		5,023,067	2,607,712	11,988,744		19,619,523
Internal Services					8,939,590	8,939,590
Total Expenditures / Expenses		\$83,266,246	\$50,929,598	\$74,163,015	\$8,939,590	\$217,298,449
Reserves		6,567,606				6,567,606
Ending Fund Balance		\$11,208,516	\$23,630,249	\$36,639,689	\$399,791	\$71,878,245

Budget in Brief - Where the Money Comes From

Fiscal 2011



Explanation of Larger Funding:

Miscellaneous **\$6,351,969**
 Interest - \$1,032,182, Stormwater Utility Assessment - \$1,765,920, Impact Fees - \$967,376, Other Assessments \$427,830, Contributions (Government) - \$621,801, Contributions (Private) - \$483,300, Other - \$1,053,560

Intergovernmental Revenue **\$32,871,797**
 Federal Grants - \$7,189,175, State Grants - \$9,489,127, Licenses - \$161,000, State Revenue Sharing - \$15,456,438, Other State Funding - \$576,057

Charges for Services **\$65,766,273**
 Electric Fees - \$4,550,463, Utility, Water, Sewer Fees - \$30,119,802, Medical Examiner - \$343,558, Animal Control - \$454,820, Fire and Emergency Services - \$3,335,597, Tipping Fees - \$8,326,007, Incinerator - \$1,493,850, Court Related Charges - \$1,411,000, Services for Other County Libraries - \$413,457, Charges for 800 MHz System - \$430,409, AWT Joint Venture - \$6,617,647, Other - \$8,269,663

Other Financing Sources **\$31,663,060**
 Transfer from General Fund - \$9,167,567, Loan/Bond Proceeds - \$22,495,493

Budget by Revenue Category

Property Taxes

Property Tax Revenue is based on the Certification of Taxable Value as reported to the Board of County Commissioners by the Property Appraiser. The taxable value for the General Fund, MSTU-Fire Services and Mosquito Control are used to calculate the ad valorem proceeds by applying a millage rate decided upon by the Board of County Commissioners. Effective in FY 2007/2008 the Legislature of the State of Florida passed property tax reform that limited the Board's millage rate calculation. Bay County was held to a maximum millage rate equal to the roll-back rate less 9% for the General Fund and Mosquito Control, and the rollback-rate less 3% for MSTU-Fire Services. In addition, Florida Citizens voted in FY 2009 to increase homestead exemptions from \$25,000 to a total of \$50,000. Coupled with the Board of County Commissioners reducing millage rates, revenues declined for the second year. For the FY 2010 budget cycle, the roll-back rate for Bay County again ended up being a roll-forward as it was for FY 2009.

As dictated by the Florida Legislature, the County could have levied a roll-forward millage rate as high as 5.5982 mills

Tax Year	Taxable Value	% Increase
1998	\$5,062,694,140	
1999	\$5,555,782,512	9.74%
2000	\$6,001,831,677	8.03%
2001	\$6,663,116,819	11.02%
2002	\$7,111,517,752	6.73%
2003	\$7,977,294,458	12.17%
2004	\$8,862,820,090	11.10%
2005	\$12,376,031,933	39.64%
2006	\$18,558,204,406	49.95%
2007	\$18,818,318,287	1.40%
2008	\$18,350,735,844	(2.49%)
2009	\$16,306,460,867	(11.14%)
2010	\$15,251,011,358	(6.47%)

for the General Fund, 1.0189 mills for MSTU-Fire Services Fund, and 0.1770 mills for Mosquito Control Fund. However, the Board decided to retain the current millage rate of 3.650 for the General Fund, 0.1525 for Mosquito Control, and 0.7815 for MSTU-Fire Services Fund. The Property Appraiser's Office indicates that the Taxable Value of Bay County property (table below) has decreased by 6.47% below that of last year. These values tie to the original taxable values certified by the Property Appraiser's office (on Form DR-420) on July 1 of every year. Based on the July certified taxable values, the General Fund is budgeted to collect \$3.7 million less than the budgeted FY 10 ad valorem.

Every October, the Property Appraiser will certify a final taxable value (on Form DR-422) that will allow the Board to administratively adjust the adopted millage rate if there is a certain percent increase or decrease. For the General Fund, the increase or decrease has to be 1%, while the MSTU and Mosquito Control Funds must reach the 3% threshold. Based on October 2010 DR-422 data, the Property Appraiser has certified to the Board reduced DR-422s for the General Fund, MSTU and Mosquito Control that did not meet these percentage thresholds. The DR-422 for

the General Fund was reduced by 0.91%, MSTU by 0.84%, and Mosquito Control by 0.63%. There could still be further reductions to taxable value with the upcoming meetings of the Value Adjustment Board.

The General Fund ad valorem revenue will *decrease* by 6.47%, the MSTU Fund will *decrease* by 7.84%, and the Mosquito Control Fund will *decrease* by 2.68% over last year's adopted budget. When compared to unaudited collections for FY 2009/2010 the decreases for FY 2010/2011 are: 8.41% for the General Fund, 9.69% for the MSTU and 4.35% for Mosquito Control.

Gas Taxes

All projections for gas tax revenues for FY 2011 are based on historical trends of receipts and estimates from the Legislative Committee of Intergovernmental Relations. Overall across Funds 101, 105 and 110, gas tax revenues have shown a slight, but steady, increase year-over-year from 2003-2007. FY 2007-2008 gas revenues decreased by 1.03% but increased in FY 2008-2009 overall by 8.22%. For FY 2009 -2010, budgeted gas tax revenues were reduced 14.50% in anticipation of motorists driving less as a result of the rising prices of fuel. Unaudited actual revenue collections for FY 2009-2010, however, reflect a 3.66% increase over budget as gas prices did not rise as high as originally estimated.

As demonstrated in the following tables, revenue from gas taxes is projected to increase for FY 2010/2011. Transportation Trust Fund 101 reflects an increase of 11.68% and the Transportation - Roads & Bridges Fund 105 is projected to increase by 6.41%. The Transportation - Participating Paving Fund 110 gas revenues projections also reflect an increase of 13.31%.

Historical Gas Taxes Collections - Projections

Fiscal Year	Fund 101	Fund 105	Fund 110
	Maintenance Constitutional Gas Tax & Others	Debt, Road Paving, & Major Maintenance Local Option 1 st - 4 th Cents & CST	Participating Paving Local Option 5 th & 6 th Cents
1998	\$2,866,515	\$2,141,423	\$1,070,711
1999	\$3,070,273	\$2,206,044	\$1,103,022
2000	\$3,214,563	\$2,227,164	\$1,112,186
2001	\$3,231,579	\$2,211,476	\$1,105,738
2002	\$3,298,145	\$2,944,359	\$1,163,808
2003	\$3,367,563	\$2,910,683	\$1,099,804
2004	\$3,498,670	\$3,103,389	\$1,179,827
2005	\$3,699,638	\$3,221,475	\$1,197,443
2006	\$4,766,930*	\$3,088,855	\$554,175*
2007	\$5,000,937	\$3,109,415	\$547,297
2008	\$4,815,604	\$3,217,740	\$534,794
2009	\$5,075,555	\$3,593,714	\$602,833
Projected			
2010	\$4,331,502	\$3,096,650	\$499,289
2011	\$4,837,608	\$3,295,291	\$565,757

* 5th Cent moved from Fund 110 to Fund 101. Also, added 9th Cent Motor Fuel.

State-Shared Revenues

All State-shared revenues were estimated using historical trends of receipts and estimates from the Legislative Committee of Intergovernmental Relations (LCIR). The State of Florida began reducing the percentage of state sales tax transferred into the Local Government Half-Cent Sales Tax Clearing Trust Fund by 0.1% on July 1, 2003. Receipts have steadily declined since FY 2006 but do reflect an increase in the FY 2010-2011 budget over the previous year's budget. In 2000, the State began phasing out the intangibles tax. This was the source for the State Revenue Sharing Program which over past years had shown good growth, hitting a high of \$3.8 million in 1999. The State Revenue Sharing Program has now been converted to a percentage of the State Sales Tax. Reductions to this revenue source became effective July 1, 2004 when the State reduced the percentage of state sales tax transfers from 2.25 to 2.0440. Thus, the growth in this revenue source has not reached the 1999 level but does reflect a projected increase for FY 2011 over FY 2010.

LCIR's projected revenue collections for Bay County reflected an 8.90% decrease for the ½ Cent Revenue Sharing program and a decrease of 22.90% in the County Revenue Sharing program for the FY 2009-2010 budget. This was due in part by projected lower sales tax collections in the State of Florida as the economy (national, state, & local) continued to weaken.

However, the actual unaudited County Revenue Sharing collections for FY 2009-2010 were \$2,934,090, 15.22% higher than originally budgeted and the ½ Cent Revenue Sharing collections were \$8,258,673, 0.81% (\$10,645) below budget. The FY 2010-2011 budget for the ½ Cent Sales Tax Revenue reflects an increase of 10.20% based on LCIR's projections over FY 2009/2010 budget estimate and a 12.26%

Half Cent Sales Tax Shared Revenues		
2003	Actual	\$8,425,968
2004	Actual	\$8,968,674
2005	Actual	\$9,689,458
2006	Actual	\$10,066,787
2007	Actual	\$9,886,165
2008	Actual	\$9,503,862
2009	Actual	\$9,139,392
2010	Projected	\$8,325,730
2011	Projected	\$9,271,329

increase over the projected actuals for FY 2009-2010. LCIR projects the State Revenue Sharing Program to be 15.63% higher than the FY 2009-2010 budget; but reflects a 0.36% increase over unaudited collections for FY 2009-2010.

State Shared Revenues		
1999	Actual	\$3,805,514
2004	Actual	\$3,109,760
2005	Actual	\$3,278,728
2006	Actual	\$3,491,084
2007	Actual	\$3,379,522
2008	Actual	\$3,136,583
2009	Actual	\$3,030,700
2010	Projected	\$2,546,611
2011	Projected	\$2,944,735

Grants

FY 2011 total Federal/State grant funding (\$16,678,392) makes up 7.03% of total revenue (excluding Ad Valorem) and is primarily comprised of funding to support emergency management, Sheriff Department and Jail Operations, Stormwater and Transportation operations, and the development and initial construction of transmission lines and treatment facilities for the Alternate Water Supply project.

Transfers

General Fund revenue continues to support transportation and stormwater efforts with the budget programming transfers of approximately \$4.2 million for FY 2010/2011. These transfers provide dollars to support operational and maintenance needs, as well as a very limited number of capital projects.

The Stormwater Utility Special Assessment revenue is projected at \$1.77 million for Fund 115 Stormwater. The General Fund will supply \$2.5 million to assist in supporting personnel, operational and capital project costs, with \$1.95 million of the revenues allocated for drainage, pipe and major maintenance projects.

Interest

Revenues from interest were projected to remain flat or be reduced. This is in part due to interest rates declining over the past year. As such, interest income is projected at a very conservative 0-1% growth.

Fees and Charges

All fees and charges are based on 2010's activity experience where available.

Public Safety E-911 Fees

All E-911 revenues (wireless, wire line, and land lines) are predicted to be 3.42% less for FY 2010/2011 as compared to FY 2009/2010 budget, with the rate remaining 50 cents per phone line. It remains difficult to accurately project potential revenues for land line use and wireless charges as more and more people use cell phones.

Builders' Services Fees

Builders' Services fees are based upon the Standard Builders Code, which is updated semi-annually. Therefore, in order to maintain a current fee schedule, the most recent Schedule B of this code is to be adopted on January 1st of each year. Builders' Services license and permit revenue for FY 2010/2011 is projected to increase \$71,104 (9.43%) over the original FY 2009/2010 budget. Overall revenues, which includes inspection fees and plan reviews, are decreasing by 33.33%. The affects of the dramatic downturn in the housing construction market is of concern for this fund. Permits issued decreased from 1,097 in FY 2008 to 506 in FY 2009, but increased to 570 in FY 2010. Construction values also declined from \$207.2 million in FY 2008 to \$120.8 million in FY 2009, and declined to \$43.5 million in FY 2010 - a 64% reduction. Even though permits issued increased over last year, these permits were for structures (towers, additions, etc.) that had a lower value than if a new building (i.e., house or business) was being built which resulted in a \$77.3 million reduction in construction values in FY 2010.

Utility Fees

The Wholesale Water System revenue is projected to increase by approximately 10.30% over the prior FY 10 budget. On October 1, 2009 an increase to the wholesale water rate was implemented as prescribed by a recent rate study. For FY 2008 the rate was set at \$1.45 per 1,000 gallons - the first increase in seven years. For FY 2009, the rate increased per an automatic 3% to \$1.49 per 1,000 gallons. For FY 2010, the study recommended moving the rate to \$1.64 per 1,000 gallons and was increased to \$1.72 per 1,000 gallons on October 1, 2010. However, the bulk of the fund revenue increase is related to bond and loan proceeds projected to complete capital projects.

Industrial Wastewater

Revenue reflects a 14.93% increase over FY 2010 budget. There are only two main revenue sources for this fund, Smurfit-Stone Container and Arizona Chemical. They each pay a percentage of the operational expenses, thus revenues increase or decrease as operational plans change.

Military Point Advanced Wastewater Treatment (AWT)

Rates were increased to \$2.10 per 1,000 gallons from \$1.52 for FY 2010. Revenues for FY 2011 are projected to decrease 8.92% over FY 10 budgeted levels even with the increase in rates. The anticipated expansion of the municipalities' service requirements when the plant was built have not developed even yet. The owner's have agreed to amend the interlocal agreement to reflect that the reserve capacity will be calculated on 250 gallons a day per dwelling unit instead of the 350 gallons in the original agreement. This expands the capacity for each of the owners and more accurately reflects the use that is occurring. As a result, this allows for each owner to take on more customers without increasing the capacity of the plant.

Retail Water and Wastewater

In light of the water rate study, Fund 420 Retail Water rate per 1,000 gallons increased to \$1.79 per 1,000 gallons in FY 2011 and the rates for Retail Wastewater increased from \$5.03 to \$5.70 per 1,000 gallons. Revenue projections reflect a decrease of 3.19% from the FY 2010 budget after adjusting for \$4,860,000 in bond proceeds to be received in FY 2011 for capital projects. In December 2009, The Town of Cedar Grove dissolved and became part of unincorporated Bay County. Cedar Grove Retail Water and Wastewater operations were assumed by Bay County and added in Fund 424 (previously Fund 381 and 382). Cedar Grove Water System revenues are set at \$3.12 per 1,000 gallons (\$2.88 per 1,000 gallons in FY 2010); wastewater operations revenues are set at \$3.09 per 1,000 gallons (\$2.84 per 1,000 gallons in FY 2010). Rates for Fund 422 water and wastewater per 1,000 gallons are the same as Fund 420 rates. Revenues for Fund 422 are projected at \$5,366,852 for FY 2011, 20.65% less than FY 2010 budget even with the increase in rates.

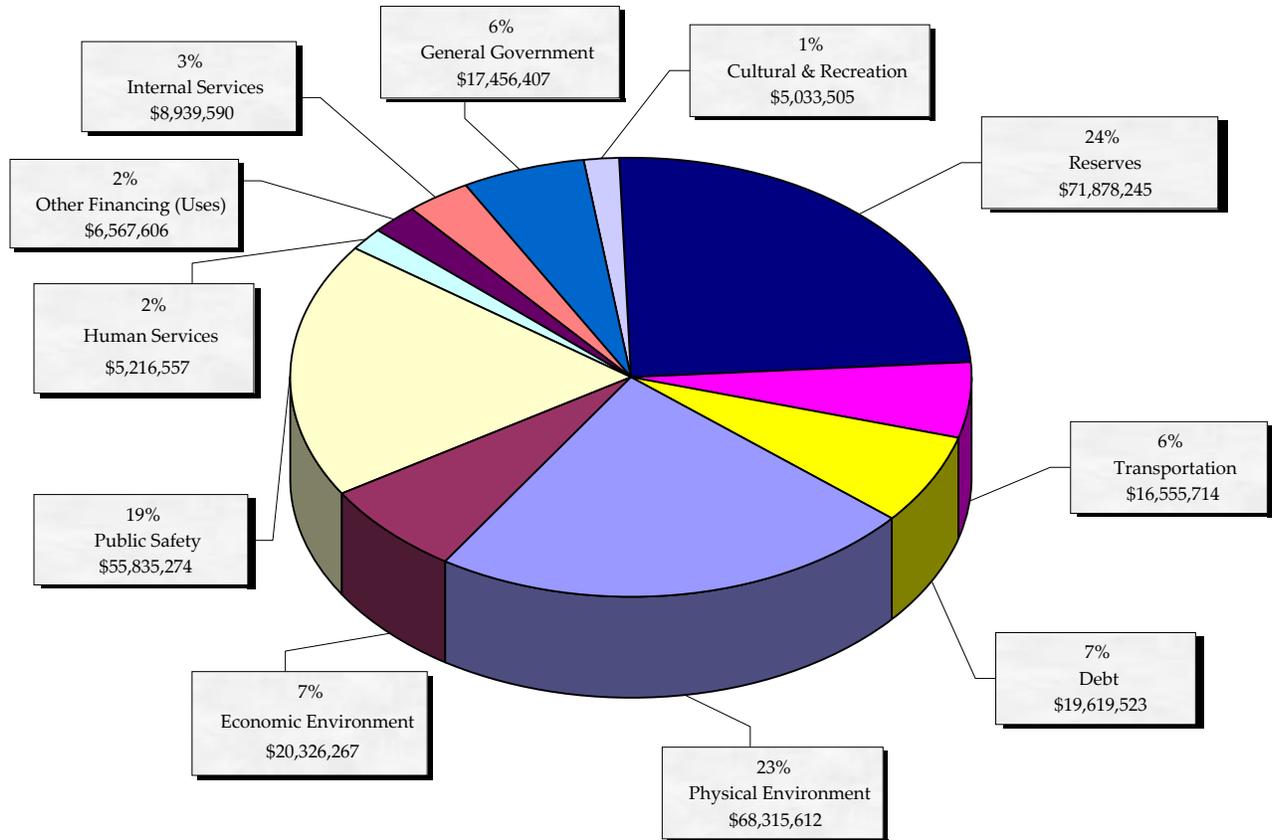
Solid Waste

Tip fees are programmed at the increase rate of \$42.20 per ton for FY 2010/2011 and are estimated at \$8,326,007, increasing by 34.68% over FY 2009/2010 projections for in-county waste. Out-of-county tip fees and specialty waste are also projected to increase over FY 2010 by 2.09%. Energy sales are the other major revenue source in this fund and are projected at \$4.6 million, 8.47% less than FY 2010 budget. Cash reserves are being used to support the operational expenditures that exceed the current revenue sources. The Board continues to review all options to reduce expenses and increase revenues to develop a strong, independent, cost-effective program.

One of the programs initiated this year that will assist in reducing cost is the installation of a metals extraction unit that will remove a significant amount of metals from the waste before it is burned in the incinerator. This will reduce wear on the internal parts of the incinerator thereby lowering repair & maintenance costs. Also, this would provide an additional revenue stream by pulling out the metals and selling them for scrap. Initial revenue projections for FY 2011 are \$250,000.

Budget in Brief - Where the Money Goes

Fiscal 2011



Explanation of Larger Uses:

General Government **\$17,456,407**

Services provided by the County for the benefit of the public and governmental body as a whole that include: capital projects - \$309,149, Constitutional Offices - \$6,693,033, court operations - \$3,798,584, Grants and Aids - \$301,561, and other operating expenses - \$6,354,080.

Public Safety **\$55,835,274**

Services provided by the County for the safety and security of the public that includes; E-911 - \$721,102, intergovernmental radio - \$565,163, fire protection - \$8,762,156, builders services - \$1,779,392, jail operations - \$16,174,374, Sheriff's office - \$20,085,014, capital projects - \$4,137,720, and other operating expenses - \$3,613,353.

Physical Environment **\$68,315,612**

Functions performed by the County to achieve a satisfactory living environment for the community as a whole that includes: stormwater management - \$7,119,700, advanced wastewater treatment - \$3,449,836, utility regulatory authority - \$75,000, retail water & wastewater - \$13,572,171, water system - \$16,749,301, industrial wastewater - \$8,257,020, solid waste - \$18,366,551, and other operating expenses - \$726,033.

Economic Environment **\$20,326,267**

Provides for economic enhancements through the departments/divisions of Tourist Development Council, Veterans' Services, the Economic Development Council (a public/private partnership) and Downtown State Housing Improvement Project Board. Community Redevelopment - \$10,367,733, Tourist Development and Beach Nourishment - \$9,768,255, and other operating expenses - \$190,279.

Budget by Expenditure Category

The Budget Office produces targets for expenditures for all departments/divisions of the County based on the FY 2010/2011 fiscal model. This fiscal model derives percentage increases based on a rolling five-year time frame of revenues and expenditures for each fund. This model also allows for growth factors to be adjusted in order to set parameters for the expenditure budgets. The original budget for the current year at that time (FY 2010) is the basis for projecting revenues and expenditures for a future five-year time frame (FY 2011 through FY 2015). Based on trends from the prior five years and input from the budget office and administration, the future years are adjusted for anticipated revenue growth/decline with percentages entered for expenditure growth in the categories of Personal Services, Operating, and Capital expenditures. The model is balanced and then analyzed for any outstanding discrepancies. Once accepted, the individual departments are given their respective target budgets to guide these budget requests.

Expenditures	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted	% Change
Personnel Services	\$28,355,729	\$31,567,663	\$31,640,786	0.23%
Operating Expenses	\$74,505,949	\$67,848,602	\$74,665,092	10.05%
Capital Outlay	\$67,612,497	\$43,420,303	\$36,180,796	(16.67%)
Debt Service	\$17,818,509	\$21,291,504	\$20,567,857	(3.40%)
Grants & Aids	\$11,884,220	\$11,387,671	\$10,089,872	(11.40%)
Non-Operating Expenses	\$89,611,245	\$119,478,517	\$122,599,897	2.61%
Total	\$289,788,149	\$294,994,260	\$295,744,300	0.25%

Due to the decline in the economy and the associated reductions in revenues, department/division management was instructed to review their operations and strive for a 10% reduction in overall expenditures. No capital was budgeted (such as computers and vehicles) unless critical for operational efficiency. Allowances were made, however, for fuel and any increases to contractual agreements. All attempts were made so that projected decreases in operational costs did not result in loss of service. The FY 2011 budget reflects 10 positions that will not be filled, 6 employee terminations (a total of 16 positions eliminated) and no salary increases for County staff and Constitutional Officers.

Decreases in the overall Constitutional Officers' budgets totaled \$849,723.

- The Supervisor of Elections' budget reflects a \$73,414 **increase** (which represents a 6.18% increase over FY 2009/2010 original approved budget).
- The Sheriff's budget reflects a \$679,586 **decrease** (which represents a 3.19% decrease over FY 2009/2010 original approved budget).
- The Jail Operations budget reflects a \$462,429 **decrease** (which represents a 2.63% decrease over FY 2009/2010 original approved budget).
- The Tax Collector's budget reflects a \$146,291 **increase** (which represents a 5.02% increase over FY 2009/2010 original budget).
- The Property Appraiser's budget reflects a \$6,149 **decrease** (which represents a 0.21% decrease over FY 2009/2010 original approved budget), and
- The Clerk's budget reflects a \$78,736 **increase** (which represents a 7.47% increase over FY 2009/2010 original approved budget).

The major increases the FY 2010-2011 budget occurred as a result of: capital projects funded through grants or bond proceeds (primarily Funds 110, 145 and 401); rate and other revenue source increases to offset higher material/operational/contract service costs (primarily Funds 401, 425, and 430); and increases in workers compensation premiums (Fund 505).

Transfers

For FY 2010/2011, transfers to Transportation Fund 101 decreased by \$981,806 for a total budget of \$1.7 million. Transfers to Stormwater Fund 115 are scheduled at \$2.50 million, a decrease of \$100,000. On March 1, 2007, the Board brought the library under County control rather than operating via a contract service with the Northwest Florida Regional Library System (NWRLS). In FY 2011, the General Fund will transfer \$1,831,375 to the Library Fund to operate the Bay County Library for a full budget year - an increase of \$49,681 (2.79%) over FY 2009/2010 original approved budget.

In the FY 2010/2011 budget, Transportation - Roads & Bridges Fund 105 has \$4,137,089 for Paving/Resurfacing (\$2,500,000 is grant funded), \$800,000 in grant funding for pedestrian/bike lanes, and \$500,000 for bridge improvements/replacements. There are no transfers required from the General Fund for this budget year in support of these projects. This fund also is scheduled to pay \$1,000,313 for debt service.

The total County ad valorem taxes (General Fund and Mosquito Control Fund) levied within the CRA areas is projected at \$13,055,946 for FY 2010/2011. Of that, the County keeps only \$4,270,195 (base year) and the remaining \$8,785,751 goes to the various CRAs.

The number of CRAs within Bay County continues to grow, and eleven are currently active. Despite having lowered the millage for the prior 3 years in a row, all indications are that CRA payments will continue to consume a larger portion of collections each year. As it stands for FY 2011, payments out of the General Fund to CRA's accounts for 16.55% of total General Fund Ad Valorem.

Infrastructure

Bay County continues to strive to upgrade and modernize its major facilities. Construction of the new administrative facility (Government Center) was completed in August 2009 and all operations were moved into their new locations by the end of October 2009. The new administration building includes offices for the Constitutional officers (the Clerk of Courts will remain at the County Courthouse) and meeting chambers for the Board. The County partnered with Gulf Coast Community College in a joint construction effort for a new Emergency Operations Center which opened for operation in February 2010. And, the County Pier was completed in July 2010. Work continues on the Courthouse facility improvements.

Other infrastructure concerns include the Utilities, Solid Waste, Stormwater and the Transportation Systems. The Road Impact Fee Study revealed that there is more than \$12 million worth of work needed to eliminate the current capacity deficiencies and another \$311 million that will be required to handle the impacts of growth over the next 20 years. Management of the Solid Waste program is undergoing major changes - closure of transfer stations, collection of revenues, and changes to the operation of the waste-to-energy facility - to bring about the most cost-effective program possible for handling solid waste in Bay County.

The following table provides a listing of the County's Major Infrastructure Projects.

Major Projects

General Fund \$1,347,047	Boating Improvements Logistics Center Salvation Army Rental Housing Project
Transportation \$6,737,089	Roads & Bridges Administration Bldg & Shop Annual Road Resurfacing Projects Cooks Bayou Bridge Replacement Resurface 11 th St - Sherman Ave to Transmitter Rd Thomas Drive Sidewalks
Participating Paving \$600,000	Participating Paving & Stabilization of Dirt Roads
Stormwater \$2,786,690	Priority Stormwater Projects/NOV Spring Ave Stormwater Management Facility Goose Bayou Basin Study Resota Beach Rd Culvert Replacement Grand Lagoon Stormwater Mitigation
MSBU \$500,000	Magnolia Beach Rd to Jan Cooley Dr Multiuse Path
Water System \$7,354,750	Alternate Water Supply "C" St 20" to 40" Water Main Backwash Retention Tank WTP Concrete Basins - Reseal Security Upgrades Hathaway Bridge Transmission Main Repair WTP Tube Settlers High Service Pump Upgrade Southeast Booster Station Rehab/Upgrade NW Transmission Main Repair
Retail Water & Wastewater \$4,860,000	Hwy 231 Wastewater Treatment Plant - Land Purchase & Design
Solid Waste \$3,785,146	Construction of Cell 5 Construction of Landfill Gas Extraction System CIP Ash Management

Growth Management

Bay County is growing rapidly and maintaining service capabilities to handle this growth will prove to be very challenging in the coming months and years. The West Bay Sector Plan has planned more than four million square feet of commercial property and 6,000 new dwelling units over the next 20 years. The new Northwest Florida Beaches International Airport was part of West Bay Sector Plan and began operation in May 2010. Several thousand acres have also been designated for commercial and industrial uses for promoting economic development in the area.

It is important to capture the percentage of capital demands related to new growth as well as to understand what revenue sources are needed for existing deficiencies. The Board implemented an Impact Fee Study in FY 2004. Library and Parks/Recreation Impact Fees were approved in February 2005, and Fire Services Impact Fees were approved in July 2005. The Transportation Impact fees were hampered by the lack of basic planning data and reliable development information. However, the Board supported the study by approving in June 2004 additional Development Services positions for traffic modeling. The Board also completed and approved Land Development Regulations and Zoning maps on September 21, 2004. Those actions allowed the Impact Fee Project to move forward and Transportation Impact Fees were approved in January 2006. In FY 2008 the Board voted to reduce the Library, Parks, and Fire Services impact

fees by 50% for 18 months. The Roads impact fees were set at zero for the same time period. All other impact fees (water and wastewater) were not reduced. This current impact fee structure remains in effect for FY 2011.

Fund Balance Summary

Fund	Departments	Beginning Fund Balance	Ending Fund Balance	\$ Change Over FY 2010	% Change Over FY 2010
001	General Fund	20,982,626	11,208,516	(9,774,110)	(46.58%)
101	Transportation Trust	1,000,000	347,596	(652,404)	(65.24%)
105	Transportation - Roads & Bridges	430,000	0	(430,000)	(100.00%)
110	Transportation - Participating Paving	750,000	617,566	(132,434)	(17.66%)
111	Road Impact Fees - Beach/Airport	189,911	189,911	0	0.00%
112	Road Impact Fees - East Bay County	303,817	303,817	0	0.00%
113	Road Impact Fees - Panama City	0	0	0	0.00%
114	Road Impact Fees - Southport/Sand Hills	215,838	215,838	0	0.00%
115	Stormwater Management	1,200,000	298,476	(901,524)	(75.13%)
120	Bay County Library	152,400	95,730	(56,670)	(37.19%)
125	Tourist Development Council (TDC)	475,000	522,377	47,377	9.97%
126	Mexico Beach - Tourist Development Council	100,000	100,000	0	0.00%
127	Beach Nourishment - TDC	15,700,000	17,256,825	1,556,825	9.92%
128	5 th Cent - TDC	166,000	12,150	(153,850)	(92.68%)
130	Public Safety E-911	1,000,000	1,093,278	93,278	9.33%
133	Intergovernmental Radio Communications	1,000,000	1,046,386	46,386	4.64%
140	District Mosquito Control	1,100,000	657,110	(442,890)	(40.26%)
145	Municipal Services Taxing Unit (MSTU)	2,947,015	667,039	(2,279,976)	(77.37%)
167	Municipal Services Benefit Unit (MSBU)	650,000	196,150	(453,850)	(69.82%)
195	Utility Regulatory Authority	0	10,000	10,000	100.00%
305	Capital Improvement Bonds 2007	0	0	0	0.00%
401	Water System Revenue	4,000,000	21,523,010	17,523,010	438.08%
412	Military Point / AWTF - Joint Venture	1,144,167	1,175,860	31,693	2.77%
420	Retail Water & Wastewater	2,903,191	2,626,421	(276,770)	(9.53%)
422	North-Bay Retail Water & Wastewater	4,496,827	2,540,428	(1,956,399)	(43.51%)
424	Cedar Grove Retail Water	700,000	581,314	(118,686)	(16.96%)
425	Industrial Wastewater Treatment	3,100,000	4,131,934	1,031,934	33.29%
430	Solid Waste	5,900,000	974,320	(4,925,680)	(83.49%)
440	Builders' Services	3,200,000	3,086,402	(113,598)	(3.55%)
501	Internal Services	29,479	15,264	(14,215)	(48.22%)
505	Workers Compensation	0	203,792	203,792	100.00%
506	Insurance	0	148,598	148,598	100.00%
510	Utilities	0	32,137	32,137	100.00%
Total All Funds		\$73,836,271	\$71,878,245	(\$1,958,026)	(2.65%)

Explanation of 10% or More

Increase/Decrease in Fund Balance

Fund	Departments	Increase/Decrease
001	General Fund	Reduction in ad valorem proceeds and revenue sharing. Reduction in transfers out to other funds to provide additional financial support.
101	Transportation Trust	This fund is dependent upon General Fund for financial support, thus a large balance is not necessary.
105	Transportation - Roads & Bridges	All available funds will be utilized to complete scheduled road projects.
110	Transportation - Participating Paving	Timing of projects causes fluctuations.
115	Stormwater Management	This fund is dependent upon General Fund for financial support, a large balance is not necessary.
120	Bay County Library	Reduction in grant funding.
128	TDC - 5 th Cent	Funds are utilized for tourist development
140	Mosquito Control	Reduction in ad valorem proceeds; increase in operational costs
145	Municipal Services Taxing Unit - Fire Services (MSTU)	Completion of the construction of the West End Fire District Station
167	Municipal Services Benefit Unit (MSBU)	Reserve funding utilized for MSBU dredging projects
195	Utility Regulatory Authority	Establishing a reserve for future needs
401	Water System Revenue	Reflects projected bond proceeds to complete major capital projects in FY 2011 and 2012
422	North-Bay Retail Water & Wastewater	Began full operation in FY 2009; projected expenditures are not offset by projected revenues and requires utilizing cash forward reserves.
424	Cedar Grove Retail Water & Wastewater	Projected expenditures are not offset by projected revenues and requires utilizing cash forward reserves.
425	Industrial Wastewater Treatment	Cash balance increase due to the 3% fee the County earns for operating the facility
430	Solid Waste	Available funding utilized to complete major capital projects
501	Internal Services	Internal Services fund; large cash reserve not necessary.
505	Workers Compensation	Increase in insurance premiums as well as the timing in payment of the premiums causes fluctuations in ending balances
506	Insurance	Increase in insurance premiums as well as the timing in payment of the premiums causes fluctuations in ending balances
510	Utilities	Internal Services fund; large cash reserve not necessary.

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Administration



Board of County Commissioners

William T. Dozier
George B. Gainer
Mike Nelson
Jerry L. Girvin
Mike Thomas

County Administration

Edwin L. Smith, County Manager*
Daniel Shaw, Assistant County Manager
Robert Majka, Assistant County Manager
**Appointed Official*



Focus Areas

County Facilities

To provide for/plan/construct infrastructure needed to allow Bay County citizens to obtain County services, enjoy cultural opportunities and a quality standard of living.

Evaluation of Operations - Top to Bottom

To provide for the evaluation of all County operations to include daily operations, services, policies, regulations, and laws.

Transportation Concurrency/Growth Management

To maintain an environment for current and future generations by planning and managing growth areas and the necessary infrastructure.

Public Safety

To provide for public safety through emergency planning, fire services, risk management and balanced law enforcement efforts.

Water & Wastewater Infrastructure

To provide water and wastewater infrastructure to meet current demands while planning for future growth.

Solid Waste

To provide for fiscal and environmentally prudent operation of the County's Solid Waste System.

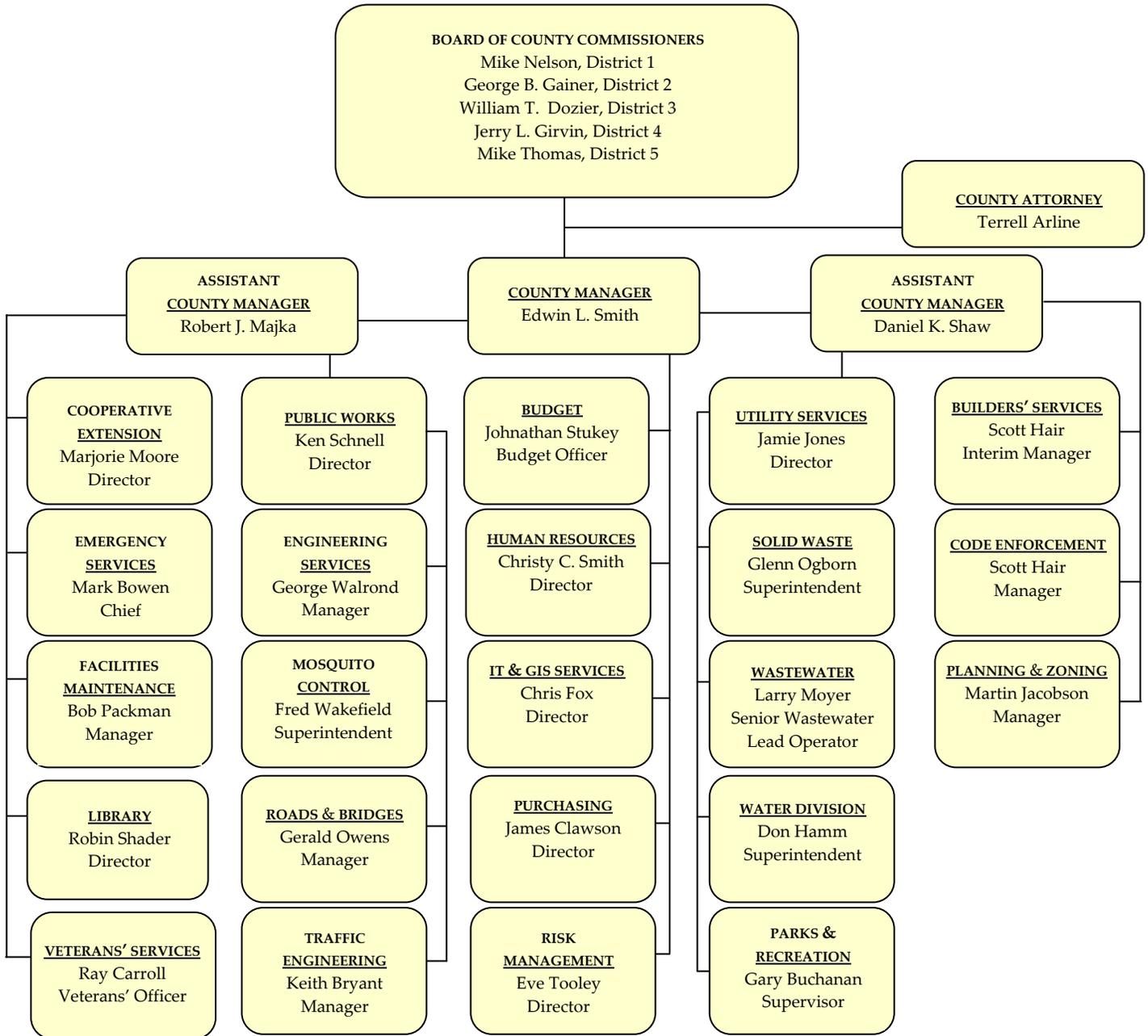
Improve Recreational Facilities

To provide for development/redevelopment of existing parks and acquisition of lands for neighborhood/community parks/open spaces through utilization of park impact fees.

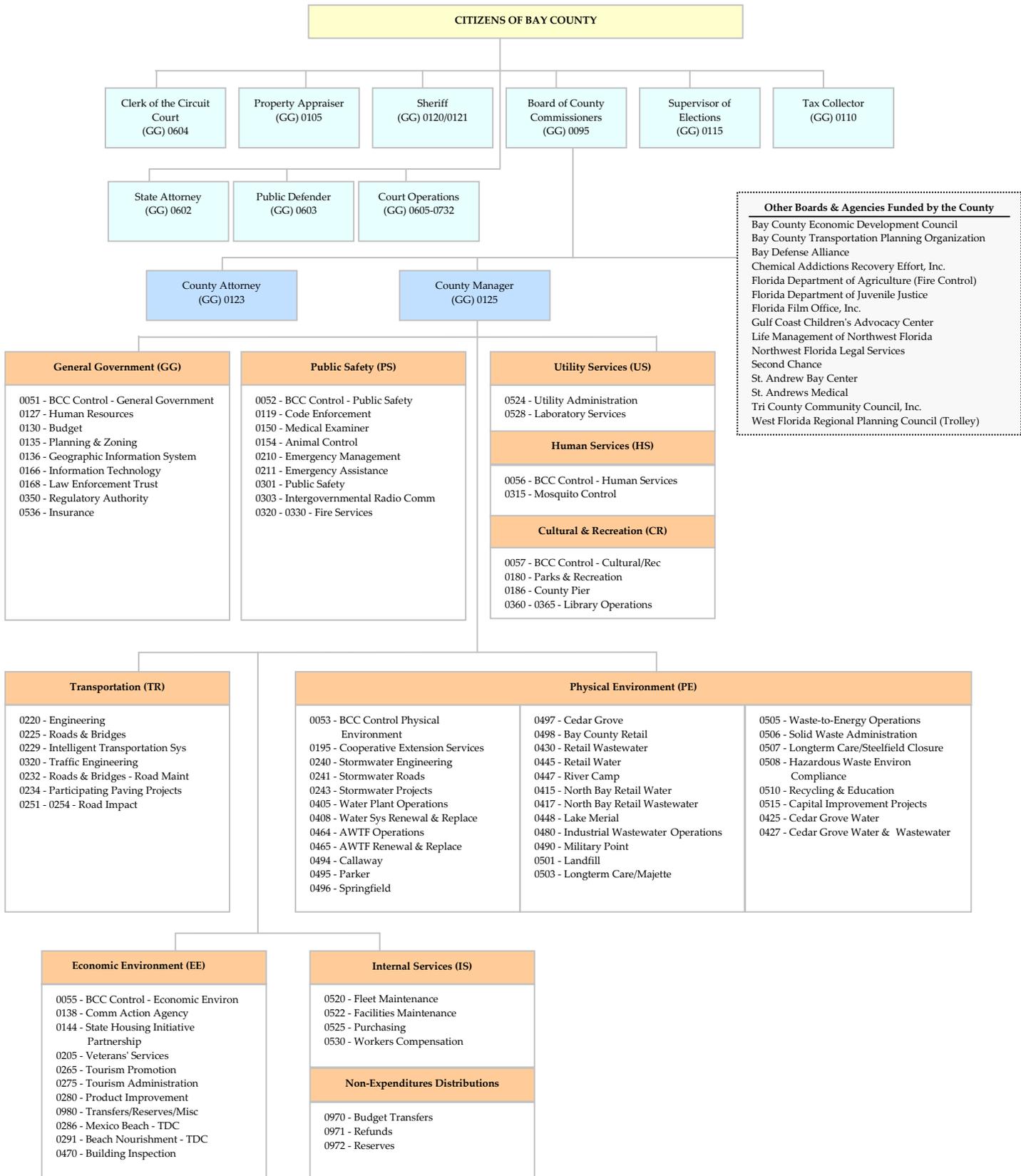
Mission Statement

"The mission of Bay County is to enhance the lives of its citizens and visitors through integrity and excellence in government services."

Organizational Chart



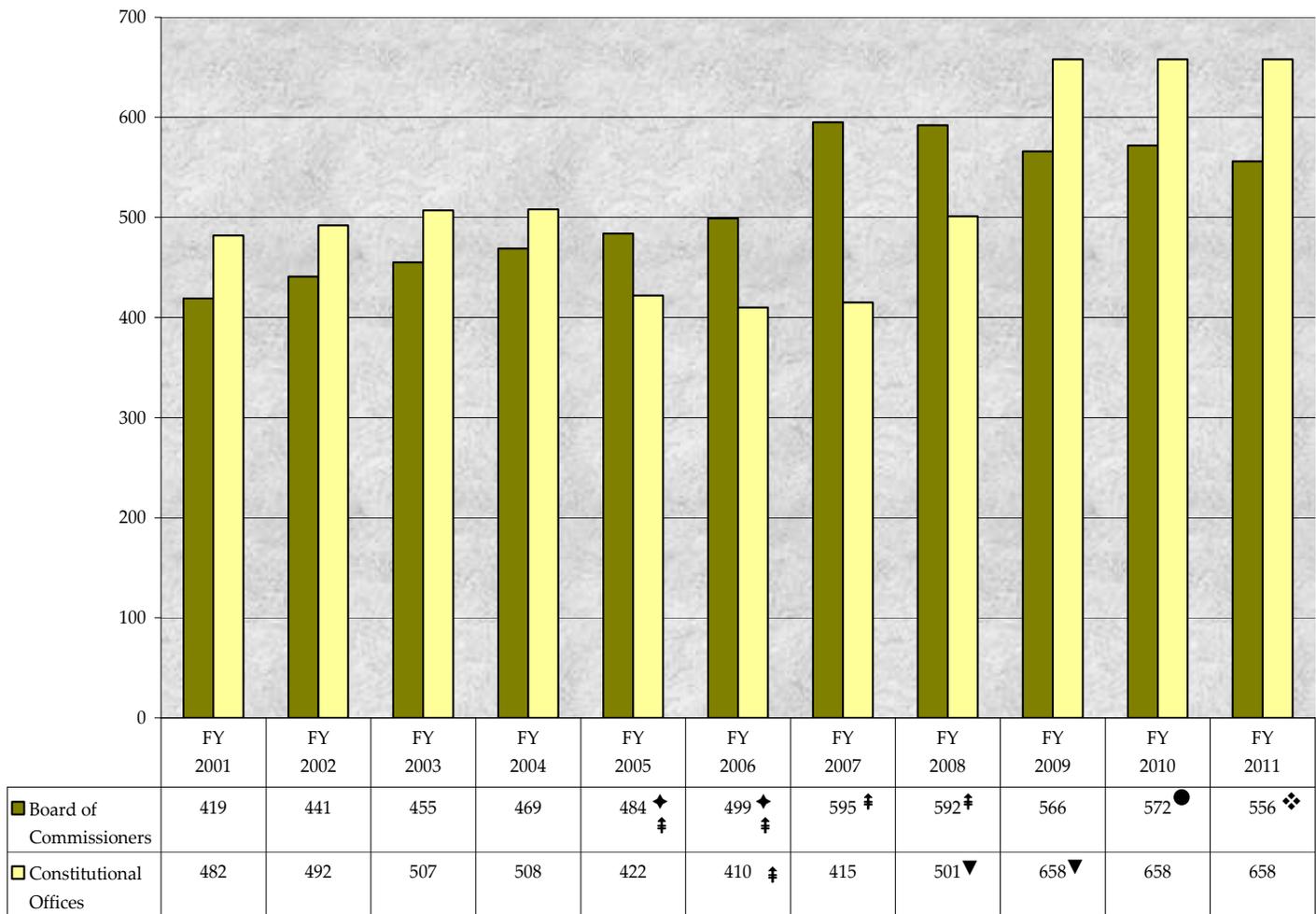
Functional Relationship Chart



Authorized Positions

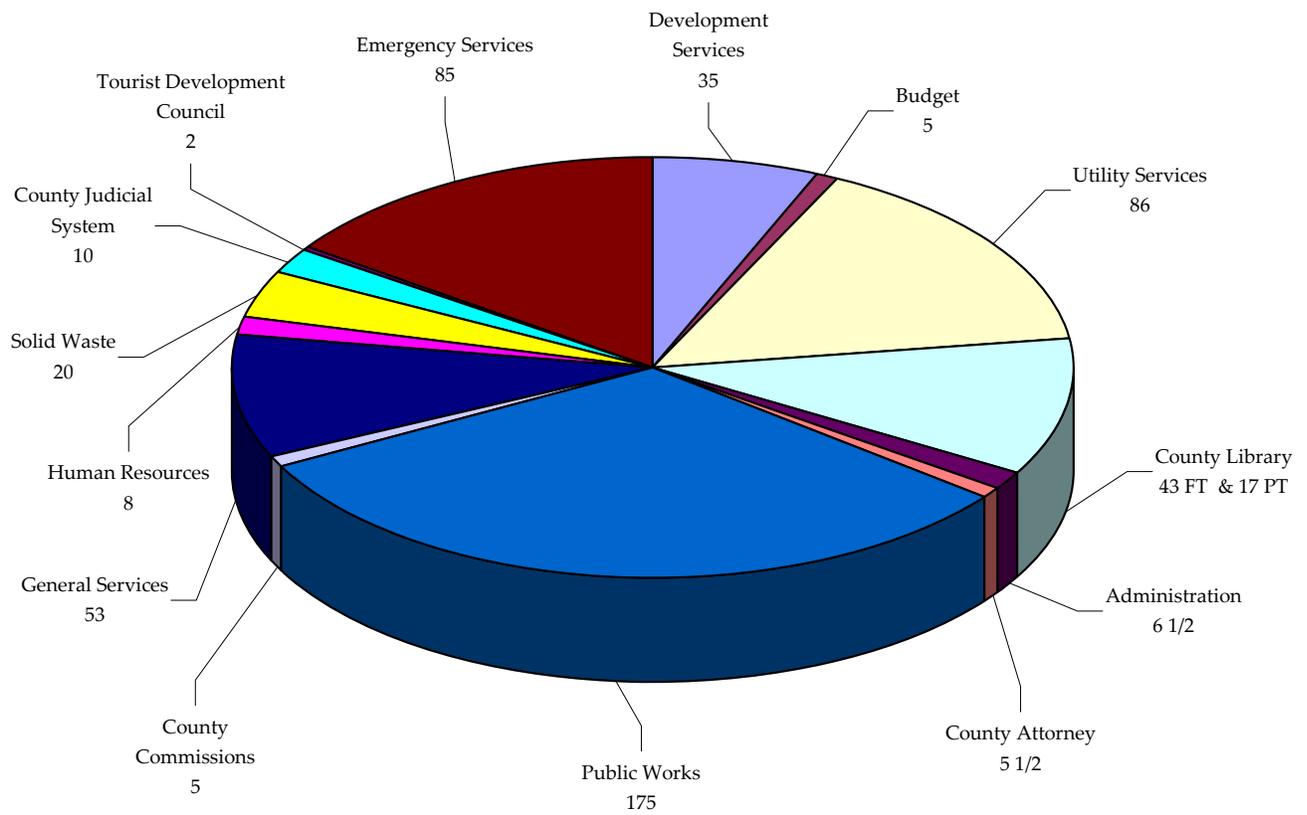
Department/Division	FY 2009 Actual		FY 2010 Approved		FY 2011 Adopted	
	FTE	PTE	FTE	PTE	FTE	PTE
County Commissioners	5		5		5	
Administration	7		6.5		6.5	
County Attorney	5		5.5		5.5	
General Services	49		55		53	
County Library	44	18	43	18	43	17
Budget	5		5		5	
Human Resources	10		9		8	
Emergency Services	83		83		85	
Public Works	186		187		175	
Utility Services	79		84		86	
Solid Waste	21		21		20	
Development Services	43		38		35	
Tourist Development Council	2		2		2	
County Judicial System	9		10		10	
Total BCC & Staff	548	18	554	18	539	17
Clerk of Circuit Court (Board Funded)	14		14		14	
Property Appraiser	40		40		40	
Sheriff	276	15	276	15	276	15
Jail	242	2	242	2	242	2
Tax Collector	54		54		54	
Supervisor of Elections	9	6	9	6	9	6
Total Constitutional Officers & Staff	635	23	635	23	635	23
Grand Total	1,183	41	1,189	41	1,174	40

BOCC Staff History



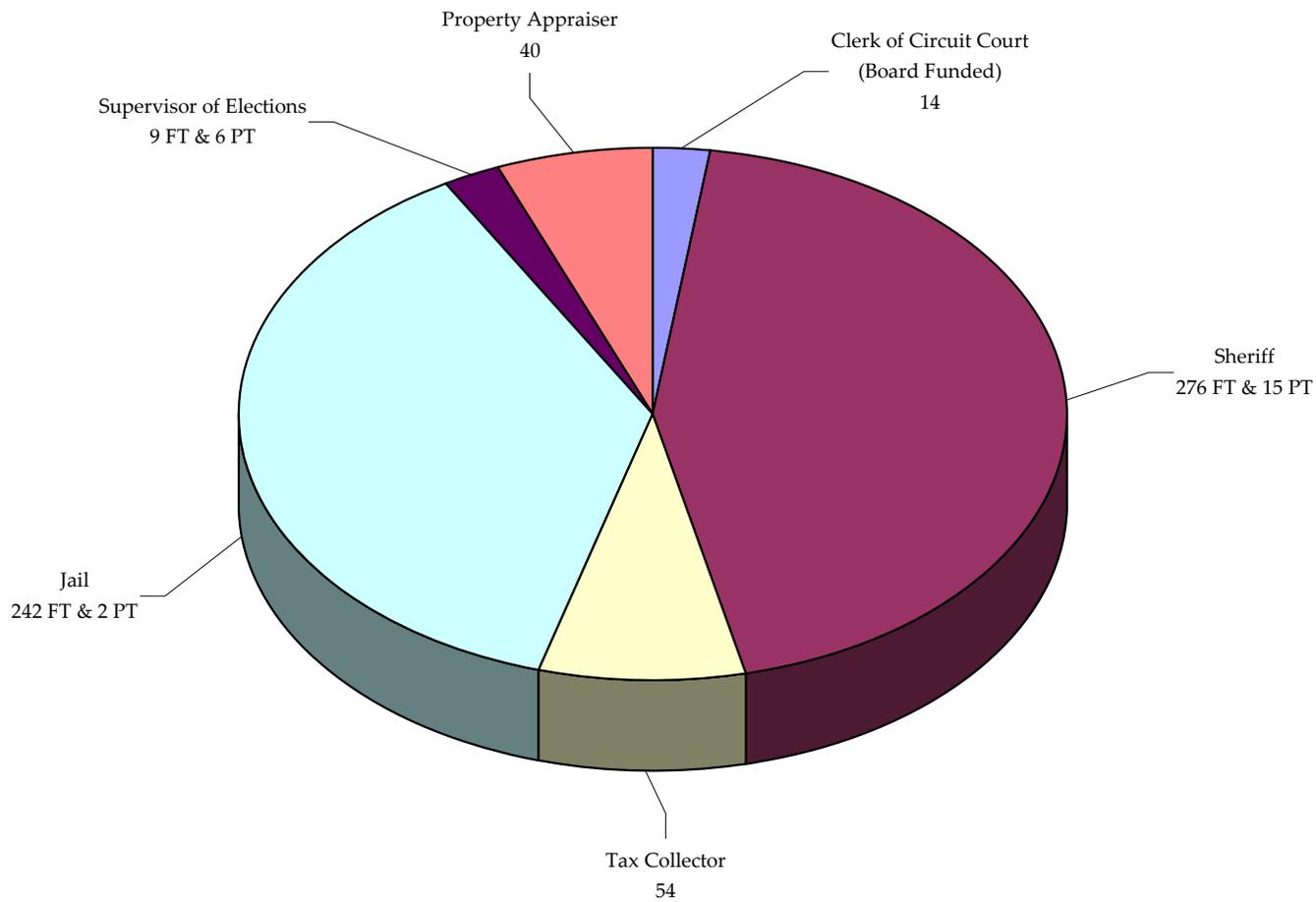
- ♦ Change in Sheriff's staff due to closure of Boot Camp & increase in court bailiffs
- ‡ Reduction in County Clerks' staff due to Article V
- ▼ Change in Constitutional offices is related to staffing Jail operations
- Reflects net change in eliminations of 9 vacant positions and the addition of 15 required positions (New operations/programs - former Cedar Grove, new County Pier operations, Mosquito Control, Emergency Management (Emergency Operations Center), Traffic Engineering, and the Panama City Beach Library (funded by PCB).
- ❖ Reflects change related to the eliminations of 16 positions -15 full-time and 1 part-time

BOCC Staff Distribution



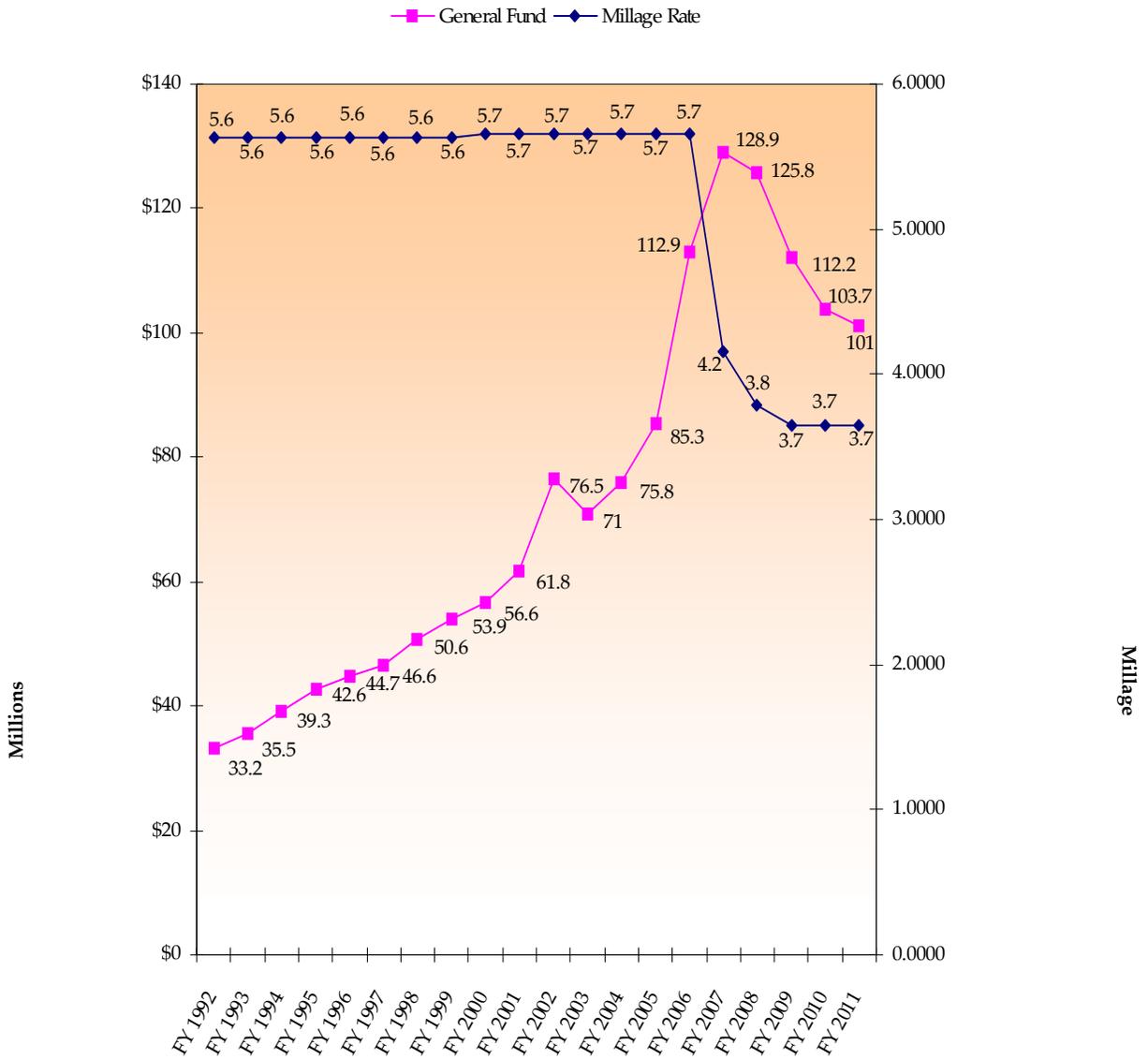
FY 2010-2011

Constitutional Officers' Staff



FY 2010-2011

Millage & Budget History



FY 2007 reduction in millage rate to 4.2 provided some offset to unprecedented increases in property values.
 FY 2008 reflected further reduction in millage rate.

County Millage Comparison

Counties of Comparable Population Size (Plus or Minus 30%)

Lowest to Highest Ranked By Total Millage	County	FY 2009 Population Estimates	FY 2009 Taxable Value	FY 2009 Operating Millage	FY 2009 Other Millage	FY 2009 Debt Millage	FY 2009 Dep. Spec. Dist. Millage	FY 2009 MSTU Millage	FY 2009 Total Millage
1	Okaloosa	196,237	16,174,789,111	3.2899	-	-	-	0.0820	3.3719
2	Bay	169,562	16,134,831,531	3.6500	0.1525	-	-	0.7238	4.5263
3	Indian River	141,634	15,796,158,693	3.0892	-	0.3879	1.4416	0.6118	5.5305
4	Santa Rosa	144,508	7,976,745,407	6.0953	-	-	-	-	6.0953
5	Citrus	142,609	10,024,972,585	5.7299	0.3102	-	0.4351	-	6.4752
6	Saint Johns	183,572	20,454,452,825	5.5471	-	-	1.1198	0.0051	6.6720
7	Clay	185,208	9,385,820,759	4.7618	-	-	0.0059	2.4356	7.2033
8	Martin	143,856	18,790,432,567	5.3090	-	0.1382	-	2.0563	7.5035
9	Hernando	165,048	9,325,713,565	6.3431	-	-	-	1.3393	7.6824
10	Charlotte	165,455	15,591,668,798	5.9096	-	-	-	1.8324	7.7420

Source: Florida Legislative Committee on Intergovernmental Relations, Ad Valorem.

General Fund



General Fund Summary

General Fund - 001: FY 2010 - \$ 103,739,293
 FY 2011 - \$ 101,042,368

Description

The General Fund exists to account for the resources devoted to finance the services associated with County government. This is the general operating fund of the County and is used to account for all financial activity not accounted for in other funds.

Major Services

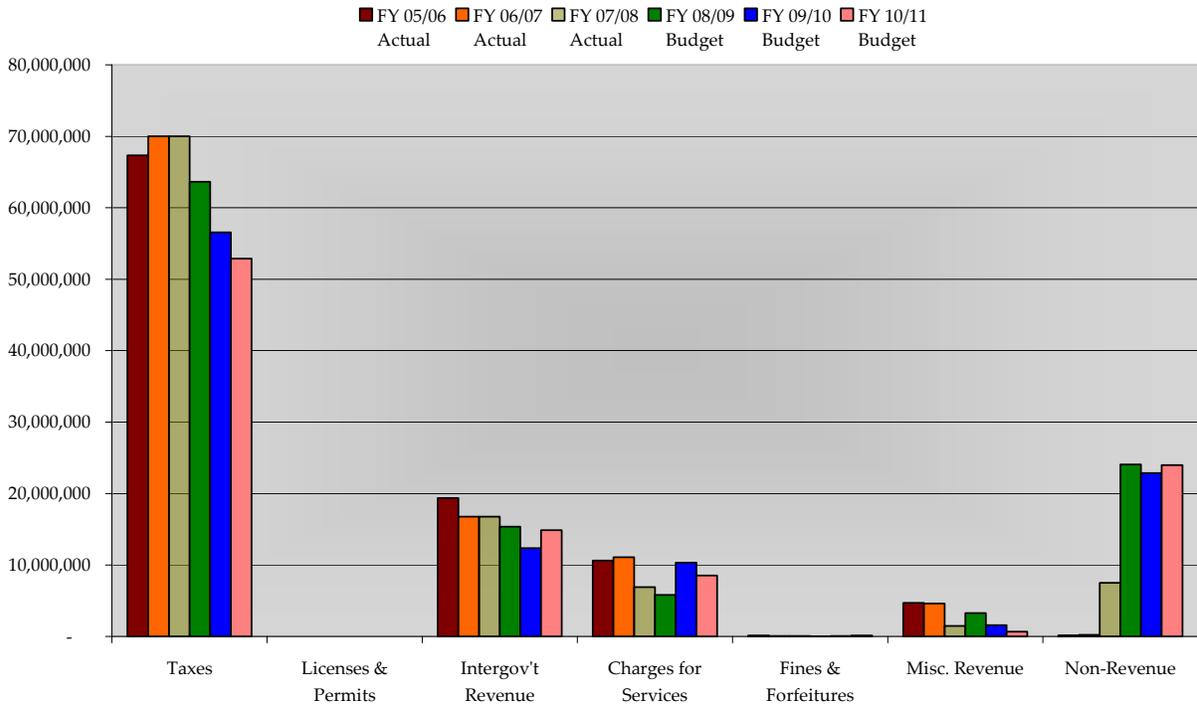
General Administration (Board of County Commissioners, County Manager's Office, Human Resources & Budget) Code Enforcement Geographic Information Systems (GIS) Veterans' Services County Attorney Parks & Recreation Cooperative Extension Services	BCC Control (General Government, Public Safety, Physical Environment, Economic Environment, Human Services & Culture/Recreation) Emergency Management Planning and Zoning Animal Control Transfers to Other Funds	Departments that are part of the General Fund but discussed in other sections: <ul style="list-style-type: none"> ▪ Constitutional Officers (Constitutionals Section) ▪ Court Systems & Medical Examiner (Court Systems Section) ▪ Infrastructure Trust (Miscellaneous Funds Section)
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Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Ad Valorem Taxes	\$56.543	\$52.883
Licenses & Permits	0.002	0.003
Intergovernmental Revenues	12.358	14.866
Charges for Services	10.335	11.382
Fines and Forfeits	0.061	0.125
Miscellaneous Revenues	1.583	0.801
Other Financing Sources	0.000	0.000
Fund Balance/Cash Forward	<u>22.858</u>	<u>20.983</u>
Total	\$103.739	\$101.042

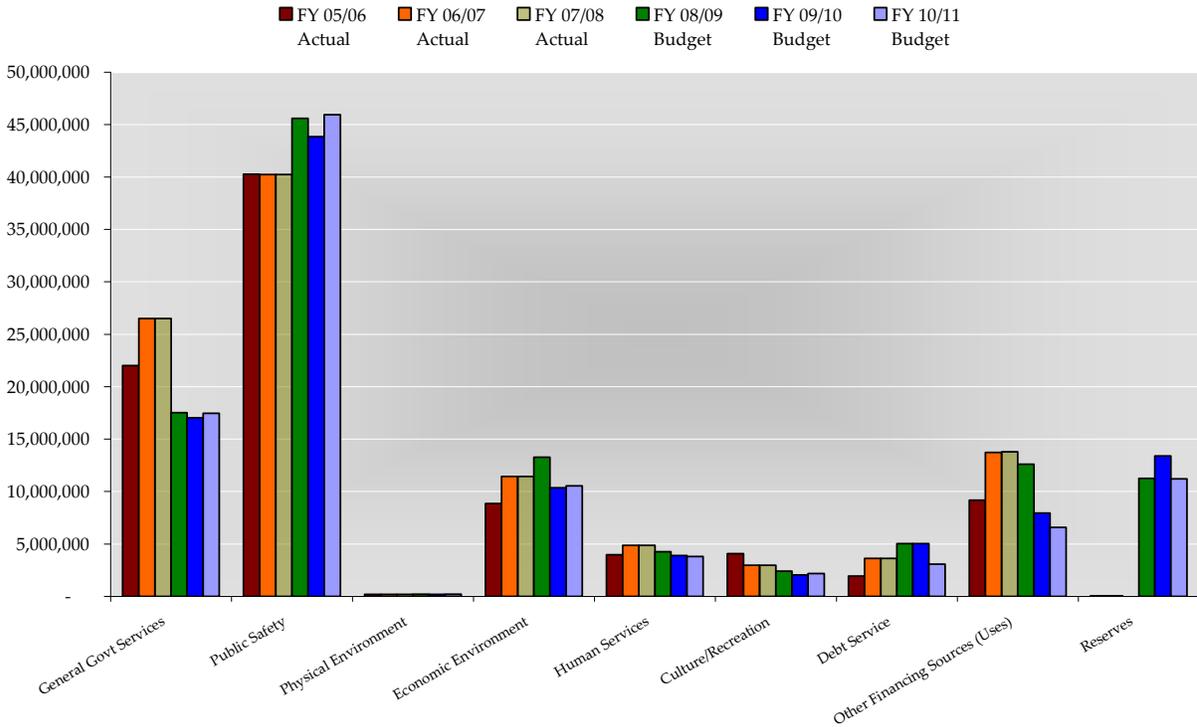
Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$7.625	\$7.529
Operating Expenses	12.523	14.217
Capital Outlay	0.498	1.783
Debt Service	5.027	5.023
Grants and Aids	11.294	10.047
Non-Operating	66.772	62.443
Reserves	<u>0.000</u>	<u>0.000</u>
Total	\$103.739	\$101.042

General Fund Revenues & Expenditures

Revenue Sources
Fiscal Year 2005-2011



Expenditures
Fiscal Years 2005-2011



General Fund Revenue Source

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Assessed Valuation	18,350,735,844	16,306,460,867	15,251,011,358	(1,055,449,509)	(6.47%)
Millage Rate	3.5345	3.5345	3.5345	0.0000	0.00%
Millage Rate - Public Health Unit	0.1155	0.1155	0.1155	0.0000	0.00%
Taxes	63,190,668	59,518,582	55,666,191	(3,852,391)	(6.47%)
Licenses and Permits	2,785	2,400	2,947	547	22.81%
State Shared Revenues	13,502,693	11,922,803	13,381,689	1,458,886	12.24%
Charges for Services	7,378,800	42,909,221	5,884,605	975,384	19.87%
Fines and Forfeits	133,662	63,800	131,053	67,253	105.41%
Miscellaneous Revenue	<u>1,017,903</u>	<u>1,295,590</u>	<u>431,774</u>	<u>(863,816)</u>	<u>(66.67%)</u>
Total Receipts	<u>85,226,510</u>	<u>77,712,396</u>	<u>75,498,259</u>	<u>(2,214,136)</u>	<u>(2.85%)</u>
95% of Estimated Receipts		73,826,776	71,723,346	(2,103,429)	(2.85%)
Federal and State Grants	4,713,985	795,576	1,918,087	1,122,511	141.09%
State Shared Revenues	235,417	235,417	235,417	0	0.00%
Charges for Services	5,271,704	5,671,008	5,791,639	120,631	2.13%
Miscellaneous Revenue	2,477,921	352,296	391,252	38,956	11.06%
Non-Revenue	<u>0</u>	<u>22,858,220</u>	<u>20,982,627</u>	(1,875,593)	(8.21%)
Total Revenues	<u>\$97,925,537</u>	<u>\$103,739,293</u>	<u>\$101,042,368</u>	<u>(\$2,696,925)</u>	<u>(2.60%)</u>

General Fund Expenditures

Dept.	Department Name	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	% Change Over FY 2010
0051	BCC Controlled Functions	3,591,772	3,648,057	3,649,982	0.05%
0052	BCC Controlled Functions	3,857,723	3,884,250	3,875,774	(0.22%)
0053	BCC Controlled Functions	11,467	12,997	15,354	18.13%
0055	BCC Controlled Functions	11,448,254	9,744,346	8,632,233	(11.41%)
0056	BCC Controlled Functions	4,629,611	3,889,433	3,811,533	(2.00%)
0057	BCC Controlled Functions	0	23,222	11,000	(52.63%)
0095	Board of County Commissioners	549,612	679,194	713,650	5.07%
0105	Property Appraiser	2,921,381	2,914,372	2,908,223	(0.21%)
0110	Tax Collector	4,078,068	2,914,899	3,061,190	5.02%
0115	Supervisor of Elections	1,283,720	1,187,100	1,260,514	6.18%
0120	Sheriff's Department	22,704,439	21,291,398	20,611,812	(3.19%)
0121	Jail	17,781,061	17,602,597	17,140,158	(2.63%)
0604	Clerk of Circuit Court	1,074,135	1,054,420	1,133,156	7.47%
0119	Code Enforcement	406,719	418,926	415,446	(0.83%)
0123	County Attorney	572,384	606,330	598,418	(1.30%)
0125	Administration Office	794,577	825,148	828,889	0.45%
0127	Human Resources	437,037	463,859	427,401	(7.86%)
0130	Management/Budget	369,541	382,397	390,137	2.02%
0135	Planning Division	963,680	887,718	908,077	2.29%
0136	G.I.S.	518,867	687,803	667,897	(2.89%)
0138	Community Action Agency	286,383	312,658	98,500	(68.50%)
0144	S.H.I.P.	1,176,242	35,000	1,567,000	4377.14%
0150	Medical Examiner	820,661	872,125	837,432	(3.98%)
0154	Animal Control	896,390	886,513	906,838	2.29%
0166	Information Sys	683,357	721,728	710,768	(1.52%)
0168	Law Enforcement Trust	46,892	150,000	150,000	0.00%
0172	Infrastructure Trust	4,656,367	369,757	418,259	13.12%
0180	Parks & Recreation	1,613,050	2,022,771	1,864,325	(7.83%)
0186	County Pier Operations	0	0	318,258	100.00%
0195	Co-op Extension Service	198,213	176,087	200,829	14.05%
0205	Veterans' Services	267,919	279,967	260,279	(7.03%)
0210	Emergency Management	612,255	522,583	601,812	15.16%
0211	Emergency Mgmt Assistance	154,450	150,000	1,405,674	837.12%
0602	State Attorney	219,525	183,786	237,032	28.97%
0603	Public Defender	91,910	70,951	100,973	42.31%
0605	Public Info/Court Eff	56,839	64,130	63,374	(1.18%)
0608	Court Operations	124,301	109,365	94,086	(13.97%)
0622	Drug Court	127,530	188,475	131,425	(30.27%)
0623	Pretrial Release	63,735	65,839	63,813	(3.08%)
0640	Circuit Court - Civil	360	1,000	1,000	0.00%
0685	Guardian Ad Litem	10,233	21,167	14,457	(31.70%)
0712	County Courthouse Maintenance	706,833	910,007	801,281	(11.95%)
0713	Technology	561,436	683,159	664,857	(2.68%)
0715	Innovative Court Programs	30,382	102,000	104,040	2.00%
0716	Legal Aid	99,989	102,000	104,040	2.00%
0717	Teen Court	130,901	102,000	119,410	17.07%
0718	Law Library	113,789	110,730	103,803	(6.26%)
0732	Bay County Work Program	61,124	63,366	61,837	(2.41%)
0971	Refunds	86,061	45,000	45,000	0.00%
	SUB-TOTAL:	91,891,175	82,440,630	83,311,246	1.06%
0970	Transfers	12,777,060	7,943,557	6,567,606	(17.32%)
	TOTAL EXPENDITURES:	104,668,235	90,384,187	89,878,852	(0.56%)
0972	Reserves	0	13,355,106	11,163,516	(16.41%)
	TOTAL GENERAL FUND	104,668,235	103,739,293	101,042,368	(2.60%)

Fund: General Fund - 001
Department: County Commissioners
Division: County Commissioners - 0095

Program Description

The Board of County Commissioners (BCC) is a five-member governing board elected at-large to represent the citizens of Bay County. The Board defines the role and guides the actions of the organization in ensuring the future of Bay County. The Commission annually adopts the millage rate and approves the budget, which determines the revenue and expenditures necessary to operate all County departments. The powers and duties of the County Commission are established by Florida Statutes, Chapter 125.

Mission Statement

To provide leadership and policy direction in the delivery of essential, efficient and cost-effective services and programs which ensure the safety, welfare and best possible quality of life for all citizens of and visitors to Bay County.

Focus Area: Fiscal Responsibility - Budget Objectives

Program Goal 1: Establish an up-front balanced budget by projecting “targets” for operational budgets.

Objective: To ensure adequate and available revenues to support basic programs such as transportation and stormwater.

Outcome: Appropriate funding sources are identified to achieve appropriate funding for the various service levels.

Priorities: Solid Waste Systems
Evaluation of Operations Top to Bottom
Water and Wastewater Infrastructure

Focus Area: County Infrastructure

Program Goal 2: Infrastructure construction issues

Outcome: Improve and enhance service for our customers.

Priorities: Complete sale of former county properties, completions of 11th Street paving/resurfacing, Grand Lagoon Bridge, alternative well field site and fire station.

Focus Area: Transportation Concurrency/Growth Management Issues

Program Goal 3: Maintain an economic base and the infrastructure needed which will allow our citizens the ability to enjoy optimum employment, varied cultural opportunities, and a quality standard of living.

Outcome: Provide “smart growth” of the present and future urban centers while providing our citizens with an adequate range of services needed.

Priorities: Annexation/joint planning agreement
Public safety
Fire services & intergovernmental coordination/interlocal agreements

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: County Commissioners - 0095

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Total Personnel Services	414,505	420,928	428,802	7,874	1.87%
Total Operating Expenses	133,758	258,266	283,848	25,581	9.90%
Total Capital Outlay	1,349	0	1,000	1,000	100.00%
Total Grants & Aids	0	0	0	0	0.00%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$549,612	\$679,194	\$713,650	\$34,456	5.07%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Keyboards and Misc. Computer Equipment	1	Replace	\$1,000	\$1,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
County Commissioners	5	5	5
Total Personnel	5	5	5

Significant expenditure and staffing changes: None.

Fund: General Fund - 001
Function: General Government - 510
 Public Safety - 520
 Physical Environment - 530

Acct/Dept: BCC Control - General Government - 0051
 BCC Control - Public Safety - 0052
 BCC Control - Physical Environment - 0053

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
General Government - 0051					
Total Operating Expenses	513,608	551,680	549,400	(2,280)	(0.41%)
Total Debt Service	3,078,164	3,081,377	3,085,582	4,205	0.14%
Total Grants & Aids	0	15,000	15,000	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$3,591,772	\$3,648,057	\$3,649,982	\$1,925	0.05%

BCC Control - General Government provides for services by lobbyist, attorneys, litigation expenses, accounting and auditing services.

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Public Safety - 0052					
Total Operating Expenses	1,934,323	1,120,455	1,120,179	(276)	(0.02%)
Total Debt Service	1,868,247	1,945,685	1,937,485	(8,200)	(0.42%)
Total Grants & Aids	55,153	58,938	58,938	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>759,172</u>	<u>759,172</u>	<u>0</u>	0.00%
Total Expenses	\$3,857,723	\$3,884,250	\$3,875,774	(\$8,476)	(0.22%)

BCC-Control - Public Safety provides for the security and safety of persons and property, which includes the Jail operations, Department of Juvenile Justice, and fire control by the Florida Forestry Services.

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Physical Environment - 0053					
Total Operating Expenses	\$11,467	\$12,997	\$15,354	\$2,357	18.13%

BCC Control - Physical Environment provides for the County Forester Assessment (CFA) for Bay County's project.

Fund: General Fund - 001
Function: General Government - 510
 Public Safety - 520
 Physical Environment - 530

Acct/Dept: BCC Control - Economic Environment - 0055
 BCC Control - Human Services - 0056
 BCC Control - Cultural & Recreation - 0057

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Economic Environment - 0055					
Total Operating Expenses	18,719	20,000	20,000	0	0.00%
Total Grants & Aids	<u>11,429,535</u>	<u>9,724,346</u>	<u>8,612,233</u>	<u>(1,112,113)</u>	(11.44%)
Total Expenses	\$11,448,254	\$9,744,346	\$8,632,233	(\$1,112,113)	(11.41%)

BCC Control - Economic Environment provides for economic enhancements through Community Redevelopment Agencies (CRA), the Economic Development Council, and the Downtown Improvement Board.

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Human Services - 0056					
Total Operating Expenses	3,920,520	3,292,469	3,264,098	(28,371)	(0.86%)
Total Capital Outlay	0	0	0	0	0.00%
Total Grants & Aids	<u>709,091</u>	<u>596,964</u>	<u>547,435</u>	<u>(49,529)</u>	(8.30%)
Total Expenses	\$4,629,611	\$3,889,433	\$3,811,533	(\$77,900)	(2.00%)

BCC Control - Human Services provides for services by the Public Health Unit, hospital and nursing home Medicaid expenses, and aid to private organizations.

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Cultural & Recreation - 0057					
Total Operating Expenses	0	0	0	0	0.00%
Total Capital Outlay	0	0	0	0	0.00%
Total Grants & Aids	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>23,222</u>	<u>11,000</u>	<u>(12,222)</u>	(52.63%)
Total Expenses	\$0	\$23,222	\$11,000	(\$12,222)	(52.63%)

Fund: General Fund - 001
Department: Management Services
Division: Code Enforcement - 0119

Mission Statement

Provide positive, courteous, professional, and efficient services to both citizens and visitors. To encourage and assist the citizens of Bay County in bringing their properties into compliance with County Codes. Through effective code enforcement, this Division is able to remove violations throughout the County, enhancing the overall positive appearance of the County.

Summary of Services Provided

- Respond to citizen complaints; take appropriate action where necessary
- Bring cases before the BOCC that pose a concern for the health and safety of Bay County citizens; these usually involve extreme garbage build up, and overgrown properties that pose a vermin problem.
- Contacting property owners on the entire Bay County coastline to enforce the Sea Turtle Lighting ordinance.
- Work with property owners and the community to preserve, and protect the environment.

Focus Area: Improve Services to Bay County Citizens

Goal

Identify violations of the Bay County Code and Land Development Regulations. Respond to citizen complaints who bring violations to our attention that may otherwise go unseen or uncorrected.

Objective

In working with citizens more violations are corrected and properties cleaned. Unsafe structures are removed, thus enhancing the appearance of neighborhoods and areas in Bay County.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of complaints received/observed</i>	3,243	3,600	3,600
<i>Nuisance complaints, involving overgrown grass, junk vehicles, yard debris, etc.</i>	1,657	1,700	1,700
<i>Number of inspections</i>	6,486	6,500	6,500
<i>Number of animals, building violations, illegal dumping, unsafe structure complaints.</i>	896	994	994

Goal

Establish community clean-up events in targeted areas of the county by working with property owners.

Objective

Set a date, contract with a local garbage company for dumpsters and removal of garbage.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Cleanup event</i>	0	2	1

Goal

Enhance the Sea Turtle Lighting Ordinance.

Objective

To protect the turtle nests from the light glare on the beach by conducting inspections and by educating people about the lighting requirements.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of structures contact (some structures have more than 400 units) sighting lighting violations and sending notices to property owners to correct.</i>	6	8	15

2011 Key Action Steps

- Working together Code Enforcement and citizens identify properties in violation of the Bay County Code and Land Development Regulation; provide citizens with a dumpster, trash bags, and a means to dispose of unwanted trash and debris; and provide educational materials.
- Seek compliance with the Sea Turtle Lighting Ordinance and educate property owners in the affected areas.

Fund: General Fund - 001
 Function: Public Safety - 520
 Acct/Dept: Code Enforcement - 0119

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0119					
Total Personnel Services	326,705	323,266	338,805	15,539	4.81%
Total Operating Expenses	71,336	95,660	76,641	(19,019)	(19.88%)
Total Capital Outlay	<u>8,678</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$406,719	\$418,926	\$415,446	(\$3,480)	(0.83%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Development Services Director	1/10	0	0
Code Enforcement Manager	1	1	1
Code Enforcement Officer III	2	3	3
Code Enforcement Officer II	2	1	1
Senior Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	6^{1/10}	6	6

Significant expenditure and staffing changes: None.



Did you know?

Code Enforcement is very effective in removing literally tons of junk and garbage from a community at no cost to the citizens participating in the cleanup events.

Fund: General Fund - 001
Department: County Attorney
Division: County Attorney - 0123

Program Description

The County Attorney is appointed by the Board of County Commissioners and is directly responsible to the Board. The County Attorney and his or her professional staff is responsible for the representation of the Board of County Commissioners and all departments, divisions, regulatory boards and advisory boards of the county government in legal matters relating to their official responsibilities. Additional duties include preparation and/or review of all ordinances, resolutions, contracts, leases, bonds and other documents related to County business. An important part of this office is to aid and support the enforcement of County Codes and ordinances and all land use and growth management issues. The County Attorney's Office attends all Board meetings and many of the meetings of all Board committees.

Mission Statement

Provide quality legal representation to the Board of County Commissioners and county staff in a timely, professional and cost effective manner.

Focus Areas

The County Attorney is constantly striving to make his office a professional and efficient operation with a goal of fast courteous service to all county departments. To that end, focus is on the reduction of liability and compliance with all statutes, laws, rules and regulations with an eye on the practice of preventive law to reduce the chances of confrontation and litigation. Focus continues in the area of standardizing of routine county documents and forms as well as the form and function of county advisory boards. Both size and appointment dates for advisory boards will be a focus of standardization this year where possible.

Improved responsiveness and proactive resolution of county issues with regulatory agencies is a major issue this office will pursue with a goal to review and improve on all agreements, contracts, leases and other documents to best serve Bay County and its citizens. In this area particular emphasis will be directed towards the Utility, Public Works, and Planning & Zoning Departments.

Maintain an open-door policy with the County Attorney's Office, all county departments and their employees and the Board of County Commissioners.

We will continue to provide the expert legal representation that Bay County needs to maintain its status as the #1 County in Florida.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: County Attorney - 0123

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0123					
Total Personnel Services	543,655	574,965	559,976	(14,989)	(2.61%)
Total Operating Expenses	27,237	31,365	38,442	7,077	22.56%
Total Capital Outlay	<u>1,492</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$572,384	\$606,330	\$598,418	(\$7,912)	(1.30%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
County Attorney	1	1	1
Chief Assistant County Attorney	1	1	1
Assistant County Attorney	1	1	1
Legal Secretary	2	2	2
Executive Assistant	<u>0</u>	<u>1/2</u>	<u>1/2</u>
Total Personnel	5	5^{1/2}	5^{1/2}

Significant expenditure and staffing changes: None.

Fund: General Fund - 001
Department: Administration
Division: County Manager - 0125

Program Description

The Office of the County Manager is the executive branch of county government under the Board of County Commissioners with primary responsibility for implementing policy directives by the Board of County Commissioners for the enhancement of Bay County and its citizens. This office also keeps abreast of on-going changes and procedures that affect Bay County, and provides overall leadership and guidance of the County management organization function and activities to assure efficient and productive government operations are met.

Mission Statement

To enhance the quality of life for the community through committed and responsive services.

Focus Area: Evaluation of Operation Top to Bottom

- Program Goal 1:** Customer Service
- Objective:** To be recognized as one of the most efficient providers of customer service among all the counties in Florida.
- Program Goal 2:** Organization Structure
- Objective:** To achieve optimum efficiency through effective organizational analysis.
- Program Goal 3:** Develop Training/Leadership Institute - enhance service
- Objective:** To provide employees with needed training and education necessary for them to improve their performance.

Focus Area: County Facilities

- Program Goal 4:** Infrastructure construction issues
- Objective:** Complete sale of former county properties, completions of 11th Street paving/resurfacing, Grand Lagoon Bridge, Alternative Well Field site, Fire Station.

Focus Area: Water & Wastewater Infrastructure

- Program Goal 5:** Position the County to be able to meet current demands while planning for future growth.
- Objective:** Utilize the water and wastewater master plans to identify needed infrastructure and commensurate funding for implementation.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: County Manager - 0125

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0125					
Total Personnel Services	723,296	741,150	749,044	7,894	1.07%
Total Operating Expenses	66,299	83,998	79,595	(4,406)	(5.25%)
Total Capital Outlay	<u>4,982</u>	<u>0</u>	<u>250</u>	<u>250</u>	100.00%
Total Expenses	\$794,577	\$825,148	\$828,889	(\$3,738)	0.45%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Keyboards and Misc. Computer Equipment	1	Replace	\$250	\$250

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
County Manager	1	1	1
Assistant County Manager	2	2	2
Community Outreach/Intergov't Coord	1	1	1
Senior Executive Assistant/Legal Assistant	1	1	1
Executive Assistant	0	1/2	1/2
Senior Executive Assistant	<u>2</u>	<u>1</u>	<u>1</u>
Total Personnel	7	6^{1/2}	6^{1/2}

Significant expenditure and staffing changes: None.

Fund: General Fund - 001
Department: Human Resources
Division: Human Resources - 0127

Mission Statement

Human Resources through a strategic business partnership with each county department/division, provides the overall administration and technical functions needed to effectively recruit, select, and retain a highly qualified workforce; while administering a fair and equitable employee benefits program. In support of the Board of County Commissioners, Human Resources is responsible for developing and implementing policies and procedures pursuant to all laws and ordinances governing work, working conditions, wages, and salaries.

Summary of Services Provided

- Training & Development
- Benefit Programs
- Employee Relations
- Recruitment

Focus Area: Evaluation of Operation Top to Bottom

Goal

Streamline the recruitment/selection/hiring process.

Objective

Monitor how applicants are locating open positions to determine if our website is effective or if there is a need to utilize other methods to advertise in order to acquire the best from the applicant pool.

Performance Measures	Actual 2009	Budget 2010	Adopted 2011
<i>Number of applications obtained via website/internet</i>	807	850	950
<i>Applications obtained via Bay County employee referrals</i>	81	117	130
<i>Requisitions completed</i>	81	40	50

Goal

Monitor the employee and leadership development needs analysis, to identify training deficiencies in the workforce and address through internal and external training opportunities.

Objective

Continue working with department and division heads through employee performance evaluations to determine the necessary training programs that will enhance skill sets enabling employees to better do their specific job.

Performance Measures	Actual 2009	Budget 2010	Adopted 2011
<i>Training programs - enhance job skills/remedial training programs</i>	315	425	450
<i>Training programs - employee relations</i>	225	325	375

2011 Key Action Steps

- Design and develop a quarterly newsletter for supervisors as a communication tool in their leadership roles.
- Develop workshop for all managers to assist with the new performance evaluation system. Provide specific feedback to improve performance and reward results achieved. Modify pay practices for employees - evaluate benchmark position descriptions.
- Assist with necessary training and skill enhancement programs through assessment of performance evaluations on employees. Restructure current evaluation system to improve consistency within all departments and to take away subjectiveness of evaluation system.
- Review countywide and departmental wide turnover rates; administer a county wide climate assessment survey for all employees.
- Modify health insurances program options to assist with rising cost of premiums; in order to offer more affordable alternatives for families.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Human Resources - 0127

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0127					
Total Personnel Services	326,149	344,838	322,246	(22,591)	(6.55%)
Total Operating Expenses	109,566	119,021	103,256	(15,765)	(13.25%)
Total Capital Outlay	1,322	0	1,899	1,899	100.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$437,037	\$463,859	\$427,401	(\$36,457)	(7.86%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Software	1	New	\$1,899	\$1,899

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Human Resources Director	1	1	1
Human Resources Analyst	1	1	1
Senior Human Resources Specialist	1	1	1
Human Resources Specialist	1	1	1
Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	5	5	5

Significant expenditure and staffing changes: None.



Did you know?

We administer health benefits for approximately 625 employees including Constitutional Offices, retirees, and full time employees.

Fund: General Fund - 001
Department: Budget
Division: Budget - 0130

Mission Statement

The primary duty of the Budget Office is to administer the County Budget as approved by the Board of County Commissioners. The Budget office is responsible for the communication of the County’s budgetary policies, operational and financial plans through the publication of an annual budget. In addition, the Budget Office analyzes and advises on management issues for the County to develop more efficient, innovative and effective methods of utilizing resources with the provision of timely, accurate, and relevant information for use in the development, implementation, and evaluation of County policies, especially those related to planning resource allocation and management of County services.

Summary of Services Provided

- Prepare and administer the annual County budget in full accordance with Florida Statutes which includes implementing the adopted operational and personnel budgets, and maintenance of the adopted budget throughout the fiscal year with the processing of budget amendments, and department transfer adjustments.
- Achieve full compliance with Florida’s Truth in Millage Act (TRIM) by meeting statutory and legal requirements; setting policies needed to develop, manage and amend the budget then assess performance and make adjustments when needed.
- Focus on the development, administration, and monitoring of all capital budgets.
- Provide financial planning of the County’s financial resources, position control management, and special analyses to the Board of County Commissioners and the County Manager. The Budget Office also maintains the database for the Communication Service Tax.
- Develop and evaluate financial options for the BOCC in regards to the fiscal impact analysis, financial planning and projections. Compare revenue and expenditure options, advising the County Manager, and department managers, Constitutionals, and various agencies regarding operational and strategic issues (i.e., BOCC agenda reviews, quarterly budget workshops/guidelines).

Focus Area: Evaluation of Operations Top to Bottom

Objectives:

1. To effectively communicate budget information to all interested parties. Provide budget information to citizens, commissioners, and staff in a timely and effective manner.
2. Prepare legal budget documents annually in accordance with State Law. Comply with TRIM and other legal requirements which result in a balanced budget.
3. Operate the Budget Office efficiently and effectively. Monitor the budget by comparing actual versus budgeted revenues and expenditures.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of budget documents published</i>	4	3	2
<i>Provide tentative and final budget documents on the County’s website</i>	2	2	2
<i>Meet all TRIM legal requirements</i>	100%	100%	100%
<i>Monitor actual expenditures/revenues receipts versus budget transfers</i>	247	500	500
<i>Capital Improvement budget approved by Planning Commission</i>	0	1	0

2011 Key Action Steps

- Produce budget documents that attempt to meet the challenges presented by the Board of County Commissioners and map out future fiscal strategies for the County.
- Analyze County programs; provide recommendations on funding, improvements in program effectiveness and efficiency to divisions and departments.

Fund: General Fund - 001
 Function: General Government - 510
 Acct/Dept: Budget - 0130

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Total Department - 0130					
Total Personnel Services	343,817	344,411	352,771	8,360	2.43%
Total Operating Expenses	25,447	37,486	37,366	(120)	(0.32%)
Total Capital Outlay	<u>277</u>	<u>500</u>	<u>0</u>	<u>(500)</u>	(100.00%)
Total Expenses	\$369,541	\$382,397	\$390,137	\$7,740	2.02%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Budget Officer	1	1	1
Assistant Budget Officer	1	1	1
Budget Analyst I	1	1	1
Contract Coordinator/Budget Tech	1	1	1
Senior Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	5	5	5

Significant expenditure and staffing changes: None.



Fund: General Fund - 001
Department: Development Services
Division: Planning & Zoning - 0135

Mission Statement

Provide a coordinated, professional, proactive and responsive planning function for Bay County resulting in orderly and efficient growth patterns that promotes economic development, enhances the environment, and improves the quality of life.

Summary of Services Provided

- Responsible for administration of the Bay County Comprehensive Plan and Land Development Regulations.
- Provides staff support to the Board of County Commissioners and the Planning Commission.
- Reviews applications and issues development orders.
- Permits tree removal in unincorporated Bay County.
- Permits On-Premise and Off-Premise Signs.
- Reviews applications for alcohol / beverage permits for unincorporated Bay County.
- Reviews and issues permits for artificial reefs.

Focus Area: Growth Management/Transportation Concurrency

Goal

Planning policy/regulations

Objectives

Continue to implement the Bay County Comprehensive Plan & Land Development Regulations.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of Land Change applications</i>	10	20	20
<i>Number of Zone Change applications</i>	19	25	25
<i>Number of Planned Unit Development applications</i>	1	1	1

Goal

Administer the Development Review process and provide staff assistance to the Planning Commission and the Board of County Commissioners and maintain an environment for current and future generations by planning and managing growth areas and the infrastructure needed to serve these areas.

Objectives

Implement “smart growth” strategies of the present and future urban centers by processing development order applications in a timely manner.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of development orders processed/issued</i>	28/18	40/40	40/40
<i>Number of planning commission meetings held</i>	12	12	12
<i>Number of variances processed</i>	3	4	4

Goal

Provide planning and permitting services to the public in an efficient, consistent, and timely manner.

Objectives

Provide consistently accurate information in response to public inquiries and process development applications in accordance with County policies.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of planning permits processed</i>	161	160	160
<i>Number of citizen assistance (phone calls/walk-ins)</i>	8,673/880	10,000/900	9,000/1,000

2011 Key Action Steps

- Continue the monitoring of Development Order reviews, using the computerized tracking system.
- Continue to provide the public with prompt, consistent, and courteous professional services.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Planning & Zoning - 0135

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0135					
Total Personnel Services	684,216	754,737	545,227	(209,510)	(27.76%)
Total Operating Expenses	181,207	132,981	76,289	(56,692)	(42.63%)
Total Capital Outlay	2,775	0	0	0	0.00%
Total Grants & Aids	<u>95,482</u>	<u>0</u>	<u>286,561</u>	<u>286,561</u>	100.00%
Total Expenses	\$963,680	\$887,718	\$908,077	\$20,359	2.29%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Planning & Zoning Manager	1	1	1
Principal Planner	2	2	1
Development Review Engineer	1	1	1
Transportation Planner	1	1	1
Senior Planner	1	1	1
Planner	2	2	1
Natural Resources Planner	1	1	0
Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	10	10	7

Significant expenditure and staffing changes: To meet current budget constraints, 2 full-time positions and one vacant position was eliminated for FY 2011.



Did you know?

The 2009 Comprehensive Plan update completed by Planning & Zoning staff was found in compliance with Florida Statutes by the Department of Community Affairs.

Fund: General Fund - 001
Department: IS & GIS Services
Division: Geographic Information Systems (GIS) - 0136

Mission Statement

To support the Bay County GIS users, maintain accurate, current and complete geospatial data and to develop strategic partnerships, which support Bay County/Cities and improve the quality of life and customer service for all citizens.

Summary of Services Provided

- GIS has interactive maps which contains the standard layers, such as parcels, zoning, future land use, flood zones, wetlands, evacuation zones, and storm surge.
- The Geographic Information Systems (GIS) Division provides services to the County departments/divisions and to the cities of Callaway, Lynn Haven, Panama City, Panama City Beach, Parker, and Springfield. These services include data collection, data creation, data maintenance, training and map creation.

Focus Area: Create User-Friendly Solutions to Data Collection & Maintenance

Goal

Obtain interlocal agreements with surrounding counties, agencies and/or constitutional offices to aid with their GIS functionality and data sharing.

Objectives

Visit with and propose solutions to other agencies/counties to share services such as website solutions. Meet with Constitutionals to provide the geospatial data to create one source and enhance the accuracy, for example the parcel geospatial data which is currently maintained by the Property Appraiser.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Jackson County 9-1-1</i>	0	0	1
<i>Board of Realtors</i>	0	0	1
<i>Constitutional Offices</i>	0	0	1

Goal

Eliminate legacy software and viewers.

Objectives

Install Pictometry ESF to eliminate all ArcView 3.x or any other legacy or underutilized program license. It's a viewer that doesn't require a license or maintenance with unlimited seats. Configure in house hosted web solution for County network users.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Current ArcView 3.x licenses</i>	45	45	0
<i>Constitutional offices</i>	0	0	2

Goal

Eliminate the duplication.

Objectives

Eliminate the duplication of data on different servers/workstations around the County and point users to a single SDE database with near real-time data.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>GIS supported servers (estimate)</i>	7	5	1
<i>Workstations (estimate)</i>	20	20	0

2011 Key Action Steps

- Define editing procedures/updates, rules, roles and security within the new SDE geodatabase.

Fund: General Fund - 001
Function: General Government - 510
Act/Dept: Geographic Information Systems (GIS) - 0136

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0136					
Total Personnel Services	435,710	598,078	542,692	(55,386)	(9.26%)
Total Operating Expenses	63,823	87,725	94,205	6,480	7.39%
Total Capital Outlay	<u>19,334</u>	<u>2,000</u>	<u>31,000</u>	<u>29,000</u>	1450.00%
Total Expenses	\$518,867	\$687,803	\$667,897	(\$19,906)	(2.89%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Servers	2	Replace	15,000	30,000
Computers	2	Replace	500	<u>1,000</u>
				\$31,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Information Technology Director*	1/2	1/2	1/2
GIS Assistant Director	1	1	1
GIS Specialist II	1	1	1
GIS Specialist I	3	4	3
GIS Technician	2	3	3
GIS Clerk	<u>1</u>	<u>0</u>	<u>0</u>
Total Personnel	8 1/2	9 1/2	8 1/2

*Position split between Fund 001 Depts. #0136 & #0166

Significant expenditure and staffing changes: To meet budget constraints, one vacant position was eliminated for FY 2011.



Did you know?

Hundreds of citizens visit our website daily at www.pcbaygis.com.

Fund: General Fund - 001
Function: Economic Environment - 550
Acct/Dept: Community Action Agency - 0138

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0138					
Total Grants & Aids Expenses	\$286,383	\$312,658	\$98,500	(\$214,158)	(68.50%)

The Community Action Agency, administered by Bay County Council on Aging, provides match dollars for services such as Senior Breakfast Program, Community Service Block Grant, Low Income Home Emergency Repair Program, and Community Care for the Elderly Program, and the Alzheimer's Respite Program.

Fund: General Fund - 001
Function: Economic Environment - 550
Acct/Dept: SHIP (State Housing Initiative Partnership) Grant - 0144

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0144					
Total Operating Expenses	1,176,242	35,000	1,567,000	1,532,000	4377.14%
Total Capital Outlay	0	0	0	0	0.00%
Total Grants & Aids	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$1,176,242	\$35,000	\$1,567,000	\$1,532,000	4377.14%

State Housing Initiative Partnership (SHIP) Grant is a state-funded program that enables Bay County to provide rental assistance, home purchase assistance, and home repair assistance to low-income citizens.

Fund: General Fund - 001
Department: Emergency Services
Division: Animal Control - 0154

Mission Statement

Provide efficient enforcement of animal control ordinances; provide for the welfare of animals as addressed in County and municipal ordinances; educate the public on animal control issues; investigate and refer criminal violations to the appropriate law enforcement agency; provide humane sheltering to all animals entering the County maintained facility; reunite pets with their owners; work to reduce unnecessary surrender of pets; reduce the euthanasia of adoptable pets; and provide for adoptions to qualified homes.

Summary of Services Provided

- The Animal Control Division provides for public safety welfare by enforcing Florida statutes and local ordinances, and providing professional services to the public in the cities of Panama City, Callaway, Springfield, Parker, and the unincorporated areas of Bay County.
- The Division’s sheltering facility houses impound animals for these areas as well Panama City Beach. The facility provides the ability for citizens to locate missing pets, adopt unclaimed pets, and provide humane euthanasia for unwanted or sick animals, and cremation services for deceased pets.
- The Animal Control Division is responsible for the education of pet owners in Bay County with the aim of increasing public safety and improving the quality of life for all Bay County citizens regarding animal issues.
- Bay County Animal Control is further tasked with investigating and presenting to Law Enforcement cases of animal cruelty and neglect.

Focus Area: Improve Services to Bay County Citizens

Goal

Increase efficiency of call response and handling.

Objective

Reduce overtime expenditures by providing more efficient call workflow through computer dispatch and part time staff positions.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Increase call dispatch efficiency through CAD Dispatch System and automation of intake using remote intake by laptop computers.</i>	\$81,902	\$32,070	\$36,010

Goal

Improve veterinary service access and lower costs.

Objective

Reduce veterinary costs to BCAC while improving access to Veterinary services for BCAC animal adopters..

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Reduce veterinarian costs by direct purchase of supplies.</i>	\$99,888	\$79,328	\$75,000
<i>Increase the number of veterinarians cooperating with BCAC programs</i>	1	6	10
<i>Provide pet vaccine clinic for Bay County residents paid for by donations</i>	0	1	2

2011 Key Action Steps

- Continue outside adoption event participation.
- Expand our circle of Rescue contacts.
- Continue to utilize Volunteers for outside events to decrease staffing dependancy.
- Expand the pool of Veterinarians available to adopters.
- Reduce agency cost for pet health products by purchasing directly from vendors.
- Seek additional donations for use in pet vaccine clinics for Bay County residents.

Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Animal Control - 0154

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0154					
Total Personnel Services	527,748	517,854	555,312	37,458	7.23%
Total Operating Expenses	354,425	367,159	351,201	(15,958)	(4.35%)
Total Capital Outlay	<u>14,217</u>	<u>1,500</u>	<u>325</u>	<u>(1,175)</u>	<u>(78.33%)</u>
Total Expenses	\$896,390	\$886,513	\$906,838	\$20,325	2.29%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Animal Traps	1	Replace	325	\$325

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Animal Control Division Manager	1	1	1
Animal Control Officer II	2	2	2
Animal Control Officer I	5	6	6
Animal Control Shelter Officer	2	2	2
Total Personnel	10	11	11

Significant expenditure and staffing changes: None.



Did you know?

Thanks to the efforts of our volunteers BCAC now have two fenced play areas that prospective adopters can use to visit with their potential new family members. These areas can also be used for playtime for dogs waiting for new homes and/or temporary housing for other outdoor livestock.

Fund: General Fund - 001
Department: IS & GIS Services
Division: Information Systems - 0166

Mission Statement

Provide quality, timely, relevant, and cost-effective information technology services to the Board of County Commissioners' operating departments, staff, and other Bay County constitutional offices.

Summary of Services Provided

- Provides computer hardware, software, product and help desk level support to County employees.
- Maintains and enhances the County's Wide Area Network (WAN).
- Provides Web-based information and documentation to County employees and the general public.
- Installs, maintains, and repairs communications equipment, ensures a secured working environment.

Focus Area: Evaluation of Operation - Top to Bottom

Goals

1. Enhance the reliability of networks between government agencies within the County and to assist those municipalities who may not be able to afford IT services themselves by having County IT staff assist the cities with their IT needs. Establishing interlocal agreements to provide IT services with municipalities with agreements to be initiated FY 2010.
2. Enhance the reliability, interoperability, and interconnectivity of telephone systems between government agencies within the County, by creating a County-wide Telecommunications Master Plan.
3. To provide Fiber Optic interconnectivity between Board offices and those of other government agencies within the County by enhancing the network operations of the Board of County Commissioners, the Constitutional offices, and the cities within Bay County.

2011 Key Action Steps

- Work with the municipalities of the County to determine the interest and feasibility of interlocal agreements; determine costing of such services. Provide reliability of those systems by enabling the exchange of equipment between agencies.
- Provide terminal server and thin-client solutions where applicable. Create a Fiber Optic Master Plans for government agencies with Bay County. Provide costing for and installation assistance of fiber optic technology to government agencies.
- Install new firewall with redundancy to replace existing system. Install Network Access Control device to allow vendors Internet access through the County network while maintaining network security.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Information Systems - 0166

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0166					
Total Personnel Services	313,842	570,860	443,834	(127,026)	(22.25%)
Total Operating Expenses	96,835	150,868	386,934	236,066	156.47%
Total Capital Outlay	<u>272,680</u>	<u>0</u>	<u>80,000</u>	<u>80,000</u>	0.00%
Total Expenses	\$683,357	\$721,728	\$910,768	\$189,041	26.19%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Phone System (Inclusive)	1	New	\$80,000	\$80,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Information Technology Director*	1/2	1/2	1/2
Information Technology Manager	1	1	0
Network Engineer	1	1	1
Systems Engineer II	1	1	1
Systems Engineer I	2	2	2
Systems Technician	1	1	1
Network Admin	<u>0</u>	<u>1</u>	<u>1</u>
Total Personnel	6 ¹/₂	7 ¹/₂	6 ¹/₂

*Position split between Fund 001 Depts. #0136 & #0166

Significant expenditure and staffing change: To meet budget constraints, one vacant position was eliminated for FY 2011.



Did you know?

E-mail viruses to County employees are down, with less than 1% of e-mails containing viruses.

Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Law Enforcement Trust - 0168

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0168					
Total Non-Operating Expenses	\$46,892	\$150,000	\$150,000	\$0	0.00%

Law Enforcement Trust houses monies pursuant to Florida Statutes, Chapter 932.7055 (4) (a) which allows proceeds from the sale of forfeited property to be deposited in a special law enforcement trust fund established by the Board of County Commissioners, and may be expended upon request by the Sheriff to the Board of County Commissioners, accompanied by a written certification that the request complies with the provisions of Florida Statutes, Chapter 932.7055 (4) (b).

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Infrastructure Trust - 0172

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0172					
Total Operating Expenses	79,770	174,757	223,259	48,502	27.75%
Total Capital Outlay	1,001,706	195,000	195,000	0	0.00%
Total Grants & Aids	3,574,891	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$4,656,367	\$369,757	\$418,259	\$48,502	13.12%

Infrastructure Trust houses major County projects.

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
CIP Fuel Tanks	-	-	-	50,000
CIP Roof Repair	-	-	-	45,000
CIP Boating Improvements	-	-	-	<u>100,000</u>
				\$195,000

Fund: General Fund - 001
Department: Development Services
Division: Parks & Recreation - 0180

Mission Statement

Maintain County recreational facilities for the optimal enjoyment of residents and visitors alike, and plan for the future recreational needs of our citizens by modifying programs and facilities to address the changing complexion and location of Bay County’s population.

Summary of Services Provided

- The Parks & Recreation Division is responsible for recreational and leisure services programs and facilities that enhance the quality of life for Bay County citizens and guests.
- There is a diverse range of recreational opportunities offered consisting of 32 parks, 19 boat ramps, and 44 public beach accesses, four community buildings, and two fishing piers.

Focus Area: Improve Recreational Facilities

Goal

To establish the level of public satisfaction with parks and recreation facilities, and programs.

Objectives

To conduct park facility user satisfaction surveys in 70% of developed park facilities.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of developed County parks</i>	30	32	33
<i>Percent of user satisfaction surveys conducted</i>	90%	90%	95%
<i>Number of satisfactory or above average surveys</i>	92%	95%	95%

Goal

To develop and implement Parks & Recreation levels of service and maintenance standards.

Objectives

To classify levels of service for each recreational facility while identifying and measuring the following: staff ratios per acre, life cycle asset maintenance levels are met in the time periods set for renewal, and replacement, performance measures to hold staff accountable and reward performance, roper site, and safety inspections are performed and corrective actions taken in a timely fashion.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>General maintenance-required man-hours</i>	33,275	33,607	35,287
<i>Turf-irrigation maintenance-required man-hours</i>	12,632	12,695	12,948
<i>Playground-horticulture maintenance-required man-hours</i>	11,978	12,038	12,278
<i>Athletic field maintenance-required man-hours</i>	9,946	9,996	10,195
<i>Playground safety inspections performed</i>	1,768	1,768	1,855

2011 Key Action Steps

- Continue to conduct customer satisfaction surveys in active parks using staff and volunteers.
- Continue to establish a park facility maintenance/renovation procedure and timeframe; and establish a turf maintenance and/or renovation procedure and timeframe.
- Continue to conduct parks and recreation training classes for division staff.



Fund: General Fund - 001
Function: Cultural & Recreation - 570
Acct/Dept: Parks & Recreation - 0180

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0180					
Total Personnel Services	946,741	1,008,206	976,548	(31,658)	(3.14%)
Total Operating Expenses	493,730	949,565	855,277	(94,288)	(9.93%)
Total Capital Outlay	170,626	60,000	27,500	(32,500)	(54.17%)
Total Grants & Aids	1,953	5,000	5,000	0	0.00%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$1,613,050	\$2,022,771	\$1,864,325	(\$158,446)	(7.83%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
15 Passenger Van	1	Replace	22,500	22,500
Miscellaneous Equipment	-	-	-	5,000
				\$27,500

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Parks & Recreation Operations Supervisor	1	1	1
Parks & Recreation Maintenance Supervisor	2	1	1
Athletic Program Coordinator	1	1	1
Parks & Recreation Technician	1	1	1
Grounds Maintenance Worker	4	0	0
Parks Maintenance Worker	11	15	15
Total Personnel	20	19	19

Significant expenditure and staffing changes: None.



Did you know?
 Bay County provides 44
 beachfront accesses along our
 sandy white beaches.

Fund: General Fund - 001
Department: Development Services
Division: County Pier - 0186

Mission Statement

To provide a quality experience for both the present and future generations of residents, and visitors through responsible utilization and development of Bay County assets.

Summary of Services Provided

Open 24 hours a day - seven days a week, fishing is permitted, of course there is a charge to fish here, but it's well worth it. This is an excellent place to fish for sea trout, flounder, Spanish mackerel, dolphin, red fish, bonito, bluefish, pompano, and cobia which are some of the fish usually caught. The opportunity is provided to residents and visitors to enjoy a healthy, active lifestyle, and the preservation of the great natural beauty of our county.

Focus Area: Improve Pier Recreational Facilities

Goal

To promote sustainable ecotourism and to increase and improve public access to coastal waters.

Objective

Because of its central location, educational activities on and near the fishing pier will create awareness and education about saltwater angling and our natural resources to the general public. The newly improved pier will be ideally suited for use by families and all ages.

2011 Key Action Steps

- It is expected that the pier will be used year-round by anglers, educational groups, and more. Reach out and promote the site for education, local school systems and community organizations to develop and implement recreational class offerings which highlight utilization of the water.

Fund: General Fund - 001
Function: Cultural & Recreation - 570
Acct/Dept: County Pier - 0186

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0186					
Total Personnel Services	0	0	198,235	198,235	100.00%
Total Operating Expenses	0	0	118,923	118,923	100.00%
Total Capital Outlay	0	0	1,100	1,100	100.00%
Total Expenses	\$0	\$0	\$318,258	\$318,258	100.00%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Misc Less than 1,000 Equipment	-	-	-	\$1,100

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Parks Maintenance Worker	0	0	5
Total Personnel	0	0	5

Significant expenditure and staffing changes: None.



Did you know?

The Bay County M. B. Miller Pier features a 226 space lighted parking area.

Fund: General Fund - 001
Department: Management Services
Division: Cooperative Extension Services - 0195

Mission Statement

The University of Florida/Bay County Extension Service program is to enhance lifelong learning and the personal, social, economic and environmental well-being of diverse individuals, families and communities through state-of-the-art extension programs.

Summary of Services Provided

- Cooperative Extension provides research-based information to citizens of Bay County through a variety of educational opportunities in non-formal settings. Unbiased information is provided to individuals, groups, agencies and organizations so that they can make sound decisions. Cooperative Extension reaches all age groups through programs such as 4-H, Family and Consumer Sciences, Horticulture, and Sea Grant Marine.

Focus Area: Improve Services to Bay County Citizens

Goal

To provide educational programs to Bay County citizens using non-paid volunteers.

Objective

For 5% of Bay County citizens to be reached annually and decrease the cost of programs by using volunteers to disseminate educational information.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of volunteers</i>	159	240	175
<i>Number of hours</i>	15,759	13,000	14,000
<i>Cost savings</i>	\$273,891	\$225,940	\$24,320

Goal

To provide educational programs for Bay County citizens so they can make informed decisions to improve the quality of their life.

Objective

For Bay County citizens to be involved in a variety of educational opportunities in Horticulture, Family & Consumer Sciences, Sea Grant Marine, and 4-H.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of educational programs/number of clients reached</i>	1,346/28,808	750/14,000	1,400/29,000
<i>Number of phone calls</i>	1,080	2,600	1,200
<i>Number of walk-ins/home visits</i>	680	1,200	725

Goal

To plan, develop and implement marketing strategies to promote educational efforts via mass media.

Objective

For county faculty to network with all media outlets to disseminate program announcements, write newsletters and news articles, and provide educational information in all subject matter areas.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of TV/radio programs</i>	2/8	35/5	5/5
<i>Number of newspaper releases/newsletters</i>	14/18	20/10	10/15

2011 Key Action Steps

- Recruit and train volunteers to deliver educational programs in all program areas. Screen volunteers to work with youth.
- Teach an average of 20 classes per month; work with all mass media outlets to promote Extension programs.
- Write bi-weekly news articles for the News Herald; write and distribute monthly news releases via electronic mail, regular mail, and/or Bay County Currents.

Fund: General Fund - 001
Function: Physical Environment - 530
Acct/Dept: Cooperative Extension Services - 0195

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0195					
Total Personnel Services	119,465	139,013	140,493	1,480	1.06%
Total Operating Expenses	76,360	37,074	60,336	23,262	62.74%
Total Capital Outlay	<u>2,388</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$198,213	\$176,087	\$200,829	\$24,742	14.05%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Extension Director	1	1	1
Horticulture Agent	1	1	1
4-H Agent	1	1	1
Sea Grant Marine Agent	1	1	1
Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	5	5	5

Significant expenditure and staffing changes: None.



Did you know?

In FY09-10, 146 plant species (20 plants per species) were planted and markers placed with each plant at Under the Oaks Park.

Fund: General Fund - 001
 Department: Management Services
 Division: Veterans Services - 0205



Mission Statement

The Bay County Veteran Service Office assists veterans, their surviving spouse or children with determining eligibility and applying for Department of Veterans Affairs benefits. These benefits may include: service connected disability, non-service connected pensions, burial benefits, VA healthcare enrollment, certificate of eligibility for VA home loans, prepare property tax exemption letters, income verification letters for various agencies to assist veterans, VA vocational rehabilitation, education, benefits and determining eligibility for state benefits.

Summary of Services Provided

- Prepares VA benefit applications for service-connected disability, non-service connected pensions, burial and health care.
- File Dependency and Indemnity Compensation, pension, and health care applications for dependents.
- Provide training on the new Post 9/11 education benefits for veterans and transfer of benefits to eligible family members.

Focus Area: Evaluation of Operation - Top to Bottom

Goal

Maximize VA monetary and health benefits for Bay County Veterans and his/her dependent(s) by providing quality customer service through counseling; and then by preparing accurate Veteran benefit applications for submission to the Veteran’s Administration.

Objective

Working with the Bay County Veterans Council and other service organizations to educate the Veteran and dependents about benefits they may be entitled to, prepare the application, then as the claim progresses, provide guidance and assistance throughout the process.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
Monitor number of clients who received assistance	5,697	5,575	5,775
Number of new clients - <i>Note a projection was not established for 2010</i>	478	0	500

Goal

Provide training for new employees that will prepare him/her for successful completion of the required certification examination by the FDVA that is projected for November 2010. Have VA computer access granted to Staff Assistant as authorized by a new VA regulation.

Objective

Build confidence in the new employee that he/she can become certified and function in a team environment gaining the trust and respect of Bay County Veterans and their dependents, service organizations, and other agencies. Comply with VA regulation by having the Staff Assistant complete the required training in order to have access to their computer system.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
FDVA Certification and TRIP trained to include the new employee	4	5	5
Staff Assistant complete the required VA training	0	0	1

2011 Key Action Steps

- Maintain and enhance accurate and timely customer service with on-going training.



Fund: General Fund - 001
Function: Economic Environment - 550
Acct/Dept: Veterans' Services - 0205

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0205					
Total Personnel Services	216,805	250,462	229,506	(20,956)	(8.37%)
Total Operating Expenses	50,642	29,505	30,773	1,268	4.30%
Total Capital Outlay	<u>472</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$267,919	\$279,967	\$260,279	(\$19,688)	(7.03%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Veterans Services Officer	1	1	1
Veterans Services Counselor III	1	0	0
Veterans Services Counselor II	0	1	1
Veterans Services Counselor I	2	2	2
Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	5	5	5

Significant expenditure and staffing changes: Staffing to remain the same. Moving into the new administration building will eliminate \$16,577 from our present building lease.



Did you know?

The number of client visits increased last year to the extent that we have 478 new clients.

Fund: General Fund - 001
Department: Economic Environment - 550
Division: Emergency Management - 0210

Mission Statement

Lessen the impact of natural or man-made disasters and potential catastrophic incidents by meeting the needs of our community through preparedness, mitigation planning, response, recovery and coordination of information and resources.

Summary of Services Provided

- The Division of Emergency Management plans for and responds to both natural and man-made disasters. These range from floods and hurricanes to incidents involving hazardous materials.
- Coordinate response actions involving the health, safety, & welfare of the public, that would, absent proper planning, significantly impair government’s ability to mount effective life saving/sustaining delivery of essential services.
- The Emergency Operations Center (EOC) serves as the communications and command center for reporting emergencies and coordinating County response activities. The division also operates a County emergency communications center staffed 24 hours each day. The center maintains statewide communications with county emergency officials.

Focus Area: Public Safety

Goal

Fully implement new processes at newly constructed EOC

Objective

Ensure all emergency management partners can operate in the new facility by June 2010.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>ESF/EOC specific classes</i>	0	5	5

Goal

Continue to grow the Emergency Management base in a manner that will promote self sustainment for the public.

Objective

Increase self sustainment for individuals, families, and business relative to disasters.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Host workshops and meetings with local agencies to develop long term goals.</i>	5	7	7
<i>Ensure all partners are participants in the statewide mutual aid agreement.</i>	5	7	7

Goal

Promote public education through community services.

Objective

Participate at fairs, Government Day, and other public forums to educate the citizens of Bay County about available services.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Attend public workshops and encourage families to have a Family Hurricane Plan</i>	5	7	7
<i>Attend public workshops and encourage the business community to have a Business Hurricane Plan</i>	0	2	3

2011 Key Action Steps

- Identify opportunities for intelligent growth in Bay County.
- Look to technological advances in disaster response to expand capabilities vs. cost to maintain current capabilities on an economic standard.
- Fully implement the new EOC and conduct training and exercise to assure efficiency of the operation.

Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Emergency Management - 0210

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0210					
Total Personnel Services	534,905	485,644	573,242	87,598	18.04%
Total Operating Expenses	44,392	36,939	28,570	(8,369)	(22.66%)
Total Capital Outlay	11,270	0	0	0	0.00%
Grants & Aids	<u>21,688</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$612,255	\$522,583	\$601,812	\$79,229	15.16%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Deputy Chief of Emergency Services*	1/4	1/4	1/4
Emergency Services Admin Assistant	1	1	1
Emergency Services Training & Safety Coordinator	0	1	1
Communications Supervisor	1	1	1
Communications Operator II	1	1	1
Communications Operator I	2	2	2
Total Personnel	10 1/4	11 1/4	11 1/4

*Position split between Fund 001 Dept. #0210 & Fund 130 Dept. #0301, Fund 145 Dept. #0320

Significant expenditure and staffing changes: None.



Did you know?

As little as one foot of moving water can carry most cars off the road?

Fund: General Fund - 001
Department: Emergency Services
Division: Emergency Assistance - 0211

Mission Statement

Maintain a high level of preparedness, to protect the citizens of Bay County; to mitigate loss of life and assets prior to, during, and immediately after a disaster; and to facilitate the recovery of Bay County following all natural and man-made disasters.

Summary of Services Provided

- Emergency Management Preparedness Grant (EMPA) Trust Fund.
- Disaster planning, coordination, and collaboration with meetings hosted at EOC (Emergency Operations Center) and with regional partners.
- Preparation by conducting regular training and exercises to evaluate and test the emergency management system including the activation of the EOC.
- Serve as County Warning Point to disseminate National Weather Service Alerts to government and the public.

Focus Area: Public Safety

Goal

Enhance public preparedness capabilities.

Objective

Perform the scope of work outlined in the EMPA grant to achieve the program goals.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Hold EOC Concept of Operations and Recovery Strategy meetings</i>	1	1	
<i>Develop, update and submit mapping and spatial data to the Florida Division of Emergency Management (FDEM)</i>	1	1	1

Goal

Educate/inform the public about hazards and associated mitigation necessary to prevent and/or minimize harm.

Objective

Provide public outreach in the community; invite and encourage public participation in planning activities that promote personal responsibility for individual and family welfare within the community.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Attend meetings with local agencies and provide presentations</i>	10	10	10
<i>Provide CD's and FDEM web site information to the public on building a family or business emergency plan.</i>	7	7	7

Goal

To be self-sustaining for the first three days in the event of a disaster.

Objective

Coordinate communication capabilities between the county and local municipalities.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Develop long-term goals, equipment recommendations and ensure all municipalities are participants in the statewide mutual aid agreement.</i>	3	5	5

2011 Key Action Steps

- Continue to provide outreach within the community.
- Promote the general welfare of local citizens, visitors, businesses and County staff.
- Utilize emergency planning through public safety agencies to improve emergency response services.

Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Emergency Assistance - 0211

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0211					
Total Personnel Services	124,417	125,233	126,589	1,357	1.08%
Total Operating Expenses	23,959	15,563	32,037	16,474	105.85%
Total Capital Outlay	6,074	0	1,247,048	1,247,048	100.00%
Total Non-Operating Expenses	0	9,204	0	(9,204)	(100.00%)
Total Expenses	\$154,450	\$150,000	\$1,405,674	\$1,255,674	837.12%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Chief of Emergency Services*	1/3	1/3	1/3
Emergency Management Specialist	1	1	1
Total Personnel	1^{1/3}	1^{1/3}	1^{1/3}

*Position split between Fund 001 Dept. # 0211, Fund 130 Dept. # 0301 & Fund 145 Dept. # 0320

Significant expenditure and staffing changes: None.



Did you know?

Emergency Services provides free workshops to public groups and organizations.

Fund: General Fund - 001
Function: Non-Expenditure Disbursement - 580
Acct/Dept: Budget Transfers - 0970
 Refunds - 0971
 Reserves - 0972

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0970					
Total Non-Operating Expenses	\$12,777,060	\$7,943,557	\$6,567,606	(\$1,375,951)	(17.32%)

Budget Transfers are amounts transferred to other funds.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0971					
Total Non-Operating Expenses	\$86,061	\$45,000	\$45,000	\$0	0.00%

Refunds, such as prior year tax refunds.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0972					
Total Non-Operating Expenses	\$0	\$13,355,106	\$11,163,516	(\$2,191,590)	(16.41%)

This reserve account is used to indicate that a portion of a fund's balance which is not legally restricted for a specific purpose and is, therefore, available for general appropriations to meet unexpected needs.

Constitutionals



Bill Kinsaul
Clerk of the Court



Dan Sowell
Property Appraiser



Frank McKeithen
Sheriff



Mark Andersen
Supervisor of Elections



Peggy Brannon
Tax Collector

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Property Appraiser - 0105

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0105					
Total Personnel Services*	17,601	17,604	31,228	13,624	77.39%
Total Operating Expenses	170,730	148,518	176,556	28,038	18.88%
Total Non-Operating Expenses	<u>2,733,050</u>	<u>2,748,250</u>	<u>2,700,439</u>	<u>(47,811)</u>	(1.74%)
Total Expenses	\$2,921,381	\$2,914,372	\$2,908,223	(\$6,149)	(0.21%)

*Workers Compensation only

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Total Personnel	38	40	40

The Property Appraiser appraises all property within the borders of Bay County. This office administers Ad Valorem exemptions, produces, and administers the tax rolls for the Board of County Commissioners, and the Municipal Services Taxing Unit.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Tax Collector - 0110

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0110					
Total Personnel Services*	8,794	8,794	17,668	8,874	100.91%
Total Operating Expenses	223,867	207,687	218,497	10,810	5.20%
Total Capital Outlay	45	0	0	0	0.00%
Total Non-Operating Expenses	<u>3,845,362</u>	<u>2,698,418</u>	<u>2,825,025</u>	<u>126,607</u>	4.69%
Total Expenses	\$4,078,068	\$2,914,899	\$3,061,190	\$146,291	5.02%

*Workers Compensation only

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Total Personnel	54	54	54

The Tax Collector collects and distributes all current and delinquent ad valorem taxes including fire ad valorem assessments levied by the County Commission, School Board, Water Management District, Municipalities, and other agencies imposed on County residents. The Tax Collector is also an agent for the Department of Highway Safety and Motor Vehicles, the Department of Game and Fresh Water Fish Commission, the Department of Revenue and the Department of Environmental Protection in the collection of fees for issuance of auto tags, titles, fresh and salt water fishing licenses, hunting licenses and boat registrations and boat titles.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Supervisor of Elections - 0115

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0115					
Total Personnel Services*	1,730	0	6,611	6,611	100.00%
Total Operating Expenses	95,364	61,255	86,334	25,079	40.94%
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>1,186,626</u>	<u>1,125,845</u>	<u>1,167,569</u>	<u>41,724</u>	3.71%
Total Expenses	\$1,283,720	\$1,187,100	\$1,260,514	\$73,414	6.18%

*Workers Compensation only

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Total Personnel Full Time	9	9	9
Part Time	<u>6</u>	<u>6</u>	<u>6</u>
Total Personnel	15	15	15

The Supervisor of Elections is responsible for all matters pertaining to registration of electors within Bay County, including supervision of County, State and national elections, maintenance of the County's voting equipment, all filing of candidate campaign contribution and expenditure reports, candidate qualifying, financial disclosure filing by selected government officials and employees and such other requirements found in Florida Election Code and other selected Statutes in order to ensure the integrity of our system of elections.

Fund: General Fund - 001
Function: General Government - 510
Acct/Dept: Clerk of Circuit Court - 0604

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0604					
Total Operating Expenses	32,627	34,420	34,562	142	0.41%
Total Grants & Aids	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>1,041,508</u>	<u>1,020,000</u>	<u>1,098,594</u>	<u>78,594</u>	7.71%
Total Expenses	\$1,074,135	\$1,054,420	\$1,133,156	\$78,736	7.47%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

	FY 2009	FY 2010	FY 2011
Authorized Personnel	Actual	Budget	Adopted
Total Personnel (Board Funded)*	14	14	14

*Positions are Board funded per implementation of Article V.

The Florida Constitution provides that the Clerk of Circuit Court shall be: Clerk of Circuit Court, Clerk of County Court, County Comptroller/Treasurer, County Auditor, County Recorder and Secretary/Ex-officio Clerk to the Board of County Commissioners.

As part of Revision 7 to Article V, funding for court-related functions performed by the Clerk of the Circuit Court will be from filing fees for judicial proceedings and services charges beginning July 1, 2004, without additional funding from the County. The operational expense reflected above is for communication and insurance of property costs that remain with the County.

Fund: General Fund - 001
Department: Sheriff
Division: Sheriff - 0120

Mission Statement

Our mission is to serve and safeguard all persons in Bay County and ensure the quality of life for all through the effective and efficient delivery of law enforcement and court services. We will be sensitive to the authority we are entrusted with to ensure that it is consistent with our responsibility to protect the public with fairness and equality. We strive to provide optimum services by maximizing our resources in a cost-effective manner. Understanding that human resources represent our community's single largest and most important investment, we must recruit and retain individuals who are highly motivated and committed to excellence in our profession. We shall enhance the skills of personnel to ensure motivation, creativity, dedication and professionalism, while creating an atmosphere of personal commitment to provide the community, and all its people the highest level of proactive services in response to their ever-changing needs by promoting justice, loyalty, dedication and integrity, both to the Office of the Sheriff and the public we serve.

Summary of Services Provided

- The Sheriff's Office enforces County and State laws.
- The Sheriff's Office investigates crimes and promotes the reduction of crimes through patrol techniques, assists other law enforcement agencies in their quest for these goals, and provides security at sporting and other special events (i.e., parades, festivals, etc.).
- Uniformed patrol deputies are assigned to different zones of Bay County, and each is responsible for responding to the calls for service in his or her assigned zone. This group of men and women, in a year, answer more than 94,467 911 calls for service, with an impressive Average Received to Dispatched time of 2 and a half minutes and an Average Received to Arrived time of seven minutes .
- The SWAT (Special Weapons and Tactics) team, the HNT (Hostage Negotiations Team), and the Bomb Squad, are trained to handle situations that are above and beyond the norm. Hostage situations, felony warrant service, barricaded suspects, WMD, and improvised explosive devices—these teams are called upon to assist all divisions as well as surrounding counties, and municipalities.
- Other specialty teams at the BCSO include the Air Unit, the Dive team, the K-9 Unit, and the Crime Scene Unit. All are staffed by dedicated individuals with additional training committed to serving with excellence.
- The BCSO Criminal Investigations Division has a 2009 UCR Clearance Rate of 52%, the second highest in the state for agencies of the same size.
- The BCSO Special Investigations Division discovered and dismantled 72 clandestine methamphetamine labs in 2009, more than in any other county in Florida.

Focus Area: Public Safety

Priorities

1. Confront proactively the problem of drug abuse in Bay County, Florida by continuing to enforce all existing narcotics laws as well as provide public education and awareness programs on the specific dangers of illegal methamphetamine labs and prescription pill abuse.
2. Reaching out to all segments of our community with the Community Services Division. This division is responsible for programs that educate our citizens, children to seniors, on how to live as safely as possible and avoid becoming the victim of a crime. This division provides outlets for the public to be involved with Law Enforcement and staffs the Junior Deputy/Explorers program.
3. To develop a crime prevention/neighborhood watch program which will educate people on how to protect themselves and their neighborhood from crime and how to work in conjunction with local law enforcement agencies.
4. To continue to promote safety and security in the residential neighborhoods.

Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Sheriff - 0120

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0120					
Total Operating Expenses	510,058	399,251	550,638	151,387	37.92%
Total Capital Outlay	669	0	0	0	0.00%
Total Grants & Aids	917,832	238,157	126,160	(111,997)	(47.03%)
Total Non-Operating Expenses	<u>21,275,880</u>	<u>20,653,990</u>	<u>19,935,014</u>	<u>(718,976)</u>	(3.48%)
Total Expenses	\$22,704,439	\$21,291,398	\$20,611,812	(\$679,586)	(3.19%)

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Full-time	276	276	276
Part-time	<u>15</u>	<u>15</u>	<u>15</u>
Total Personnel	291	291	291



Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Jail - 0121

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0121					
Total Operating Expenses	819,250	1,143,776	965,784	(177,992)	(15.56%)
Total Capital Outlay	139,984	0	0	0	0.00%
Total Grants & Aids	0	75,056	0	(75,056)	(100.00%)
Total Non-Operating Expenses	<u>16,821,827</u>	<u>16,383,765</u>	<u>16,174,374</u>	<u>(209,391)</u>	(1.28%)
Total Expenses	\$17,781,061	\$17,602,597	\$17,140,158	(\$462,439)	(2.63%)

Capital Outlay - Equipment	New/Replace	Unit Cost	Total Cost
None			\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Full-time	242	242	242
Part-time	<u>2</u>	<u>2</u>	<u>2</u>
Total Personnel	244	244	244

Significant expenditure and staffing changes: None.

Court System



Bay County Courthouse

Fund: General Fund - 001
Function: Circuit Court Juvenile - 670
Acct/Dept: Guardian Ad Litem - 0685

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0685					
Total Operating Expenses	10,233	21,167	13,723	(7,444)	(35.17%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>734</u>	<u>734</u>	100.00%
Total Expenses	\$10,233	\$21,167	\$14,457	(\$6,710)	(31.70%)

The Guardian Ad Litem program trains, certifies, and coordinates volunteers who provide to the court a voice for children who suffer from child abuse or neglect.

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Printer	1	Replace	734	\$734



Fund: General Fund - 001
Function: Circuit Court Criminal - 610
Acct/Dept: Drug Court - 0622

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0622					
Total Operating Expenses	<u>127,530</u>	<u>188,475</u>	<u>131,425</u>	<u>(57,050)</u>	(30.27%)
Total Expenses	\$127,530	\$188,475	\$131,425	(\$57,050)	(30.27%)

The Bay County Drug Court, funded primarily by grants, provides an alternative to incarceration by screening nonviolent defendants with drug-related charges into a comprehensive, supervision-intense judicial program that strives for rehabilitation and accountability. This program, which requires a minimum of one year of participation, serves both adults and juveniles at a much-reduced cost as compared to incarceration.

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

As part of Revision 7 to Article V, the Bay County Board of County Commissioners has provided by ordinance, an additional court cost of \$65 to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, any felony, misdemeanor, or criminal traffic offense under the laws of this state. This assessment has allocated 25% to fund Drug Court.

Fund: General Fund - 001
Function: General Administration Court - 600
Acct/Dept: Public Information/Court Efficiency - 0605

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0605					
Total Personnel Services	55,882	62,959	62,977	18	0.03%
Total Operating Expenses	957	1,171	397	(774)	(66.10%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$56,839	\$64,130	\$63,374	(\$756)	(1.18%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Judicial Staff Assistant II	1	1	1
Judicial Staff Assistant I	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	2	2	2

Public Information/Court Efficiency plays a vital and essential part in the court's ability to deliver efficient services to the citizens of Bay County. The County employees act as front-line information providers to the public about the Justice System. They provide valuable public information concerning the court operations, where to report, what courtroom and courthouse to report - information which is necessary to answer many questions that members the public have when they come to the courthouse.

Fund: General Fund - 001
 Function: Circuit Court Criminal - 610
 Acct/Dept: Pretrial Release - 0623

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0623					
Total Personnel Services	62,169	63,581	63,416	(165)	(0.26%)
Total Operating Expenses	1,566	2,258	397	(1,861)	(82.42%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$63,735	\$65,839	\$63,813	(\$2,026)	(3.08%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Pretrial Release/Work Program Director*	1/2	1/2	1/2
Pretrial Release Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	1 1/2	1 1/2	1 1/2

*Position split between Fund 001 Depts. #0623 & #0732

The Bay County Pretrial Release Program, which began in 1990, is an intervention program designed to maximize the supervised release of defendants prior to trial, thus reducing jail costs. One of its primary functions is to provide the judiciary with critical information (e.g., criminal history background, employment, residence, ties to the community) on defendants for release/bond determination. Moreover, the program provides supervision of defendants conditionally released prior to trial and those defendants found incompetent to proceed to trial that can be released from incarceration with supervision. By serving these two functions, the program allows appropriately screened defendants to remain within the community while under the program's strict supervision requirements, and saves local taxpayer dollars on the daily cost for jail bed space.

Fund: General Fund - 001
Function: Circuit Court Criminal - 720
Acct/Dept: Bay County Work Program - 0732

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0732					
Total Personnel Services	60,071	61,640	61,440	(199)	(0.32%)
Total Operating Expenses	1,053	1,726	397	(1,329)	(77.00%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$61,124	\$63,366	\$61,837	(\$1,528)	(2.41%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Work Program Director*	1/2	1/2	1/2
Work Program Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	1 1/2	1 1/2	1 1/2

*Position split between Fund 001 Depts. #0623 & #0732.

The Bay County Work Program was established in 1988 as a means to ease the overcrowding in the County jail. Individuals who might otherwise be incarcerated could instead be sentenced to perform work hours for the benefit of the County. Over the years, the program has expanded to allow individuals who are financially unable to pay court costs and/or fines, including civil fines, to convert said fines to community service work hours under the supervision of the Bay County Work Program.

Fund: General Fund - 001
Function: General Operations Court - 710
Acct/Dept: Innovative Court Programs - 0715

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0715					
Total Operating Expenses	21,577	88	11,300	11,212	12740.91%
Total Capital Outlay	8,805	0	2,500	2,500	100.00%
Total Non-Operating Expenses	<u>0</u>	<u>101,912</u>	<u>90,240</u>	<u>(11,672)</u>	(11.45%)
Total Expenses	\$30,382	\$102,000	\$104,040	\$2,040	2.00%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Refrigerator	1	New	550	\$550
Small Office Equipment	-	New	1,950	\$1,950

As part of Revision 7 to Article V, the Bay County Board of County Commissioners has provided by ordinance, an additional court cost of \$65 to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, any felony, misdemeanor, or criminal traffic offense under the laws of this state. This assessment has allocated 25% to fund Innovations to supplement state funding for the elements of the State Court System identified in s. 29.004 F.S. and County funding for local requirements under s. 29.008 (2)(a)2.

Fund: General Fund - 001
Function: General Operations Court - 710
Acct/Dept: Legal Aid - 0716

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0716					
Total Operating Expenses	<u>99,989</u>	<u>102,000</u>	<u>104,040</u>	<u>2,040</u>	2.00%
Total Expenses	\$99,989	\$102,000	\$104,040	\$2,040	2.00%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Fund: General Fund - 001
Function: General Operations Court - 720
Acct/Dept: Teen Court - 0717

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0717					
Total Personnel Services	94,355	93,966	95,151	1,185	1.26%
Total Operating Expenses	14,100	3,722	24,259	20,538	551.80%
Total Capital Outlay	22,446	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>4,312</u>	<u>0</u>	<u>(4,313)</u>	(100.00%)
Total Expenses	\$130,901	\$102,000	\$119,410	\$17,410	17.07%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Teen Court Director	1	1	1
Teen Court Assistant Director	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	2	2	2

The Bay County Teen Court is a juvenile diversion program for first time offenders who recognize their mistakes. Those who are accepted and who successfully complete the 60-day program will not be adjudicated delinquent.

As part of Revision 7 to Article V, the Bay County Board of County Commissioners has provided by ordinance, an additional court cost of \$65 to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, any felony, misdemeanor, or criminal traffic offense under the laws of this state. This assessment has allocated 25% to fund Teen Court.

Fund: General Fund - 001
Function: General Operations Court - 710
Acct/Dept: Law Library - 0718

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0718					
Total Personnel Services	60,663	61,913	56,922	(4,992)	(8.06%)
Total Operating Expenses	53,126	48,817	46,881	(1,935)	(3.96%)
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$113,789	\$110,730	\$103,803	(\$6,927)	(6.26%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Law Librarian	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	1	1	1

The Law Library provides a collection of legal materials that will meet the legal informational needs of judges, attorneys, students, County staff, and the citizens of Bay County.

As part of Revision 7 to Article V, the Bay County Board of County Commissioners has provided by ordinance, an additional court cost of \$65 to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, any felony, misdemeanor, or criminal traffic offense under the laws of this state. This assessment has allocated 25% to fund the Law Library.

Fund: General Fund - 001
 Function: General Operations Court - 710
 Acct/Dept: Technology - 0713

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0713					
Total Personnel Services	58,533	117,823	122,575	4,752	4.03%
Total Operating Expenses	308,721	297,075	360,932	63,857	21.50%
Total Capital Outlay	<u>194,182</u>	<u>268,261</u>	<u>181,350</u>	<u>(86,911)</u>	(32.40%)
Total Expenses	\$561,436	\$683,159	\$664,857	(\$18,302)	(2.68%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
<i>SA Equipment</i>				
Power Vault MD 1000	1	New	12,200	12,200
Power Edge R710	1	New	13,200	13,200
Dell 760 Computers	8	Replace	1,200	9,600
Misc. Equip Less Than 1,000	-	-	-	20,000
Microsoft Office Corp.	1	New	10,000	10,000
<i>PD Equipment</i>				
Computers	10	Replace	1,200	12,000
Scanner	1	New	1,700	1,700
Printers	4	New	600	2,400
<i>Court Tech Only</i>				
Polycoms	3	New	9,000	27,000
Desktops	10	New	1,000	10,000
Audio/Video	1	New	2,000	20,000
Printers	10	New	1,000	10,000
Servers	3	New	5,000	15,000
Misc. Equip Less Than 1,000	-	New	13,250	13,250
Software	1	New	5,000	<u>5,000</u>
				\$181,350

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Court Technology Specialist	<u>1</u>	<u>2</u>	<u>2</u>
Total Personnel	1	2	2

As of July 1, 2004, counties are required to fund technology support services to the court and the court system. Technology provides special case management application support to ensure access to court records and pertinent information, and expertise in video teleconferencing and wireless configuration to maintain the functionality of the court system. Complementing this requirement, the Legislature has provided a new revenue source of \$2 collected on the recording of public records, which will help off-set the cost associated with technology.

Fund: General Fund - 001
Function: General Administration Court - 600
Acct/Dept: Court Operations - 0608

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0608					
Total Operating Expenses	113,554	89,365	83,786	(5,579)	(6.24%)
Total Capital Outlay	<u>10,747</u>	<u>20,000</u>	<u>10,300</u>	<u>(9,700)</u>	(48.50%)
Total Expenses	\$124,301	\$109,365	\$94,086	(\$15,279)	(13.97%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Furniture for Public Areas	-	Replace	10,300	\$10,300

Court Operations provides for communications services for Public Information/Court Efficiency, Pretrial Release, Technology, and Bay County Work Program.

Fund: General Fund - 001
Function: General Operations Court - 710
Acct/Dept: County Courthouse Maintenance - 0712

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0712					
Total Operating Expenses	706,833	910,007	801,281	(108,726)	(11.95%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Department - 0712	\$706,833	\$910,007	\$801,281	(\$108,726)	(11.95%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

County Courthouse Maintenance provides for repair and maintenance on the County Courthouse and Annex and the Juvenile Justice facility.

Fund: General Fund - 001
Function: General Administration Court - 600
Acct/Dept: Circuit Court Civil - 0640

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0640					
Total Non-Operating Expenses	<u>360</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	0.00%
Total Expenses	\$360	\$1,000	\$1,000	\$0	0.00%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

As part of Revision 7 to Article V, the State has assumed responsibility for the operating expenses of the function, with the exception of UREASA-Military Discharge, beginning July 1, 2004.

Fund: General Fund - 001
Function: General Administration Court - 600
Acct/Dept: State Attorney - 0602

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0602					
Total Operating Expenses	219,525	183,786	237,032	53,246	28.97%
Total Capital Outlay	0	0	0	0	0.00%
Total Expenses	\$219,525	\$183,786	\$237,032	\$53,246	28.97%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

As part of Revision 7 to Article V, the State has assumed responsibility for the operating expenses of the function, with the exception of UREASA-Military Discharge, beginning July 1, 2004.

The Office of the State Attorney, Fourteenth Judicial Circuit, is a constitutional office with an elected agency head. The prosecution of criminal violations of Florida Statutes, County, and municipal ordinances is the single mission of the State Attorney. Ancillary services provided to the public, law enforcement agencies and other governmental entities are designed to enhance the effective discharge of that primary duty. The administrative procedures for the operation of the prosecutor's office are mandated by statute and the Florida Rules of Criminal Procedure and local judicial administrative orders.

The Office of the State Attorney will provide an effective intake, review, and prosecution of all criminal violations of the law in a professional, ethical, and cost-effective manner to the citizens of the Fourteenth Judicial Circuit.

As part of Revision 7 to Article V, the State has assumed some of the responsibility for the operating expenses of the State Attorney beginning July 1, 2004, and established as a County responsibility the funding of technology requirement.



State Attorney and Public Defender
Office Complex

Fund: General Fund - 001
Function: General Administration Court - 600
Acct/Dept: Public Defender - 0603

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0603					
Total Operating Expenses	91,910	70,951	100,973	30,022	42.31%
Total Capital Outlay	0	0	0	0	0.00%
Total Expenses	\$91,910	\$70,951	\$100,973	\$30,022	42.31%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
None				\$0

The Office of Public Defender, Fourteenth Judicial Circuit, is a state constitutional office with an elected agency head. The duties of the Public Defender's Office are mandated by Florida Statutes and Florida Rules of Criminal Procedure. The responsibility of the Public Defender's Office is to provide defense to indigent individuals charged with criminal law violations and civil commitment and are faced with penalties of jail, prison or loss of liberties. The Public Defender's Office for the Fourteenth Judicial Circuit receives State of Florida appropriations for the entire circuit totaling \$4,579,517 for FY 07 of which approximately one-half of total state appropriations for this circuit are spent in Bay County. Bay County provides offices, parking, utilities, telephones, maintenance, and janitorial services for the Public Defender.

The Office of Public Defender strives to provide competent, ethical, and effective legal representation of indigent defendants in a cost-effective manner to the citizens of Bay County and the Fourteenth Judicial Circuit.

As part of Revision 7 to Article V, the State has assumed some of the responsibility for the operating expenses of the State Attorney beginning July 1, 2004, and established as a County responsibility the funding of technology requirement.

Fund: General Fund - 001
Department: Medical Examiner
Division: Medical Examiner - 0150

Mission Statement

To investigate and determine the cause and manner of death when a person dies in the Circuit under circumstances outlined in Florida Statute 406. To serve the people of Circuit 14 and the State of Florida in a courteous and professional manner while carrying out the statutory duties of Florida Statute 406 and Florida Administrative Code 11G. Develop long-term relationships and to promote cooperation with the various agencies in the Circuit in order to better serve the public. Promote and encourage education in medicolegal death investigation among employees and the various agencies in the Circuit.

Summary of Services Provided

- The Medical Examiner’s Office serves the Counties of Bay, Calhoun, Gulf, Holmes, Jackson, and Washington (the 14th Judicial Circuit), a total service area of approximately 3,900 square miles with an estimated population of 272,800.
- This office provides Medical Examiner services 24 hours, each day of the year, under the authority of Florida Statute 406 and Florida Administrative Code 11G.
- This office provides expertise in death investigation, forensic pathology, and forensic toxicology. The Counties of the 14th Judicial Circuit share the cost of this operation on a percentage of the budget, with Bay County providing the facilities.
- Investigate sudden and unnatural deaths.
- Perform forensic medicine and pathology consultations.
- Counsel families regarding manner, and cause of death.
- Act as a resource for forensic pathology and general forensic science information.
- Testify in court to facts and conclusions disclosed by autopsies performed by the examiner, or as directed or in the presence of the examiner.
- Make physical examinations and tests incident to any matter of a criminal nature up for consideration before either court or district attorney when requested to do so.
- Perform such other duties of a pathological or medicolegal nature as may be required.

Focus Area: Public Safety

Priorities

1. Provide educational opportunities that will aid staff with their job performance. Encourage and promote continuing education by participating in and offering educational training in order to keep current with advances in the field of forensic death investigation.
2. Keeps and maintains appropriate records, reports, and other documentation regarding investigations.
3. Organize and computerize documentation within the Medical Examiner’s office for easy access to employees, citizens and courts.

2011 Key Action Steps

- Schedule employees for training and offer training to law enforcement agencies and schools.
- Improve quality of cooperative investigations with agencies in District 14 - increasing the number of scene investigations and means of communications.

Fund: General Fund - 001
Function: Public Safety - 520
Acct/Dept: Medical Examiner - 0150

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0150					
Total Operating Expenses	809,352	859,625	837,432	(22,190)	(2.58%)
Total Capital Outlay	<u>11,309</u>	<u>12,500</u>	<u>0</u>	<u>(12,500)</u>	(100.00%)
Total Expenses	\$820,661	\$872,125	\$837,432	(\$34,693)	(3.98%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
AC Unit	1	Replace	3,600	3,600
Miscellaneous Equipment Less than 1,000	-	-	2,500	<u>2,500</u>
				\$6,100

Significant expenditure and staffing changes: None.



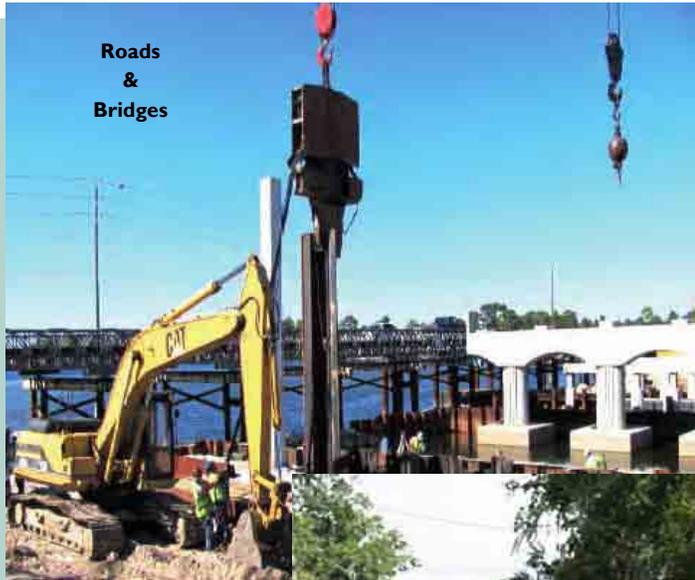
Did you know?

The Medical Examiner's office was established to serve the citizens of the 14th Judicial Circuit in determining the cause and manner of death.

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Transportation

Roads
&
Bridges



Participating
Paving



Traffic
Engineering



Transportation Trust Fund Summary

Transportation Trust Fund - 101: FY 2010 - \$ 8,461,614
 FY 2011 - \$ 9,876,310

Description

To account for revenues and expenditures incurred to carry on maintenance work on roads and bridges, road signs and signals in the County in accordance with Florida Statutes, Section 336.022.

Major Services

The Transportation Trust Fund consists of the following major functions:

- Engineering Operations
- Road Operations
- Traffic Engineering

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Local Fuel - User Taxes	\$1.398	\$1.597
State Shared Revenues - Constitutional Gas Taxes	2.933	3.240
Charges for Services	0.366	0.379
Federal Grants	0.154	1.456
Miscellaneous Revenues	0.428	0.413
Transfer from Other Funds	2.682	1.700
Fund Balance/Other Sources	<u>0.500</u>	<u>1.092</u>
Total	\$8.462	\$9.876

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$5.024	\$5.191
Operating Expenses	2.849	2.682
Capital Outlay	0.252	1.655
Other Sources/Reserves	<u>0.336</u>	<u>0.348</u>
Total	\$8.462	\$9.876

Transportation Trust Fund Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Local Gas Taxes	1,716,163	1,471,616	1,681,299	209,683	14.25%
State Shared Revenues - Gas Taxes	3,359,393	3,087,860	3,410,921	323,061	10.46%
Charges for Services	261,134	385,474	398,642	13,169	3.42%
Miscellaneous Revenue	<u>224,637</u>	<u>450,146</u>	<u>434,227</u>	(15,919)	(3.54%)
Total Receipts	<u>5,561,327</u>	<u>5,395,096</u>	<u>5,925,090</u>	529,994	9.82%
95% of Estimated Receipts		5,125,341	5,628,835	503,494	9.82%
Federal Grants	588,856	154,467	1,455,940	1,301,473	842.56%
Other Non-Revenues	<u>2,497,000</u>	<u>3,181,806</u>	<u>2,791,535</u>	(390,271)	(12.27%)
Total Revenues	\$8,647,183	\$8,461,614	\$9,876,310	\$1,414,696	16.72%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0220 Engineering*	1,130,647	1,143,512	1,234,878	91,366	7.40%
0225 Roads^	6,199,977	5,695,538	6,962,546	1,267,008	22.25%
0229 Intelligent Transportation Sys	591,512	400,000	400,000	0	0.00%
0230 Traffic Engineering	<u>1,570,329</u>	<u>1,222,564</u>	<u>1,278,886</u>	<u>56,322</u>	4.61%
Total Expenditures	\$9,492,465	\$8,461,614	\$9,876,310	\$1,414,696	16.72%

*Reflects 40% of Engineering - Fund 101

^Reflects 60% of Roads - Fund 101

Note: Remaining Engineering/Roads budgets are reflected in Stormwater - Fund 115.



Fund: Transportation Trust - 101
Department: Public Works
Division: Engineering - 0220

Mission Statement

To provide professional engineering, surveying, permitting, construction management and project management services to support maintenance, repair, and construction of the County's transportation and facilities infrastructure.

Summary of Services Provided

- Provide design, permitting, and inspection services necessary to implement the county's Transportation Strategic Plan.
- Provide project management of the County's facilities capital improvement program.
- Focus is on improving the safety and efficiency of the County transportation network and maintaining existing systems to a suitable level of service.
- Provide professional engineering service for the Public Works Department Roads and Bridges Division.
- Review and inspect commercial and residential development in the County that impacts public works infrastructure.
- Point of contact for right-of-way and easement acceptance or abandonment issues pertaining to transportation infrastructure; responds to transportation related questions from the public.

Focus Area: Evaluation of Operation Top to Bottom

Goal

Have transportation capital improvement project design costs in line with industry standards.

Objective

Keep design costs at the lower end of the 8-18% of construction costs range, which is the design industry standard.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of projects budgeted</i>	8	8	6
<i>Number of projects with design cost < 10% of construction cost</i>	100%	100%	100%

Goal

Have transportation capital improvement project construction engineering & inspection (CEI) costs in line with industry standards.

Objective

Keep design CEI costs at the lower end of the 5-15% of construction costs range, which is the design industry standard.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of projects budgeted</i>	4	8	6
<i>Number of projects with design cost < 8% of construction cost</i>	100%	100%	100%

2011 Key Action Steps

- Thoroughly scope projects
- Develop Microscope Project® schedule
- Schedule inspectors
- Develop inspector's log book
- Monitor progress weekly

Fund: Transportation Trust - 101
 Function: Transportation - 540
 Acct/Dept: Engineering - 0220

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0220					
Total Personnel Services	999,139	1,003,261	1,094,632	91,371	9.11%
Total Operating Expenses	130,264	140,251	140,246	(5)	0.00%
Total Capital Outlay	1,245	0	0	0	0.00%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$1,130,648	\$1,143,512	\$1,234,878	\$91,366	7.99%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Adopted
Public Works Dir	1	1	1	Eng Insp II*	1	1	1
Eng Div Mgr	1	1	1	Eng Tech III*	0	0	0
County Surveyor	1	1	1	Eng Tech II*	1	1	1
Engineer Supervisor	1	1	1	Eng Tech I	1	1	1
Trans Engr II	1	1	1	Senior Staff Asst*	1	1	1
Environ Coord	1	1	1	Staff Assistant*	1	1	1
Engr Const Supv	1	1	1	Survey Aide*	2	2	2
Chief of Srvy Oper	1	1	1	Cty Stormwater Engr	1	1	1
Survey Party Chief*	1	1	1	Stormwater Engr III	1	1	1
Eng Design Tech III*	1	1	1	Stormwtr Engr Tech*	1	1	1
Eng Design Tech II*	1	1	1	Subtotal Personnel	22	22	22
Eng Design Tech I*	1	1	1	Sr Capital Proj Mgr	1	1	1
				Capital Proj Mgr	1	1	1
				Total Personnel	24	24	24

*60% Eng and 40% Stormwater - Eng

Significant expenditure and staffing changes: None.

Fund: Transportation Trust - 101
Department: Public Works
Division: Roads & Bridges - 0225

Mission Statement

Provide efficient and high quality operations and maintenance of the County’s transportation and construction infrastructure.

Summary of Services Provided

- Operation and maintenance of the County’s transportation network.
- Maintenance of the county's road network, which consists of 511 miles of paved roads and 234 miles of dirt roads and their associated right-of-way.
- Dirt road maintenance includes grading and restablization with fresh materials, paved road maintenance includes pothole repairs, surface patches, roadside edging, and speed humps. The operation and maintenance of the County right-of ways consists of mowing, shoulder stabilization, guardrails, and the permitting and construction inspection of residential driveways.
- Operation and maintenance of the County's 53 bridges includes routine maintenance and completing the work requirements prescribed by annual State inspection on each bridge and their associated approaches.

Focus Area: County Infrastructure

Goal

Maintain all dirt roads in Bay County.

Objective

Maintain and improve the safety and drivability of our dirt roads.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total cost/estimated for dirt road maintenance</i>	\$1,608,905	\$1,422,696	\$1,450,000
<i>Number of miles maintained</i>	254	241	234
<i>Cost per mile</i>	\$6,334	\$5,903	\$6,196

Goal

Maintain all paved roads in Bay County.

Objective

Maintain and improve the safety and drivability of paved road network while minimizing lifecycle cost.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total cost/estimated for paved road maintenance</i>	\$356,419	\$300,000	\$315,000
<i>Number of miles maintained</i>	471	484	511
<i>Cost per mile</i>	\$757	\$620	\$616

Goal

Roadside maintenance (transportation).

Objective

Maintain roadside right-of-way including debris removal and mowing to ensure a safe clearance zone.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total cost/estimated for roadside maintenance</i>	\$2,050,071	\$1,870,000	\$2,000,000
<i>Number of roadside miles and right-of-way maintained</i>	725	725	745
<i>Cost per mile</i>	\$2,828	\$2,579	\$2,685

2011 Key Action Steps

- Develop monthly fuel accounting for division equipment.
- Develop operational and facility plans for moving Roads & Bridges to Majette Pit.
- Improve “call back time” for citizen inquiries.

Fund: Transportation Trust - 101
 Function: Transportation - 540
 Acct/Dept: Roads & Bridges - 0225

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0225					
Total Personnel Services	3,217,457	3,193,932	3,102,127	(91,805)	(2.87%)
Total Operating Expenses	1,912,755	2,108,435	1,904,133	(204,302)	(9.69%)
Total Capital Outlay	1,069,764	252,000	1,655,135	1,403,135	556.80%
Total Non-Operating Expenses	<u>0</u>	<u>141,171</u>	<u>301,153</u>	<u>159,982</u>	113.32%
Total Expenses	\$6,199,976	\$5,695,538	\$6,962,548	\$1,267,000	22.25%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Graders	2	New	124,738	249,476
Grader Motor	1	Replace	24,407	24,407
Bridge Truck	1	Replace	74,597	74,597
Miscellaneous Parts Less Than 1,000	1	Replace	2,200	2,200
A/C Recovery Unit	1	Replace	2,400	2,400
Antifreeze Unit	1	Replace	1,200	1,200
Heavy Duty Air Jacks	2	Replace	360	720
Floor Creepers	3	Replace	45	<u>135</u>
				\$355,135

Capital Projects Title	Project Amount	Funding Source
Roads & Bridges Administrative Building & Shop	1,300,000	Grant Funding
Total Capital Projects	\$1,300,000	

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
R&B Manager	1	1	1	R&B Tech	3	2	2
R&B Sup	1	1	1	Heavy Equip Op	9	10	9
R&B Supv	5	4	3	Equipment Operator	15	15	14
Eng Sup Spec	1	1	1	Stock Clerk	1	1	1
Const Foreman	3	3	3	Sr Maint Worker	14	15	15
Crew Leader II	7	7	7	Maintenance Worker	14	12	12
Trng & Safety Coord	1	1	1	Dredge Foreman	1	1	1
Sr Heavy Equip Op	25	25	25	Dredge Operator	2	2	2
Material Supt Spec	1	1	1	Fleet Mechanic	<u>0</u>	<u>0</u>	<u>4</u>
Crew Leader I	1	0	0	Total Personnel	105	102	103

Note: 60% Roads and 40% Stormwater

Significant expenditure and staffing changes: To meet budget constraints three vacant positions were eliminated for FY 2011. In addition, the Fleet Maintenance Department was dissolved for FY 2011 and operational functions were assumed in the Roads & Bridges, Fire Services, and Utility Administration Departments. Four mechanics were transferred to Roads & Bridges.



Did you know?

The Roads & Bridges Division manages the residential driveway permit program that regulates the connection of residential properties to the County roadways.

Fund: Transportation Trust - 101
Department: Public Works
Division: Intelligent Transportation System - 0229

Mission Statement

Through the operation and maintenance of the Intelligent Transportation System (ITS) improve the safety and efficiency of the transportation system.

Summary of Services Provided

- Provide locate services for Florida One-Call system to ensure the underground fiber optic system is protected.
- Maintain the 50 miles of optic fiber utility system and the Intelligent Transportation System equipment.
- Provide system control and signal timing for the Intelligent Transportation System.
- Maintains the School Board fiber optics.
- Assisting the State and municipalities within Bay County coordinating traffic operations, maintenance, and roadway improvements.

Focus Area: Public Safety

Goal

Improve the safety and efficiency of the county's ITS.

Objective

Protecting the county's fiber optic infrastructure by successfully locating fiber optic lines within 48 hours of a Florida One-Call request.

Performance Indicators	Actual	Budget	Adopted
	2009	2010	2011
<i>Number of Florida One-Call locate requests.</i>	2,543	3,300	2,600
<i>Percent of successful locates completed on schedule.</i>	100%	100%	100%

Goal

Increase the efficiency of the county's signal system.

Objective

Synchronize and retune 30% of the county's maintained signal system.

Performance Indicators	Actual	Budget	Adopted
	2009	2010	2011
<i>Total number of intersections maintained for signal timing</i>	106	167	169
<i>Number of intersections synchronized/retuned</i>	5	56	56

Goal

Utilize Traffic Eng personnel and the ITS to collect traffic volume data throughout the county.

Objective

Increase/maintain system efficiency by collecting travel time data from 50% of the synchronized corridors within the county.

Performance Indicators	Actual	Budget	Adopted
	2009	2010	2011
<i>Number of synchronized corridors within Bay County</i>	0	0	8
<i>Number of corridor travel time studies completed</i>	0	0	4

2011 Key Action Steps

- Work with the FDOT to obtain funding for Phase 3 of the ITS Project.
- Work with Panama City staff to ensure City ITS devices are properly maintained.
- Continue traffic studies and synchronization of major corridors throughout Bay County.

Fund: Transportation Trust - 101
Function: Transportation - 540
Acct/Dept: Intelligent Transportation System - 0229

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0229					
Total Personnel Services	111,104	100,996	249,406	148,410	146.95%
Total Operating Expenses	47,619	103,739	104,148	409	0.39%
Total Capital Outlay	432,790	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>195,265</u>	<u>46,446</u>	<u>(148,819)</u>	(76.21%)
Total Expenses	\$591,513	\$400,000	\$400,000	\$0	0.00%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Adopted
Fiber Optic Technician	1	1	1
Traffic Signal Technician	1	1	1
Traffic Management Center Technician	0	1	1
Traffic Signal Timing Technician	<u>0</u>	<u>1</u>	<u>1</u>
Total Personnel	2	4	4

Significant expenditure and staffing changes: None.



Did you know?

From the Traffic Engineering website you can view 16 traffic cameras.

[Hhttp://www.co.bay.fl.us/traffic.php](http://www.co.bay.fl.us/traffic.php)

Fund: Transportation Trust - 101
Department: Traffic Eng
Division: Traffic Eng - 0230

Mission Statement

Maintain and improve the current county traffic control system in accordance with state, federal and recognized technical standards, such that our residents and guests are afforded safe transportation, and plan for the future transportation improvement needs of the County.

Summary of Services Provided

- Manage and maintain county traffic signals, signs, and roadway stripping infrastructure.
- Perform traffic studies, respond to citizen request, and manage county speed hump program.
- Manage and oversee the maintenance of 53 county bridges.

Focus Area: Public Safety

Goal

Improve the safety and efficiency of the county traffic signal system.

Objective

Provide maintenance and repair of all traffic control signals owned or maintained Bay County.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of signalized devices maintained</i>	191	248	252
<i>Number of emergency signal service calls</i>	172	150	150

Goal

Maintain the County's traffic control signage in a safe and efficient manner.

Objective

To inspect, install, maintain, and inventory the traffic control signage along county maintained roadways; including responding to emergency call-outs to reinstall signs.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of signs produced</i>	1,847	1,500	1,500
<i>Number of signs entered into GIS inventory</i>	4,147	3,000	3,000
<i>Number of signs repaired or replaced</i>	2,151	2,000	2,000

Goal

Maintain the county's bridge system in a safe and efficient manner.

Objective

Design/construct repairs to the county bridge system as required.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of bridge construction/repair projects</i>	10	8	8

2011 Key Action Steps

- Use Global Positioning System to inventory 2,000 traffic sign locations.
- Setup, install, and train staff on new traffic timing software system.



Did you know?

Bay County received more than \$19,000,000 in federal funding to replace the bridge on Thomas Drive over Grand Lagoon.

Fund: Transportation Trust - 101
Function: Transportation - 540
Acct/Dept: Traffic Eng - 0230

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0230					
Total Personnel Services	738,758	726,256	745,167	18,911	2.60%
Total Operating Expenses	643,353	496,308	533,717	37,409	7.54%
Total Capital Outlay	188,218	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$1,570,329	\$1,222,564	\$1,278,884	\$56,320	4.61%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Adopted
Traffic Eng Manager	1	1	1
Traffic Operation Engineer	1	1	1
Traffic Eng Superintendent	1	1	1
Traffic Signal Supervisor	1	1	1
Traffic & Sign Supervisor	0	1	1
Traffic Signal Technician	2	3	3
Senior Staff Assistant	1	1	1
Signs/Marking Technician	<u>6</u>	<u>3</u>	<u>3</u>
Total Personnel	13	12	12

Significant expenditure and staffing changes: None.

Transportation Roads & Bridges Fund Summary

Roads & Bridges - 105: FY 2010 - \$25,136,905
 FY 2011 - \$ 7,218,591

Description

To account for revenues and expenditures for major resurfacing, road building, paving dirt collector roads, improving intersections, striping streets and maintaining and replacing bridges. This program also provides funding for the retirement of bond debts associated with Roads and Bridges projects.

Major Services

The Roads & Bridges Fund consists of the following major functions:

- Roads & Bridges - Road Maintenance

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Sales & Use Tax - Gas Taxes (1st - 4th)	\$1.997	\$2.263
Communication Service Tax	1.099	1.032
Miscellaneous Revenues	0.063	0.025
Federal/State Grants	21.012	3.300
Transfer from Other Funds	0.000	0.000
Fund Balance/Other Sources	<u>0.965</u>	<u>0.598</u>
Total	\$25.137	\$7.219

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Operating Expenses	\$0.309	\$0.781
Capital Outlay	23.212	5.437
Debt Service	0.990	1.000
Other Sources/Reserves	<u>0.625</u>	<u>0.000</u>
Total	\$25.137	\$7.219

Transportation Roads & Bridges Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Sales & Use Tax - Gas Taxes (1 st -4 th)	2,411,332	2,102,268	2,382,133	279,865	13.31%
Communications Service Tax	1,182,382	1,157,363	1,086,595	(70,768)	(6.11%)
Total Receipts	<u>3,593,714</u>	<u>3,259,631</u>	<u>3,468,728</u>	<u>209,097</u>	6.41%
95% of Estimated Receipts		3,096,650	3,295,291	198,641	6.41%
Miscellaneous Revenue	53,601	62,846	25,000	(37,846)	(60.22%)
Federal/State Grants	1,910,609	21,012,409	3,300,000	(17,712,409)	(84.29%)
Other Non-Revenues	<u>20,143,331</u>	<u>965,000</u>	<u>598,300</u>	(366,700)	(38.00%)
Total Revenues	\$25,701,255	\$25,136,905	\$7,218,591	(17,918,314)	(71.28%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0232 Total Roads & Bridges	\$6,392,294	\$25,136,905	\$7,218,591	(\$17,918,314)	(71.28%)

Fund: Transportation Trust - 105
Department: Public Works
Division: Roads & Bridges - Road Maintenance - 0232

Mission Statement

Improve the efficiency and safety of Bay County’s roads and bridges by preserving the integrity of the existing transportation network and by providing for the demands of growth.

Summary of Services Provided

- Provides for the accomplishment of several major elements of the transportation strategic plan:
 - Annual resurfacing projects
 - Paving of dirt collector roads
 - Improving intersections
 - Striping streets
 - Maintain and replace bridges
- Provides funding for the retiring of bond debts associated with Roads and Bridges.

Focus Area: Public Safety

Goal

To be efficient in the execution of the budgeted transportation capital improvement projects.

Objective

Award 100% of budgeted transportation capital improvement projects in fiscal year.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Percentage of contracts awarded in fiscal year</i>	100%	100%	100%
<i>Percentage of projects awarded on or under budget</i>	100%	100%	100%
<i>Percentage of local road resurfacing projects completed in fiscal year</i>	50%	100%	100%

2011 Key Action Steps

- Develop preliminary projects estimates for budget.
- Develop Microsoft Project schedule for division’s activities.
- Monitor progress of all projects weekly.
- Adjust activities to stay on schedule and budget.



Did you know?

Bay County owns and maintains over 511 miles of paved and 234 miles of unpaved roads.

Fund: Transportation Trust - 105
Function: Transportation - 540
Acct/Dept: Roads & Bridges - Road Maintenance - 0232

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0232					
Total Operating Expenses	318,136	309,375	780,689	471,314	152.34%
Total Capital Outlay	5,093,666	23,212,409	5,437,089	(17,775,320)	(76.58%)
Total Debt Service	980,492	989,875	1,000,813	10,938	1.10%
Total Non-Operating Expenses	<u>0</u>	<u>625,246</u>	<u>0</u>	<u>(625,246)</u>	(100.00%)
Total Expenses	\$6,392,294	\$25,136,905	\$7,218,591	(\$17,918,314)	(71.28%)

Capital Projects Title	Project Amount	Funding Source
Annual Resurfacing Projects	1,637,089	Operating Revenue
Frankford Avenue & CR 2301 Bridge Repairs	500,000	Operating Revenue
Thomas Drive Sidewalks Phase V	800,000	Grant Funding
Resurfacing 11 th Street	<u>2,500,000</u>	Grant Funding
Total Capital Projects	\$5,437,089	

Significant expenditure and staffing changes: None.



Transportation Participating Paving Fund Summary

Participating Paving Fund - 110: FY 2010 - \$ 929,022
 FY 2011 - \$ 1,426,788

Description

To account for revenues and expenditures for paving or otherwise improving existing dirt roads servicing unincorporated areas through a fifty-fifty sharing between the adjoining property owners or municipalities and the County.

Major Services

The Transportation Trust Fund consists of the following major functions:

- Participating Paving Projects

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Sales & Use Tax - Gas Taxes (5 th & 6 th)	\$0.499	\$0.566
Miscellaneous Revenues	0.130	0.111
Fund Balance/Other Sources	<u>0.300</u>	<u>0.750</u>
Total	\$0.929	\$1.427

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$0.150	\$0.151
Operating Expenses	0.063	0.058
Capital Outlay	0.300	0.600
Transfer to Other Funds	0.000	0.000
Other Sources/Reserves	<u>0.416</u>	<u>0.618</u>
Total	\$0.929	\$1.427

Transportation Participating Paving Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Sales & Use Tax - Gas Taxes (6 th)	602,833	525,567	595,533	69,966	13.31%
Miscellaneous Revenue	<u>102,741</u>	<u>136,562</u>	<u>116,875</u>	<u>(19,687)</u>	(14.42%)
Total Receipts	<u>705,574</u>	<u>662,129</u>	<u>712,408</u>	<u>50,279</u>	7.59%
95% of Estimated Receipts		629,022	676,788	47,766	7.59%
Miscellaneous Revenue	14	0	0	0	0.00%
Other Non-Revenues	<u>0</u>	<u>300,000</u>	<u>750,000</u>	450,000	150.00%
Total Revenues	\$705,588	\$929,022	\$1,426,788	\$497,766	53.58%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0234 Total Part Paving/Resurf Proj	\$653,430	\$929,022	\$1,426,788	\$497,766	53.58%

Fund: Transportation Trust - 110
Department: Public Works
Division: Participating Paving Projects - 0234

Mission Statement

To provide a program for paving or otherwise improving existing dirt roads servicing unincorporated areas through a sixty-four (county-owner) cost sharing between the adjoining property owners or through a fifty-fifty cost share between municipalities and the County.

Summary of Services Provided

- Management of the participating paving and other assessment (cost-share) programs.
- Provides a means for citizens to expedite the paving or improvement of local roads.
- Provide project management, construction inspection, and warranty review for projections.

Focus Area: Transportation

Goal

Pave as many roads as possible during the fiscal year.

Objective

Track number of roads paved.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of county unpaved roads paved through the Participating Paving Program.</i>	9	10	10

2011 Key Action Steps

- Effectively market and promote assessment programs.
- Test and inspect projects to guarantee optimum life expectancy of asphalt.
- Ensure expenditures do not exceed budgeted amounts.
- Effectively monitor participating paving program processes and procedures for potential improvement.
- Monitor weekly project status and make certain projects stay on schedule.



Did you know?

The County's Participating Paving Program has paved more than 14 miles of local roads in the last five years.

Fund: Transportation Trust - 110
Function: Transportation - 540
Acct/Dept: Participating Paving Projects - 0234

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0234					
Total Personnel Services	145,713	149,612	150,861	1,249	0.83%
Total Operating Expenses	66,908	62,786	58,135	(4,651)	(7.41%)
Total Capital Outlay	440,812	300,000	600,226	300,226	100.08%
Total Non-Operating Expenses	<u>0</u>	<u>416,624</u>	<u>617,566</u>	<u>200,942</u>	48.23%
Total Expenses	\$653,433	\$929,022	\$1,426,788	\$497,766	53.58%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Computer Software	1	-	226	\$226

	FY 2009 Actual	FY 2010 Approved	FY 2011 Adopted
Authorized Personnel			
Assessment Coordinator	1	1	1
Eng Inspector II	1	1	1
Staff Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	3	3	3

Significant expenditure and staffing changes: None.

Capital Projects Title	Project Amount	Funding Source
Improve Roads & Bridges - Future PPP Projects	600,000	Operating Revenue
Total Capital Projects	\$600,000	

Transportation Road Impact-Beach/Airport Fund Summary

Road Impact-Beach/Airport - 111: FY 2010 - \$ 129,500
 FY 2011 - \$ 189,911

Description

To account for revenues and expenditures for the expansion of roads.

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Impact Fees - Beach/Airport	\$ <u>0.129</u>	\$ <u>0.190</u>
Total	\$0.129	\$0.190

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Construction Projects	\$ <u>0.129</u>	\$ <u>0.190</u>
Total	\$0.129	\$0.190

Transportation Road Impact-Beach/Airport Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Interest - Pool	6,330	10,000	0	(10,000)	(100.00%)
Unrealized Gain/Loss Invest	<u>725</u>	<u>0</u>	<u>0</u>	0	0.00%
Impact Fees - Road	<u>0</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Receipts	<u>0</u>	<u>10,000</u>	<u>0</u>	(10,000)	(100.00%)
95% of Estimated Receipts		9,500	0	(9,500)	(100.00%)
Other Non-Revenues	<u>0</u>	<u>120,000</u>	<u>189,911</u>	69,911	58.26%
Total Revenues	\$7,055	\$129,500	\$189,911	\$60,411	46.65%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0251					
Total Operating Expenses	362,761	0	0	0	0.00%
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>129,500</u>	<u>189,911</u>	<u>60,411</u>	46.65%
Total Expenses	\$362,761	\$129,500	\$189,911	\$60,411	46.65%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Transportation Road Impact - East Bay County Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Interest - Pool	3,574	6,000	0	(6,000)	(100.00%)
Impact Fees - Road	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Receipts	<u>3,574</u>	<u>6,000</u>	<u>0</u>	<u>(6,000)</u>	<u>(100.00%)</u>
95% of Estimated Receipts		5,700	0	(5,700)	(100.00%)
Other Non-Revenues	<u>0</u>	<u>500,000</u>	<u>303,817</u>	<u>(196,183)</u>	(39.24%)
Total Revenues	\$3,574	\$505,700	\$303,817	(\$201,883)	(39.92%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0252					
Total Operating Expenses	0	0	0	0	0.00%
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>505,700</u>	<u>303,817</u>	<u>(201,883)</u>	(39.92%)
Total Expenses	\$0	\$505,700	\$303,817	(\$201,883)	(39.92%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Transportation Road Impact - Panama City Fund Summary

Road Impact-Panama City - 113: FY 2010 - \$74,655
 FY 2011 - \$0

Description

To account for revenues and expenditures for the expansion of roads.

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Impact Fees-Panama City	\$ <u>0.075</u>	\$ <u>0.000</u>
Total	\$0.075	\$0.000

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Construction Projects	\$ <u>0.075</u>	\$0.000
Total	\$0.075	\$0.000

Transportation Road Impact - Panama City Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Interest - Pool	3,747	4,655	0	(4,655)	(100.00%)
Impact Fees - Road	<u>0</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Receipts	<u>4,110</u>	<u>4,655</u>	<u>0</u>	(4,655)	(100.00%)
95% of Estimated Receipts			<u>0</u>	(4,655)	(100.00%)
Intergovernmental	1,250,064	0	0	0	0.00%
Other Non-Revenues	<u>200,000</u>	<u>70,000</u>	<u>0</u>	(70,000)	(100.00%)
Total Revenues	\$1,454,174	\$74,655	\$0	(\$74,655)	(100.00%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0253					
Total Operating Expenses	0	0	0	0	0.00%
Total Capital Outlay	\$1,804,301	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>74,655</u>	<u>0</u>	<u>(74,655)</u>	(100.00%)
Total Expenses	\$1,804,301	\$74,655	\$0	(\$74,655)	(100.00%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Transportation Road Impact - Southport/Sandhills Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Interest - Pool	8,121	9,000	0	(9,000)	(100.00%)
Impact Fees - Road	<u>(74,777)</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Receipts	<u>(66,656)</u>	<u>9,000</u>	<u>0</u>	(9,000)	(100.00%)
95% of Estimated Receipts		8,500	0	(8,550)	(100.00%)
Other Non-Revenues	<u>432,215</u>	<u>110,000</u>	<u>215,838</u>	105,838	96.22%
Total Revenues	\$365,559	\$118,550	\$215,838	\$97,288	82.06%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0254					
Total Operating Expenses	0	0	0	0	0.00%
Total Capital Outlay	511,409	0	0	0	0.00%
Total Non-Operating Expenses	<u>72,800</u>	<u>118,550</u>	<u>215,838</u>	<u>97,288</u>	82.06%
Total Expenditures	\$584,209	\$118,550	\$215,838	\$97,288	82.06%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

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Stormwater

Special Revenue Fund



Stormwater drainage



Culvert



Ditch Cleaning

Stormwater Management Fund Summary

Stormwater Management Fund - 115: FY 2010 - \$ 4,886,022
 FY 2011 - \$ 7,418,176

Description

To account for revenues and expenditures for improving the critical areas of the County to control pollution and flooding from contaminating the County's lakes, streams, wetlands and underground aquifer.

Major Services

The Stormwater Management Fund consists of the following major functions:

- Stormwater - Engineering
- Stormwater - Roads
- Stormwater Projects

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	F 2011 Adopted Millions
Special Assessments	\$1.586	\$1.771
Transfers from Other Funds	2.600	2.500
Intergovernmental Revenue	0.000	1.947
Fund Balance / Other Sources	<u>0.700</u>	<u>1.200</u>
Total	\$4.886	\$7.418

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$2.595	\$2.652
Operating Expenses	1.499	1.445
Capital Outlay	0.598	3.023
Other Sources/Reserves	<u>0.194</u>	<u>0.298</u>
Total	\$4.886	\$7.418

Stormwater Management Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Special Assessments	1,598,257	1,631,579	1,858,863	227,284	13.93%
Miscellaneous Revenue	<u>46,521</u>	<u>37,918</u>	<u>5,264</u>	(32,654)	(86.12%)
Total Receipts	<u>1,644,778</u>	<u>1,669,497</u>	<u>1,864,127</u>	194,630	11.66%
95% of Estimated Receipts		1,586,022	1,770,921	184,899	11.66%
Intergovernmental Revenues	726,176	0	1,947,255	1,947,255	0.00%
Other Non-Revenues	<u>2,990,000</u>	<u>3,300,000</u>	<u>3,700,000</u>	400,000	12.12%
Total Revenues	\$5,360,955	\$4,886,022	\$7,418,176	\$2,532,154	51.82%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0240 Stormwater - Engineering*	756,752	828,701	713,311	(115,390)	(13.92%)
0241 Stormwater - Roads^	3,154,026	3,489,184	3,800,089	310,905	8.91%
0243 Capital Projects	<u>3,616,221</u>	<u>568,137</u>	<u>2,904,776</u>	<u>2,336,639</u>	411.28%
Total Expenditures	\$7,526,999	\$4,886,022	\$7,418,176	\$2,532,154	51.82%

*Reflects 60% of Engineering - Fund 115

^Reflects 40% of Roads - Fund 115

Note: Remaining Engineering - Roads budgets are reflected in Transportation - Fund 101

Fund: Stormwater Management - 115
Department: Public Works
Division: Stormwater - Engineering - 0240

Mission Statement

To provide professional engineering, surveying, permitting and construction management services in support of maintenance, repair, and construction of stormwater infrastructure.

Summary of Services Provided

- Provide design, permitting and inspection services necessary to support the Stormwater Program. Maintain stormwater infrastructure inventory. Subdivision inspection for stormwater compliance and certification.
- Respond to questions concerning county-owned rights-of-way, easements and property, as it relates to stormwater.
- Provide stormwater engineering and surveying information for Commissioners' and other public inquiries.
- Implement and manage the Stormwater Utility Program. Implement and manage National Pollution Discharge Elimination System (NPDES) Program.

Focus Area: Evaluation of Operation Top to Bottom

Goal

Have stormwater capital improvement project design costs in line with industry standards.

Objective

Keep design costs at the lower end of the 8-18% of construction costs range, which is the design industry standard.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of projects budgeted</i>	3	2	5
<i>Number of projects with design cost < 10% of construction cost</i>	1	2	5

Goal

Have transportation capital improvement project construction engineering & inspection (CEI) costs in line with industry standards.

Objective

Keep design CEI costs at the lower end of the 5-15% of construction costs range, which is the design industry standard.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of projects constructed</i>	3	2	5
<i>Number of projects with CEI cost < 8% of construction cost</i>	3	2	5

2011 Key Action Steps

- Thoroughly scope projects
- Develop Microscope Project® schedule
- Schedule inspectors
- Develop inspectors log book
- Monitor progress weekly



Did you know?

The county's outfall ditches, pipes, inlets, and retention ponds are now part of the Geographic Information database.

Fund: Stormwater Management - 115
Function: Physical Environment - 530
Acct/Dept: Stormwater - Engineering - 0240

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0240					
Total Personnel Services	666,600	716,780	616,540	(100,240)	(13.98%)
Total Operating Expenses	89,113	111,921	96,771	(15,150)	(13.54%)
Total Capital Outlay	1,040	0	0	0	0.00%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$756,753	\$828,701	\$713,311	(115,390)	(13.92%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Public Works Director	1	1	1	Engineering Insp II*	1	1	1
Engr Div Mgr	1	1	1	Engineering Tech III*	0	0	0
County Surveyor	1	1	1	Engineering Tech II*	1	1	1
Engineer Supervisor	1	1	1	Engineering Tech I	1	1	1
Trans Engr II	1	1	1	Senior Staff Asst*	1	1	1
Environmental Coord	1	1	1	Staff Assistant*	1	1	1
Engr Const Supv	1	1	1	Survey Aide*	2	2	2
Chief of Srvy Oper	1	1	1	Cty Stormwater Engr	1	1	1
Survey Party Chief*	1	1	1	Stormwater Engr III	1	1	1
Engr Design Tech III*	1	1	1	Stormwtr Engr Tech*	1	1	1
Engr Design Tech II*	1	1	1	Total Personnel	22	22	22
Engr Design Tech I*	1	1	1				

*60% Engineering and 40% Stormwater - Engineering

Significant expenditure and staffing changes: None

Fund: Stormwater Management - 115
Department: Public Works
Division: Stormwater - Roads - 0241

Mission Statement

Provide efficient and high quality operations and maintenance of the County Stormwater infrastructure.

Summary of Services Provided

- Operate and maintain the County Stormwater System, which includes maintenance of the county roadside drainage network, which consists of over 90 miles of pipes, 5,561 inlets, and headwalls, 68 miles of outfall ditches and 743 miles of roadside drainage swales and ditches.
- Stormwater system maintenance includes cutting and cleaning 68 miles of outfall ditches, cleaning and restoring over 100 stormwater basin and maintenance dredging of waterways.

Focus Area: County Infrastructure

Goal

Stormwater maintenance.

Objectives

Maintain and improve roadside drainage.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total/estimated cost to maintain and improve roadside drainage</i>	\$639,465	\$800,000	\$800,000
<i>Miles of ditches maintained</i>	743	743	743
<i>Cost per mile</i>	\$861	\$1,077	\$1,077

Goal

Drainage improvement projects.

Objectives

Construct new drainage projects (<\$100K) to correct and improve stormwater drainage.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total/estimated cost to construct new drainage or improve existing</i>	\$372,816	\$275,000	\$300,000
<i>Drainage projects</i>	11	19	15
<i>Average cost per job</i>	\$33,892	\$14,474	\$20,000

2011 Key Action Steps

- Develop monthly fuel accounting for division equipment.
- Improve call back time for citizen inquiries.
- Plan and develop plans for moving Roads & Bridges to Majette Pit.



Did you know?

The Roads & Bridges Division manages the County residential driveway permit program that regulates the connection of residential properties to the County roadways.

Fund: Stormwater Management - 115
Function: Physical Environment - 530
Acct/Dept: Stormwater - Roads - 0241

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0241					
Total Personnel Services	1,834,408	1,877,776	2,034,975	157,199	8.37%
Total Operating Expenses	1,172,878	1,269,059	1,229,880	(39,179)	(3.09%)
Total Capital Outlay	146,740	148,000	236,758	88,758	57.96%
Total Non-Operating Expenses	<u>0</u>	<u>194,349</u>	<u>298,476</u>	<u>104,127</u>	53.58%
Total Expenses	\$3,154,026	\$3,489,184	\$3,800,089	\$310,905	8.91%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Graders	2	New	83,159	166,318
Motor Grader	1	Replace	16,272	16,272
International 4300 Durastar Bridge Truck	1	Replace	49,732	49,732
Concrete Cut Off Saw	1	Replace	360	360
Weed Eaters	7	Replace	158	1,106
A/C Recovery Unit	1	Replace	1,600	1,600
Antifreeze Unit	1	Replace	800	800
Heavy Duty Air Jacks	2	New	240	480
Floor Creepers	3	New	30	90
				\$236,758

Cost of the equipment - split 40% in 0241, and 60% in 0225.

Note: 60% Roads and 40% Stormwater

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
R&B Manager	1	1	1	R&B Tech	3	2	2
R&B Sup	1	1	1	Heavy Equip Op	9	10	9
R&B Supv	5	4	3	Equipment Operator	15	15	14
Eng Sup Spec	1	1	1	Stock Clerk	1	1	1
Const Foreman	3	3	3	Sr Maint Worker	14	15	15
Crew Leader II	7	7	7	Maintenance Worker	14	12	12
Trng & Safety Coord	1	1	1	Dredge Foreman	1	1	1
Sr Heavy Equip Op	25	25	25	Dredge Operator	2	2	2
Material Supt Spec	1	1	1	Fleet Mechanic	<u>0</u>	<u>0</u>	<u>4</u>
Crew Leader I	1	0	0	Total Personnel	105	102	103

Significant expenditure and staffing changes: To meet budget constraints three vacant positions were eliminated for FY 2011. In addition, the Fleet Maintenance Department was eliminated for FY 2011 and operational functions were assumed in the Roads & Bridges, Fire Services, and Utility Administration Departments. Four mechanics were transferred to Roads & Bridges.

Fund: Stormwater Management - 115
Department: Public Works
Division: Stormwater - Projects - 0243

Mission Statement

To provide professional engineering, surveying, permitting, inspection, and project management services in support of Roads & Bridges and the stormwater Capital Improvement Program.

Summary of Services Provided

- Design, permitting, inspection and project management services necessary to implement the Stormwater Capital Improvement Program.
- Engineering and permitting support for in-house construction projects performed by the Roads and Bridges Division.
- Design, permitting, inspection, and program management support for in-house dredging projects performed by the Roads & Bridges Division.

Focus Area: Public Safety

Goal

To be efficient in the execution of the budgeted stormwater capital improvement projects.

Objective

To award all budgeted stormwater capital improvement projects by the end of the fiscal year. Have CIP, CEI costs in line with industry standards and complete projects on schedule and on or under budget.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Percentage of budgeted stormwater Capital Improvement Projects contracts awarded in the fiscal year.</i>	100%	100%	100%
<i>Percentage of projects awarded on or under budget.</i>	100%	100%	100%

Goal

To keep the dredging program cost competitive.

Objective

Dredge 10,000 cubic yards per year.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Quantity of dredge material (cubic yards)</i>	9,487	10,000	10,000

2011 Key Action Steps

- Develop preliminary projects estimates for budget.
- Develop Microsoft Project schedule for division’s activities.
- Monitor progress of all projects weekly.
- Adjust activities to stay on schedule and budget.
- Prioritize dredging projects, and minimize equipment downtime.
- Establish project design and construction schedule.



Did you know?

The county’s outfall ditches, pipes, inlets, and retention ponds are now part of the Geographic Information System’s database.

Fund: Stormwater Management - 115
Function: Physical Environment - 530
Acct/Dept: Stormwater - Projects - 0243

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0243					
Total Operating Expenses	30,986	118,137	118,086	(51)	(0.04%)
Total Capital Outlay	1,755,577	450,000	2,786,690	2,336,639	519.26%
Total Grants & Aids	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>1,829,658</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$3,616,221	\$568,137	\$2,904,776	\$2,336,639	411.28%

Capital Projects Title	Project Amount	Funding Source
College Point Dirt Roads	371,500	General Fund Transfers
Spring Avenue Stormwater Management Facility	840,000	Grant/General Fund
Goose Bayou Basin Study	70,000	General Fund Transfers
Resota Beach road Culvert Replacement	2,500,000	General Fund Transfers
Grand Lagoon Stormwater Mitigation	<u>1,200,190</u>	Grant
Total Capital Projects	\$2,786,690	

Stormwater Projects houses major County stormwater projects, such as hazard mitigation, priority stormwater projects/NOV projects, and the stormwater management financial plan.

Significant expenditure and staffing changes: None.

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Library Summary Fund

Library Fund - 120: FY 2010 - \$ 2,850,556
 FY 2011 - \$ 2,935,652

Description

To account for the financing of public improvements and services deemed to benefit the properties against which special assessments are levied in accordance with Chapter 125, Florida Statutes.

Major Services

The Library Fund consists of the following major functions:

- Bay County Library Branch
- Gulf County Library Branch
- Liberty County Library Branch
- Panama City Beach Library Branch
- Parker Library Branch
- Multi-County Library Branch

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Intergovernmental	\$0.456	\$0.470
Fines & Forfeits	0.055	0.065
Charges for Services	0.396	0.398
Miscellaneous	0.022	0.019
Miscellaneous Revenue	<u>1.922</u>	<u>1.984</u>
Total	\$2.851	\$2.936

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personal Services	\$1.999	\$2.042
Operating Expenses	0.559	0.675
Capital Outlay	0.052	0.022
Other Sources/Revenues	<u>0.241</u>	<u>0.197</u>
Total	\$2.851	\$2.936

Library Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Fines & Forfeits	81,652	57,897	68,421	10,524	18.18%
Charges for Services	7,887	5,474	8,421	2,947	53.85%
Miscellaneous Revenue	<u>24,939</u>	<u>22,673</u>	<u>19,895</u>	(2,779)	(12.26%)
Total Receipts	<u>114,478</u>	<u>86,044</u>	<u>96,737</u>	10,693	12.43%
95% of Estimated Receipts		81,742	91,900	10,158	12.43%
Intergovernmental Revenue	486,353	455,992	469,520	13,528	2.97%
Charges for Services	404,711	391,128	390,457	(671)	(0.17%)
Miscellaneous Revenue Other	15,524	0	0	0	0.00%
Non-Revenues	<u>2,095,000</u>	<u>1,921,694</u>	<u>1,983,775</u>	<u>62,081</u>	3.23%
Total Revenues	<u>\$3,116,066</u>	<u>\$2,850,556</u>	<u>\$2,935,652</u>	<u>\$85,096</u>	<u>2.99%</u>

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0360 Bay County Library	2,012,086	1,919,579	2,069,184	149,605	7.79%
0361 Gulf County Library	205,868	165,487	166,407	920	0.56%
0362 Liberty County Library	131,358	131,711	124,946	(6,765)	(5.14%)
0363 Panama City Beach Library	160,685	209,656	190,646	(19,010)	(9.07%)
0364 Parker Library	34,384	35,065	34,915	(150)	(0.43%)
0365 Multi County Library	<u>305,894</u>	<u>389,058</u>	<u>349,554</u>	<u>(39,504)</u>	(10.15%)
Total Expenditures	<u>\$2,850,275</u>	<u>\$2,850,556</u>	<u>\$2,935,652</u>	<u>\$85,096</u>	<u>2.99%</u>



Fund: Library - 120
Department: Bay County Library
Division: Bay County Library Branch - 0360

Mission Statement

To maintain a quality collection of materials in various formats that meets the educational, entertainment, and informational needs of our citizens.

Summary of Services Provided

- Provide free resources that meet the needs of Bay County citizens by purchasing print and non-print materials to support the educational and learning needs of our citizens, help young people learn to read, provide materials to support homework needs for public education and home-school children, assist adult learners, and provide recreational reading.
- Citizens have access to print and non-print materials, including books, magazines, newspapers, audio books, and video, as well as online library resources, databases, and the Internet.
- The Bay County Public Library administers the program of library service at library units in Panama City Beach, Parker, Springfield, Gulf, and Liberty Counties, including management of expenses and supervision of library personnel.
- All eight Northwest Regional libraries (the Bay County libraries, Gulf, and Liberty Counties) offer wireless (Wi-Fi) access.
- The Literacy Department of the Bay County Public Library serves adults 18 years of age and older. Adults can receive assistance in Reading, Writing, and Spelling. Math tutoring is available whenever possible. Entire families are tutored in learning to speak English.

Focus Area: Improve Services to Bay County Citizens

Goal

To have the library recognized as a community center for family activities. Maximize availability of public access computers.

Objectives

Provide regular programming for adults, teens, and youth, including adult computer classes, Genealogy After Hours, Teen Book Club, youth early literacy programs, and exhibits. Evaluate computer usage to determine if additional 15-minute "print and go" computers should be considered.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of programs/Attendance</i>	476/18,291	490/18,840	505/19,405
<i>Number of computer users at 36 regular stations</i>	86,132	94,932	104,425

Goal

Provide materials and resources that meet the needs of Bay County citizens.

Objective

Maintain the website as a portal to online databases, recommended websites, and informational links to meet needs for current information, such as e-government, job search, and economics.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of items in collection</i>	145,739	151,568	159,146
<i>Number of items circulated</i>	399,608	459,549	528,481
<i>Database usage</i>	30,747	50,732	63,415
<i>Website access (30-day website count)</i>	N/A	270,888	297,977

2011 Key Action Steps

- Offer programming that is relevant to current events, economics, community need.
- Realign computer reservation periods if usage demonstrates need to do so.
- Recommend purchase of additional computers as usage justifies and funds are available.
- Maintain currency of collection by purchasing appropriate material.
- Purchase popular, in-demand materials to meet expectations of library users



Did you know?

The Library offers weekly early literacy classes for children birth-5 years, monthly classes for school-aged children, adults, and families.

Fund: Library - 120
Function: Cultural & Recreation
Acct/Dept: Bay County Library Branch - 0360

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0360					
Total Personnel Services	1,401,608	1,342,608	1,344,684	2,076	0.15%
Total Operating Expenses	499,154	465,489	589,434	123,945	26.63%
Total Capital Outlay	46,333	1,620	1,500	(120)	(7.41%)
Total Grants & Aid	61,668	18,380	100,816	82,436	448.51%
Total Non-Operating Expenses	<u>3,323</u>	<u>91,482</u>	<u>32,751</u>	<u>(58,731)</u>	<u>(64.20%)</u>
Total Expenses	\$2,012,086	\$1,919,579	\$2,069,185	\$149,606	7.79%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Switches to Maintain Network Access	1	Replace	1,500	\$1,500

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Director*	1/2	1/2	1/2	Tech Svc Acq Spec	1	1	1
CFO/Admin Svc Mgr*	1/4	1/4	1/4	Ovrdue & Lost Mat	1	1	1
Assistant Director	1	0	0	BM Cir Lib Ast^	1/3	1/3	1/3
Network Sys Admin*	11/16	0	0	Literacy Specialist	1	0	0
Hd Lcl His & Gen Coor	1	1	1	Tech Svs Asst His	1	1	1
Ref Lib & Webmaster*	1/2	1	1	Staff Asst	1	1	1
Head Circ Svc & Lit Svc	1	1	1	Head Cust/Courier	1	1	1
Head/Tech & Auto Svc*	1/2	1/2	1/2	Cir Library Asst	5	4	4
Fiction/AV Coll Spec	1	1	1	Brch Library Asst*	1/6	1	1
Comm Rel & Events	1	1	1	Lib Asst II -AM	0	1	1
Head of Youth Svc	1	1	1	Youth Svc Lib Asst	2	3	3
Head of Ref & Info Svc	1	1/2	1/2	Brch/Circ Lib Asst*	3/8	1	1
Ref & Interlibrary Loan	1	1	1	Local Hist Archivist	0	1	1
Ref Lib & Collections	1	1	1	Custodian Aide	1	0	0
Ref & Serials Librarian	1	1	1	Shelver (PT)	3	3	3
Yth Adult Spec	1	0	0	Cir Lib Asst (PT)	1	1	0
Yth Svc Lib Asst & Prg*	1/2	0	0	Lit Svc Asst (PT)	1	3	0
Technical Svc Asst	2	1	1	Local Hist Arch (PT)	1	0	3
				Total Personnel	36^{3/7}	35^{7/9}	34^{7/9}

*Position split between Fund 120 Depts. #0360 & #0365

*Position split between Fund 120 Depts. #0360 & #0363

^Position split between Fund 120 Depts. #0360 & #0364

Significant expenditure and staffing changes: To meet budget constraints, one vacant one vacant position was eliminated for FY 2011.

Fund: Library - 120
Function: Cultural & Recreation
Acct/Dept: Gulf County Library Branch - 0361
 Liberty County Library Branch - 0362

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0361					
Total Personnel Services	166,918	141,885	126,016	(15,869)	(11.18%)
Total Operating Expenses	33,182	23,602	25,242	1,640	6.95%
Total Capital Outlay	0	0	0	0	0.00%
Total Grants & Aid	5,768	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>15,150</u>	<u>15,150</u>	100.00%
Total Expenses	\$205,868	\$165,487	\$166,408	\$921	0.56%

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Authorized Personnel			
Branch Manager*	½	½	½
Branch Manager (Wewahitchka)	1	½	½
Branch Library Assistant	0	2	2
Branch Library Assistant (PT/Gulf)	3	2	2
Branch Library Assistant (PT/Wewahitchka)	<u>3</u>	<u>3</u>	<u>3</u>
Total Personnel	8 ½	8	8

*Position split between Fund 120 Depts. #0361 & #0365

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0362					
Total Personnel Services	112,497	109,740	111,415	1,675	1.53%
Total Operating Expenses	9,806	10,093	10,030	(63)	(0.62%)
Total Grants & Aid	9,055	10,000	0	(10,000)	(100.00%)
Total Non-Operating Expenses	<u>0</u>	<u>1,878</u>	<u>3,500</u>	<u>1,622</u>	86.37%
Total Expenses	\$131,358	\$131,711	\$124,945	(\$6,766)	(5.14%)

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Authorized Personnel			
Branch Manager*	½	½	½
Assistant Branch Manager	1	1	1
Associate Branch Manager (Part-time)	1	0	0
Branch Library Assistant (Part-time)	2	3	3
Branch Library Custodial Aide (Part-time)	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	5 ½	5 ½	5 ½

*Position split between Fund 120 Depts. #0362 & #0365

Fund: Library - 120
Function: Cultural & Recreation
Acct/Dept: Panama City Beach Library Branch - 0363
 Parker Library Branch - 0364

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0363					
Total Personnel Services	144,974	138,524	163,152	24,626	17.78%
Total Operating Expenses	5,613	5,855	2,463	(3,392)	(57.93%)
Total Capital Outlay	457	4,812	4,000	(812)	(16.87%)
Total Grants & Aids	9,641	15,139	15,000	(139)	(0.92%)
Total Non-Operating Expenses	<u>0</u>	<u>45,326</u>	<u>6,031</u>	<u>(39,293)</u>	(86.69%)
Total Expenses	\$160,685	\$209,656	\$190,646	(\$19,009)	(9.07%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Computers	4	Replace	1,000	\$4,000

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Authorized Personnel			
Senior Branch Manager	1	0	0
Branch Manager	1	1	1
Branch/Circ Lib Asst & Lit Svc Prg Asst*	5/8	0	0
Branch Library Assistant	1	4	4
Branch Library Assistant*	5/6	0	0
Branch Library Assistant (Part-time)	<u>2</u>	<u>2</u>	<u>2</u>
Total Personnel	6^{1/2}	7	7

*Position split between Fund 120 Departments #0360 & #0363

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0364					
Total Personnel Services	33,595	28,652	28,866	214	0.75%
Total Operating Expenses	789	1,162	1,048	(114)	(9.81%)
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>5,251</u>	<u>5,000</u>	<u>(251)</u>	(4.78%)
Total Expenses	\$34,384	\$35,065	\$34,914	(\$151)	0.43%

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Authorized Personnel			
Branch Manager*	<u>2/3</u>	<u>2/3</u>	<u>2/3</u>
Total Personnel	2/3	2/3	2/3

*Position split between Fund 120 Depts. #0360 & #0364

Fund: Library - 120
Function: Cultural & Recreation
Acct/Dept: Multi-County Library - 0365

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0365					
Total Personnel Services	262,235	237,441	267,515	30,074	12.67%
Total Operating Expenses	41,368	53,153	47,241	(5,912)	(11.12%)
Total Capital Outlay	2,291	1,700	1,500	(200)	(11.76%)
Total Non-Operating Expenses	0	96,764	33,298	(63,466)	(65.59%)
Total Expenses	\$305,894	\$389,058	\$349,554	(\$39,504)	(10.15%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Printers, Bar Code Scanners	1	New	1,500	\$1,500

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Director*	1/2	1/2	1/2
CFO/Admin Service Manager*	3/4	3/4	3/4
Network Systems Administrator*	1/3	0	0
Youth Services Lib Asst & Prog Specialist*	1/2	1/2	1/2
Branch Manager – Wewahitchka*	0	1/2	1/2
Branch Manager - Liberty^	1/2	1/2	1/2
Branch Manager - Gulf*	1/2	1/2	1/2
Ref & Electronic Resources Librarian*	1/2	1/2	1/2
Head/Tech & Auto Svc & Catalog Spec*	<u>1/2</u>	<u>1/2</u>	<u>1/2</u>
Total Personnel	4 ^{1/16}	4 ^{1/4}	4 ^{1/4}

*Position split between Fund 120 Depts. #0360 & #0365

*Position split between Fund 120 Depts. #0361 & #0365

^Position split between Fund 120 Depts. #0362 & #0365



Tourist Development

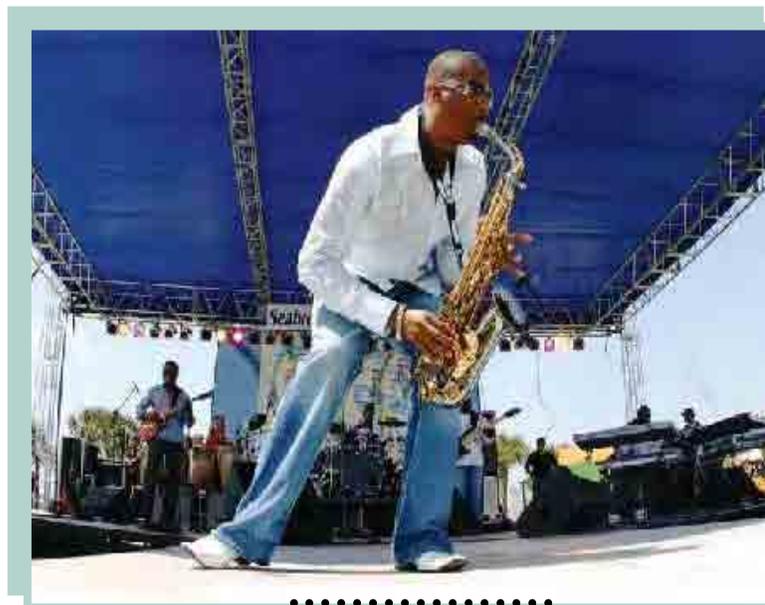
Special Revenue Fund



Tourist Development Council Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Taxes	6,215,739	8,165,856	6,800,000	(1,365,856)	(16.73%)
Miscellaneous Revenue	<u>81,114</u>	<u>65,168</u>	<u>43,682</u>	(21,486)	(32.97%)
Total Receipts	<u>6,296,853</u>	<u>8,231,024</u>	<u>6,843,682</u>	(1,387,342)	(16.86%)
95% of Estimated Receipts		7,819,473	6,501,498	(1,317,975)	(16.86%)
Intergovernmental Revenue	0	0	0	0	0.00%
Other Non-Revenues	<u>38,880</u>	<u>628,500</u>	<u>487,000</u>	(141,500)	(22.51%)
Total Revenues	\$6,335,733	\$8,447,973	\$6,988,498	(\$1,459,475)	(17.28%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0265 Tourism Promotion	5,008,330	6,533,664	4,962,494	(1,571,170)	(24.05%)
0275 Tourism Administration	337,594	524,527	599,797	75,270	14.35%
0280 Product Improvement	874,697	900,346	943,830	43,484	4.83%
0980 Transfers/Reserves	<u>0</u>	<u>489,436</u>	<u>482,377</u>	<u>(7,059)</u>	(1.44%)
Total Expenditures	\$6,220,621	\$8,447,973	\$6,988,498	(\$1,459,475)	(17.28%)



Seabreeze Jazz Festival

Fund: Tourist Development Council - 125
Department: Tourist Development
Division: Tourism Administration - 0275

Mission Statement

Ensure proper administration of the tourist development tax that supports tourism promotion and product improvement. Continue to improve the appearance of the beaches within the special taxing districts, enhancing the visual image through beach trash pick-up programs and landscaping of public right-of-ways within the special taxing districts.

Summary of Services Provided

- The Tourist Development Council (TDC) administers the 3% tourist development tax, collected in a special taxing district on Panama City Beach, and Mexico Beach, with one cent of the Panama City Beach tax being designated to beach nourishment.
- The tax collected is used to advertise and market Panama City Beach and Mexico Beach as vacation destinations nationally and internationally in order to enhance the tourism industry, as well as the public’s image of the area and attractions.

Focus Area: Evaluation of Operations Top to Bottom

Goal

Increase visitation and build occupancy in the special taxing district.

Objectives

1. Enhance the visitor’s experience at Panama City Beach by working with local governments, private sector partners and local constituents on programs to provide a better visitor experience for travelers coming to Panama City Beach.
2. Effectively market and advertise in general consumer, family travel, travel trade publications, sports marketing publications, newspaper, radio, and television; attend consumer, travel trade, and sports marketing trade shows and conferences, and conduct public relations activities.
3. Develop Panama City Beach into a year-round destination. Cultivate new markets, and expand existing marketing by creating demand during off and shoulder seasons through special events, sports marketing, cooperative airline marketing, and other programs.
4. To rebuild Panama City Beach's brand position as the "World's Most Beautiful Beaches." Panama City Beach's image has been tainted by real and perceived impacts from the Deep Horizon oil spill.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Value of one penny of the Tourist Development Tax</i>	\$2,212,131	\$2,217,700	\$2,217,700
<i>Annual visitation to Panama City Beach</i>	6 million	6 million	6 million
<i>Site visits to VisitPanamaCityBeach.com</i>	N/A	440,000	1 million
<i>Tourist Development Tax during non-summer seasons (one penny)</i>	\$1,167,829	\$1,350,000	\$1,350,000
<i>Convention & Visitors Bureau sanctioned sporting events during non-summer months.</i>	71	50	80

2011 Key Action Steps

- Continue cooperative marketing programs with low-fare air carrier(s) and maintain Visitor Information Kiosk at the Northwest Florida Beaches International Airport.
- Develop creative materials for advertisements in various media publications and medium.
- Develop and maintain programs and public awareness/marketing campaigns to enhance the visitor experience at Panama City Beach, including "Keep Our Beaches Clean" and "Rip Current Awareness".
- Through the Emergency Operations Center (EOC), develop and maintain on-going beach cleaning and hazardous waste removal protocols to ensure that any tar balls or other material from the oil spill are removed from the beach in an effective, safe, and expeditious manner.
- Maintain proactive public relations and other marketing campaigns that highlight the attributes of Panama City Beach as a tourist destination and home of the "World's Most Beautiful Beaches".

Fund: Tourist Development Council - 125
Function: Economic Environment - 550
Acct/Dept: Tourism Administration - 0275

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0275					
Total Personnel Services	64,550	64,017	65,122	1,105	1.73%
Total Operating Expenses	267,516	430,510	504,675	74,165	17.23%
Total Capital Outlay	5,528	0	0	0	0.00%
Total Non-Operating Expenses	0	30,000	30,000	30,000	0.00%
Total Expenses	\$337,594	\$524,527	\$599,797	\$75,270	14.35%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Executive Director	0	0	0
Office Manager	1	1	1
Total Personnel	1	1	1

Significant expenditure and staffing changes: None.



Did you know?

The TDC was actively involved in bringing Southwest Airlines to Bay County, which allows up to 400,000 additional passengers to arrive at Northwest Florida Beaches International Airport?

Fund: Tourist Development Council - 125
Function: Economic Environment - 550
Acct/Dept: Tourism Promotion - 0265
 Production Improvement - 0280
 Transfers/Reserves/Misc - 0980

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0265					
Total Operating Expenses	\$5,008,330	\$6,533,664	\$4,962,494	(\$1,571,170)	(24.05%)

Tourism Promotion houses contracted services with the Convention & Visitors Bureau for advertising, promoting and marketing Panama City Beach.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0280					
Total Operating Expenses	874,697	890,346	933,830	43,484	4.88%
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	0	10,000	10,000	0	0.00%
Total Expenses	\$874,697	\$900,346	\$943,830	\$43,484	4.83%

Product Improvement houses contracted services for consultation (inspections), beach clean up (trash service), landscape maintenance, etc.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0980					
Total Non-Operating Expenses	\$0	\$489,436	\$482,377	(\$7,059)	(1.44%)



Mexico Beach



Mexico Beach Summary Fund

Mexico Beach TDC Fund - 126: FY 2010 - \$ 387,619
 FY 2011 - \$ 445,348

Description

To account for revenues and expenditures of the Tourist Development Tax for Mexico Beach in accordance with Chapter 125.010, Florida Statutes.

Major Services

The Mexico Beach - TDC Fund consists of the following major function:

- Mexico Beach TDC

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	F 2011 Adopted Millions
Sales & Use Tax - Tourism	\$0.285	\$0.342
Miscellaneous Revenues	0.002	0.003
Fund Balance/Other Sources	<u>0.100</u>	<u>0.100</u>
Total	\$0.387	\$0.445

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$0.071	\$0.055
Operating Expenses	0.216	0.290
Other Sources/Reserves	<u>0.100</u>	<u>0.100</u>
Total	\$0.387	\$0.445

Mexico Beach Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Taxes	320,780	300,505	360,000	59,495	19.80%
Miscellaneous Revenue	<u>2,746</u>	<u>2,252</u>	<u>3,524</u>	1,272	56.48%
Total Receipts	<u>323,526</u>	<u>302,757</u>	<u>363,524</u>	60,767	20.07%
95% of Estimated Receipts		287,619	345,348	57,729	20.07%
Other Non-Revenues	<u>1,347</u>	<u>100,000</u>	<u>100,000</u>	0	0.00%
Total Revenues	\$324,873	\$387,619	\$445,348	\$57,729	14.89%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0286 Total Mexico Beach - TDC	\$329,602	\$387,619	\$445,348	\$57,729	14.89%



Fund: Mexico Beach TDC - 126
Function: Economic Environment - 550
Acct/Dept: Mexico Beach - TDC - 0286

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0286					
Total Personnel Services	66,717	71,432	54,546	(16,886)	(23.64%)
Total Operating Expenses	262,885	216,128	290,802	74,674	34.55%
Total Non-Operating Expenses	0	100,059	100,000	(59)	(0.06%)
Total Expenses	\$329,602	\$387,619	\$445,348	\$57,729	14.89%

The Community Development Council (CDC) administers the 3% Tourist Development Tax collected in a special taxing district on Mexico Beach. The tax collected is used to advertise and market these beaches as vacation destinations nationally and internationally in order to enhance the tourism industry.

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Marketing Manager	1	1	1
Total Personnel	1	1	1

Beach Nourishment Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Sales & Use Tax - Tourism	2,209,216	1,982,168	2,286,679	304,511	15.36%
Miscellaneous Revenue	<u>156,865</u>	<u>214,495</u>	<u>62,865</u>	(151,630)	(70.69%)
Total Receipts	<u>2,366,081</u>	<u>2,196,663</u>	<u>2,349,544</u>	152,881	6.96%
95% of Estimated Receipts		2,086,830	2,232,067	145,237	6.96%
Intergovernmental Revenue	442,009	0	0	0	0.00%
Miscellaneous Revenue	131,733	0	0	0	0.00%
Other Non-Revenues	<u>0</u>	<u>14,000,000</u>	<u>15,700,000</u>	1,700,000	12.14%
Total Revenues	\$2,939,823	\$16,086,830	\$17,932,067	\$1,845,237	11.47%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0291 Total Beach Nourishment - TDC	\$1,074,332	\$16,086,830	\$17,932,067	\$1,845,237	11.47%



The Panama City Beach Convention & Visitor's Bureau began the largest beach nourishment program in the history of Florida in 1998. The program has added 100 feet of beach along nearly 17 miles of Panama City beach, as well as the planting of 600,000 sea oats. Florida nature is a top priority for the Panama City Beach CVB!

Fund: Tourist Development Council - 127
Department: Tourist Development
Division: Beach Nourishment - TDC - 0291

Mission Statement

Ensure proper administration of the third cent Tourist Development Tax that supports beach nourishment and related activities. Continue to comply with State of Florida and Federal permit conditions issued for the nourishment project completed in March 2009; finalize offshore borrow areas for future renourishment projects, and initiate permitting and engineering/design for future renourishment projects.

Summary of Services Provided

- The Tourist Development Council (TDC) administers the 5% Tourist Development Tax, collected in a special taxing district on Panama City Beach and Mexico Beach, with one cent (the “third cent”) of the Panama City Beach tax (Fund 127) being designated to beach nourishment construction, planning, and monitoring.

Focus Area: Transportation Concurrency/Growth Management

- Goal:** Construct beach nourishment projects along Panama City Beach.
- Objective:** Assemble the U.S. Army Corps of Engineers initial beach nourishment project at Pinnacle Port-Carillon Beach and construct the U. S. Army Corps of Engineers repair renourishment project for the existing federal 17-mile project.
- Goal:** Continue to comply with State of Florida and federal permit conditions regarding required monitoring, as well as secure the necessary state permit for offshore borrow areas for future renourishment projects.
- Objective:** Conduct state permit required 5th year post-construction beach monitoring, if necessary, and continue pursuing and secure state (FDEP) permit for offshore borrow areas for future projects.
- Goal:** Continue to comply with State of Florida and federal permit conditions regarding sea turtle nesting monitoring.
- Objective:** Perform sea turtle nesting monitoring, and daily survey for turtle crawls/nests between May 1, and September 1.



Did you know?

Over one million plants were planted along the Panama City Beaches as part of the 2010 dune vegetation project.

Fund: Tourist Development Council - 127
Function: Economic Environment - 550
Acct/Dept: Beach Nourishment - TDC - 0291

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0291					
Total Operating Expenses	1,032,938	704,012	675,242	(28,770)	(4.09%)
Total Capital Outlay	41,394	0	0	0	0.00%
Total Non-Operating Expenses	0	<u>15,382,818</u>	<u>17,256,825</u>	<u>1,874,007</u>	12.18%
Total Expenses	\$1,074,332	\$16,086,830	\$17,932,067	\$1,845,237	11.47%

Significant expenditure and staffing changes: None



TDC - 5th Cent Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Sales & Use Tax – Tourism	1,544,444	0	2,226,889	2,226,889	100.00%
Miscellaneous Revenue	(340)	0	12,789	12,789	100.00%
Total Receipts	<u>1,544,104</u>	<u>0</u>	<u>2,239,678</u>	2,239,678	100.00%
95% of Estimated Receipts	0	0	2,127,694	2,127,694	100.00%
Intergovernmental Revenue	0	0	0	0	0.00%
Miscellaneous Revenue	0	0	0	0	0.00%
Other Non-Revenues	0	0	166,000	166,000	100.00%
Total Revenues	\$1,544,104	\$0	\$2,293,694	\$2,293,694	100.00%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0295 Total TDC - 5 th Cent	\$1,396,915	\$0	\$2,293,694	\$2,293,694	100.00%

Fund: Tourist Development Council - 128
Function: Economic Environment - 550
Acct/Dept: 5th Cent - TDC - 0295

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0295					
Total Operating Expenses	1,396,915	0	2,281,544	2,281,544	100.00%
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	0	0	<u>12,150</u>	<u>12,150</u>	100.00%
Total Expenses	\$1,396,915	\$0	\$2,293,694	\$2,293,694	100.00%

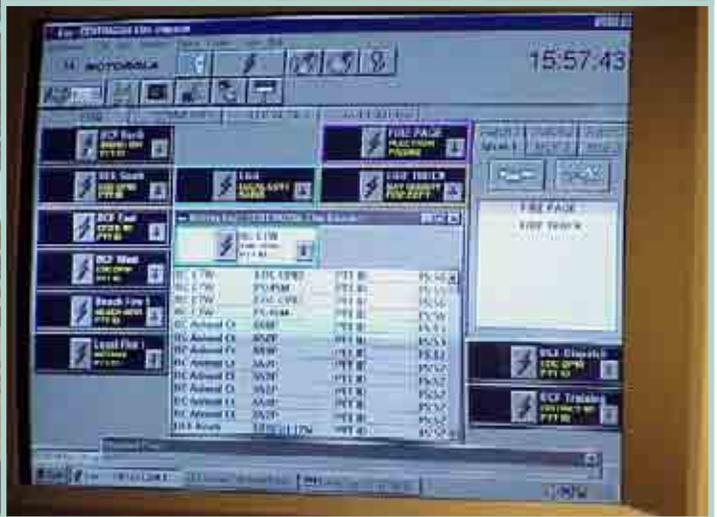
Significant expenditure and staffing changes: None

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Public Safety

Special Revenue Fund

Intergovernmental Radio Communications



E-911 Public Safety

Public Safety E-911 Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services	924,335	1,015,000	856,187	(158,813)	(15.65%)
Miscellaneous Revenue	<u>19,667</u>	<u>18,582</u>	<u>1,055</u>	(17,527)	(94.32%)
Total Receipts	<u>944,002</u>	<u>1,033,582</u>	<u>857,242</u>	(176,340)	(17.06%)
95% of Estimated Receipts		981,903	814,380	(167,523)	(17.06%)
Other Non-Revenues	<u>106,670</u>	<u>1,500,000</u>	<u>1,000,000</u>	<u>(500,000)</u>	(33.33%)
Total Revenues	\$1,050,672	\$2,481,903	\$1,814,380	(\$667,523)	(26.90%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0301 Total Public Safety - E-911	\$704,705	\$2,481,903	\$1,814,380	(\$667,523)	(26.90%)

Fund: Public Safety E-911 - 130
Department: Emergency Services
Division: Public Safety - 0301

Mission Statement

Manage and maintain the 9-1-1 call taking equipment in Bay County in accordance to state law and rules governing the 9-1-1 system while providing universal service and immediate access to the 9-1-1 system; therefore saving the caller time and the overall response time for all emergency responders.

Summary of Services Provided

- The program is funded through telephone access line surcharge and is guided or implemented according to the Florida Emergency Communications Number E911 State Plan Act (Florida Statute 365.171).
- Focus locations of the program include two (2) primary Public Safety Answering Points (PSAP) locations at the Bay County Sheriff's Office and Panama City Police Department and two (2) secondary PSAPs at Bay County Emergency Operations Center (EOC) and Bay Medical EMS. Four (4) remote sites Panama City Beach, Lynn Haven, Springfield, and Tyndall Air Force Base are also included.

Focus Area: Public Safety

Goal: Maintain a call answering and call processing standard.

Objective: Maintain APCO standards for 9-1-1 call answer and process time. The standard for answering 9-1-1 calls is 95% should be answered within ten (10) seconds. As for 9-1-1 call processing, 90% of the calls should be processed within 180 seconds.



Did you know?

Current 9-1-1 technologies does not allow for text messages to be received at the PSAPs.

Fund: Public Safety E-911 - 130
Function: Public Safety - 520
Acct/Dept: Public Safety - 0301

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0301					
Total Personnel Services	260,356	200,049	243,610	43,561	21.78%
Total Operating Expenses	306,028	380,292	458,909	78,617	20.67%
Total Capital Outlay	138,322	0	18,583	18,583	100.00%
Total Non-Operating Expenses	<u>0</u>	<u>1,901,562</u>	<u>1,093,278</u>	<u>(808,284)</u>	<u>(42.51%)</u>
Total Expenses	\$704,706	\$2,481,903	\$1,814,380	(\$667,523)	(26.90%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Critical 911 Spare Parts	-	Replace	17,084	17,083
Headset Adapters	12	Replace	75	900
Headsets	12	Replace	50	<u>600</u>
				\$18,583

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Chief of Emergency Services*	1/3	1/3	1/3
Deputy Chief Emergency Services*	1/4	1/4	1/4
Communications Division Manager	1	1	1
E-911 Support Specialist	1	1	1
Address Coordinator	<u>1</u>	<u>0</u>	<u>0</u>
Total Personnel	3 ^{4/7}	2 ^{7/12}	2 ^{7/12}

*Position split between Fund 001 Dept. #0211, Fund 130 Dept. #0301 & Fund 145 Dept. #0320

*Position split between Fund 001 Dept. #0210, Fund 130 Dept. #0301 & Fund 145 Dept. #0320

Significant expenditure and staffing changes: None.

Intergovernmental Radio Communications Revenues & Expenditures

Revenue Source	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services-Traffic Fines	226,748	270,000	275,400	5,400	2.00%
Miscellaneous Revenue	<u>15,878</u>	<u>31,347</u>	<u>31,974</u>	627	2.00%
Total Receipts	<u>242,626</u>	<u>301,347</u>	<u>307,374</u>	6,027	2.00%
95% of Estimated Receipts		286,280	292,005	5,726	2.00%
Charges for Services-800 MHz	440,230	439,840	430,409	(9,431)	(2.14%)
Miscellaneous Revenue	222,431	216,360	221,801	5,441	2.51%
Interfund Transfers	447,999	450,320	451,191	871	0.19%
Non-Revenues	<u>0</u>	<u>1,200,000</u>	<u>1,000,000</u>	(200,000)	(16.67%)
Total Revenues	\$1,353,286	\$2,592,800	\$2,395,406	(\$197,393)	(7.61%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0303 Total Intergovernmental Radio Com	\$1,284,460	\$2,592,800	\$2,395,406	(\$197,394)	(7.61%)

Fund: Intergovernmental Radio Communications - 133
Department: Emergency Services
Division: Intergovernmental Radio Communications - 0303

Mission Statement

Manage the infrastructure and maintenance of the 800MHz radio system within Bay County that provides essential communications between 9-1-1 Public Safety Answering Points, critical communications centers, and field units.

Summary of Services Provided

- Bay County's county-wide 800MHz analog radio system, serves emergency and non-emergency units in Bay County, Bay County Sheriff's Office, Bay Medical EMS, Panama City, Panama City Beach, Callaway, Springfield, Parker and Mexico Beach as well as these other agencies: FSU, Gulf Coast Hospital, Bay District Schools, Tyndall Air Force Base, American Red Cross, HealthSouth, Bay County Health Department, Bay County Medical Examiner, and Bay Clerk of Courts.

Focus Area: Public Safety

Goal: Maintain or reduce the cost of the maintenance per radio on the system.

Objective: Actual maintenance contract was decreased to \$353,046 from \$362,098 after budgets were completed for FY'09 and contract was worked down with Motorola.

Fund: Intergovernmental Radio Communications - 133
Function: Public Safety - 520
Acct/Dept: Intergovernmental Radio Communications - 0303

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0303					
Total Operating Expenses	501,332	544,350	563,663	19,313	3.55%
Total Capital Outlay	0	0	1,500	1,500	100.00%
Total Debt Service	783,128	787,586	783,857	(3,729)	(0.47%)
Total Non-Operating Expenses	0	<u>1,260,864</u>	<u>1,046,386</u>	<u>(214,478)</u>	(17.01%)
Total Expenses	\$1,284,460	\$2,592,800	\$2,395,406	(\$197,394)	(7.61%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Headset Adapters	12	Replace	75	900
Headsets	12	Replace	50	600
				\$1,500

Significant expenditure and staffing changes: None.

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Mosquito Control

Special Revenue Fund



Mosquito Control Fund Summary

Mosquito Control Fund - 140: FY 2010 - \$ 2,193,797
 FY 2011 - \$ 2,062,134

Description

Mosquito Control Division provides for the abatement and suppression of mosquitoes for the County with the exception of Panama City Beach area and both Military bases. This division, along with Solid Waste, is the co-administrator of the waste tire program.

Major Services

The District Mosquito Control Fund consists of the following major function:

- Mosquito Control

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Ad Valorem Taxes	\$0.973	\$0.941
State Grant	0.018	0.018
Charges for Services	0.003	0.003
Fund Balance/Other Sources	<u>1.200</u>	<u>1.100</u>
Total	\$2.194	\$2.062

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$0.556	\$0.687
Operating Expenses	0.574	0.605
Capital Outlay	0.372	0.068
Grants & Aids	0.056	0.046
Other Sources/Reserves	<u>0.636</u>	<u>0.656</u>
Total	\$2.194	\$2.062

Mosquito Control Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Assessed Valuation	6,942,933,059	6,500,934,394	6,326,514,536	(174,419,858)	(2.68%)
Millage Rate	0.1525	0.1525	0.1525	0.0000	0.00%
Taxes	1,021,208	991,392	964,794	(26,598)	(2.68%)
Miscellaneous Revenue	<u>22,228</u>	<u>32,731</u>	<u>26,000</u>	(6,731)	(20.56%)
Total Receipts	<u>1,043,436</u>	<u>1,024,123</u>	<u>990,794</u>	(33,329)	(3.25%)
95% of Estimated Receipts		972,917	941,254	(31,663)	(3.25%)
Intergovernmental Revenue	18,654	17,500	17,500	0	0.00%
Charges for Services	780	3,380	3,380	0	0.00%
Miscellaneous Revenue	0	0	0	0	0.00%
Other Non-Revenues	<u>0</u>	<u>1,200,000</u>	<u>1,100,000</u>	(100,000)	(8.33%)
Total Revenues	\$1,062,870	\$2,193,797	\$2,062,134	(\$131,663)	(6.00%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0315 Total Mosquito Control	\$999,322	\$2,193,797	\$2,062,134	(\$131,663)	(6.00%)



Fund: District Mosquito Control - 140
Department: Public Works
Division: Mosquito Control - 0315

Mission Statement

To provide professional mosquito control services that protects the health, safety and welfare of the citizens of Bay County. The Mosquito Control Division provides for the abatement and suppression of mosquitoes for the County with the exception of Panama City Beach area and both Military bases. This division, along with Solid Waste, is the co-administrator of the waste tire program.

Summary of Services Provided

- Adulticiding, mosquito identification, and disease control
- Larvaciding and source reduction
- Trapping and surveillance



Focus Area: Public Safety

Goal

To suppress mosquito populations by maximizing adulticide operations.

Objectives

Treat 95% of spray routes every five-six working days throughout the County.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of spray hours</i>	3,000	4,000	4,000
<i>Cost per hour</i>	\$110.00	\$109.00	\$109.00

Goal

To suppress mosquito populations by maximizing adulticide operations; adding to the operation of source reduction with a ditch maintenance program.

Objectives

Treat 90% of breeding sites every 21 days.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of dip sites</i>	1,250	1,400	1,650
<i>Cost per hour</i>	\$37.14	\$32.14	\$26.23

Goal

Enhance trapping, identification, and surveillance measures.

Objectives

Expand our program for trapping, identifying, and disease testing mosquitoes for 90% of trap days.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of trap sites</i>	6	8	8
<i>Number of trap days</i>	145	145	145
<i>Cost per day to trap and identify (10%)</i>	\$68.90	\$62.49	\$64.13

2011 Key Action Steps

- Increase our number of trap sites to better determine areas of high outbreaks and early detection of disease. Provide testing of active West Nile Virus in mosquitoes trapped throughout the county.
- Enhance our public relations program to continue improving resident awareness; provide provisions for emergency aerial spraying.

Fund: District Mosquito Control - 140
Function: Human Services - 560
Acct/Dept: Mosquito Control - 0315

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0315					
Total Personnel Services	548,030	556,306	686,785	130,479	23.45%
Total Operating Expenses	364,327	581,748	604,594	22,846	3.93%
Total Capital Outlay	26,404	372,495	67,500	(304,995)	(81.88%)
Total Grants & Aids	60,562	49,004	46,145	(2,859)	(5.83%)
Total Non-Operating Expenses	<u>0</u>	<u>634,244</u>	<u>657,110</u>	<u>22,866</u>	3.61%
Total Expenses	\$999,323	\$2,193,797	\$2,062,134	(\$131,663)	(6.00%)

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Larvacide Trucks	2	Replace	25,000	50,000
Explorer	1	Replace	17,500	<u>17,500</u>
				\$67,500

Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Adopted
Mosquito Control Superintendent	1	1	1
Senior Mosquito Control Technician	2	2	2
Staff Assistant	1	1	1
Heavy Equipment Operator	0	1	1
Senior Heavy Equipment Operator	0	1	1
Mosquito Control Technician	6	8	8
Mosquito Control Technician Trainee	<u>2</u>	<u>0</u>	<u>0</u>
Total Personnel	12	14	14

Significant expenditure and staffing changes: None.



Did you know?

During the winter when there is no spraying, Mosquito Control drives throughout the County to pick up tires from citizens. Whether someone calls in for removal or if the tires are abandoned around the County, we pick them up; this helps to keep the breeding of the disease carrying mosquitoes down.

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Municipal Services Taxing Unit

(MSTU) Fire Services



Municipal Services Taxing Unit - Fire Services Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Assessed Valuation	7,354,440,719	6,671,902,208	6,136,161,478	(535,740,730)	(8.03%)
Millage Rate	0.7238	0.7815	0.7815	0.0000	0.00%
Taxes	5,160,281	5,214,092	4,805,391	(408,701)	(7.84%)
Miscellaneous Revenue - Interest	<u>89,529</u>	<u>123,432</u>	<u>78,947</u>	(44,485)	(36.04%)
Total Receipts	<u>5,249,810</u>	<u>5,337,524</u>	<u>4,884,338</u>	(453,186)	(8.49%)
95% of Estimated Receipts		5,070,648	4,640,121	(430,527)	(8.49%)
Intergovernmental Revenue	18,223	5,050	5,101	51	1.00%
Miscellaneous Revenue	39,820	76,438	60,000	(16,438)	(21.51%)
Non-Revenues	<u>0</u>	<u>4,380,000</u>	<u>5,547,015</u>	1,167,015	26.64%
Total Revenues	\$5,307,853	\$9,532,136	\$10,252,237	720,101	7.55%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0320 Fire Services Administration	5,816,189	6,054,971	6,790,348	735,377	12.15%
0321 Thomas Drive Fire District	119,408	140,081	82,825	(57,256)	(40.87%)
0322 West End Fire District	35,935	29,424	15,579	(13,845)	(47.05%)
0323 West Bay Fire District	38,192	36,539	17,128	(19,411)	(53.12%)
0324 Northwest Side Fire District	36,256	36,209	14,867	(21,342)	(58.94%)
0325 Southport Fire District	39,142	43,087	16,343	(26,744)	(62.07%)
0326 Sand Hills Fire District	77,982	94,135	88,721	(5,414)	(5.75%)
0327 Green Hills Fire District	20,285	31,478	12,651	(18,827)	(59.81%)
0328 Beer Creek/Youngstown Fire District	67,762	49,970	65,907	15,937	31.89%
0329 Bayou George Fire District	47,567	37,769	16,695	(21,074)	(55.80%)
0330 Hiland Park Fire District	78,627	51,302	15,942	(35,360)	(68.93%)
0335 Capital Improvements	<u>451,994</u>	<u>2,927,171</u>	<u>3,115,231</u>	<u>188,060</u>	6.42%
Total Expenditures	\$6,829,339	\$9,532,136	\$10,252,237	720,101	7.55%

Fund: MSTU - Fire Services - 145
Department: Emergency Services/Fire Services Administration
Division: Fire Services Administration - 0320

Mission Statement

The Bay County Fire Services Division is committed to enhancing the lives of Bay County citizens and visitors through excellence and integrity when protecting the people, property and environment within our community.

Summary of Services Provided

- The Fire Services Division responds to various types of emergencies and hazards that may affect the citizens and visitors that reside in the unincorporated areas of Bay County. This includes, but is not limited to all categories of fires, natural and fabricated disasters, hazardous materials incidents, medical emergencies, and other occurrences that threaten life, property or the environment.

Focus Area: Public Safety - Acquisition and Construction of Fire Stations

Goal

Expand County owned fire infrastructure to replace not for profit stations.

Objectives

Complete construction of Station 4 in West End and Station 6 in West Bay Fire districts.

Performance Indicators	Actual	Budget	Adopted
	2009	2010	2011
<i>Number of County owned stations in Bay County</i>	4	5	6

Goal

Diminish fire service contracts with municipalities and replace with automatic aid.

Objectives

Cancel contract with Springfield, attempt automatic aid agreements with Springfield, Lynn Haven, and Panama City.

Performance Indicators	Actual	Budget	Adopted
	2009	2010	2011
<i>Number of automatic aid contracts with municipalities</i>	1	1	3

2011 Key Action Steps

- Expand prototype fire station design program and contractually establish recurring cost for use of station design.
- Begin civil engineering and construction of Emergency Services Storage facility (grant funded).
- Conclude construction of Station 4 (West End Fire Station).
- Continue to pursue parcels of property for new fire stations.



Did you know?

Fire Services is an organization accomplishing missions 24 hours 7 days a week.

Fund: MSTU - Fire Services - 145
Function: Public Safety - 520
Acct/Dept: Fire Services Administration - 0320

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0320					
Total Personnel Services	4,035,366	3,847,837	4,142,239	294,402	7.65%
Total Operating Expenses	1,011,553	1,065,748	1,158,028	92,280	6.66%
Total Capital Outlay	118,220	0	0	0	0.00%
Total Debt Service	645,075	653,596	823,042	169,446	25.93%
Grants & Aids	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>5,975</u>	<u>487,790</u>	<u>667,039</u>	<u>179,249</u>	36.75%
Total Expenses	\$5,816,189	\$6,054,971	\$6,790,348	\$735,377	12.15%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Chief of Emergency Services*	1/3	1/3	1/3
Deputy Chief of Emergency Services^	1/2	1/2	1/2
Fire Services Specialist	1	1	1
Staff Assistant	1	1	1
Battalion Chief	6	6	6
West Bay Sector Fire Ed & Trg Mgr/Captain	1	1	1
Firefighter V/Captain	4	5	5
Firefighter IV/Lieutenant	10	9	9
Firefighter III/Senior Firefighter	32	29	29
Firefighter II	2	1	1
Firefighter Trainee	0	3	3
Emergency Vehicle Mechanic	0	0	1
Fleet Mechanic	<u>0</u>	<u>0</u>	<u>1</u>
Total Personnel	57^{5/6}	56^{5/6}	58^{5/6}

*Position split between Fund 001 Dept. #0211, Fund 130 Dept. #0301, & Fund 145 Dept. #0320

^Position split between Fund 001 Dept. #0210, Fund 130 Dept. #0301, & Fund 145 Dept. #0320

Significant expenditure and staffing changes: Fleet Maintenance Department was dissolved for FY 2011. Functional operations were assumed by the Roads & Bridges, Fire Services, and Utility Administration departments. Two (2) mechanic positions were transferred to Fire Services for FY 2011.

Fund: MSTU - Fire Services - 145
Function: Public Safety - 520
Acct/Dept: Thomas Drive Fire District - 0321
 West End Fire District - 0322
 West Bay-Woodville Fire District - 0323

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0321					
Total Operating Expenses	118,790	140,081	82,825	(57,256)	(40.87%)
Total Capital Outlay	618	0	0	0	0.00%
Grants & Aids	0	0	0	0	0.00%
Total Expenses	\$119,408	\$140,081	\$82,825	(\$57,256)	(40.87%)

The Thomas Drive Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0322					
Total Operating Expenses	35,935	29,424	15,579	(13,845)	(47.05%)
Total Capital Outlay	0	0	0	0	0.00%
Total Expenses	\$35,935	\$29,424	\$15,579	(\$13,845)	(47.05%)

The West End Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0323					
Total Operating Expenses	36,627	36,539	17,128	(19,411)	(53.12%)
Total Capital Outlay	1,565	0	0	0	0.00%
Total Expenses	\$38,192	\$36,539	\$17,128	(\$19,411)	(53.12%)

The West Bay - Woodville Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

Fund: MSTU - Fire Services - 145
Function: Public Safety - 520
Acct/Dept: Northwest Side Fire District - 0324
 Southport Fire District - 0325
 Sand Hills Fire District - 0326

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0324					
Total Operating Expenses	36,256	36,209	14,867	(21,342)	(58.94%)
Total Capital Outlay	0	0	0	0	0.00%
Total Expenses	\$36,256	\$36,209	\$14,867	(\$21,342)	(58.94%)

The Northwest Side Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0325					
Total Operating Expenses	39,142	43,087	16,343	(26,744)	(62.07%)
Total Capital Outlay	0	0	0	0	0.00%
Total Expenses	\$39,142	\$43,087	\$16,343	(\$26,744)	(62.07%)

The Southport Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0326					
Total Operating Expenses	77,982	94,135	88,721	(5,414)	(5.75%)
Total Capital Outlay	0	0	0	0	0.00%
Total Expenses	\$77,982	\$94,135	\$88,721	(\$5,414)	(5.75%)

The Sand Hills Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.



Did you know?

Bay County Fire Services Division maintains the only Weapons of Mass Destruction (WMD) Team between Okaloosa and Leon Counties.

Fund: MSTU - Fire Services - 145
Function: Public Safety - 520
Acct/Dept: Green Hills Fire District - 0327
 Bear Creek-Youngstown Fire District - 0328
 Bayou George Fire District - 0329

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0327					
Total Operating Expenses	20,285	31,478	12,651	(18,827)	(59.81%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$20,285	\$31,478	\$12,651	(\$18,827)	(59.81%)

The Green Hills Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0328					
Total Operating Expenses	67,732	49,970	65,907	15,597	31.89%
Total Capital Outlay	<u>30</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$67,762	\$49,970	\$65,907	\$15,597	31.89%

The Bear Creek - Youngstown Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0329					
Total Operating Expenses	47,567	37,769	16,695	(21,074)	(55.80%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$47,567	\$37,769	\$16,695	(\$21,074)	(55.80%)

The Bayou George Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

Fund: MSTU - Fire Services - 145
Function: Public Safety - 520
Acct/Dept: Hiland Park Fire District - 0330
 Capital Improvements - 0335

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0330					
Total Operating Expenses	78,557	51,302	15,942	(35,360)	(68.93%)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$78,627	\$51,302	\$15,942	(\$35,360)	(68.93%)

The Hiland Park Fire District is one of ten response areas that comprise the jurisdiction of the Fire Services Division. The division is responsible for providing life safety and fire suppression services to communities in the unincorporated areas of Bay County.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0335					
Total Operating Expenses	226,556	227,171	224,884	(2,287)	(1.01%)
Total Capital Outlay	225,438	2,700,000	2,890,347	190,347	7.05%
Total Debt Service	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$451,994	\$2,927,171	\$3,115,231	188,060	6.42%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0



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Water

Enterprise Fund



Deer Point Lake

Water System Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services	13,209,004	14,594,879	14,670,459	75,580	0.52%
Miscellaneous Revenue - Interest	<u>152,920</u>	<u>105,262</u>	<u>68,420</u>	(36,842)	(35.00%)
Total Receipts	<u>13,361,924</u>	<u>14,700,141</u>	<u>14,738,879</u>	38,738	0.26%
95% of Estimated Receipts		13,965,134	14,001,935	36,801	0.26%
Intergovernmental Revenue	600,000	2,000,000	7,570,000	5,570,000	278.50%
Miscellaneous Revenue	439,161	597,548	654,243	56,695	9.49%
Other Non-Revenues	<u>0</u>	<u>22,620,880</u>	<u>20,993,750</u>	<u>(1,627,130)</u>	(7.19%)
Total Revenues	\$14,401,085	\$39,183,562	\$43,219,928	\$4,036,366	10.30%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0405 Water Plant Operations	7,346,029	26,399,318	29,727,823	3,328,505	12.61%
0408 Water System R & R	2,885,957	7,643,475	8,544,488	901,013	11.79%
0409 Debt	<u>3,926,866</u>	<u>5,140,769</u>	<u>4,947,617</u>	<u>(193,152)</u>	(3.76%)
Total Expenditures	\$14,158,852	\$39,183,562	\$43,219,928	\$4,036,366	10.30%



Bay County Water Treatment Plant

Fund: Water System Revenue - 401
Department: Utility Services
Division: Water Plant Operations - 0405

Mission Statement

To provide an ever increasing quantity of high quality potable water in the most cost-effective manner possible to the citizens of Bay County

Summary of Services Provided

- The Water Division produces and distributes potable water to over 167,631 permanent residents of Bay County’s metropolitan areas through nine wholesale customers.
- Raw water is pumped from Deer Point Reservoir for use by the Bay County Water Treatment Plant, and two large industrial customers.
- The division operates and maintains the Deer Point Dam and associated drawdown structures, Williams Bayou Raw Water Pumping Station, the Water Treatment Plant, and the water transmission system including: Frankford Avenue and Southeast reservoirs and their booster pump stations, and the Hwy 231 elevated tank.

Focus Area: Water Infrastructure

Goal

Provide sufficient volumes and pressure to meet the potable water and fire demands of our wholesale customers as well as the raw water demands of our industrial customers.

Objective

Continue construction of Capital Improvement Projects thereby allowing Bay County to meet future water quantity demands through 2012.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Volume of treated water sold (billion gallons)</i>	8.462	8.523	8.136
<i>Volume of industrial water sold (billion gallons)</i>	7.617	8.717	8.114

Goal

Minimize rate increase for wholesale water service through FY 2012.

Objective

Control costs as EPA and FDEP regulations increase.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of full-time equivalents (FTEs)</i>	23	23	23
<i>Total personnel and operating expenditures</i>	7,342,294	8,446,335	7,998,322
<i>Chemical costs</i>	2,413,849	3,204,882	1,718,246
<i>Utility costs</i>	1,521,816	1,663,004	1,837,651
<i>Revenue (wholesale)</i>	12,591,494	13,280,121	13,294,217
<i>Revenue (industrial raw water)</i>	617,510	585,015	604,719
<i>Wholesale water impact fees</i>	270,872	285,000	245,000

2011 Key Action Steps

- Continue working with design consultants toward the successful completion of the Capital Improvement Projects identified in the Master Plan.
- Continue to try to control costs as EPA & FDEP regulations increase.



Did you know?

86% of the empty plastic water bottles are not recycled and land in the garbage.

Fund: Water System Revenue - 401
Function: Physical Environment - 530
Acct/Dept: Water Plant Operations - 0405

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0405					
Total Personnel Services	1,437,595	1,411,326	1,466,279	54,953	3.89%
Total Operating Expenses	5,894,780	6,933,035	6,653,949	(279,086)	(4.03%)
Total Capital Outlay	13,656	46,204	168,423	122,219	264.52%
Total Grants & Aids	0	312,548	293,900	(18,648)	(5.97%)
Total Non-Operating Expenses	0	17,696,205	21,145,272	3,449,067	19.49%
Total	\$7,346,031	\$26,399,318	\$29,727,823	\$3,328,505	12.61%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Submersible 3" Trash Pump Hydraulic	1	Replace	6,200	6,200
Towable Light Tower - 4 Lights	1	Replace	9,700	9,700
Excavator Mounted Vibe Hammer	1	Replace	115,000	115,000
Sheet Pile, Style PZ 27	1	Replace	20,000	20,000
Traffic MOT Safety Equipment	1	Replace	3,500	3,500
Pollard 2 ½ Swivel Piezo Diffuzer	1	Replace	409	409
2" - 16" Turbo Register/Heads	14	Replace	181	2,534
3" Compound Register/Head	2	Replace	190	380
4" Compound Register/Head	2	Replace	190	380
6" Compound Register/Head	2	Replace	200	400
2" Turbo Drop-in Measuring Units	2	Replace	400	800
3" Turbo Drop-in Measuring Units	2	Replace	420	840
3" Turbo Drop-in Measuring Units	2	Replace	740	1,480
Software Program Upgrades SCADA	1	Replace	6,800	<u>6,800</u>
				\$168,423

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Wtr Division Supt	1	1	1	Wtr Plt Maint Mech I	2	2	2
Instr & Control Tech III	1	1	1	Wtr Trt Plant Operator	6	8	8
Instr & Control Tech II	1	1	1	Wtr Trt Plant Op Trne	4	3	3
Wtr Maint Mech Supv	1	1	1	Distribution Foreman	1	1	1
Wtr Plant Sr Lead Op	1	1	1	Distribution Tech II	<u>2</u>	<u>1</u>	<u>1</u>
Wtr Plant Lead Op	2	2	2	Total Personnel	23	23	23
Wtr Plt Maint Mech II	1	1	1				

Significant expenditure and staffing changes: None.

Fund: Water System Revenue - 401
Function: Physical Environment - 530
Acct/Dept: Water System Renewal & Replacement - 0408

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0408					
Total Capital Outlay	2,885,957	7,279,500	8,166,750	887,250	12.19%
Total Non-Operating Expenses	<u>0</u>	<u>363,975</u>	<u>377,738</u>	<u>13,763</u>	<u>3.78%</u>
Total Expenses	\$2,885,957	\$7,643,475	\$8,544,488	\$901,013	11.79%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Deer Point Dam Tide Gates	1	Replace	250,000	250,000
Raw Water Intake Pump	1	Replace	350,000	350,000
Clarifier Drive #2	1	Replace	212,000	<u>212,000</u>
				\$812,000

Capital Outlay - Projects	Total Cost
"C" St. 20" to 48" Water Main	400,000
Alternate Water Supply	2,000,000
Backwash Retention Tank	300,000
WTP Concrete Basins	400,000
Security Upgrades	20,000
Hathaway Bridge Transmission Main Repair	600,000
WTP Tube Settlers	465,750
High Service Pump Upgrade	1,679,000
Southeast Booster Station Rehab/Upgrade	730,000
NW Transmission Main Repair	<u>760,000</u>
	\$7,354,750

Fund: Water System Revenue - 401
Function: Physical Environment - 530
Acct/Dept: Water System Debt Service - 0409

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0409					
Total Debt Service	\$3,926,866	\$5,140,769	\$4,947,617	(\$193,152)	(3.76%)

Water System Debt Service is for debt service payments.

Water System

Military Point/AWTF Joint Venture Enterprise Fund



Enterprise Fund Military Point/AWTF Joint Venture Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services (Gallons treated)	2,101,654	2,694,935	2,780,907	85,972	3.19%
Miscellaneous Revenue	<u>43,321</u>	394,737	26,316	(368,421)	(93.33%)
Total Receipts	<u>2,144,975</u>	<u>3,089,672</u>	<u>2,807,223</u>	(282,449)	(9.14%)
95% of Estimated Receipts		2,935,188	2,666,862	(268,326)	(9.14%)
Charges for Services (Debt)	3,970,430	3,975,931	3,975,785	(146)	0.00%
Miscellaneous Revenue	23,497	0	0	0	0.00%
Other Non-Revenues	<u>0</u>	<u>1,638,567</u>	<u>1,144,167</u>	<u>(494,400)</u>	(30.17%)
Total Revenues	\$6,138,902	\$8,549,686	\$7,786,814	(\$762,872)	(8.92%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0464 AWTF Operations	2,495,805	3,783,189	3,036,862	(746,327)	(19.73%)
0465 AWTF Renewal & Replacement	129,371	657,500	640,500	(17,000)	(2.59%)
0494 Callaway	918,632	1,195,326	1,195,436	110	0.01%
0495 Parker	386,489	503,074	503,138	64	0.01%
0496 Springfield	821,805	1,070,194	1,070,378	184	0.02%
0497 Cedar Grove	354,819	462,009	462,084	75	0.02%
0498 Bay County Retail	<u>675,523</u>	<u>878,394</u>	<u>878,416</u>	<u>22</u>	0.00%
Total Expenditures	\$5,782,444	\$8,549,686	\$7,786,814	(\$762,872)	(8.92%)

Fund: Military Point/AWTF - Joint Venture - 412
Department: Utility Services
Division: Advanced Wastewater Treatment Facility (AWTF) Operations - 0464

Mission Statement

Operate and maintain the infrastructure of the AWTF in a cost-effective manner, producing the lowest reasonable operation and maintenance cost while providing for a high degree of reliability and compliance with environmental standards. Operate the collection and treatment facilities to maintain consistent compliance with all regulatory requirements.

Summary of Services Provided

- Operations and maintenance of the Military Point Advanced Wastewater Treatment Facility (AWTF) and six (6) Master Pump Stations to serve the long-term wastewater treatment and disposal needs of Callaway, Parker, Springfield, areas of unincorporated Bay County, Tyndall Air Force Base, and Mexico Beach.
- Provide in excess of 400,000 gallons per day of reuse water to Tyndall Air Force Base Pelican Point Golf.

Focus Area: Wastewater Infrastructure

Goal

Maintain AWT effluent parameters to meet required permit limits.

Objectives

Control plant processes to meet permit requirements 100%.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Wastewater flow treated (MGD)</i>	3.4732	3.6485	3.5330
<i>Percentage removal of biological oxygen demand</i>	98.4%	98.0%	98.0%
<i>Percentage removal of total suspended solids</i>	99.2%	99.0%	99.0%

Goal

Improve the performance of the sludge stabilization and dewatering operation.

Objectives

Control the dewatered sludge percent dry solids to 16% or more.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Sludge cake removed for disposal (total dry tons)</i>	740	1,000	750
<i>Sludge % solids (average)</i>	16%	16%	16%

2011 Key Action Steps

- Maintain system performance by closely monitoring wastewater characteristics and performing prompt process adjustments.
- Optimize the sludge and polymer feed systems to improve sludge centrifuge performance.



Did you know?

Two-thirds of the water used in an average home is used in the bathroom.

Fund: Military Point/AWTF - Joint Venture - 412
Function: Physical Environment - 530
Acct/Dept: AWTF Operations - 0464

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0464					
Total Operating Expenses	2,494,306	2,962,823	2,877,136	(85,687)	(2.89%)
Total Capital Outlay	1,499	158,600	7,700	(150,900)	(95.15%)
Total Non-Operating Expenses	<u>0</u>	<u>661,766</u>	<u>152,026</u>	<u>(509,740)</u>	<u>(77.03%)</u>
Total Expenses	\$2,495,805	\$3,783,189	\$3,036,862	(\$746,327)	(19.73%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Miscellaneous Small Equipment Replacements	1	Replace	3,000	3,000
Testing Equipment	1	Replace	1,500	1,500
DO Meter Parts	1	Replace	1,500	1,500
PH Electrodes	1	Replace	750	750
Chlorine Analyzer Parts	1	Replace	750	750
Turbidity Meter Parts	1	Replace	200	<u>200</u>
				\$7,700

Significant expenditure and staffing changes: None.

Fund: Military Point/AWTF - Joint Venture - 412
Function: Physical Environment - 530
Acct/Dept: AWTF Renewal & Replacement - 0465

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0465					
Total Operating Expenses	104,813	233,000	405,000	172,000	73.82%
Total Capital Outlay	24,558	305,000	160,000	(145,000)	(47.54%)
Total Non-Operating Expenses	<u>0</u>	<u>119,500</u>	<u>75,500</u>	<u>(44,000)</u>	(36.82%)
Total Expenses	\$129,371	\$657,500	\$640,500	(\$17,000)	(2.59%)

AWTF Renewal & Replacement houses repair and maintenance of buildings, grounds, and equipment; and improvements.

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Plant Water Pump	1	Replace	20,000	20,000
Generator Transfer Switch	1	Replace	60,000	60,000
Golf Course Pump	1	Replace	25,000	25,000
Effluent Pumps	1	Replace	30,000	30,000
UV Flowmeter	1	Replace	25,000	<u>25,000</u>
				\$160,000

Fund: Military Point/AWTF - Joint Venture - 412
Function: Physical Environment - 530
Acct/Dept: Callaway - 0494
 Parker - 0495
 Springfield - 0496

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0494					
Total Capital Outlay	0	0	0	0	0.00%
Total Debt Service	918,632	1,195,326	1,195,436	110	0.01%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$918,632	\$1,195,326	\$1,195,436	\$110	0.01%

The City of Callaway's portion of responsibility for capital outlay and debt service.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0495					
Total Capital Outlay	0	0	0	0	0.00%
Total Debt Service	386,489	503,074	503,138	64	0.01%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$386,489	\$503,074	\$503,138	\$64	0.01%

The City of Parker's portion of responsibility for capital outlay and debt service.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0496					
Total Capital Outlay	0	0	0	0	0.00%
Total Debt Service	821,805	1,070,194	1,070,378	184	0.02%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$821,805	\$1,070,194	\$1,070,378	\$184	0.02%

The City of Springfield's portion of responsibility for capital outlay and debt service.

Fund: Military Point/AWTF - Joint Venture - 412
Function: Physical Environment - 530
Acct/Dept: Cedar Grove - 0497
 Bay County Retail - 0498

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0497					
Total Capital Outlay	0	0	0	0	0.00%
Total Debt Service	354,819	462,009	462,084	75	0.02%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$354,819	\$462,009	\$462,084	\$75	0.02%

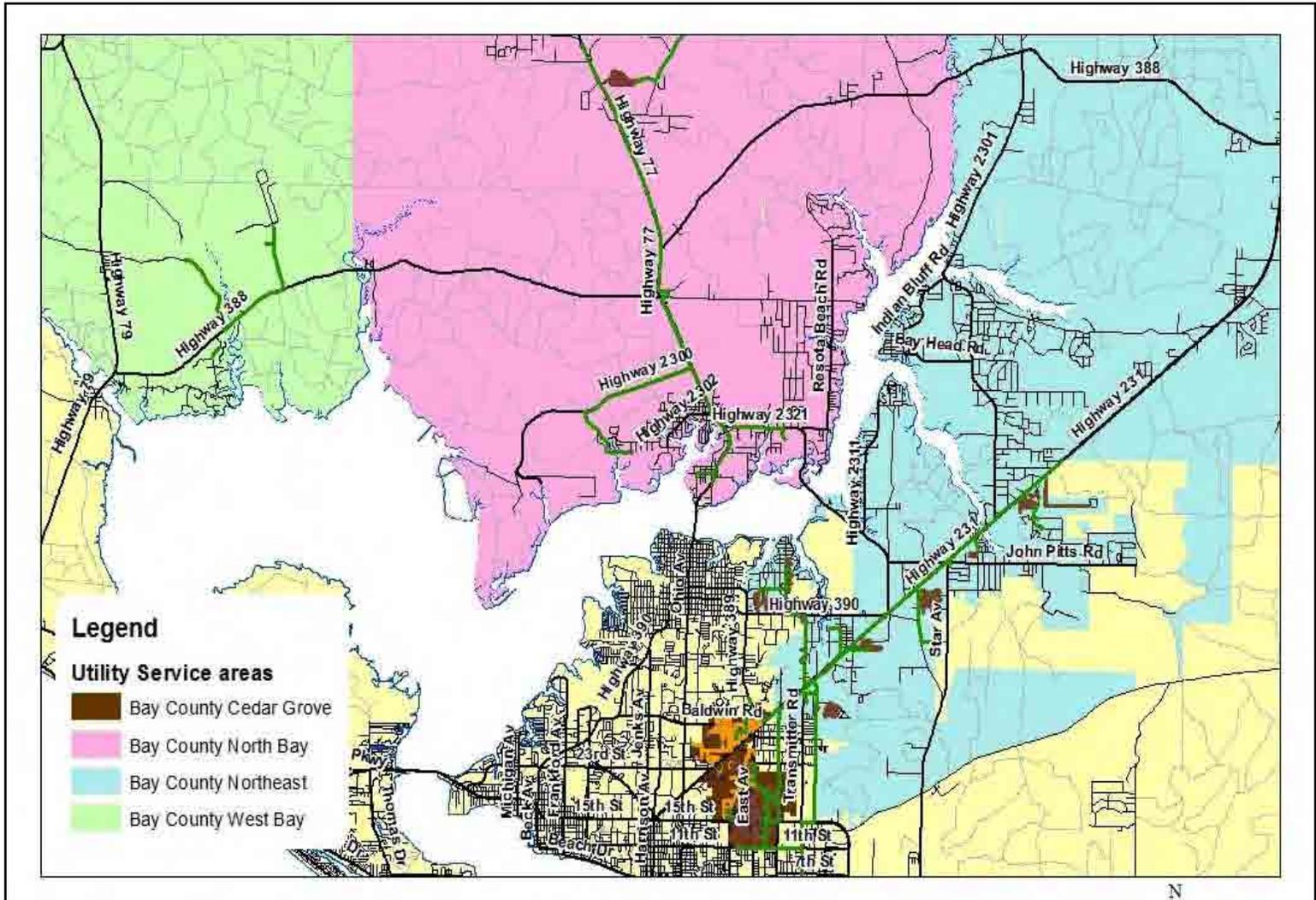
The Town of Cedar Grove's portion of responsibility for capital outlay and debt service.

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0498					
Total Capital Outlay	0	0	0	0	0.00%
Total Debt Service	675,523	878,394	878,416	22	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$675,523	\$878,394	\$878,416	\$22	0.00%

Bay County's portion of responsibility for capital outlay and debt service.

Retail Water & Wastewater

Enterprise Fund



Retail Water & Wastewater Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services	2,362,921	3,329,921	3,580,650	250,729	7.53%
Miscellaneous Revenue	<u>81,880</u>	<u>107,776</u>	<u>31,587</u>	(76,189)	(70.69%)
Total Receipts	<u>2,444,801</u>	<u>3,437,697</u>	<u>3,612,237</u>	174,540	5.08%
95% of Estimated Receipts		3,265,812	3,431,625	165,813	5.08%
Other Revenues	<u>1,582,780</u>	<u>9,997,284</u>	<u>9,407,807</u>	(589,477)	(5.90%)
Total Revenues	\$4,027,581	\$13,263,096	\$12,839,432	(\$423,664)	(3.19%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0430 Retail Wastewater	3,886,947	9,595,444	9,846,103	250,659	2.61%
0445 Retail Water	1,098,420	3,559,453	2,637,517	(921,936)	(25.90%)
0447 River Camp	<u>34,031</u>	<u>108,199</u>	<u>355,812</u>	<u>247,613</u>	228.85%
Total Expenditures	\$5,019,398	\$13,263,096	\$12,839,432	(\$423,664)	(3.19%)

Fund: Retail Water & Wastewater - 420
Department: Utility Services
Division: Retail Water & Wastewater - 0430

Mission Statement

Provide reliable, efficient water and sewer service, ensuring that all new infrastructures are installed with careful consideration for cost-effective future expansion capabilities.

Summary of Services Provided

- Provide reliable, high quality, potable water to residential and commercial customers located within the County’s retail service area.
- Provide reliable wastewater collection services to residential and commercial customers located within the County’s retail service area.

Focus Area: Water and Wastewater Infrastructure

Goal

Expand retail water and wastewater service to new customers whenever it is cost effective to do so.

Objectives

Expand retail water and wastewater service customer base.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of residential and commercial water meters</i>	1,485	1,612	1,573
<i>Number of wastewater service connections</i>	1,057	1,029	1,322

Goal

Maintain the quality of service and efficiency of the distribution staff in servicing the expanded customer base for residential water services.

Objectives

Provide personnel with proper training, tools, and equipment to minimize the man-hours needed to efficiently service and maintain a growing distribution system.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total work orders completed</i>	818	672	750
<i>Total new service connections installed</i>	17	33	25
<i>Total disconnect/reconnect for non-payment</i>	419	352	396
<i>Total water meters read annually</i>	17,820	19,344	18,876

2011 Key Action Steps

- Continue with property purchase and engineering design of wastewater treatment facility in the Hwy 231 corridor.
- Continue with Phase II of the master plan for retail water and wastewater development in Bay County.



Did you know?

Worldwide bottling of water uses about 2.7 million tons of plastic each year.

Fund: Retail Water & Wastewater - 420
Function: Physical Environment - 530
Acct/Dept: Retail Wastewater - 0430

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0430					
Total Personnel Services	1,288,665	1,281,632	1,215,097	(66,535)	(5.19%)
Total Operating Expenses	1,956,021	1,978,490	2,443,816	465,326	23.52%
Total Capital Outlay	30,194	4,904,200	4,946,000	41,800	0.85%
Total Debt Service	612,067	243,034	243,035	1	0.00%
Total Non-Operating Expenses	0	1,188,088	998,155	(189,933)	(15.99%)
Total Expenses	\$3,886,947	\$9,595,444	\$9,846,103	\$250,659	2.61%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Cell Dialer	1	New	3,000	3,000
Boom Truck	1	Replace	75,000	75,000
Plasma Cutter for 1/2" Plate	1	Replace	5,000	5,000
Miscellaneous Equipment	1	Replace	1,500	1,500
Miscellaneous I & C Equipment	1	Replace	1,500	1,500
				<u>\$86,000</u>

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Wastewater Div Super*	4/5	4/5	4/5	AWT Plt Ld Maint Mech	1	0	0
WW Facility Lead Op	1	1	1	AWT Plant Maint Mech	1	1	1
Sr AWT Lead Operator	1	1	1	WW Maint Mech II	0	1	1
WW Maint Mech Supv	1	0	0	WW Maint Mech	4	1	1
WW Collection Tech II	0	1	1	WW Facility Sr Lead Op	0	1	1
WW Collection Tech I	0	2	2	WW Facility Operator	10	6	6
WW Coll Tech Foreman	0	1	1	WW Operator Trainee	0	3	3
Instr & Control Tech I	1	1	1				
				Total Personnel	20 ^{4/5}	20 ^{4/5}	20 ^{4/5}

*Position split between Fund 420 Dept. #0430, & Fund 425 Dept. #0480.

Significant expenditure and staffing changes: None.

Capital Projects Title	Project Amount	Funding Source
Hwy 231 Wastewater Treatment Plant	4,860,000	Impact Fees

Fund: Retail Water & Wastewater - 420
Function: Physical Environment - 530
Acct/Dept: Retail Water - 0445

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0445					
Total Personnel Services	179,093	189,124	246,842	57,718	30.52%
Total Operating Expenses	662,537	771,694	742,011	(29,683)	(3.85%)
Total Capital Outlay	256,790	535,827	44,257	(491,570)	(91.74%)
Total Non-Operating Expenses	<u>0</u>	<u>2,062,808</u>	<u>1,604,407</u>	<u>(458,401)</u>	(22.22%)
Total Expenses	\$1,098,420	\$3,559,453	\$2,637,517	(\$921,936)	(25.90%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Meter Test Bench	1	Replace	4,000	4,000
1 ton Utility Body Truck	1	Replace	30,000	30,000
Gulf Meter Boxes (Singles)	5	New	115	575
Gulf Meter Boxes (Doubles)	5	New	270	1,350
Gulf Box Lid Key	2	New	15	30
¾" Meters	50	New	110	5,500
¾" Register Heads	25	New	70	1,750
1" SR Meter	1	New	180	180
2" SR Meter	1	New	510	510
1" SR Register Head	1	New	181	181
2" SR Register Head	1	New	181	<u>181</u>
				\$44,257

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Instrumentation & Control Technician I	1	1	1
Distribution Technician II	0	1	1
Distribution Technician I	<u>3</u>	<u>3</u>	<u>3</u>
Total Personnel	4	5	5

Fund: Retail Water & Wastewater - 420
Function: Physical Environment - 530
Acct/Dept: River Camp - 0447

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0447					
Total Operating Expenses	30,595	99,696	246,667	146,971	147.42%
Total Capital Outlay	0	500	2,300	1,800	360.00%
Total Non-Operating Expenses	<u>3,436</u>	<u>8,003</u>	<u>106,845</u>	<u>98,842</u>	1235.06%
Total Expenses	\$34,031	\$108,199	\$355,812	\$247,613	228.85%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Heaters for Chlorine Building	1	Replace	500	500
Strip Heaters for Panels	1	Replace	300	300
Phase Monitors, Surge Protectors	1	Replace	1,500	<u>1,500</u>
				\$2,300

North-Bay Retail Water & Wastewater Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services	416,013	583,680	906,318	322,638	55.28%
Miscellaneous Revenue	47,394	<u>9,500</u>	<u>9,498</u>	(2)	(0.02%)
Total Receipts	<u>463,407</u>	<u>593,180</u>	<u>915,816</u>	322,636	54.39%
95% of Estimated Receipts		563,521	870,025	306,504	54.39%
Other Revenues	<u>427,620</u>	<u>6,200,000</u>	<u>4,496,827</u>	(1,703,173)	(27.47%)
Total Revenues	\$891,027	\$6,763,521	\$5,366,852	(1,396,669)	(20.65%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0415 North-Bay Retail Wastewater	794,045	5,571,275	3,327,386	(2,243,889)	(40.28%)
0417 North-Bay Retail Water	<u>1,766,144</u>	<u>1,192,312</u>	<u>2,039,466</u>	<u>847,154</u>	71.05%
Total Expenditures	\$2,560,189	\$6,763,587	\$5,366,852	(\$1,396,735)	(20.65%)

Fund: North-Bay Retail Water & Wastewater - 422
Department: Utility Services
Division: North-Bay Retail Water & Wastewater - 0415

Mission Statement

Provide reliable, efficient potable water and wastewater services, ensuring that all new infrastructures are installed with careful consideration for cost effective future expansion capabilities.

Summary of Services Provided

- Provide reliable, high quality potable water to residential and commercial customers located within the County's North Bay retail service area.
- Provide reliable wastewater collection services to residential and commercial customers located with the County's North Bay retail service area.

Focus Area: Water and Wastewater Infrastructure

Goal

Extend retail water and wastewater service to new customers whenever it is cost effective to do so.

Objective

Extend retail water and wastewater service customers base.

Performance Indicators:	Actual 2009	Budget 2010	Adopted 2011
<i>Number of residential and commercial water service connections</i>	1,651	1,773	1,711
<i>Number of residential and commercial wastewater service connections</i>	6	15	90

Goal

Maintain the quality of service and efficiency of the distribution staff in servicing the expanded customer base for residential water services.

Objective

Provide personnel with proper training, tools, and equipment to minimize the man-hours needed to efficiently service and maintain a growing distribution system.

Performance Indicators:	Actual 2009	Budget 2010	Adopted 2011
<i>Total work orders completed</i>	533	235	400
<i>Total new service connections installed</i>	10	10	30
<i>Total disconnect/reconnect for non-payment</i>	489	633	492
<i>Total water meters read annually</i>	20,040	21,276	19,812

2011 Key Action Steps

- Installation of water and wastewater lines to extend services to residents of the North Bay Retail Water and Wastewater service area.
- Provide staff with training and tools needed to provide water and wastewater services to the expanded customer base.



Did you know?

The U.S. Environmental Protection Agency has established regulations for more than 90 substances in drinking water to protect you and your family.

Fund: North-Bay Retail Water & Wastewater - 422
Function: Physical Environment - 530
Acct/Dept: North-Bay Retail Water - 0415

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY 2010	Over FY 2010
Department - 0415					
Total Personnel Services	37,493	244,340	254,809	10,469	4.28%
Total Operating Expenses	333,004	472,448	445,099	(27,349)	(5.79%)
Total Debt Service	265,903	25,342	21,192	(4,150)	(16.38%)
Total Capital Outlay	157,645	287,452	144,020	(143,432)	(49.90%)
Total Non-Operating Expenses	<u>0</u>	<u>4,541,693</u>	<u>2,462,266</u>	<u>(2,079,427)</u>	(45.79%)
Total Expenses	\$794,045	\$5,571,275	\$3,327,386	(\$2,243,889)	(40.28%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Auto Flushers (Flushing & Hydrant Program)	2	Replace	2,000	4,000
Chlorine Feed System Upgrades	1	Replace	2,000	2,000
Wacker Submersible Pump	1	Replace	450	450
Touch Reader Plus	1	Replace	440	440
Gulf Meter Boxes (Singles)	5	New	115	575
Gulf Meter Boxes (Doubles)	5	New	270	1,350
Gulf Box Lid Key	1	New	15	15
¾" Meters	90	New	110	9,900
¾" Register Heads	30	New	70	2,100
1" SR Register Head	1	New	181	181
2" SR Register Head	1	New	181	<u>181</u>
				\$21,192

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Instrumentation & Control Technician I†	1/2	1/2	1/2
Water Treatment Plant Operator	1	1	1
Distribution Technician I	<u>3</u>	<u>3</u>	<u>3</u>
Total Personnel	4 1/2	4 1/2	4 1/2

†Position split between Depts. #0415 & #0417

Significant expenditure and staffing changes: None.

Fund: North-Bay Retail Water & Wastewater - 422
Function: Physical Environment - 530
Acct/Dept: North-Bay Retail Wastewater - 0417

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0417					
Total Personnel Services	31,928	197,826	244,421	46,595	23.55%
Total Operating Expenses	195,319	250,282	795,799	545,517	217.96%
Total Capital Outlay	1,008,227	6,500	229,300	222,800	3427.69%
Total Debt Service	530,670	677,000	677,000	0.00	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>60,704</u>	<u>92,946</u>	<u>32,242</u>	53.11%
Total Expenses	\$1,766,144	\$1,192,312	\$2,039,466	\$847,154	71.05%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Wire Weed Welder	1	New	2,500	2,500
Air Compressor	1	New	1,200	1,200
Critical Spare Electrical & Instrumentation Parts	1	Replace	32,000	32,000
Dumpsters	1	New	14,000	14,000
Chemical Storage Cabinet	1	New	1,600	1,600
HMI Interface	1	New	60,000	60,000
Well Monitoring Equipment	1	New	5,000	5,000
PLC Software	1	New	5,000	5,000
Cell Dialer	1	New	3,000	3,000
Conversion from Gas to Liquid Feed	1	Replace	100,000	100,000
Small Equipment	1	Replace	5,000	<u>5,000</u>
				\$229,300

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Instrumentation & Control Technician I*	1/2	1/2	1/2
Wastewater Maintenance Mechanic	1	0	0
Wastewater Collection Tech	0	1	1
Wastewater Facilities Operator	3	2	2
Wastewater Facilities Trainee	<u>0</u>	<u>1</u>	<u>1</u>
Total Personnel	4^{1/2}	4^{1/2}	4^{1/2}

*Position split between Depts. #0415 & #0417

Significant expenditure and staffing changes: None.

Cedar Grove Retail Water & Wastewater Fund Summary

Retail Water Fund - 424:

FY 2010 - \$ 0

FY 2011 - \$ 2,363,735

Description

To account for revenues and expenditures incurred to provide potable water and wastewater services to residential, commercial and industrial customers located in the County's Cedar Grove retail service area. The Town of Cedar Grove was dissolved in December 2008 and became part of the unincorporated Bay County. Funds 381 and 382 were initially established to transfer assets. Beginning in FY 2011, all transactions will be posted to Fund 424, Department 0425 and Department 0427.

Major Services

The Cedar Grove Retail Water Fund consists of the following major functions:

- Retail Water
- Retail Wastewater

Major Revenue Sources @ 95% of Estimated Receipts

Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Charges for Services	\$0.000	\$1.662
Miscellaneous Revenues	0.000	0.002
Fund Balance/Other Sources	<u>0.000</u>	<u>0.700</u>
Total	\$0.000	\$2.364

Appropriation Sources

Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$0.000	\$0.093
Operating Expenses	0.000	1.391
Capital Outlay	0.000	0.112
Debt Service	0.000	0.186
Other Sources/Reserves	0.000	<u>0.582</u>
Total	\$0.000	\$2.364

Cedar Grove Retail Water & Wastewater Revenues & Expenditures

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Revenues					
Charges for Services	0	0	1,748,900	1,748,900	100.00%
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>2,400</u>	<u>2,400</u>	100.00%
Total Receipts	<u>0</u>	<u>0</u>	<u>1,751,300</u>	<u>1,751,300</u>	100.00%
95% of Estimated Receipts		0	1,663,735	1,663,735	100.00%
Intergovernmental Revenue	0	0	0	0	100.00%
Other Revenues	<u>0</u>	<u>0</u>	<u>700,000</u>	<u>700,000</u>	100.00%
Total Revenues	\$0	\$0	\$2,363,735	\$2,363,735	100.00%

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
0425 Cedar Grove Water	0	0	640,576	640,576	100.00%
0427 Cedar Grove Wastewater	<u>0</u>	<u>0</u>	<u>1,723,159</u>	<u>1,723,159</u>	100.00%
Total Expenditures	\$0	\$0	\$2,363,735	\$2,363,735	100.00%

Fund: Cedar Grove Retail Water - 424
Department: Utility Services
Division: Cedar Grove Water & Wastewater - 0425

Mission Statement

Provide reliable, efficient potable water and wastewater services, ensuring that all new infrastructures are installed with careful consideration for cost effective future expansion capabilities.

Summary of Services Provided

- Provide reliable, high quality, cost effective potable water and wastewater services to residential and commercial, customers located within the Cedar Grove retail service area.

Focus Area: Water and Wastewater Infrastructure

Objectives

1. Extend retail water and wastewater service to new customers whenever it is cost effective to do so. To expand the retail water and wastewater customer base.
2. To maintain the quality of service and efficiency of the distribution staff in servicing the expanded customer base for water and wastewater services. Provide personnel with proper training, tools, and equipment to minimize the man-hours needed to efficiently service and maintain a growing distribution system.

Performance Indicators:	Actual 2009	Budget 2010	Adopted 2011
<i>Number of residential and commercial water service connections</i>	1,871	1,982	1,706
<i>Number of residential and commercial wastewater service connections</i>	1,538	1,633	1,557
<i>Total work orders completed</i>	1,901	2,564	2,250
<i>Total new service connections installed</i>	29	195	25
<i>Total disconnect/reconnect for non-payment</i>	1,458	1,080	1,476
<i>Total water meters read annually</i>	23,688	23,784	20,472

2011 Key Action Steps

- Installation of water and wastewater lines to extend services not available to residents of the Cedar Grove Retail Water & Wastewater service area.



Did you know?

There are 37 miles of sewer pipe located within the Cedar Grove Retail Service area.

Fund: Cedar Grove Retail Water - 424
Function: Physical Environment - 530
Acct/Dept: Cedar Grove Retail Water - 0425

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0425					
Total Personnel Services	0	0	52,583	52,583	100.00%
Total Operating Expenses	0	0	455,874	455,874	100.00%
Total Capital Outlay	0	0	22,426	22,426	100.00%
Total Debt Service	0	0	65,165	65,165	100.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>44,528</u>	<u>44,528</u>	100.00%
Total Expenses	\$0	\$0	\$640,576	\$640,576	100.00%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Leak Detection Equipment Ultrasonic	1	Replace	6,000	6,000
Sample Stations	1	Replace	600	600
Gulf Meter Boxes (Singles)	10	New	115	1,150
Gulf Meter Boxes (Doubles)	10	New	270	2,700
Gulf Box Lid Key	4	New	15	60
Wacker Submersible Pump	1	New	450	450
¾" Meters	50	New	110	5,500
¾" Register Heads	50	New	70	3,500
1" SR Meter	3	New	120	360
2" SR Meter	2	New	510	1,020
1" SR Register Head	3	New	181	543
2" SR Register Head	3	New	181	<u>543</u>
				\$22,426

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Distribution Tech I	0	1	1
Total Personnel	0	1	1

Fund: Cedar Grove Wastewater - 424
Function: Physical Environment - 530
Acct/Dept: Cedar Grove Wastewater - 0427

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0427					
Total Personnel Services	0	0	40,577	40,577	100.00%
Total Operating Expenses	0	0	935,331	935,331	100.00%
Total Capital Outlay	0	0	90,000	90,000	100.00%
Total Debt Service	0	0	120,465	120,465	100.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>536,786</u>	<u>536,786</u>	100.00%
Total Expenses	\$0	\$0	\$1,723,159	\$1,723,159	100.00%

Capital Outlay - Equipment	Quantity	New/Replace	Unit Cost	Total Cost
Vacuum Pits	5	New	3,200	16,000
Maintenance Truck with Small Crane	1	Replace	45,000	45,000
Miscellaneous Piping and Repair Parts	1	Replace	2,000	2,000
Miscellaneous 1 & C Equipment	1	Replace	2,000	2,000
5,000 Ft 4" Pipe Vacuum System Extension	-	New	25,000	25,000
				\$90,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Distribution Tech I	0	1	1
Total Personnel	0	1	1

Cedar Grove Water Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services	490,061	1,263,204	0	(1,263,204)	(100.00%)
Miscellaneous Revenue	<u>39,433</u>	<u>21,800</u>	<u>0</u>	(21,800)	(100.00%)
Total Receipts	<u>529,494</u>	<u>1,285,004</u>	<u>0</u>	(1,285,004)	(100.00%)
95% of Estimated Receipts		1,220,754	0	(1,220,754)	(100.00%)
Intergovernmental Revenue	0	0	0	0	0.00%
Other Revenues	<u>0</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Revenues	\$529,494	\$1,220,754	\$0	(\$1,220,754)	(100.00%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0381 Total Cedar Grove Retail Water	\$389,107	\$1,220,754	\$0	(\$1,220,754)	(100.00%)

Fund: Cedar Grove Retail Water - 381
Function: Physical Environment - 530
Acct/Dept: Cedar Grove Retail Water - 0381

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0381					
Total Personnel Services	38,126	53,648	0	(53,648)	(100.00%)
Total Operating Expenses	298,798	523,702	0	(523,702)	(100.00%)
Total Capital Outlay	1,755	40,342	0	(40,342)	(100.00%)
Total Debt Service	50,428	65,738	0	(65,738)	(100.00%)
Total Non-Operating Expenses	<u>0</u>	<u>537,324</u>	<u>0</u>	<u>(537,324)</u>	(100.00%)
Total Expenses	\$389,107	\$1,220,754	\$0	(\$1,220,754)	(100.00%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Cedar Grove Wastewater Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Charges for Services	966,379	993,620	0	(993,620)	(100.00%)
Miscellaneous Revenue	<u>27,194</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Receipts	<u>993,573</u>	<u>993,620</u>	<u>0</u>	(993,620)	(100.00%)
95% of Estimated Receipts		943,939	0	(943,939)	(100.00%)
Intergovernmental Revenue	0	0	0	0	0.00%
Other Revenues	<u>993,573</u>	<u>828,161</u>	<u>0</u>	<u>(828,161)</u>	(100.00%)
Total Revenues	\$993,573	\$1,772,100	0	(\$1,772,100)	(100.00%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0382 Total Cedar Grove Wastewater	\$957,996	\$1,772,100	\$0	(\$1,772,100)	(100.00%)

Fund: Cedar Grove Wastewater - 382
Function: Physical Environment - 530
Acct/Dept: Cedar Grove Wastewater - 0382

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0382					
Total Personnel Services	30,512	61,220	0	(61,220)	(100.00%)
Total Operating Expenses	848,004	455,770	0	(455,770)	(100.00%)
Total Capital Outlay	0	442,500	0	(442,500)	(100.00%)
Total Debt Service	79,480	118,895	0	(118,895)	(100.00%)
Total Non-Operating Expenses	<u>0</u>	<u>693,715</u>	<u>0</u>	<u>(693,715)</u>	(100.00%)
Total Expenses	\$957,996	\$1,772,100	\$0	(\$1,772,100)	(100.00%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Industrial Waste

Enterprise Fund



Industrial Waste Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Miscellaneous Revenue	<u>19,714</u>	<u>25,263</u>	<u>0</u>	(25,263)	(100.00%)
Total Receipts	19,714	25,263	<u>0</u>	(25,263)	(100.00%)
95% of Estimated Receipts		24,000	0	(24,000)	(100.00%)
Charges for Services	5,928,887	8,181,013	9,288,954	1,107,941	13.54%
Miscellaneous Revenue	625	0	0	0	0%
Other Non-Revenues	<u>0</u>	<u>2,200,000</u>	<u>3,100,000</u>	900,000	40.91%
Total Revenues	\$5,949,226	\$10,405,013	\$12,388,954	\$1,983,941	19.07%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0480 Industrial Wastewater Operation	5,803,629	10,386,513	12,298,954	1,912,441	18.41%
0490 Military Point	<u>198,950</u>	<u>18,500</u>	<u>90,000</u>	<u>71,500</u>	386.49%
Total Expenditures	\$6,002,579	\$10,405,013	\$12,388,954	\$1,983,941	19.07%

Fund: Industrial Wastewater Treatment - 425
Department: Utility Services
Division: Industrial Wastewater Operations - 0480

Mission Statement

Provide effective and efficient oversight of the operations and performance of the industrial wastewater operational centers to minimize the possibility of contamination of the water resources of the area and implement treatment cost savings programs while maintaining the performance of the treatment system.

Summary of Services Provided

- The Industrial Wastewater Division is responsible for the operation and maintenance of the Military Point Aerated Stabilization Basin (Industrial Lagoon), the Smurfit-Stone Industrial Clarifier, and the Industrial Pump Station.
- The industrial wastewater treatment function includes maintaining the treatment equipment in good operating condition, providing wastewater data to Smurfit-Stone mill for mill process adjustments, compliance monitoring of the treated wastewater discharge from the Industrial Lagoon to St. Andrews Bay, and groundwater monitoring of wells surrounding the Industrial Lagoon.
- Other duties include oversight of the removal and disposal of accumulated sludge from the Lagoon.

Focus Area: Wastewater Infrastructure

Goal

Maintain environmental quality and compliance with standards.

Objective

Maintaining environmental quality and compliance with standards will lead to improving the treatment process performance.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Percentage removal of biological oxygen demand</i>	89.0	92%	91%
<i>Percentage removal of total suspended solids</i>	83.1%	86%	85%

2011 Key Action Steps

- Maintain system performance by closely monitoring wastewater characteristics and performing prompt process adjustments.



Did you know?

The Industrial Lagoons removes approximately 2,000 dry tons of solids from the wastewater stream each year for beneficial use in soil amendment of crop land.

Fund: Industrial Wastewater Treatment - 425
Function: Physical Environment - 530
Acct/Dept: Industrial Wastewater Operations - 0480

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0480					
Total Personnel Services	207,049	238,575	224,406	(14,169)	(5.94%)
Total Operating Expenses	5,596,527	6,991,126	7,916,814	925,688	13.24%
Total Capital Outlay	53	3,400	25,800	22,400	658.82%
Total Non-Operating Expenses	0	3,153,412	4,131,934	978,522	31.03%
Total Expenses	\$5,803,629	\$10,386,513	\$12,298,954	\$1,912,441	18.41%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Autosamplers	2	Replace	10,000	20,000
Sample Pump	1	Replace	1,000	1,000
Ph Probes	1	Replace	3,000	3,000
Anchor Cable	1	Replace	1,800	1,800
				\$25,800

Authorized Personnel	FY 2009	FY 2010	FY 2011
	Actual	Approved	Adopted
Wastewater Division Superintendent‡	1/5	1/5	1/5
Industrial Pump Station Operator	4	4	4
Total Personnel	4 1/5	4 1/5	4 1/5

‡ Position split between Fund 425 Dept. #0480 & Fund 420 Dept. #0430.

Significant expenditure and staffing changes: None.

Fund: Industrial Wastewater Treatment - 425
Function: Physical Environment - 530
Acct/Dept: Military Point - 0490

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0490					
Total Capital Outlay	<u>198,950</u>	<u>18,500</u>	<u>90,000</u>	<u>71,500</u>	386.49%
Total Expenses	\$198,950	\$18,500	\$90,000	\$71,500	386.49%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Return Sludge Pump and Piping	1	Replace	25,000	25,000
MCC Service and Repair	1	Replace	25,000	25,000
Motors for Aerators	2	Replace	8,000	16,000
Float	2	Replace	6,000	12,000
Diffuser and Impeller	1	New	7,000	7,000
Asphalt Repairs	-	Replace	5,000	<u>5,000</u>
				\$90,000

Military Point houses major Industrial Wastewater projects.

Solid Waste

Enterprise Fund



Waste-to-Energy Facility

Solid Waste Fund Summary

Solid Waste Fund - 430: FY 2010 - \$ 14,865,621
 FY 2011 - \$ 21,971,195

Description

To account for revenues and expenditures incurred for operation and maintenance of Bay County's Landfill, Transfer Station, Waste-to-Energy (incinerator), Recycling, and Education, Hazardous Waste Environmental Compliance, and Long-term Care programs.

Major Services

The Solid Waste Fund consists of the following major functions:

- Landfill
- Waste-to-Energy Operation
- Solid Waste Administration
- Recycling & Education
- Hazardous Waste Environmental Compliance
- Long-term Care/Majette
- Long-term Care/Steelfield
- Capital Improvement Projects
- Industrial Wastewater Operations
- Military Point

Major Revenue Sources @ 95% of Estimated Receipts

Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Licenses and Permits	0.002	0.003
Charges for Services	13.344	15.164
Miscellaneous Revenues	0.304	0.350
Fund Balance/Other Sources	<u>1.215</u>	<u>6.454</u>
Total	\$14.866	\$21.971

Appropriation Sources

Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$1.056	\$1.143
Operating Expenses	9.357	11.142
Capital Outlay	0.906	6.086
Debt Service	3.192	2.629
Other Sources/Reserves	<u>0.355</u>	<u>0.971</u>
Total	\$14.866	\$21.971

Solid Waste Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Licenses and Permits	2,200	2,652	2,632	(20)	(0.77%)
Charges for Services	11,744,325	14,046,468	15,962,547	1,916,079	13.64%
Miscellaneous Revenue	<u>276,815</u>	<u>319,955</u>	<u>368,500</u>	<u>48,545</u>	15.17%
Total Receipts	<u>12,023,340</u>	<u>14,369,075</u>	<u>16,333,679</u>	<u>1,964,604</u>	13.67%
95% of Estimated Receipts		13,650,621	15,516,995	1,866,374	13.67%
Intergovernmental Revenue	0	0	0	0	0.00%
Other Revenues	518,958	315,000	554,200	239,200	75.94%
Non-Revenues	<u>0</u>	<u>900,000</u>	<u>5,900,000</u>	5,000,000	555.56%
Total Revenues	<u>\$12,542,298</u>	<u>\$14,865,621</u>	<u>\$21,971,195</u>	<u>\$7,105,574</u>	47.80%

Revenue Sources: The primary revenue source for Solid Waste is tip fees. Additional sources are the Florida Power capacity payments and Recycling Grant revenue.

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0501 Landfill	2,366,742	1,786,391	2,142,758	356,367	19.95%
0503 Long-term Care/Majette	58,182	371,604	105,680	(265,924)	(71.56%)
0505 Waste-to-Energy Operation	35,239,931	11,165,464	12,882,695	1,717,231	15.38%
0506 Solid Waste Administration	855,113	654,882	411,293	(243,589)	(37.20%)
0507 Long-term Care/Steelfield	45,590	70,000	13,618	(56,382)	(80.55%)
0508 Hazardous Waste Environment	77,675	96,838	92,850	(3,988)	(4.12%)
0510 Waste Recycling Program	69,514	94,440	97,533	3,093	3.28%
0515 Capital Improvements Cash	<u>145</u>	<u>626,002</u>	<u>6,224,768</u>	<u>5,598,766</u>	894.37%
Total Expenditures	<u>\$38,712,892</u>	<u>\$14,865,621</u>	<u>\$21,971,195</u>	<u>\$7,105,574</u>	47.80%

Fund: Solid Waste - 430
Department: Utility Services
Division: Landfill - 0501

Mission Statement

Landfill operations are focused on environmentally protective and efficient landfill operations to ensure a professionally operated facility, meeting compliance criteria required by the Florida Department of Environmental Protection (FDEP), and to perform diligent monitoring of environmental elements of closed facilities to ensure regulatory compliance.

Summary of Services Provided

- Provide disposal services for non-burnable materials unable to be processed at the Waste-to-Energy facility.
- The landfill is a repository for ash residue from the Bay County Waste-to-Energy facility.
- Accepts Municipal Solid Waste (MSW) from commercial haulers, as well as residential customers.

Focus Area: Fiscal Responsibility

Goal

Operate the landfill facility using a business based strategic plan that focuses on fiscal solvency.

Objectives

Increase efficiency by maximizing the amount of waste processed versus landfill cost.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Tons landfilled (ash included)</i>	164,699	121,418	122,875
<i>0501 Landfill</i>	\$1,404,319	\$1,636,391	\$1,592,425
<i>0503 Long-term Care - Majette</i>	\$77,772	\$171,604	\$82,268
<i>0507 Long-term Care - Steelfield</i>	\$6,363	\$180,510	\$12,000
<i>0506 Solid Waste Administrative Cost (35% of total Administrative Budget)</i>	\$269,617	\$227,809	\$230,360
<i>Total Landfill O&M</i>	\$1,758,071	\$2,216,314	\$1,917,053
<i>Cost per ton</i>	\$10.67	\$18.25	\$15.60

2011 Key Action Steps

- Minimize landfill operational cost.
- Develop & implement level of service standards to ensure proper customer service.

Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Landfill - 0501

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0501					
Total Personnel Services	661,493	638,028	675,017	36,989	5.80%
Total Operating Expenses	804,304	995,863	1,049,294	53,431	5.37%
Total Capital Outlay	900,945	2,500	216,950	214,450	8578.00%
Total Non-Operating Expenses	<u>0</u>	<u>150,000</u>	<u>201,497</u>	<u>51,497</u>	34.33%
Total Expenses	\$2,366,742	\$1,786,391	\$2,142,758	\$356,067	19.95%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
¾ Ton 4x4 Pickup Truck	1	Replace	25,000	25,000
Knuckle Boom truck	1	Replace	80,000	80,000
1 Ton 4x4 Crew Cab Pickup Truck	1	Replace	35,000	35,000
Leachate Tankers	2	Replace	30,000	60,000
Fuel Master Fuel System Upgrade	1	Replace	15,000	15,000
18" Chain Saws	3	Replace	400	1,200
Weed Eaters	3	Replace	250	<u>750</u>
				\$216,950

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Landfill Facility Supervisor	1	1	1
Landfill Facility Operator	10	10	10
Solid Waste Attendant I	<u>2</u>	<u>2</u>	<u>2</u>
Total Personnel	13	13	13

Significant expenditure and staffing changes: None.



Did you know?

The Steelfield Road Landfill began operations in the fall of 1987. It is currently projected to remain operational until 2032.

Fund: Solid Waste - 430
Department: Utility Services
Division: Waste-to-Energy Operation - 0505

Mission Statement

Waste-to-Energy operations are focused on environmentally protective, efficient, and safe combustion operations, to ensure a professionally operated facility, meeting compliance criteria required by the United States Environmental Protection Agency (USEPA) and Florida Department of Environmental Protection, and to perform diligent monitoring of environmental elements to ensure regulatory compliance.

Summary of Services Provided

- Accepts Municipal Solid Waste (MSW) from commercial haulers, as well as residential customers.
- Provides disposal opportunity for specialty type of solid waste.
- Produces 10mw of electrical energy that is utilized in the local area.
- Reduces demand on County landfill by 50 to 60%

Focus Area: Evaluation of Operations Top to Bottom

Goal

Reduce the operation and maintenance cost of the facility while maximizing revenues.

Objective

Operate the Wste-to-Energy facility using a business based strategic plan that focuses on fiscal solvency.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Tipping Fees</i>	\$6,179,608	\$6,506,000	\$6,888,950
<i>Electricity</i>	\$3,018,262	\$4,971,350	\$4,550,563
<i>Total Revenues</i>	\$9,197,870	\$11,477,350	\$11,439,413
<i>Debt Service</i>	\$3,192,335	\$3,191,500	\$3,191,500

2011 Key Action Steps

- Re-rate WTE facility to original through put levels
- Install post burn metals extraction equipment in order to recycle metals.



Did you know?

The Bay County Waste-to-Energy Facility produces enough electrical energy to power approximately 5,500 homes for a full year.

Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Waste-to-Energy Operation - 0505

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0505					
Personnel Services	89,703	139,369	84,938	(54,431)	(39.06%)
Total Operating Expenses	30,431,989	7,584,595	9,730,750	2,146,155	28.30%
Total Capital Outlay	25,904	250,000	395,000	145,000	58.00%
Total Debt Service	4,692,335	3,191,500	2,630,324	(561,176)	(17.58%)
Total Non-Operating	<u>0</u>	<u>0</u>	<u>41,683</u>	<u>41,683</u>	100.00%
Total Expenses	\$35,239,931	\$11,165,464	\$12,882,695	\$1,717,231	15.38%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Front End Loader	1	Replace	240,000	240,000
Streetsweeper	1	New	85,000	85,000
60' Manlift	1	New	55,000	55,000
Scissor Lift	1	New	10,000	10,000
Operational Tools	1	Replace	5,000	<u>5,000</u>
				\$395,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Waste-to-Energy Contract Manager	1	1	0
Solid Waste Attendant I	<u>2</u>	<u>2</u>	<u>2</u>
Total Personnel	3	3	2

Significant expenditure and staffing changes: To meet budget constraints one vacant position was eliminated for FY 2011.

Fund: Solid Waste - 430
Department: Utility Services
Division: Solid Waste Administration - 0506

Mission Statement

The mission of the Solid Waste Division is to provide cost-effective and environmentally sound, integrated solid waste management services to the citizens of Bay County, which will meet their disposal needs, and enable them to make an educated choice concerning proper management of their solid waste.

Summary of Services Provided

- Solid Waste Division is entrusted with providing integrated solid waste management services for Bay County residents.
- Accepts burnable Municipal Solid Waste (MSW) from Commercial haulers, as well as residential customers.
- Provides disposal opportunity for specialty type of solid waste.
- Produces 10mw of electrical energy that is utilized in the local area.
- Reduce demand on County landfill by 50 to 60%.

Focus Area: Fiscal Responsibility

Goal

Replace the operating and maintenance cost of the facility while maximizing revenues.

Objectives

Use a business based strategic plan that focuses on fiscal solvency.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Tipping fees</i>	\$6,179,608	\$6,506,000	\$6,888,950
<i>Electricity</i>	\$3,018,262	\$4,971,350	\$4,550,563
<i>Total revenues (tipping fees & electricity)</i>	\$9,197,870	\$11,477,350	\$11,439,413
<i>O&M Cists</i>	\$6,340,260	\$7,973,964	\$7,800,604
<i>Total expenditures</i>	\$9,532,595	\$11,165,464	\$10,992,104

2011 Key Action Steps

- Develop and implement level of service standards to ensure proper customer service.



Did you know?

The average person generates 4.39 pounds of garbage per day.

Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Solid Waste Administration - 0506

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0506					
Total Personnel Services	178,341	178,381	185,404	7,023	3.94%
Total Operating Expenses	676,772	472,501	196,889	(275,612)	(59.33%)
Capital Outlay	0	0	25,000	25,000	100.00%
Total Non-Operating Expenses	<u>0</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	0.00%
Total Expenses	\$855,113	\$654,882	\$411,293	(\$243,589)	(37.20%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
4x4 Pickup Truck	1	Replace	25,000	\$25,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Solid Waste Superintendent	1	1	1
Senior Staff Assistant	1	1	1
Solid Waste Accounts Supervisor	1	1	1
Total Personnel	3	3	3

Significant expenditure and staffing changes: None.

Fund: Solid Waste - 430
Department: Utility Services
Division: Hazardous Waste Environmental Compliance - 0508

Mission Statement

To provide environmentally sound and safe disposal alternatives for Municipal Solid Waste.

Summary of Services Provided

- The Solid Waste Environmental Programs office is tasked with providing free household hazardous waste disposal to Bay County residents.
- Assist small quantity generators with disposal of hazardous waste.
- Provide inspections of Bay County businesses to ensure the proper disposal of hazardous materials.

Focus Area: Evaluation of Operations Top to Bottom

Goal

Provide disposal alternatives for household hazardous waste that would otherwise find its way to your landfill or Waste-to-Energy facility.

Objective

Reduce the amount of household hazardous waste disposed of in the Bay County landfill.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Estimated tons of household hazardous waste collected</i>	13.39	21.93	22
<i>Estimated citizens assisted during HHW events</i>	1,283	1,694	1,700
<i>Pounds of electronics removed from waste stream</i>	22,280	19,035	20,000

2011 Key Action Steps

- Operate Household Hazardous Waste Facility during landfill operational hours.
- Host two publicly advertised household hazardous waste collection events each fiscal year.
- Conduct an average of five (5) SQG inspections per week.



Did you know?

Bay County accepts household hazardous waste at no charge from residential customers.

Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Hazardous Waste Environmental Compliance - 0508

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0508					
Total Personnel Services	53,950	49,949	50,535	586	1.17%
Total Operating Expenses	23,725	40,889	42,315	1,426	3.49%
Total Capital Outlay	0	6,000	0	(6,000)	(100.00%)
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$77,675	\$96,838	\$92,850	(\$3,988)	(4.12%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Authorized Personnel			
Environmental Programs Coordinator ‡	1/2	1/2	1/2
Environmental Programs Assistant ‡	1/2	1/2	1/2
Total Personnel	1	1	1

‡ Position split between Fund 430 Depts. #0508 & #0510.

Significant expenditure and staffing changes: None.

Fund: Solid Waste - 430
Department: Utility Services
Division: Recycling & Education - 0510

Mission Statement

To provide environmentally sound and safe recycling alternatives for Municipal Solid Waste.

Summary of Services Provided

- Maintain and service recycling drop off sites within the County.
- Provide recycling education within our County communities.

Focus Area: Evaluation of Operations Top to Bottom

Goal

Expand our recycling efforts by increasing the amount and type of materials recycled.

Objective

Increase recycling.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Tons recycled</i>	693	701	709

2011 Key Action Steps

- Expand Recycling program through Post Burn Metals Extraction system at Waste-to-Energy facility. (Types of material presently recycled are plastics, mixed office paper, aluminum, newspaper, cardboard, steel, batteries, electronics, appliances, motor oil, and fluorescent lamps.)

Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Recycling & Education - 0510

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0510					
Total Personnel Services	54,429	50,236	50,535	299	0.60%
Total Operating Expenses	15,085	21,704	21,998	294	1.35%
Total Capital Outlay	0	22,500	25,000	2,500	11.11%
Total Non-Operating Expenses	0	0	0	0	0.00%
Total Expenses	\$69,514	\$94,440	\$97,533	\$3,093	3.28%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Hooklift Style Recycling Trailer	1	New	25,000	\$25,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Environmental Programs Coordinator ‡	1/2	1/2	1/2
Environmental Programs Assistant ‡	1/2	1/2	1/2
Total Personnel	1	1	1

‡ Position split between Fund 430 Depts. #0508 & #0510.

Significant expenditure and staffing changes: None.



Did you know?

Last year private businesses recycled 32,952 tons of ferrous metals in Bay County.



Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Long-Term Care/Majette - 0503
 Long-Term Care/Steelfield - 0507
 Capital Improvement Projects - 0515

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0503					
Total Operating Expenses	58,182	171,604	85,680	(85,924)	(50.07%)
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>200,000</u>	<u>20,000</u>	<u>(180,000)</u>	(90.00%)
Total Expenses	\$58,182	\$371,604	\$105,680	(\$265,924)	(71.56%)

Long-term Care/Majette provides for long-term care and environmental monitoring of the closed Majette Landfill. Major increase in operating expenses due to Iron groundwater Remediation required by FDEP.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0507					
Total Operating Expenses	45,590	70,000	13,618	(56,382)	(80.55%)
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$45,590	\$70,000	\$13,618	(\$56,382)	(80.55%)

Long-term Care/Steelfield provides for long-term care and environmental monitoring of the closed portions of Steelfield Landfill.

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0515					
Total Capital Outlay	145	625,000	5,424,448	4,799,448	767.91%
Total Non-Operating Expenses	<u>0</u>	<u>1,002</u>	<u>800,320</u>	<u>799,318</u>	79772.26%
Total Operating Expenses - 0515	\$145	\$626,002	\$6,224,768	\$5,598,766	894.37%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Control System Upgrade	1	Replace	499,302	499,302
Metals Recovery Equipment	1	New	1,100,000	1,100,000
CO2 Monitors	1 set	New	60,000	<u>60,000</u>
				\$1,659,302

Fund: Solid Waste - 430
Function: Physical Environment - 530
Acct/Dept: Long-Term Care/Majette - 0503
 Long-Term Care/Steelfield - 0507
 Capital Improvement Projects - 0515

Capital Projects Title	Project Amount	Funding Source
Construction of New Class I Cell (Cell 5)	\$2,300,146	Insurance Proceeds
Ash Structure Repairs	365,000	Insurance Proceeds
Landfill Gas Extraction System	<u>1,100,000</u>	Insurance Proceeds
Total Capital Projects	\$3,795,146	

Builders' Services

Enterprise Fund



Builders' Services Fund Summary

Builders' Services Fund - 440: FY 2010 - \$ 7,298,688
 FY 2011 - \$ 4,865,794

Description

To account for revenues and expenditures incurred for conducting plan reviews for proposed construction, issuing permits, performing inspections on all phases of construction, providing flood zone information, providing licensure of contractors, etc. Areas of jurisdiction include unincorporated Bay County and the cities of Mexico Beach, Panama City, Cedar Grove, Parker and Springfield.

Major Services

The Builders' Services Fund consists of the following major functions:

- Building Inspection

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Licenses and Permits	\$0.789	\$0.837
Charges for Services	0.081	0.090
Miscellaneous Revenues	0.129	0.213
Fund Balance/Other Sources	<u>6.300</u>	<u>3.726</u>
Total	\$7.299	\$4.866

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$1.382	\$1.482
Operating Expenses	0.322	.293
Capital	0.000	0.004
Other Sources/Reserves	<u>5.595</u>	<u>3.086</u>
Total	\$7.299	\$4.866

Builders' Services Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Licenses and Permits	1,016,207	830,417	881,053	50,636	6.10%
Charges for Services	95,570	85,155	94,625	9,470	11.12%
Miscellaneous Revenue	<u>133,473</u>	<u>134,179</u>	<u>222,105</u>	87,926	65.53%
Total Receipts	<u>1,245,250</u>	<u>1,049,751</u>	<u>1,197,783</u>	148,032	14.10%
95% of Estimated Receipts		997,263	1,137,894	140,631	14.10%
Miscellaneous Revenue - Other	(15,974)	1,425	1,500	75	5.26%
Non-Revenues	<u>60,000</u>	<u>6,300,000</u>	<u>3,726,400</u>	(2,573,600)	(40.85%)
Total Revenues	\$1,289,276	\$7,298,688	\$4,865,794	(2,432,894)	(33.33%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0470 Total Builders' Services	\$1,811,307	\$7,298,688	\$4,865,794	(2,432,894)	(33.33%)



Fund: Builders' Services - 440
Department: Development Services
Division: Builders' Services - 0470

Mission Statement

Provide assistance and guidance to the county's citizens by ensuring that construction complies with building and safety standards established by the State of Florida and the Board of County Commissioners. Provide a variety of building related services such as plan review, permitting, inspection and licensing in an effective, efficient and professional manner.

Summary of Services Provided

- Conducts plan reviews for proposed construction; issues building, mobile home, roofing, electrical, plumbing, mechanical, gas, sign, fire safety, alarm, and miscellaneous permits.
- Performs inspections on all phases of construction; deems buildings unsafe and ensures building code compliance.
- Enforcement of Florida's building and fire codes.

Focus Area: Public Safety & Customer Service

Goal

Provide improved public safety by abatement of unsafe structures within the County.

Objective

To enforce unsafe structure abatement policies to provide expeditious and cost effective resolution of building code violations that are deemed to pose a threat to the public safety of Bay County's citizens.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of unsafe structures reported and abated</i>	40	15	15
<i>Unsafe buildings demolished by County</i>	1	4	3

Goal

Improve safety levels for public schools by comprehensive fire and safety inspections.

Objective

Achieve and maintain an interlocal agreement to provide fire safety inspections for all school facilities, which will result in a cost savings for Bay District Schools, in addition to providing for a more consistent and competent execution of facility inspections for fire safety issues.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of Bay District Schools' facilities inspected for annual fire safety.</i>	13	13	43

2011 Key Action Steps

- Promote and maintain interlocal agreements with other jurisdictions for services and assistance.
- Be responsive to complaints of unsafe structures. Equitably provide balance between property rights and the duty of public safety. Increase number of inspectors completing SREF training.

Fund: Builders' Services - 440
Function: Development Services - 520
Acct/Dept: Builders' Services - 0470

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0470					
Total Personnel Services	1,539,404	1,381,992	1,481,914	99,922	7.23%
Total Operating Expenses	271,401	322,071	293,478	(28,593)	(8.88%)
Total Capital Outlay	503	0	4,000	4,000	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>5,594,625</u>	<u>3,086,402</u>	(2,508,223)	(44.83%)
Total Expenses	\$1,811,308	\$7,298,688	\$4,865,794	(\$2,432,894)	(33.33%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Laptop	1	Replace	4,000	\$4,000

Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Budget	Authorized Personnel	FY 2009 Actual	FY 2010 Approved	FY 2011 Budget
Blds' Svc Mgr	1	1	1	Bldg Inspector I	2	1	1
Deputy Bldg Ofc	1	1	1	Fire Inspector III	2	2	2
Chief Bldg Inspector	1	1	1	Blds' Svc Op Sup	1	1	1
Plans Examiner II	1	2	1	License Trd Inv	1	0	0
Plans Examiner I	3	1	2	Builders' Svc Spec	5	4	4
Bldg Inspector IV	3	3	3	Staff Assistant	1	1	1
Bldg Inspector III	3	3	3	Central Cashier	<u>0</u>	<u>1</u>	<u>1</u>
				Total Personnel	25	22	22

Significant expenditure and staffing changes: None.



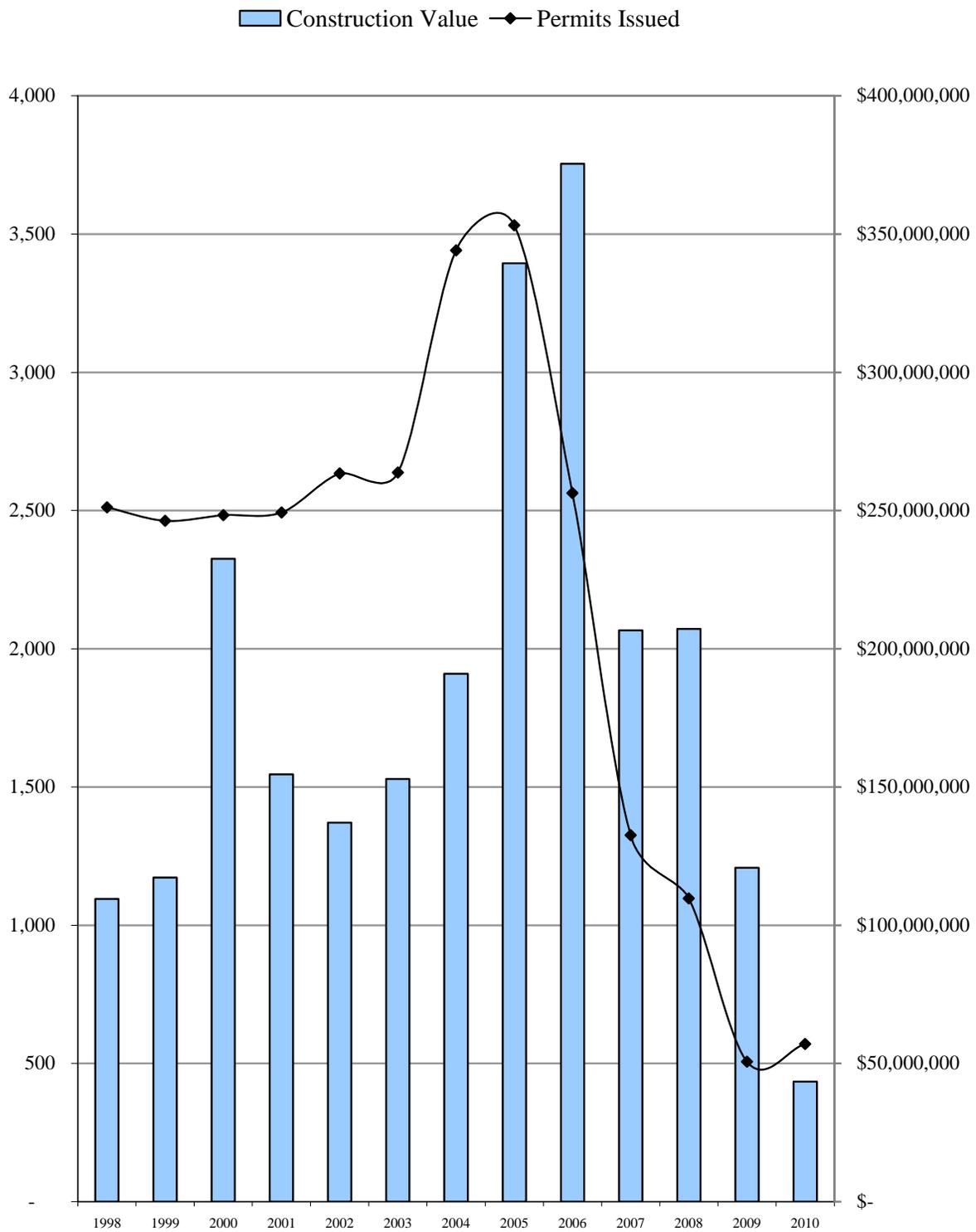
Did you know?

Bay County Builders' Services received a superior national ranking which contributes to an overall Insurance Services Office (ISO) rating for the County of 5. This rating is a major factor in lower insurance premiums for our citizens.

Construction Building Permit Values

Fiscal Year	Total Number of Permits	Construction Building Permit Value
1998	2,512	\$109,526,673
1999	2,463	\$117,208,750
2000	2,483	\$232,508,877
2001	2,493	\$154,631,003
2002	2,634	\$137,150,177
2003	2,638	\$152,903,687
2004	3,441	\$190,937,314
2005	3,532	\$339,410,442
2006	2,563	\$375,422,794
2007	1,326	\$206,654,678
2008	1,097	\$207,152,786
2009	506	\$120,818,826
2010	570	\$43,490,303

Construction Values and Permits 1998-2010



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Internal Services



Internal Services Fund Summary

Internal Services Fund - 501: FY 2010 - \$ 6,436,780
 FY 2011 - \$ 4,409,018

Description

To account for revenues and expenditures incurred by Fleet Maintenance, Facilities Maintenance, Purchasing and Laboratory Services for services to other County departments/divisions.

Major Services

The Internal Services Fund consists of the following major functions:

- Facilities Maintenance
- Purchasing
- **Laboratory Services Transferred to Fund 510**
- **Fleet Maintenance Eliminated in FY 2011; functional operations assumed by Roads & Bridges, Fire Services and Utility Administration Departments**

Major Revenue Sources @ 95% of Estimated Receipts		
Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Charges for Services	\$5.413	\$4.371
Miscellaneous	0.023	0.009
Fund Balance/Other Sources	<u>1.000</u>	<u>0.029</u>
Total	\$6.437	\$4.409

Appropriation Sources		
Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$1.647	\$1.001
Operating Expenses	3.930	3.385
Capital	0.000	0.008
Other Sources/Reserves	<u>0.860</u>	<u>0.015</u>
Total	\$6.437	\$4.409

Internal Services Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Miscellaneous Revenue	33,568	24,620	8,929	(15,691)	(63.73%)
Total Receipts	33,568	<u>24,620</u>	<u>8,929</u>	(15,691)	(63.73%)
95% of Estimated Receipts		23,389	8,483	(14,906)	(63.73%)
Charges for Services	3,482,670	5,413,392	4,371,056	(1,042,336)	(19.25%)
Miscellaneous Revenue	1,623	0	0	0	0.00%
Other Internal Services	<u>0</u>	<u>1,000,000</u>	<u>29,479</u>	(970,521)	(97.05%)
Total Revenues	\$3,517,861	\$6,436,781	\$4,409,018	(\$2,027,763)	(31.50%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0520 Fleet Maintenance	705,272	806,754	0	(806,754)	(100.00%)
0522 Facilities Maintenance	784,849	958,773	1,140,710	181,937	18.98%
0525 Purchasing	<u>2,279,471</u>	<u>4,671,254</u>	<u>3,268,308</u>	<u>(1,402,946)</u>	(30.03%)
Total Expenditures	\$3,769,592	\$6,436,781	\$4,409,018	(\$2,027,763)	(31.50%)

Fund: Internal Services - 501
Department: Public Works
Division: Fleet Maintenance - 0520

In an effort to improve operational efficiency and cost reduction, the Fleet Maintenance Department was dissolved in FY 2011 and the operational functions were transferred to the Roads and Bridges, Fire Services, and Utility Administration departments. Within these departments, the maintenance and repair of County-owned vehicles and equipment will still be provided as well as road service to perform repairs in the field. Some of the scheduled preventative maintenance services (i.e., oil changes) will now be out-sourced. Of the thirteen (13) department positions, one vacant position was eliminated and four employees were terminated. The remaining fleet mechanics were reassigned as follows: 4 in Roads and Bridges; 2 in Fire Services; and 2 in Utility Administration.

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0520					
Total Personnel Services	609,981	689,399	0	(689,399)	(100.00%)
Total Operating Expenses	90,305	107,355	0	(107,355)	(100.00%)
Total Capital Outlay	4,986	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>(10,000)</u>	(100.00%)
Total Expenses	\$705,272	\$806,754	\$0	(\$806,754)	(100.00%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Fleet Maintenance Superintendent	1	1	0
Fleet Maintenance Foreman	1	0	0
Welder/Mechanic	1	1	0
Emergency Vehicle Mechanic	1	1	0
Fleet Mechanic	9	9	0
Accounting Clerk	<u>1</u>	<u>1</u>	<u>0</u>
Total Personnel	14	13	0

Significant expenditure and staffing changes: The Fleet Maintenance Department was dissolved for FY 2011 and operational functions were transferred to Fire Services, Roads and Bridges, and Utilities. Two (2) employees were retained in Fire Services, four (4) in Roads and Bridges, and two (2) in Utilities. One vacant position was eliminated and four employees were terminated.

Fund: Internal Services - 501
Department: Public Works
Division: Facilities Maintenance - 0522

Mission Statement

To provide a quality and safe environment for our customers and employees while sustaining a proactive program that focuses on maintaining County facilities in first-class condition.

Summary of Services Provided

- The Facilities Maintenance Division provides a wide range of services including operation, maintenance and repair of County-owned and leased buildings throughout Bay County.
- Courier service is provided for all county buildings through the Facilities Department.
- The division also provides custodial services for the Government Center and Library complex, along with landscape and grounds maintenance services.

Focus Area: County Facilities

Goal

Maintain operational needs of County facilities in an efficient manner.

Objective

Ensure that Facility Maintenance work order labor costs are controlled and managed continually.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total number of work orders</i>	3,164	3,484	3,830
<i>Total work order hours</i>	10444	8,268	8,426
<i>Hours required per work order</i>	3.3	2.4	2.2

Goal

To provide for effective completion of corrective maintenance request.

Objective

Ensure that Facility Maintenance work order labor costs are controlled and managed continually.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of corrective work orders (seven day priority)</i>	1,275	1,294	1,750
<i>Number of work orders completed in seven days or less</i>	1,043	1,008	1,400
<i>Percentage of work orders meeting objective</i>	82%	79%	80%

2011 Key Action Steps

- Monitor maintenance labor activities per work order monthly to recognize achievements, predict trends, and identify concerns. Develop and execute action plans as appropriate.
- Review work requests on a daily basis and make resource allocations to ensure objectives are met.
- Increase customer awareness of the priority system.

Fund: Internal Services - 501
Function: Internal Services - 590
Acct/Dept: Maintenance Support - 0522

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0522					
Total Personnel Services	653,115	731,529	785,720	54,191	7.41%
Total Operating Expenses	124,878	216,452	336,990	120,538	55.69%
Total Capital Outlay	6,856	0	8,000	8,000	0.00%
Total Non-Operating Expenses	0	10,792	10,000	(792)	(7.34%)
Total Expenses	\$784,849	\$958,773	\$1,140,710	\$181,937	18.98%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Heavy Duty Vacuum Cleaners, Floor Polishers	1	New	3,000	3,000
TMA Mobile Software	1	New	5,000	<u>5,000</u>
				\$8,000

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Maintenance Support Manager	1	1	1
Facilities Maintenance Superintendent	1	1	1
Facilities Maintenance Foreman	1	1	1
Custodial Supervisor	0	1	1
Tradesworker/HVAC Technician	2	2	2
Tradesworker/Electrician	2	1	1
Tradesworker/Plumber	1	1	1
Tradesworker/Structural	3	2	2
Custodian Aide	0	3	3
Accounting Clerk	1	1	1
Courier	<u>1</u>	<u>1</u>	<u>1</u>
Total Personnel	13	15	15

Significant expenditure and staffing changes: None.



Did you know?
 HVAC repairs have decreased
 18% while preventive
 maintenance has increased 2%.

Fund: Internal Services - 501
Department: Management Services
Division: Purchasing - 0525

Mission Statement

Provide for the purchase of materials, supplies, services, and construction projects with the objective that the commodities will be available at the right time and place, in the right quantity and of a quality and price that is consistent with the needs of the county.

Summary of Services Provided

- The Purchasing Division administers the solicitation process, including the development of quote, bid and proposal documents, postings, openings, evaluations, interviews and recommendations.
- Administers the County’s procurement card program for low dollar purchases; and coordinates the sales and disposal of obsolete and surplus County items.
- The Purchasing Division participates in cooperative purchasing groups to obtain best pricing; and manages the procurement module of the County’s integrated financial system.

Focus Area: Evaluation of Operations Top to Bottom

Goal

Process purchase requisitions against a valid purchase order within ten days.

Objective

Track processing time beginning upon receipt of purchase requisition to completion of purchase order, ensuring prompt support to the vendor community and to county departments.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of purchase requisitions.</i>	2,786	2,647	2,347
<i>Number of purchase requisitions processed within ten days.</i>	2,786	2,647	2,347

Goal

To issue solicitations that are in compliance with established purchasing policies that does not restrict competition and clearly identify all material aspects of the solicitation to the vendor community.

Objective

To maintain the percentage of formal contract actions awarded without formal protest or legal actions at 99% or better.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of formal solicitations</i>	65	62	62
<i>Number of protest or legal action.</i>	0	0	0

2011 Key Action Steps

- To leverage the County’s purchasing power through a centralized purchasing system and the promotion of cooperative partnerships with municipalities and surrounding counties.
- Utilize technology to improve the effectiveness and efficiency of the services provided to both internal and external partners.
- Provide fair and equitable treatment of all vendors who participate in Bay County’s procurement activities.

Fund: Internal Services - 501
Function: Internal Services - 590
Acct/Dept: Purchasing - 0525

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0525					
Total Personnel Services	215,304	225,753	215,305	(10,448)	(4.63%)
Total Operating Expenses	2,063,272	3,606,200	3,047,739	(558,461)	(15.49%)
Total Capital Outlay	845	0	0	0	0.00%
Total Non-Operating Expenses	50	839,300	5,264	(834,036)	(99.37%)
Total Expenses	\$2,279,471	\$4,671,253	\$3,268,308	(\$1,402,945)	(30.03%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Purchasing Director	1	1	1
Purchasing Specialist	3	3	3
Total Personnel	4	4	4

Significant expenditure and staffing changes: None.



Did you know?

Purchasing maintains a vendor's list of over 1,400 vendors available to provide quotes.

Risk Management-Worker's Compensation Revenues & Expenditures

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Revenues	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Total Receipts	74,380	84,268	68,421	(15,847)	(18.81%)
95% of Estimated Receipts		<u>80,055</u>	<u>65,000</u>	(15,055)	(18.81%)
Other Non-Revenues	(13,807)	134,731	0	(134,731)	(100.00%)
Other Internal Services	<u>973,616</u>	<u>675,189</u>	<u>1,067,519</u>	<u>392,330</u>	58.11%
Total Revenues	\$1,034,189	\$889,975	\$1,132,519	\$242,544	27.25%

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
0530 Total Workers' Compensation	\$973,617	\$889,975	\$1,132,519	\$242,544	27.25%

Fund: Risk Management-Worker's Compensation - 505
Department: Risk Management
Division: Worker's Compensation - 0530

Mission Statement

Risk Management protects Bay County against accidental financial loss by taking steps to develop, manage and secure our most valuable assets in accordance with statutes, ordinances, and laws. We also provide quality services and support to all citizens while providing a safe and healthy environment for staff.

Summary of Services Provided

- Administration of property, liability and auto claims, workers' compensation claims, and contract review.
- Safety awareness and training, loss control, commercial driver's license drug testing program, drug free workplace testing, pollutant storage management, and procurement of insurance.
- Budgeting and management of Bay County's Self-Insured Workers' Compensation Fund, identification of risk, mitigation, and transfer of other risks.

Focus Area: Evaluation Operations Top to Bottom

Goal

Identify training deficiencies in the workforce and address through additional training.

Objectives

Target and reduce the number of work related incidents, reducing claims cost - paid and reserves.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total number of Worker's Compensation claims</i>	14	16	14
<i>Costs of claims by fiscal year</i>	\$214,067	\$250,000	\$200,000
<i>20 year claim history (paid & reserves)</i>	\$10,517,809	\$10,500,000	\$10,000,000

Goal

Promote safety in the workplace through a comprehensive training program.

Objectives

Provide certified training utilizing in-house instructors on site. (Percent of staff trained in-house/costs for certification if trained off-site.)

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Trained in Smiths System Driver Training</i>	26/\$9,750	35/\$13,125	50/\$18,750
<i>Tested for State Commercial Drivers License</i>	17/\$5,100	19/\$5,700	21/\$6,300
<i>Trained in Maintenance of Traffic (MOT)</i>	16/\$2,240	25/\$3,500	40/\$5,600
<i>Certified in CPR/First Aid/AED (Life Safety)</i>	147/\$6,174	200/\$8,400	225/\$9,450
<i>Bloodborne Pathogens</i>	139/\$9,035	143/\$4,417	147/\$4,263
<i>Fire Extinguisher Training</i>	187/\$2,300	195/\$2,340	200/\$2,400
<i>Back Safety</i>	95/\$1,150	100/\$1,175	105/\$1,200
<i>Fit Tested for Respiratory Protection Program</i>	139/\$17,236	144/\$17,856	149/\$18,476

2011 Key Action Steps

- Identify potential exposure that may cause the risk (loss) within the County; analyze and determine the level of training needs across the County
- Track work related injuries, incidents, property losses, and third party claims.
- Explore the market place for a software management program to track all lines of insurance, premiums, and coverages, including claim management and department allocations.
- Identify the training deficiencies associated with respective injured employees and those employees involved in incidents causing damage to County property.
- Perform a cost benefit analysis to determine the cost effectiveness of implementing a new Workplace Safety "Pilot Program" utilizing an outside source to conduct monthly sessions based on specific topics chosen by Departments/Divisions pertinent to their safety needs and standards requirements for the workforce.

Fund: Risk Management-Worker's Compensation - 505
Function: Internal Services - 510
Acct/Dept: Worker's Compensation - 0530

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0530					
Total Personnel Services	188,854	193,679	113,471	(80,208)	(41.41%)
Total Operating Expenses	784,762	604,296	815,256	210,960	34.91%
Total Capital Outlay	0	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>92,000</u>	<u>203,792</u>	<u>111,792</u>	121.51%
Total Expenses	\$973,616	\$889,975	\$1,132,519	\$242,544	27.25%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Risk Manager*	1/2	1/2	1/2
Safety Officer II	1	1	1
Safety & Training Administrator	<u>1</u>	<u>0</u>	<u>0</u>
Total Personnel	2 1/2	1 1/2	1 1/2

*Position split between Fund 505 Dept. #0530 & Fund 506 Dept. #0536

Significant expenditure and staffing changes: None.



Did you know?

Since the first step in effective risk management is to identify the hazards that have a potential for loss, employees are in the best position to take notice and report these type hazards.

Risk Management - Insurance Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Miscellaneous Revenue	<u>4,054</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Receipts	4,054	0	0	0	0.00%
95% of Estimated Receipts		0	0	0	0.00%
Other Non-Revenues	0	210,006	0	(210,006)	(100.00%)
Other Internal Services	<u>1,729,319</u>	<u>1,905,480</u>	<u>2,072,637</u>	167,157	8.77%
Total Revenues	\$1,733,373	\$2,115,486	\$2,072,637	(\$42,849)	(2.03%)

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0536 Total Insurance	\$1,743,406	\$2,115,486	\$2,072,637	(\$42,849)	(2.03%)

Fund: Risk Management-Insurance - 506
Department: Insurance
Division: Insurance - 0536

Mission Statement

The mission of the Bay County Risk Management Department is to provide, in concert with the Bay County Management Team, a comprehensive risk management program that contributes to the health, safety, and protection of employees, citizens and visitors, while also protecting the County’s physical and financial resources.

Summary of Services Provided

- Administration of property, liability and auto claims, workers' compensation claims, and contract review.
- Safety awareness and training, loss control, commercial driver's license drug testing program, drug free workplace testing, pollutant storage management, and procurement of insurance.
- Budgeting and management of Bay County's Self-Insured Workers' Compensation Fund, identification of risk, mitigation, and transfer of other risks.

Focus Area: Evaluation of Operation Top to Bottom

Goal

Identify training deficiencies in the workforce thorough review of incident/accident reports and recommendations by the Safety Advisory Committee.

Objectives

Target and reduce the number of county property loss claims and third party claims. Decrease frequency and severity of losses.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of "At Fault" auto claims</i>	17	15	13
<i>Number of general liability claims</i>	27	25	23
<i>Dollars paid in claims by County (deductible)</i>	\$67,732	\$80,000	\$80,000
<i>Dollars collected in claims against third parties</i>	\$21,925	\$35,000	\$40,000

Goal

Evaluate/review insurance programs for proper insurance values, coverages, and deductibles.

Objectives

To ensure all county assets and exposures are adequately insured with deductibles affordable to the County.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Total Dollars Premium - General Liability FACT Program</i>	\$264,275	\$265,000	\$270,000
<i>Total Dollars Premium - Automobile Liability</i>	\$67,719	\$66,000	\$67,000
<i>Total Dollars Premium - Property & Casualty</i>	\$965,431	\$1,062,000	\$1,062,000
<i>Total Dollars Premium - Fire Services Specialty Program</i>	\$144,733	\$148,000	\$148,000

2011 Key Action Steps

- Identify the training deficiencies associated with respective injured employees and those employees involved in incidents causing damage to County property.
- Explore the market place for a software management program to track all lines of insurance, premiums, and coverages, including claim management and department allocations.
- Analyze and determine the level of training needs across the County.

Fund: Risk Management-Insurance - 506
Function: General Government - 510
Acct/Dept: Insurance - 0536

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0536					
Total Personnel Services	120,627	207,315	98,961	(108,353)	(52.27%)
Total Operating Expenses	1,622,704	1,758,171	1,825,078	66,906	3.81%
Total Capital Outlay	77	0	0	0	0.00%
Total Non-Operating Expenses	0	150,000	148,598	(1,402)	(0.93%)
Total Expenses	\$1,743,408	\$2,115,486	\$2,072,637	(\$42,849)	(2.03%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Risk Manager **	1/2	1/2	1/2
Risk Management Senior Specialist	1	1	0
Risk Management Specialist	1	1	1
Total Personnel	2 1/2	2 1/2	1 1/2

**Position split between Fund 505 Dept. #0530 & Fund 506 Dept. #0536

Significant expenditure and staffing changes: To meet budget constraints, one position was eliminated for FY 2011.



Did you know?

Since the first step in effective risk management is to identify the hazards that have a potential for loss, employees are in the best position to take notice and report these type hazards.

Utilities Fund Summary

Utilities Fund - 510: FY 2010 - \$ 1,546,868
 FY 2011 - \$ 1,725,207

Description

To account for revenues and expenditures incurred by Utility Administration and Laboratory Services.

Major Services

The Utilities Fund consists of the following major functions:

- Utility Administration
- Laboratory Services

Major Revenue Sources @ 95% of Estimated Receipts

Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Charges for Services	\$1.547	\$1.725
Miscellaneous	0.000	0.000
Transfer from General Fund	<u>0.000</u>	<u>0.000</u>
Total	\$1.547	\$1.725

Appropriation Sources

Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Personnel Services	\$1.209	\$1.325
Operating Expenses	0.316	0.358
Capital Outlay	0.001	0.010
Other Sources/Reserves	<u>0.020</u>	<u>0.032</u>
Total	\$1.547	\$1.725

Utilities Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Miscellaneous Revenue	<u>1,284</u>	<u>0</u>	<u>0</u>	0	0.00%
Total Receipts	<u>1,284</u>	<u>0</u>	<u>0</u>	0	0.00%
95% of Estimated Receipts	0	0	0	0	0.00%
Charges for Services	1,511,757	1,546,868	1,725,207	178,339	11.53%
Miscellaneous Revenue	0	0	0	0	0.00%
Other Internal Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Revenues	\$1,513,041	\$1,546,868	\$1,725,207	\$178,339	11.53%

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
0524 Utility Administration	948,916	952,060	1,162,989	210,929	22.16%
0528 Laboratory Services	<u>581,194</u>	<u>594,808</u>	<u>562,218</u>	<u>(32,590)</u>	<u>(5.48%)</u>
Total Expenditures	\$1,530,110	\$1,546,868	\$1,725,207	\$178,339	11.53%

Fund: Utilities - 510
Department: General Government - 510
Division: Utilities - 0524

Mission Statement

Provide administrative support to the Water, Wastewater, Solid Waste, and Laboratory Services facilities to ensure budgetary and regulatory requirements are met.

Summary of Services Provided

- Provide daily oversight of all Water, Wastewater, and Solid Waste Facilities.
- Perform all administration functions such as payroll, permitting, budget, contract coordination, water & wastewater infrastructure construction oversight and inspection.

Focus Area: Water & Wastewater Infrastructure & Solid Waste

Goal

Monitor and track all Utilities contracts to ensure timely renewals.

Objective

Develop, monitor, and track all contracts for four divisions to ensure timely renewals.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Water/ Wastewater Division contracts</i>	94/67	94/67	91/61
<i>Solid Waste Division contracts</i>	43	42	48
<i>Laboratory Services contracts</i>	1	1	1
<i>Utilities Administration contracts</i>	4	4	5

2011 Key Action Steps

- To establish staff training programs to provide and improve knowledge and skills in all required areas of contract monitoring.
- Track and control expenses for four divisions as capacity demands and regulatory requirements increase.



Did you know?

Bay County's retail water services have increased from 1,106 retail customers in 2004 to 5,007 in 2009.

Fund: Utilities - 510
Function: General Government - 510
Acct/Dept: Utility Administration - 0524

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0524					
Total Personnel Services	873,009	891,425	1,009,812	(118,387)	(13.28%)
Total Operating Expenses	62,282	54,331	142,049	87,718	161.45%
Total Capital Outlay	13,624	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>6,304</u>	<u>11,128</u>	<u>4,824</u>	76.52%
Total Expenses	\$948,915	\$952,060	\$1,162,989	\$210,929	22.16%

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
None				\$0

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Authorized Personnel			
Utility Services Director	1	1	1
Assistant Utility Services Director	1	1	1
Sr Contract Coordinator/Accounting Spec	1	1	1
Contact Coordinator/Accounting Spec	1	2	2
Utility Permit Supervisor	1	1	1
Industrial Electrician Technician I	1	1	1
Utility Inspector I	1	1	1
Utility Senior Customer Service Rep	1	0	0
Staff Assistant	1	0	0
Senior Staff Assistant	0	1	1
Fleet Mechanic	0	0	2
Utility Permit File Clerk	1	1	1
Utility Customer Service Rep	<u>2</u>	<u>4</u>	<u>4</u>
Total Personnel	12	14	16

Significant expenditure and staffing changes: The Fleet Maintenance Department was dissolved for FY 2011 and operational functions were assumed in the Roads & Bridges, Fire Services, and Utility Administration Departments. Two (2) mechanics were transferred to Utility Administration.

Fund: Utilities - 510
Department: Utility Services
Division: Laboratory Services - 0528

Mission Statement

Provide the highest quality sampling and analytical support for the Water, Wastewater, and Solid Waste Divisions in the most efficient and cost effective manner.

Summary of Services Provided

- Collect samples and take field measurements of drinking water, wastewater, groundwater, and surface waters.
- Perform chemical, physical and microbiological tests on samples under the criteria of the National Environmental Laboratory Accreditation Program
- Prepare reports, tabulate and summarize data for operational permits and resource protection.

Focus Area: Water & Wastewater Infrastructure

Goal

Analyze compliance non-potable water volatile organic compounds (VOC) for Wastewater and Solid Waste Divisions.

Objective

Reduce overall costs, decrease non-potable water volatile organic compounds (VOC) for Wastewater and Solid Waste divisions.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Number of Wastewater VOC samples analyzed in-house</i>	0	40	108
<i>Number of Solid Waste VOC sample analyzed in-house</i>	0	40	128
<i>Amount spent on contracted VOC analyses</i>	\$18,880	\$26,460	\$0

Goal

Add sulfate, chemical oxygen demand, hexavalent chromium, boron, and strontium to list of certified.

Objective

Reduce overall costs, decrease turn-around time for results, and improve precision and accuracy.

Performance Indicators	Actual 2009	Budget 2010	Adopted 2011
<i>Amount of analyses contracted</i>	164	419	0
<i>Amount spent on contracted analyses</i>	\$2,665	\$5,307	0

2011 Key Action Steps

- Obtain NELAC certification for all new analysts.
- Educate lab staff on new methods.
- Provide cross training for all lab staff to maximize productivity and maintain flexibility.

Fund: Utilities - 510
Function: General Government - 510
Acct/Dept: Laboratory Services - 0528

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0528					
Total Personnel Services	307,067	317,889	315,192	(2,697)	(0.85%)
Total Operating Expenses	247,182	255,519	216,217	(39,302)	(15.38%)
Total Capital Outlay	3,301	1,400	9,800	8,400	600.00%
Total Non-Operating Expenses	<u>23,645</u>	<u>20,000</u>	<u>21,009</u>	<u>1,009</u>	5.05%
Total Expenses	\$581,194	\$594,808	\$562,218	(\$32,590)	(5.48%)

Capital Outlay - Equipment	Quantity	New / Replace	Unit Cost	Total Cost
Field DO/Conductivity Meter Probes	1	Replace	3,000	3,000
Submersible Pump and Variable Frequency Drive	1	New	5,000	5,000
Turbidity Meter	1	New	1,000	1,000
Microscope	1	New	800	<u>800</u>
				\$9,800

Authorized Personnel	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted
Laboratory Services Manager	1	1	1
Laboratory Services Assistant Manager	1	1	1
Laboratory Analyst II	1	1	1
Laboratory Analyst I	1	1	1
Environmental Specialist I	<u>2</u>	<u>2</u>	<u>2</u>
Total Personnel	6	6	6

Significant expenditure and staffing changes: None.



Did you know?

The laboratory now grows algae in samples from St. Andrew Bay to test for nutrient enrichment.

INTENTIONALLY LEFT BLANK FOR YOUR NOTES

Miscellaneous Funds



Municipal Services Benefit Unit (MSBU)

Utility Regulatory Authority

Jail 2006 Bond Project

Capital Improvement Bonds

Municipal Services Benefit Unit (MSBU) Fund Summary

Municipal Services Benefit Unit (MSBU) Fund - 167: FY 2010 - \$ 620,420
 FY 2011 - \$ 706,000

Description

To account for the financing of public improvements and services deemed to benefit the properties against which special assessments are levied in accordance with Chapter 125, Florida Statutes.

Major Services

The Municipal Services Benefit Unit (MSBU) Fund consists of the following major functions:

- MSBU

Major Revenue Sources @ 95% of Estimated Receipts

Revenues	FY 2010 Budget Millions	FY 2011 Adopted Millions
Miscellaneous Revenues	\$0.070	\$0.056
Fund Balance/Other Sources	<u>0.550</u>	<u>0.650</u>
Total	\$0.620	\$0.706

Appropriation Sources

Expenditures	FY 2010 Budget Millions	FY 2011 Adopted Millions
Operating Expenses	\$0.000	\$0.008
Capital Outlay	0.001	0.502
Other Sources/Reserves	<u>0.619</u>	<u>0.196</u>
Total	\$0.620	\$0.706

Municipal Services Benefit Unit (MSBU) Revenues & Expenditures

Revenues	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Miscellaneous Revenue	83,752	74,126	58,947	(15,179)	(20.48%)
Total Receipts	83,752	74,126	58,947	(15,179)	(20.48%)
95% of Estimated Receipts	0	70,420	56,000	(14,420)	(20.48%)
Other Non-Revenues	<u>0</u>	<u>550,000</u>	<u>650,000</u>	100,000	18.18%
Total Revenues	\$83,752	\$620,420	\$706,000	\$85,580	13.79%

Fund: Municipal Services Benefit Unit (MSBU) - 167
Function: Physical Environment - 530
Acct/Dept: MSBU - 0375

Expenditures	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Department - 0375					
Total Operating Expenses	4,800	50	8,050	8,000	16000.00%
Total Capital Outlay	1,401	1,800	501,800	500,000	27777.78%
Total Non-Operating Expenses	<u>0</u>	<u>618,570</u>	<u>196,150</u>	<u>(422,420)</u>	(68.29%)
Total Expenses	\$6,201	\$620,420	\$706,000	\$85,580	13.79%

Capital Projects Title	Project Amount	Funding Source
Street Lighting	1,800	Operating Revenue
Improvements Pedestrian Access Magnolia Beach – Jan Cooley Drive	<u>500,000</u>	Operating Revenue
Total Capital Projects	\$501,800	

Fund: Utility Regulatory Authority - 195
Function: Utility Regulatory Authority
Acct/Dept: Utility Regulatory - 0350

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Revenues	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Miscellaneous Revenue	<u>688</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Receipts	<u>688</u>	<u>0</u>	<u>0</u>	0	0.00%
95% of Estimated Receipts		0	0	0	0.00%
Other Non-Revenues	<u>76,100</u>	<u>85,000</u>	<u>85,000</u>	0	0.00%
Total Revenues	\$76,768	\$85,000	\$85,000	0	0.00%

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0350					
Total Operating Expenses	12,368	75,000	75,000	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	0.00%
Total Expenses	\$12,368	\$85,000	\$85,000	\$0	0.00%

Fund: Sales Tax Revenue Bond 2006 - 304
Function: General Government - 510
Acct/Dept: Jail 2006 Bond Project - 0302

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Revenues	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Miscellaneous Revenue	<u>18,916</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Receipts	<u>18,916</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
95% of Estimated Receipts		0	0	0	0.00%
Other Non-Revenues	<u>0</u>	0	0	0	0.00%
Total Revenues	\$18,916	\$0	\$0	\$0	0.00%

	FY 2009	FY 2010	FY 2011	\$ Change	% Change
Expenditures	Actual	Budget	Adopted	Over FY	Over FY
				2010	2010
Department - 0302					
Total Operating	153	0	0	0	0.00%
Total Capital Outlay	963,749	0	0	0	0.00%
Total Debt	2,000	0	0	0	0.00%
Total Non-Operating Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$965,902	\$0	\$0	\$0	0.00%

Fund: Capital Improvement Bonds - 305
Function: General Government - 510
Acct/Dept: Capital Improvement Bonds - 0304

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Revenues					
Miscellaneous Revenue	385,010	<u>735,128</u>	<u>0</u>	<u>0</u>	0.00%
Total Receipts	<u>385,010</u>	<u>735,128</u>	<u>0</u>	<u>0</u>	0.00%
95% of Estimated Receipts		698,372	0	0	0.00%
Other Non-Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Revenues	\$385,010	\$698,372	\$0	\$0	0.00%

	FY 2009 Actual	FY 2010 Budget	FY 2011 Adopted	\$ Change Over FY 2010	% Change Over FY 2010
Expenditures					
Department - 0304					
Total Capital Outlay	18,553,298	698,372	0	(698,372)	(100.00%)
Total Debt	2,000	0	0	0	0.00%
Total Non-Operating Expenses	<u>22,489,831</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Expenses	\$41,045,129	\$698,372	0	(\$698,372)	(100.00%)

Capital Improvements



The Grand Opening on April 22, 2010 of the Bay County Emergency Operations Center marked a new era in Emergency Management for Bay County. The new building is home to the Emergency Operations Center (EOC), Gulf Coast Community College Public safety programs, County Emergency Services and Communications for the Bay County Sheriff's Office. The construction and funding of this building was a combination partnership between Bay County and Gulf Coast Community College. The project total came to almost \$16 million with funding assistance provided by the State of Florida, FEMA, and Public Education Capital Outlay (PECO). Planning and construction spanned a four-year period where County and College Staff worked very closely to make sure the project met the needs of all participating agencies.

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Capital Improvement Program

INTRODUCTION

The Capital Improvement Program (CIP) concentrates on the development of a long-range framework in which physical projects may be planned while at the same time continuing to be refined to enable efficient and effective decision making with regard to available financial resources, implementing projects within the County's financial capabilities. The comprehensive program is prepared for the ensuing five years and is based upon the requirements of the community for all types of public improvements. To that end, each department submits to the County Manager those projects and estimates of time and cost for improvements, as applicable.

This document represents an effort to provide the organization with an infrastructure improvement program designed to meet the replacement and growth needs of the community.

PURPOSE AND BENEFITS

Capital improvements programming is a scheduling of public physical improvements for several years into the future based on studies of fiscal resources available to the County and the need of specific improvements to be constructed. The County's Capital Improvements Program presents an overall program of major capital projects proposed in Bay County for the next five (5) years. The CIP provides a means through which the County plans its financial resources in the most responsive and efficient manner to meet service and facility needs of not only the government organization but also the citizens of Bay County.

An effective capital improvement programming process has several benefits to the County. For example, it can ensure that plans for the community facilities are carried out. It can better schedule public improvements that require more than one year to construct. Also, it can provide an opportunity, assuming funds are available, to purchase land before costs increase; can provide an opportunity for long-range financial planning and management; can offer an opportunity for public participation in decision making; can provide a means for coordinating and consolidating several requests from departments, thus preventing duplication of projects; can prioritize and examine the needs of the County, assuring that the most essential improvements are provided first; and can contribute to a better overall management of the affairs of the County.

CAPITAL IMPROVEMENT PROJECT MANAGEMENT SYSTEM PROCESS (AN ABRIDGED VERSION)

The following is a synopsis of the steps involved. As needed, on a project-specific basis, County staff may modify the process depending on the type of contract (e.g., traditional, design-build, etc.) established by the Board. However, in no case will any modification be authorized by the appropriate responsible party, which may be detrimental to the overall positive outcome of the project.

PROJECT IDENTIFICATION, EVALUATION, AND FUNDING DURING THE ANNUAL BUDGET PROCESS

The Budget Office is responsible for coordinating the preparation of the County's Five-Year Capital Improvement Program (CIP). Generally, a Capital Improvement Project is any item in excess of \$25,000 with a life span of more than one year. This Capital Improvement Program is reviewed annually and projects are reprioritized based upon current circumstances. Those projects receiving the highest priority, with identified funding sources, are included in the annual budget process for the upcoming fiscal year. Each project recommended for consideration includes an overview/summary, cost estimate, revenue source, and map identifying the location of the improvement. All capital improvement projects identified in the CIP with an estimated construction cost in excess of \$250,000 and other projects as identified by the County Manager should follow the steps outlined in the Capital Improvement Project Management System.

DEVELOP PLANS AND SPECIFICATIONS FOR THE PROJECT

Utilizing the traditional construction process, projects, which have been identified in the Capital Improvement Program, will have plans and specifications developed that precisely identify the substance of the project. Incomplete or ambiguous plans and specifications typically result in poor construction, higher cost, and frequently litigation. Responsible contractors prefer concise/tight specifications as this provides them an

opportunity to accurately project job cost. Generally, contractors prefer to know what is expected rather than guessing at what is intended by the specifications. Integral to this detailed approach is the consistency and firmness with which the Consulting Engineer/Project Manager and Inspectors enforce the provisions of the contract.

ADVERTISE PROJECT FOR BID (NOTICE TO BIDDERS)

The bid advertising should include a description of the work, principal quantities, the date, time, and place to which contractors can return their bids, a name, and address of a contact person for the project, and information regarding pre-qualification. All bids will be sealed and opened in a public setting. The “public process” is designed to provide responding bidders with an opportunity to observe the process and instill confidence in the system while providing safeguards for the local government as well as the competitive bidders.

CONDUCT PRE-BID CONFERENCE WITH INTERESTED PARTIES

To assist prospective bidders in fully understanding the scope of the project, pre-bid conferences will be conducted, as necessary, on CIP projects over \$250,000.

CONDUCT PRE-AWARD ANALYSIS AND NEGOTIATE WITH MOST RESPONSIVE BIDDER/BIDDERS

Prior to recommending award of the most responsive bidder to the governing body, it is appropriate to negotiate with the most responsive firm the basis for their bid submittal. Bay County may establish an in-house peer review process and/or direct the Consulting Engineer/Project Manager to analyze the bid from quantities specified to profit margins to ensure that the scope of the project is fully realized and can be completed within the submitted proposal.

FORMULATE RECOMMENDATION FOR COUNTY MANAGER’S APPROVAL

Upon completion of the negotiated agreement, the Consulting Engineer/Project Manager will forward, through the appropriate Department Director, to the County Manager their recommendation for the specific project. This recommendation should include a summary of the project, a comparison to the Engineer’s estimate, a complete tabulation of all submittals, and the resulted negotiated agreement. The Department Director assigned to this project will convert the recommendation letter into a BCC Memo for the County Manager’s signature including how the project is to be funded and a timeframe for completion, along with any other unique information associated with the project. The Budget Officer, Purchasing Agent, and Risk Manager must concur with the Department Director responsible for the project. With the project package completed and submitted for consideration, County staff will be prepared to discuss the item at the designated County Commission meeting to the level requested by the Board. Any interested party (e.g. engineer, contractor, etc.) involved in a Capital Improvement Project with Bay County may appeal to the Board of County Commissioners any decision of the County Manager.

ISSUE NOTICE OF AWARD

Upon approval by the County Commission, the Department Director, representing the County Manager on the project, will issue the Notice of Award to the successful vendor. Following a Notice of Award, the most responsive bidder will be requested to submit the required Performance Bond, proof of insurances, etc., as defined by the Purchasing Agent, Risk Manager, etc. in the contract documents.

FINALIZE ALL REQUIRED INSURANCES, BONDS, ETC. AS NECESSARY FOR THE PROJECT

Insurance and bonds are critical to protecting the County’s interests during the construction phase and any subsequent warranty period of the project. While some insurance requirements will be standard for major capital projects, different types of projects may require different types of insurance and/or different coverage amounts. The County’s Risk Manager identifies the exact insurance requirements for each project. These insurance requirements must be met and placed into effect by the Contractor prior to the County issuing a Notice to Proceed for the work.

CONDUCT PRE-CONSTRUCTION MEETING

The Consulting Engineer/Project Manager should prepare an agenda summarizing the principal items to be discussed on the project. Correspondence should be forwarded to all affected parties, municipalities, and utility providers in the project area. The Risk Manager should meet with the successful Contractor and Project Manager/Consulting Engineer to clarify any insurance issues and safety inspections.

ISSUE NOTICE TO PROCEED

Once the Department Director has acquired all required information, they can issue the Notice to Proceed. The Notice to Proceed should reference the specific contract documents and generally include the starting date of the project and the number of working days permitted.

SUCCESSFUL VENDOR BEGINS PROJECT CONSTRUCTION

Having completed the items in the previous ten steps, the Contractor is prepared to begin construction.

APPROPRIATE ENGINEERING/INSPECTION SERVICES DURING CONSTRUCTION

The Consulting Engineer/Project Manager or his designated representative shall perform construction observation.

POST CONSTRUCTION EVALUATION

With the project's construction complete, it would be beneficial for the Owner, Consulting Engineer/Project Manager, and Contractor to review how the project has been managed, designed, and constructed.

CAPITAL IMPROVEMENTS ELEMENT

A Capital Improvements Program is an integral part of the Capital Improvements Element (CIE) of the Bay County Comprehensive Plan. It is a plan for capital expenditures to be incurred each year over a period of five (5) fiscal years to meet capital needs anticipated in the Capital Improvements Element as well as in the Comprehensive Plan in general. These capital needs are submitted by various county departments, which include water, sewer, solid waste, roads, parks and recreation, public buildings and facilities, library, emergency management and fire protection. Specific examples of these needs are listed later in this document. The CIP sets forth each capital project that the County plans to undertake. Capital Improvements are financed individually or through a combination of the following funding sources: general fund, federal and state aid, local option gas tax, motor fuels tax, general obligation bonds, impact fees, other funds, revenue bonds, and service charges. The CIP serves as a guide for the planned future development of the County's infrastructure needs. The County's projected capital improvements needs for the next five-year period are outlined in the tables in this section of the document. The County's CIP will not be inconsistent with the County's CIE, as the CIP will reflect the goals, objectives, policies, and information of the CIE, including the five (5) year schedule of capital improvements. The CIP is more extensive than the CIE, as the CIP is not limited to the public facilities addressed in the County's Comprehensive Plan. Each of the individual project pages will have information as to the CIE and a cross reference to the portion of the Comprehensive Plan furthered by the individual project.

CAPITAL IMPROVEMENTS PROGRAM RELATIONSHIP TO THE CIE

The State Legislature approved the Florida Growth Management Act in an effort to provide coordinated and consistent planning to meet the needs generated by growth. To achieve this objective, the Act requires all local government units to update and expand their Comprehensive Plan. The Comprehensive Plan includes several required elements including the Capital Improvements Element (CIE). The purpose of the CIE is to evaluate the need for public facilities as identified in the other elements of the Comprehensive Plan, estimate the cost of improvements, analyze the fiscal capacity of the County to finance and construct improvements, adopt financial policies to guide funding, and schedule funding and construction of the projects. The CIE is to be reviewed on a tentative basis to ensure that the required fiscal resources are available to provide public facilities needed to support tentative level of service (LOS) standards.

The CIP is a multi-year plan to meet tentative capital improvement needs. It includes proposed capital improvement projects from Public Works, Utilities, Fire Services, Parks and Recreation, Library, and General Government. Some of these proposed projects are construction of roads, construction, and lighting of ball fields, construction of water and wastewater projects, construction of general service facilities, and purchase of equipment. Only certain projects of the CIP are included in the CIE. The County's CIP includes public facilities to be included in the CIE, as well as those public facilities not in the Comprehensive Plan or required by Rule 9J-5, Florida Administrative Code. Thus, the CIP also contains proposed projects not related to the CIE of the Comprehensive Plan.

How to Read the CIP Project Form

The completed forms provide all of the information for compiling the recommended annual CIP update to the five-year plan and provide a tool for ongoing project information and reporting. The forms are completed for new and existing projects, including changes to scope, timing, and funding for projects currently scheduled in the CIP. All CIP Project forms contain footnote information related to any additional dollar impact to the operating budget. However, the vast majority of our capital projects are infrastructure improvements and as such do not have any additional operating budget impact. There are two capital projects (Waste Water Treatment Plant and the Alternate Water Supply project) which will begin during FY 2011 that will not be completed until FY 2013 and 2014. Actual operating budget impact will be better determined when the facilities have been completed and become fully operational. Another capital project, the construction of the Roads and Bridges Administration Building/Shop, will be completed in FY 2011. This is a consolidation of multiple facilities and, according to the engineering department staff, should have minimal operational budget impact; however, operational expenses impact will not be fully realized until after construction has been completed and operations established in the new facility. The one area that might have impact will be Utility Services.

All information provided for each project is used to prioritize, recommend, and implement the project. The project forms are updated throughout the process and implementation years, and are used for reporting and presentation.

This area identifies department and fund submitting request.

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: _____ FUND NO./NAME: _____
 DIVISION NAME: _____
 ACCOUNT #: _____

Listed in CIE? <input type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input type="checkbox"/> No	

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):

Description of Project:

Insert Map here

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction							\$0
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING BUDGET IMPACT							
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
Personnel							
Insurance							
Utilities							
Clothing/Wearing							
Supplies							
ANNUAL COST	\$0	\$0	\$0	\$0	\$0	\$0	
Less Anticipated Revenue							
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0	\$0	

Brief description and location of project is listed.

Map or photo of project is placed if available.

Identifies available funding sources.

Identifies additional dollar impact to operating budget.

Funding of Capital Improvement Projects

The success of the Capital Improvement Program depends on the close coordination of the physical plan with a financial plan. Projects may be financed through regular operating funds such as the General Fund. The financial plan may require alternative means within a desired timetable to finance Capital Improvements. In deciding the type of debt to issue and when, the County first considers all financing alternatives, then determines whether there is adequate revenue coverage to repay the debt. The County also ensures that the term of the debt does not exceed the useful life of the assets financed and that sufficient debt service reserves are maintained. The County's annual debt obligations are fully funded in this budget.

The individual funds used to account for the County's Capital Improvement Program are listed below:

FUND 001 - GENERAL FUND

The General Fund exists to account for the resources devoted to finance the services associated with County government. This is the general operating fund of the County and is used to account for all financial activity not accounted for in other funds.

FUND 105 - TRANSPORTATION ROADS & BRIDGES FUND

The Transportation Roads & Bridges Fund is used to account for revenues and expenditures for major resurfacing, road building, paving dirt collector roads, improving intersections, striping streets and maintaining and replacing bridges. This program also provides funding for the retirement of bond debts associated with Roads and Bridges projects.

FUND 110 - PARTICIPATING PAVING FUND

The Participating Paving Fund is used to account for paving or otherwise improving existing dirt roads servicing unincorporated areas through a fifty-fifty sharing between the adjoining property owners or municipalities and the County.

FUND 167 - MUNICIPAL SERVICES BENEFIT UNIT FUND

The Municipal Services Benefit Unit Fund is used to account for the financing of public improvements and services deemed to benefit the properties against which special assessments are levied in accordance with Chapter 125, Florida Statutes.

FUND 401 - WATER SYSTEM REVENUE FUND

The Water System Revenue Fund is used to account for revenues and expenditures incurred to provide an ever-increasing quantity of high quality potable water in the most cost-effective manner possible to the citizens of Bay County.

FUND 420 - RETAIL WATER AND WASTEWATER SYSTEM FUND

The Retail Water and Wastewater System Fund is used to account for revenues and expenditures incurred to provide potable water and wastewater services to residential, commercial, and industrial customers located within the County's retail service area.

FUND 430 - SOLID WASTE FUND

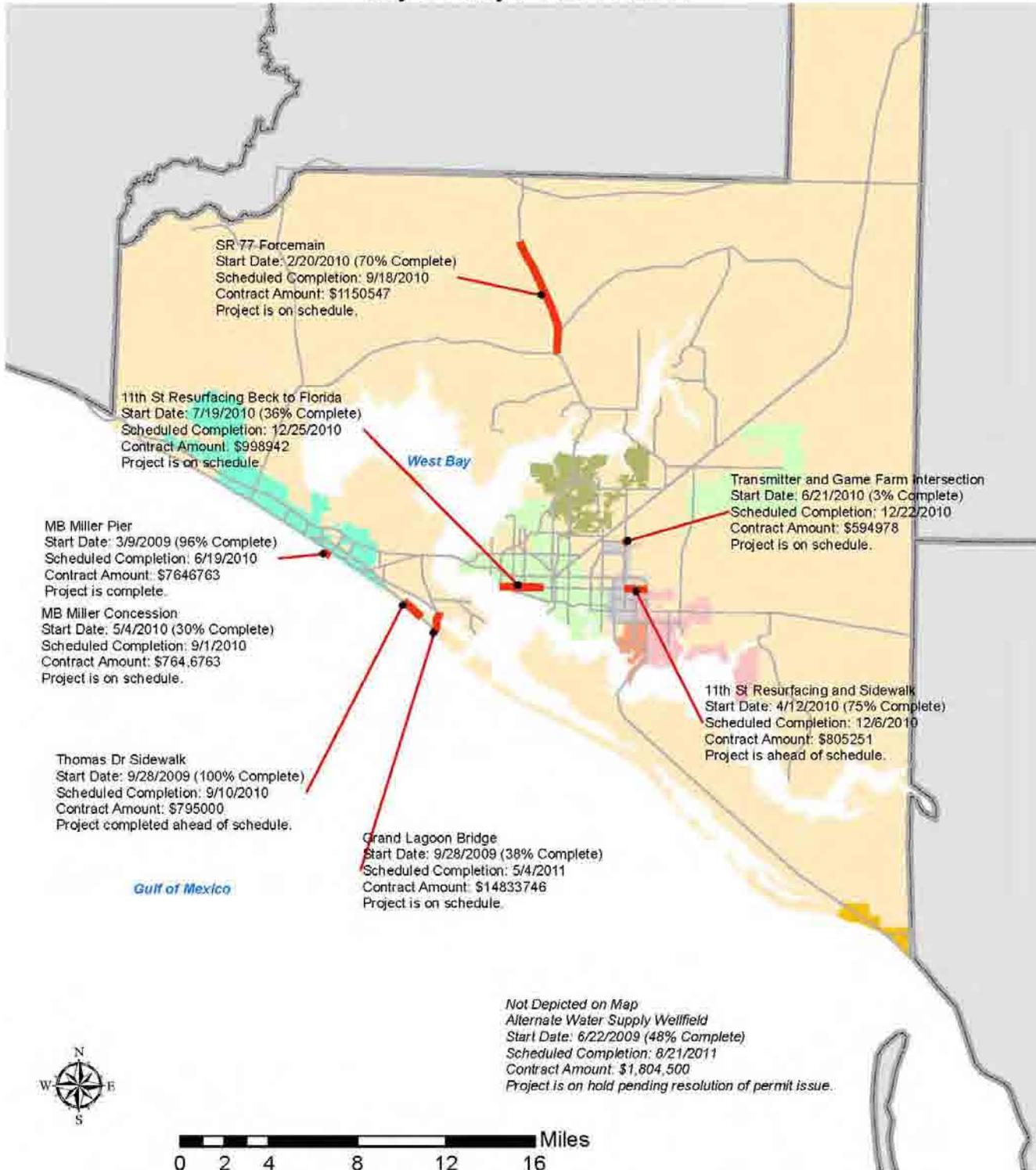
The Solid Waste Fund is used to account for revenues and expenditures incurred for operation and maintenance of Bay County's Landfill, Transfer Station, Waste-to-Energy (incinerator), Recycling, and Education, Hazardous Waste Environmental Compliance, and Long-term Care programs.

Capital Improvement Progress Report (Current Projects)

Project Title	Contract Amount	Start Date	Schedule Comp Date	Change Orders	% Comp	Remarks
Alternate Water Supply Wellfield (Engineering Services) Engineering services necessary for surveying, design, permitting, and construction administration of a new Wellfield consisting of six new wells and transmission system	\$1,804,500	6/22/2009	8/21/2011	0	48	Study & Report Phase has begun. Project is on hold pending resolution of permit issues.
State Road 77 Forcemain Project - installation of five miles of forcemain and one master lift station along north Hwy 77	\$1,150,547	2/20/2010	9/18/2010	0	70	Project is on schedule.
M.B. Miller Pier Replacement - construct a 1500 ft. long concrete pier.	\$7,646,763	3/9/2009	6/19/2010	8	96	Project is complete.
Grand Lagoon Bridge & Roadway Project - replace Grand Lagoon bridge with a four-lane bridge and widen Thomas Drive from North Lagoon to Bristol Street.	\$14,833,746	9/28/2009	5/4/2011	1	38	Project is on schedule.
Resurfacing - Collector Roads; reconstruct and add a sidewalk to 11 th Street from Transmitter Road to Tyndall Parkway.	\$805,251	4/12/2010	12/6/10	2	75	Project is ahead of schedule.
11 th Street Resurfacing (Beck to Florida Avenue)	\$998,942	7/19/2010	12/25/2010	0	36	Project is on schedule.
Thomas Drive Sidewalks - Phase III - construct sidewalks on both sides of Thomas Drive from Venus Street to Dolphin Street.	\$795,000	9/28/2009	9/10/2010	2	100	Project completed ahead of schedule.
FY 10 Annual Resurfacing - Collector Roads - reconstruct and add a sidewalk to 11th Street from Transmitter Road to Tyndall Parkway	\$805,251	4/12/2010	11/29/2010	2	38	Project is on schedule.
M.B. Miller Concession Building - construct a 2000 sq. ft. concession building and a plaza for the new pier.	\$7,646,763	5/4/2010	9/1/2010	1	30	Project is on schedule.
Transmitter & Gamefarm Intersection Improvement - add turn lanes and signalize the intersection of Transmitter and Gamefarm Roads.	\$594,978	6/21/2010	12/22/2010	0	3	Project is on schedule.

Capital Improvement Projects

Bay County FY 2010-2011

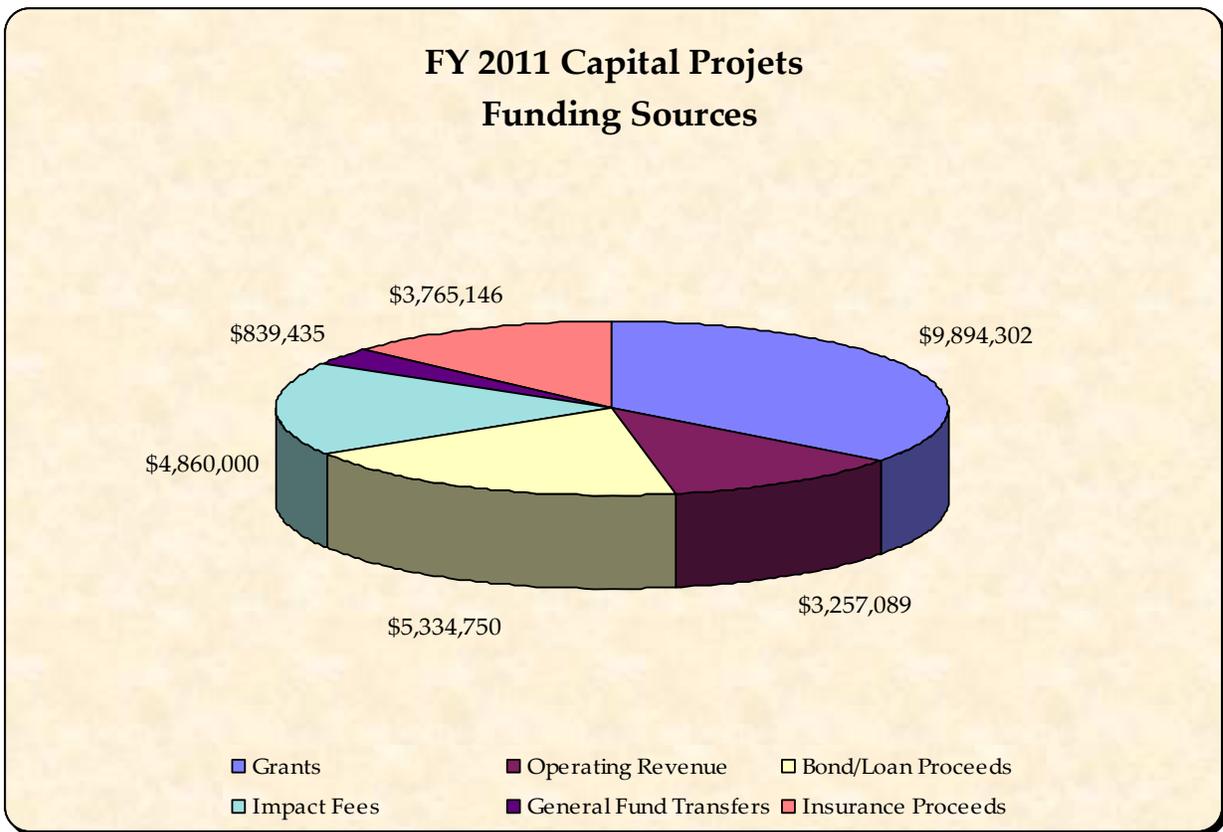


Bay County GIS November 8, 2010 FY2011_CIP.mxd jlewis
 The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed.
 Projection: NAD_1983_StatePlane_Florida_North_FIPS_0903_Feet

Capital Improvement Needs

The following tables are a consolidated list of the capital improvement needs for the Fiscal Years FY 2011 through FY 2015. For many funds, the projections for outlying years reflect currently known projects that require completion. At the time the project lists are prepared, available funding sources may not be readily available. The project costs are shown in total with the understanding that completion of these projects will be based on available funding for each fiscal year. Also provided is a graphical representation of the various funding sources for the FY 2011 capital improvement projects.

Projects are shown in the Capital Improvement Programs for financial and project planning purposes. Actual funding dollars are reflected in the operating budget when revenue is recognized and agreements are in place.



Capital Improvement Projects Description

FUND	Description	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Five Year Total
001	General Fund						
	Infrastructure Trust - 0172						
	Allocated revenues						
	Grants	100,000	100,000	100,000	100,000	100,000	500,000
	Financing -Bonds/Loan Proceeds	0	0	0	0	0	0
	Operating Revenue	0	0	0	0	0	0
		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
1	Imprv - Boating	100,000	100,000	100,000	100,000	100,000	500,000
	Dept. 0172 Total:	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
	Leisure Services -0180						
	Allocated revenues						
	Grants	0	0	0	0	0	0
	Impact Fees	0	0	0	0	0	0
	Operating Revenue	0	154,000	85,000	100,000	180,000	519,000
		\$0	\$154,000	\$85,000	\$100,000	\$180,000	\$519,000
1	Deer Point Lake Public Access Pavillion	0	20,000	0	0	0	20,000
2	Bayou George Ball Park Pavillion	0	20,000	0	0	0	20,000
3	Southport Community Building R&R	0	25,000	0	0	0	25,000
4	Under the Oaks Park R&R	0	45,000	0	0	0	45,000
5	Bumt Mill Creek Pavillion	0	25,000	0	0	0	25,000
6	Southport Ballfield	0	19,100	0	0	0	19,100
7	Simmors Playground	0	0	20,000	0	0	20,000
8	H. G. Harders Park	0	0	65,000	0	0	65,000
9	Lauren Merriam Park	0	0	0	40,000	0	40,000
10	Zollie Young Dog Park	0	0	0	10,000	0	10,000
11	Highpoint Boat Ramp & Park - Fencing	0	0	0	50,000	0	50,000
12	H. G. Harders Park Ballfields	0	0	0	0	150,000	150,000
13	Highpoint Boat Ramp & Park - Pavillion	0	0	0	0	30,000	30,000
	Dept. 0180 Total:	\$0	\$154,100	\$85,000	\$100,000	\$180,000	\$519,100
	Emergency Services -0211						
	Allocated revenues						
	Grants	1,247,047	0	0	0	0	1,247,047
	Impact Fees	0	0	0	0	0	0
	Operating Revenue	0	0	0	0	0	0
		\$1,247,047	\$0	\$0	\$0	\$0	\$1,247,047
1	Logistics Center	1,072,461	0	0	0	0	1,072,461
2	Salvation Army Rental Housing Project	174,586	0	0	0	0	174,586
	Dept. 0211 Total:	\$1,247,047	\$0	\$0	\$0	\$0	\$1,247,047
	FUND 001 TOTAL:	\$1,347,047	\$254,100	\$185,000	\$200,000	\$280,000	\$2,266,147
101	Transportation						
	Roads & Bridges - 0225						
	Allocated revenues						
	Grants	1,300,000	0	0	0	0	1,300,000
	Operating Revenue	0	0	0	0	0	0
	General Fund Transfers	0	0	0	0	0	0
		\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
	Roads and Bridges						
1	Roads and Bridges Administration Building and Shop	1,300,000	0	0	0	0	1,300,000
	Dept. 0225 Total:	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
	FUND 101 TOTAL:	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000

Capital Improvement Projects Description *(cont'd)*

FUND	Description	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Five Year Total
105	Transportation - Roads & Bridges Fund						
	Roads & Bridges - 0232						
	Allocated revenues:						
	Grants	3,300,000	47,000	0	469,000	1,700,000	5,516,000
	Operating Revenue	2,137,089	4,259,000	12,308,800	11,242,000	40,800,000	70,746,889
	General Fund Transfers	0	0	0	0	0	0
		\$5,437,089	\$4,306,000	\$12,308,800	\$11,711,000	\$42,500,000	\$76,262,889
	Road Maintenance and Rehabilitation						
1	Annual Resurfacing Projects	1,637,089	3,000,000	3,000,000	3,000,000	3,000,000	13,637,089
	Pave Dirt Collector Roads						
1	Future Dirt Collector Road Paving	0	1,059,000	0	0	0	1,059,000
2	Future Dirt Collector Road Paving	0	0	1,108,800	0	0	1,108,800
3	Future Dirt Collector Road Paving	0	0	0	1,742,000	0	1,742,000
4	Future Dirt Collector Road Paving	0	0	0	0	1,000,000	1,000,000
	Intersection Improvements						
1	Moglan Road @ Back Beach Rd (NB Right Turn Lane)	0	200,000	0	0	0	200,000
2	Star Ave. & SR 22 Intersection Improvement	0	0	500,000	0	0	500,000
3	Transmitter Rd & US 98 (SB Dual Left Turn Lanes)	0	0	0	500,000	0	500,000
4	Transmitter Rd @ US 231 (SB Right Turn Lane)	0	0	0	0	500,000	500,000
	Bridge Repair/Replacement						
1	CR 2297 over Cooks Bayou Bridge Replacement PD&E & Design	500,000	0	0	0	0	500,000
2	CR 2297 over Cooks Bayou Bridge Replacement Construction	0	0	4,500,000	0	0	4,500,000
3	Scotts Ferry Road Bridge Replacement	0	0	0	800,000	0	800,000
4	13th Street Bridge Repair	0	0	0	0	300,000	300,000
	Roadway Improvements						
1	Baldwin Road Widening Ph. III Harrison to Minnesota	0	0	3,200,000	0	0	3,200,000
2	CR 2297 over Cooks Bayou Bridge Replacement PD&E & Design	0	0	0	4,000,000	0	4,000,000
3	CR 2297 over Cooks Bayou Bridge Replacement Construction	0	0	0	0	36,000,000	36,000,000
4	Resurface 11th St, Paved Shoulders & Sidewalk (Sherman Ave to Transmitter Rd)	2,500,000	0	0	0	0	2,500,000
	Roadway Safety						
1	Thomas Dr Sidewalks - Ph. V N. Lagoon to Magnolia Beach Rd	800,000	0	0	0	0	800,000
2	Everitt Ave. Sidewalks Design	0	47,000	0	0	0	47,000
3	Wildwood Road Pedestrian Facilities	0	0	0	1,200,000	0	1,200,000
4	Everitt Ave. Sidewalks Construction	0	0	0	469,000	0	469,000
5	Thomas Dr. Sidewalks - Patronis to SR 30 (US 98)	0	0	0	0	800,000	800,000
6	State Ave. Bike Lane & Bridge Rail Safety Project	0	0	0	0	900,000	900,000
	Dept. 0232 Total:	\$5,437,089	\$4,306,000	\$12,308,800	\$11,711,000	\$42,500,000	\$76,262,889
	FUND 105 TOTAL:	\$5,437,089	\$4,306,000	\$12,308,800	\$11,711,000	\$42,500,000	\$76,262,889

Capital Improvement Projects Description *(cont'd)*

FUND	Description	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Five Year Total
110	Transportation - Participating Paving Fund						
	Participating Paving - 0234						
	Allocated revenues:						
	Grants	0	0	0	0	0	0
	Financing - Bonds/Loan Proceeds	0	0	0	0	0	0
	Operating Revenue	600,000	600,000	600,000	600,000	600,000	3,000,000
		\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,000,000
1	Future PPP Projects	600,000	600,000	600,000	600,000	600,000	3,000,000
	Dept. 0234 Total:	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,000,000
	FUND 110 TOTAL:	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,000,000
115	Stormwater Management Fund						
	Stormwater Projects - 0243						
	Allocated revenues:						
	Grants	1,947,255	414,000	0	0	0	2,361,255
	Financing - Bonds/Loan Proceeds	0	0	0	0	0	0
	General Fund Transfers	839,435	1,473,000	1,660,000	1,232,000	1,510,000	6,714,435
		\$2,786,690	\$1,887,000	\$1,660,000	\$1,232,000	\$1,510,000	\$9,075,690
	Priority Stormwater Projects/NOY*						
1	College Point Dirt Roads	371,500	0	0	0	0	371,500
2	Bear Creek Road (v-46)	0	550,000	0	0	0	550,000
3	Tram Road (v-39)	0	0	410,000	0	0	410,000
4	Webber Rd (v-35-37)	0	0	0	612,000	0	612,000
5	Webber Rd (v-38)	0	0	0	0	310,000	310,000
	*44 of 60 complete						
	GIS Land Acquisition and Engineering						
1	Sunwood Rd	0	50,000	0	0	0	50,000
2	Pinetree Rd	0	0	50,000	0	0	50,000
	Master Storm Drainage Plan						
1	Spring Avenue Stormwater Management Facility (\$815,000 Grant Fund)	840,000	0	0	0	0	840,000
2	Goose Bayou Basin Study	70,000	0	0	0	0	70,000
3	Unincorporated Callaway Basin Study	0	200,000	0	0	0	200,000
	Projects from MSDP Work						
1	John Pitts Area Drainage Improvement Project (\$414,000 Grant)	0	687,000	0	0	0	687,000
	Pipe and Major Improvement Projects						
1	Resota Beach Rd Culvert Replacement	305,000	400,000	0	0	0	705,000
2	Industrial Dr & Redwood Ave Outfall Improvement	0	0	1,200,000	0	0	1,200,000
3	Wildwood Road Drainage Improvement	0	0	0	620,000	0	620,000
4	Beachwood Blvd Drainage Improvement	0	0	0	0	450,000	450,000
5	Sherman Ave Drainage Improvement	0	0	0	0	500,000	500,000
6	East Avenue Drainage Improvement	0	0	0	0	250,000	250,000
7	Grand Lagoon Stormwater Mitigation (\$1,132,255 LAP Agreement)	1,200,190	0	0	0	0	1,200,190
	Dept. 0243 Total:	\$2,786,690	\$1,887,000	\$1,660,000	\$1,232,000	\$1,510,000	\$9,075,690
	FUND 115 TOTAL:	\$2,786,690	\$1,887,000	\$1,660,000	\$1,232,000	\$1,510,000	\$9,075,690

Capital Improvement Projects Description (cont'd)

FUND	Description	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Five Year Total
MSBU - 0375							
Allocated revenues:							
	Grants	0	0	0	0	0	0
	Financing - Bonds/Loan Proceeds	0	0	0	0	0	0
	Operating Revenue	500,000	0	0	0	0	500,000
		\$500,000	\$0	\$0	\$0	\$0	\$500,000
1	Magnolia Boh Rd to Jan Cooley Dr Multiuse Path	500,000	0	0	0	0	500,000
	Dept. 0375 Total:	\$500,000	\$0	\$0	\$0	\$0	\$500,000
	FUND 167 TOTAL:	\$500,000	\$0	\$0	\$0	\$0	\$500,000
401 Water System Revenue Fund							
Renewal & Replacement-0408							
Allocated revenues:							
	Grants*	2,000,000	5,570,000	0	0	0	7,570,000
	Financing SRF	0	0	0	0	0	0
	Financing - Bonds/Loan Proceeds	5,334,750	11,659,000	15,220,000	0	0	0
	Operating Revenue	20,000	18,000	18,000	0	0	56,000
	<i>* Grant funding of \$7,570,000 to be received in FY 2011; only \$2,000,000 with the unused fund balance carried forward into FY 2012</i>	\$7,354,750	\$17,247,000	\$15,238,000	\$0	\$0	\$7,626,000
1	"C" St. 20" to 48" Water Main	400,000	0	0	0	0	400,000
2	Alternate Water Supply (FY 2012 funded with grant and loan proceeds)	2,000,000	11,300,000	8,300,000	0	0	21,600,000
3	Backwash Retention Tank	300,000	2,000,000	700,000	0	0	3,000,000
4	WTP Concrete Basins - Reseal	400,000	0	0	0	0	400,000
5	Security Upgrades	20,000	18,000	18,000	0	0	56,000
6	Hathaway Bridge Transmission Main Repair	600,000	0	0	0	0	600,000
7	WTP Tube Settlers	485,750	0	0	0	0	485,750
8	High Service Pump Upgrade	1,679,000	2,679,000	1,000,000	0	0	5,358,000
9	Southeast Booster Station Rehab/Upgrade	730,000	0	0	0	0	730,000
10	NW Transmission Main Repair	760,000	0	0	0	0	760,000
11	Raw Water Flow Controller (R&R)	0	270,000	0	0	0	270,000
12	Frankford Booster Station Rehab/Upgrade	0	520,000	3,480,000	0	0	4,000,000
13	48" Raw Water Line Isolation Valve	0	200,000	0	0	0	200,000
14	WTP Filter Project	0	260,000	1,740,000	0	0	2,000,000
	Dept. 0408 Total:	\$7,354,750	\$17,247,000	\$15,238,000	\$0	\$0	\$39,839,750
	FUND 401 TOTAL:	\$7,354,750	\$17,247,000	\$15,238,000	\$0	\$0	\$39,839,750
420 Retail Water and Wastewater							
Retail Wastewater Expenditures-0430							
Allocated revenues:							
	Impact Fees	4,860,000	0	0	0	0	4,860,000
	Financing - Bonds/Loan Proceeds	0	15,640,000	15,000,000	5,000,000	0	35,640,000
		\$4,860,000	\$15,640,000	\$15,000,000	\$5,000,000	\$0	\$40,500,000
1	Hwy 231 Wastewater Treatment Plant - Land Purchase & Design	4,860,000	15,640,000	15,000,000	5,000,000	0	40,500,000
	Dept. 0430 Total:	\$4,860,000	\$15,640,000	\$15,000,000	\$5,000,000	\$0	\$40,500,000
	FUND 420 TOTAL:	\$4,860,000	\$15,640,000	\$15,000,000	\$5,000,000	\$0	\$40,500,000
430 Solid Waste							
Capital Improvement Projects-0515							
Allocated revenues:							
	Insurance Proceeds	3,765,146					
	Impact Fees	0	0	0	0	0	0
		\$0	\$0	\$0	\$0	\$0	\$0
1	Construction of Cell 5 (Class 1 Cell)	2,300,146	0	0			2,300,146
2	Construction of Landfill Gas Extraction System (CIP)	1,100,000	0	0	0	0	1,100,000
3	CIP - Ash Management	365,000					
	Dept. 0515 Total:	\$3,765,146	\$0	\$0	\$0	\$0	\$3,400,146
	FUND 430 TOTAL:	\$3,765,146	\$0	\$0	\$0	\$0	\$3,400,146
TOTAL CAPITAL IMPROVEMENT PROJECTS		\$27,950,722	\$39,934,100	\$44,991,800	\$18,743,000	\$44,890,000	\$176,144,622

Capital Improvement Projects - Worksheets

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0211 FUND NO./NAME: 001 - General Fund

DIVISION NAME: Emergency Services

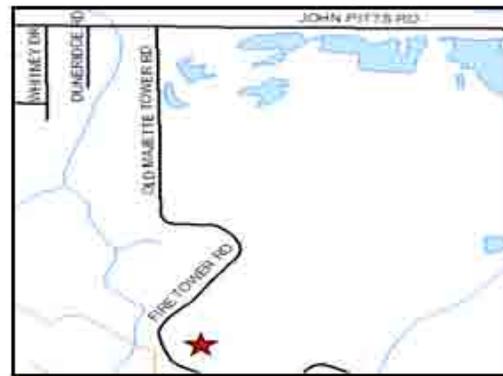
ACCOUNT #: _____

Listed in CIE? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Comp Plan Reference: _____
LOS/Concurrency Related Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Emergency Services Logistic Center

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New warehouse for Emergency Services

Description of Project:
 Contract the design and erection of a new logistics center for the warehousing of Emergency Services products and supplies.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
							\$0
Land Acquisition							\$0
Design - Build	\$1,072,460.50						\$1,072,461
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$1,072,460.50	\$0	\$0	\$0	\$0	\$0	\$1,072,460.50

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
CDBG Grant Funds	\$1,072,460.50						\$1,072,460.50
General Fund Trsf							\$0
FUNDS TOTAL	\$1,072,460.50	\$0	\$0	\$0	\$0	\$0	\$1,072,460.50

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*Installing solar panels for electrical. No additional operating budget impact.

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0211 FUND NO./NAME: 001 - General Fund
 DIVISION NAME: Emergency Services
 ACCOUNT #: _____

Listed in CIE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Salvation Army Rental Housing Retrofit (Major Maintenance)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Renovation and retrofit low income rental housing.

Description of Project:
 The Salvation Army is a Low to Moderate Income (LMI) Upgrade to this rental housing. At this time, the program funds will cover only a single building with 4 separate housing units. It will upgrade windows, doors, walls, and a roof. It will provide a higher, stronger impact resistant design to LMI residents. It is expected to upgrade the HVAC system to comply with the new environmentally safe Freon. The older Freon is being phased out, nationally. There is some minor flood protection to exterior HVAC equipment by elevating the system above any 100 year flood event. While not approved as of yet, additional funding is anticipated to seek similar upgrades to the remaining unfunded buildings/units.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction							\$0
Other Improvements	\$174,586.50						\$174,586.50
Miscellaneous							\$0
COSTS TOTAL	\$174,586.50	\$0	\$0	\$0	\$0	\$0	\$174,586.50

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
CDBG Grants	\$174,586.50						\$174,586.50
General Fund Trst							\$0
FUNDS TOTAL	\$174,586.50	\$0	\$0	\$0	\$0	\$0	\$174,586.50

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING BUDGET IMPACT*					
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0225 **FUND NO./NAME:** 101 - Transportation
DIVISION NAME: Roads & Bridges
ACCOUNT #: 5606201

Listed in CIE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Roads & Bridges Administration Building and Shop

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New fleet maintenance shop and new Roads & Bridges administration building

Description of Project:
 Contract the design and erection of a new administration building for the Roads & Bridges management and staff. Provide an assembly area as well as areas necessary to manage all of the Roads & Bridges crews. Contract the design and erection of an expansion to the existing heavy truck and equipment maintenance facility that has pits for undercarriage work and a light weight overhead trolley system.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
							\$0
Land Acquisition							\$0
Design - Build	\$1,300,000						\$1,300,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$1,300,000	\$0	\$0	\$0	\$0	\$0	\$1,300,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grant Funds	\$1,300,000						\$1,300,000
General Fund Trsf							\$0
FUNDS TOTAL	\$1,300,000	\$0	\$0	\$0	\$0	\$0	\$1,300,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING BUDGET IMPACT*					
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact. Reflects consolidation of existing facilities. There may be some operational efficiency savings that should be identified after project is completed and after first year operation in the new facility.

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0232 **FUND NO./NAME:** 105 - Transportation Capital Projects
DIVISION NAME: Roads & Bridges - Road Maintenance
ACCOUNT #: 5616310

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: Chapter 5, Objective 5A.2 & 3
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Major Maintenance T1 – Annual Road Resurfacing Projects

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Resurface existing roads

Description of Project:
 Resurface approximately 10 to 15 miles of two lane equivalent paved roads. Road resurfacing priorities are established by the County's pavement management system.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
Design							\$0
Land Acquisition							\$0
Construction	\$1,637,089	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000		\$13,637,089
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$1,637,089	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$0	\$13,637,089

PROJECT FUNDS

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf	\$1,637,089	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000		\$13,637,089
FUNDS TOTAL	\$1,637,089	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$0	\$13,637,089

OPERATING BUDGET IMPACT¹

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0232 **FUND NO./NAME:** 105 - Transportation Capital Projects
DIVISION NAME: Roads & Bridges - Road Maintenance
ACCOUNT #: 5616304

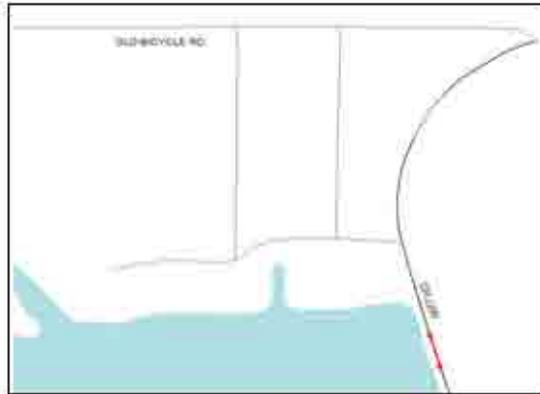
Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Major Maintenance T1 - CR 2297 over Cooks Bayou Bridge Replacement PD&E Study & Design

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Project Development and Environmental (PD&E) Study/Design for new bridge

Description of Project:
 Complete Project Development and Environmental (PD&E) Study and Design for a new bridge on CR 2297 over Cooks Bayou. New structure will replace existing box culverts and deteriorating causeway. Currently, several locations within the causeway are being monitored for settlement.

 CR 2297 is the primary access to the Sandy Creek Community and Eastern Shipbuilding Group.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design	\$500,000						\$500,000
Land Acquisition							\$0
Construction							\$0
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf	\$500,000						\$500,000
FUNDS TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0232 FUND NO./NAME: 105 - Transportation Capital Projects
 DIVISION NAME: Roads & Bridges- Road Maintenance
 ACCOUNT #: _____

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: <u>4.16.1</u>
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - 11th Street Paved Shoulder and Sidewalk Project (LAP Funding)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Resurface 11th Street and add paved shoulders and sidewalk (Sherman Ave. to Transmitter Rd.)

Description of Project:
 On May 20, 2010 the Board of Bay County Commissioners entered into a Local Agency Program (LAP) Agreement with the FDOT to resurface and widen 11th Street from Sherman Avenue to Transmitter Road. The project will also add 5' concrete sidewalks along both sides. Turn lanes will be added at the Sherman Avenue, East Avenue, School Avenue and Transmitter Road intersections. The traffic signals at School Avenue and Transmitter Road intersections will be replaced with a mast arm system.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$2,500,000						\$2,500,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$2,500,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants	\$2,500,000						\$2,500,000
General Fund Trst							\$0
FUNDS TOTAL	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$2,500,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING BUDGET IMPACT*					
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0232 **FUND NO./NAME:** 105 - Transportation Capital Projects
DIVISION NAME: Roads & Bridges - Road Maintenance
ACCOUNT #: 5616302

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: <u>Chapter 4, Objective 4.15 & 4.16</u>
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Thomas Dr Sidewalks - Ph V (N. Lagoon Dr. to Magnolia Beach Rd.) (LAP)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New-Construct sidewalks along Thomas Dr. (CR3031) from N. Lagoon Dr. to Magnolia Beach Rd.

Description of Project:
 Transportation Planning Organization (TPO) Box funds had and have been set aside to construct pedestrian facilities on Thomas Drive. In Phases I thru IV (FY07-FY10), sidewalks were installed from Joan Avenue to Thomas Drive and along Thomas Drive (CR 392) to Bristol Street. This Phase (V) will install sidewalks along Thomas Drive (CR 3031) from N. Lagoon Drive to Magnolia Beach Road.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS

Design							\$0
Land Acquisition							\$0
Construction	\$800,000						\$800,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000

PROJECT FUNDS

Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants	\$800,000						\$800,000
General Fund Trsf							\$0
FUNDS TOTAL	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000

OPERATING BUDGET IMPACT*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

* No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0234 **FUND NO./NAME:** 110 - Participating Paving
DIVISION NAME: Public Works Engineering
ACCOUNT #: 5616301

Listed in CIE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Comp Plan Reference:	5A.10
LOS/Concurrency Related	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - T2 Participating Paving and Stabilization of Dirt Roads

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Permit and construct participating paving projects.

Description of Project:
 Participating paving projects allow the county and property owners abutting a road to do a 60%-40% (county-owner) cost share split to pave existing county owned dirt roads.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,600,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,600,000

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,600,000
Grants							\$0
General Fund Trst							\$0
FUNDS TOTAL	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,600,000

OPERATING BUDGET IMPACT ¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0243 FUND NO./NAME: 115 - Stormwater Management
 DIVISION NAME: Stormwater Projects
 ACCOUNT #: 5606554

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: <u>5E.4</u>
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Priority Stormwater Projects/ NOV

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Design, permitting, surveying and construction of stormwater priority project as identified by the Florida Department of Environmental Protection.

Description of Project:
 Correct Environmental Notice of Violation and comply with the Florida Department of Environmental Protection Consent Order. 60 Notices of Violation were identified in the Consent Order. To date 45 have been completed. This FY, the NOV funds will be used to pave the remaining dirt roads in the College Point area as specified in the Beatty Bayou Consent Order.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$371,500	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,871,500
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$371,500	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,871,500

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf	\$371,500	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,871,500
FUNDS TOTAL	\$371,500	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,871,500

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

* No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

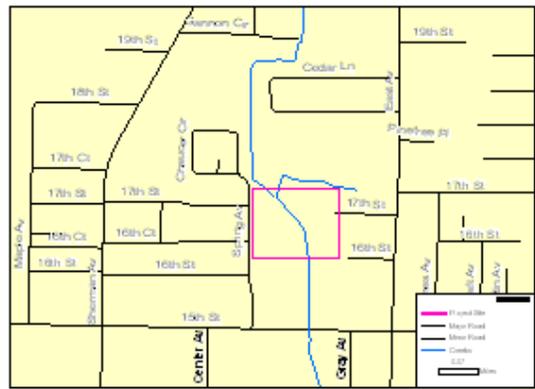
DEPARTMENT NO: 0243 **FUND NO./NAME:** 115 - Stormwater Management
DIVISION NAME: Stormwater Projects
ACCOUNT #: 5606552

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: 5E.4
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Spring Ave. Stormwater Management Facility (NWFWMMD Grant)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New construction of a Stormwater Management Facility off Spring Avenue

Description of Project:
 Design, permitting, and construction of a stormwater facility in the Spring Avenue Park; The project will reduce flooding on 11th Street and adjacent properties and provide water quality treatment in the Watson Bayou Basin as identified in the Watson Bayou Basin Study. Funding for the project has been approved by Northwest Florida Water Management District.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design	\$25,000						\$25,000
Land Acquisition							\$0
Construction	\$815,000						\$815,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$840,000	\$0	\$0	\$0	\$0	\$0	\$840,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants	\$815,000						\$815,000
General Fund Trsf	\$25,000						\$25,000
FUNDS TOTAL	\$840,000	\$0	\$0	\$0	\$0	\$0	\$840,000

OPERATING BUDGET IMPACT *					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

* No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

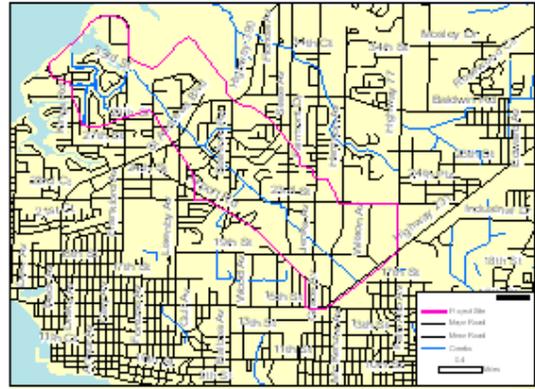
DEPARTMENT NO: 0243 **FUND NO./NAME:** 115 - Stormwater Management
DIVISION NAME: Stormwater Projects
ACCOUNT #: 5606552

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Comp Plan Reference: <u>5E.4</u>
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Goose Bayou Basin Study (participation with PC)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Development of a stormwater master plan for the Goose Bayou Basin

Description of Project:
 This project provides a one time opportunity to partner with the City of Panama City to study the unincorporated portion of the basin. The results of the study will be used to identify stormwater improvement projects and guide future development.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction							\$0
Other Improvements	\$70,000						\$70,000
Miscellaneous							\$0
COSTS TOTAL	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf	\$70,000						\$70,000
FUNDS TOTAL	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000

OPERATING BUDGET IMPACT ¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0243 FUND NO./NAME: 115 - Stormwater Management
 DIVISION NAME: Stormwater Projects
 ACCOUNT #: 5606569

Listed in CIE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Comp Plan Reference: <u>5E.4</u>
LOS/Concurrency Related	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Pipe & Major Maintenance Project

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Design, permitting, surveying and construction for a major pipe replacement on Resota Beach Road.

Description of Project:
 Replacement of a major pipe system on Resota Beach Road just south of Edwards Road.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$305,000						\$305,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$305,000	\$0	\$0	\$0	\$0	\$0	\$305,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trst	\$305,000						\$305,000
FUNDS TOTAL	\$305,000	\$0	\$0	\$0	\$0	\$0	\$305,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING BUDGET IMPACT*					
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0243 **FUND NO./NAME:** 115 - Stormwater Management
DIVISION NAME: Stormwater Projects
ACCOUNT #: 5606563

Listed in CIE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Comp Plan Reference: <u>N/A</u>
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
CIP - Grand Lagoon Stormwater Mitigation (LAP Funding)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
Stabilization of existing unpaved roads in the Grand Lagoon drainage basin

Description of Project:
 On November 17, 2009 the Board of Bay County Commissioners entered into Local Agency Program (LAP) Agreement with FDOT to stabilize 23 existing dirt roads in the Grand Lagoon drainage basin as compensatory stormwater treatment required to meet specific conditions of the FDEP Permit for the Grand Lagoon Bridge replacement project. The Grand Lagoon Stormwater Mitigation project entails construction of swales, graded driveways, open grade paving of 1.82 miles of roadway in the Grand Lagoon area.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$1,200,190						\$1,200,190
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$1,200,190	\$0	\$0	\$0	\$0	\$0	\$1,200,190

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue	\$67,935						\$67,935
Grants	\$1,132,255						\$1,132,255
General Fund Trst							\$0
FUNDS TOTAL	\$1,200,190	\$0	\$0	\$0	\$0	\$0	\$1,200,190

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING BUDGET IMPACT¹					
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0375 **FUND NO./NAME:** 167 - Municipal Services Benefit Unit
DIVISION NAME: MSBU
ACCOUNT #: 5606306

Listed in CIE? Yes No **Comp Plan Reference:** Chapter 4, Objective 4.1-transportation
LOS/Concurrency Related Yes No Chapter 9, Objective 9.5-recreation

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
Major Maintenance T1 – Magnolia Bch. Rd. to Jan Cooley Dr. Multiuse Path (MSBU)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
New construction of multiuse pedestrian path to enhance roadway safety.

Description of Project:
 Citizen initiated MSBU project which will construct a new multiuse path from Magnolia Beach Drive to Jan Cooley Drive



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue	\$500,000						\$500,000
Grants							\$0
General Fund Trst							\$0
FUNDS TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

OPERATING BUDGET IMPACT ¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹ No Additional Operating Budget Impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

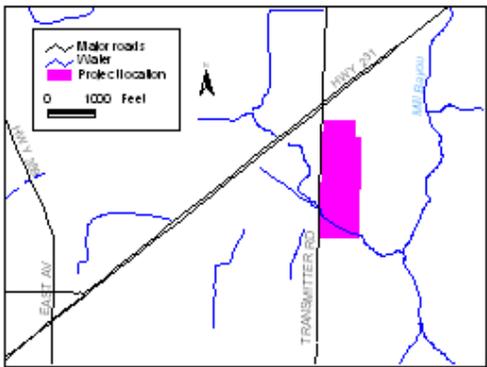
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 20" Watermain on Transmitter Rd to 48" from WTP to "C" St.

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New/Rebuild

Description of Project:
 This connection is a critical upgrade in order to provide adequate flow demands for this area of the distribution system as identified by the Master Plan.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$400,000						\$400,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

PROJECT FUNDS							
Bonds/Financing	\$400,000						\$400,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

OPERATING BUDGET IMPACT ¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

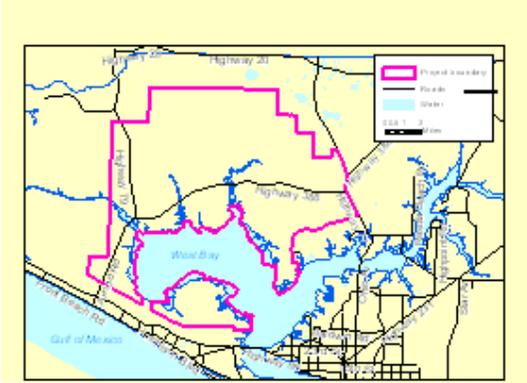
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Alternate Water Supply

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Develop and construct transmission lines and treatment facilities.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design						\$934,553	\$934,553
Land Acquisition						\$2,000,000	\$2,000,000
Construction	\$2,000,000	\$11,300,000	\$8,300,000			\$2,820,000	\$24,420,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$2,000,000	\$11,300,000	\$8,300,000	\$0	\$0	\$5,754,553	\$27,354,553

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds		\$5,730,000	\$8,300,000				\$14,030,000
Impact Fees						\$500,000	\$500,000
Operating Revenue						\$2,404,553	\$2,404,553
Grants	\$7,570,000					\$2,850,000	\$10,420,000
General Fund Trst							\$0
FUNDS TOTAL	\$7,570,000	\$5,730,000	\$8,300,000	\$0	\$0	\$5,754,553	\$27,354,553

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*Additional operating budget impact can be better determined when project is completed in FY 2013.

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

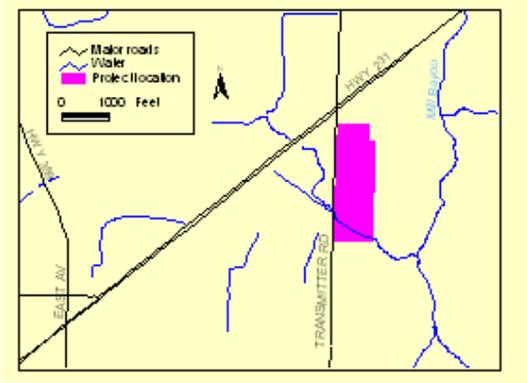
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Backwash Retention Tank

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Construct 5mg ground level backwash water storage tank to facilitate proper filter operation and to prevent discharge of backwash water into surface water body which is a violation of the County's NPDES permit.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design/Study	\$300,000						\$300,000
Land Acquisition							\$0
Construction		\$2,000,000	\$700,000				\$2,700,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$300,000	\$2,000,000	\$700,000	\$0	\$0	\$0	\$3,000,000

PROJECT FUNDS							
Bonds/Financing	\$300,000	\$2,000,000	\$700,000				\$3,000,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$300,000	\$2,000,000	\$700,000	\$0	\$0	\$0	\$3,000,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

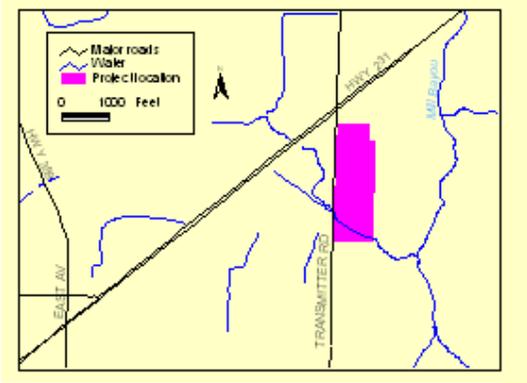
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Concrete Basins

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Renovation

Description of Project:
 Concrete basins existing sealant has deteriorated. Application of sealant is needed to protect concrete from corrosion.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design/Study							\$0
Land Acquisition							\$0
Construction	\$400,000						\$400,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue	\$400,000						\$400,000
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

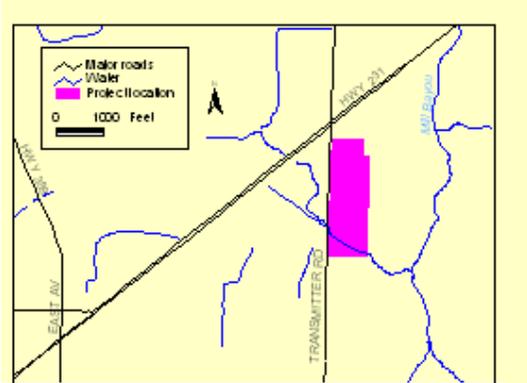
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Security Upgrades at all Water Facilities (R&R)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Upgrade security measures and equipment at WTP, Williams Bayou Pumping Station, Frankford Ave, Southeast Tank, and Deer Point Drawdown structure/Dam. Heightened security is a regulatory requirement for Public Water Systems as identified by the Vulnerability Assessment.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$20,000	\$18,000	\$18,000			\$207,800	\$263,800
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$20,000	\$18,000	\$18,000	\$0	\$0	\$207,800	\$263,800

PROJECT FUNDS							
Bonds/Financing							\$0
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue	\$20,000	\$18,000	\$18,000			\$207,800	\$263,800
Grants							\$0
General Fund Trstf							\$0
FUNDS TOTAL	\$20,000	\$18,000	\$18,000	\$0	\$0	\$207,800	\$263,800

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Hathaway Bridge Transmission Main Repair

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Repair/Rebuild

Description of Project:
 Repair structural and misalignment issues with Hathaway Bridge Transmission Main to prevent pipe failure which would prevent delivery of treated water to Panama City Beach.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$600,000						\$600,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$600,000	\$0	\$0	\$0	\$0	\$0	\$600,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing	\$600,000						\$600,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trust							\$0
FUNDS TOTAL	\$600,000	\$0	\$0	\$0	\$0	\$0	\$600,000

OPERATING BUDGET IMPACT¹						
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
Personnel						
Insurance						
Utilities						
Clothing/Wearing						
Supplies						
ANNUAL COST	\$0	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue						
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

¹No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

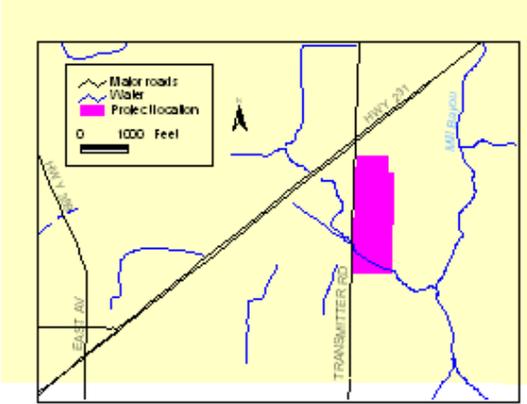
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 WTP Tube Settlers

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Upgrade of treatment to reduce LT2 requirements for DBPs and improve CT to exceed 4-log virus removal/inactivation pursuant to FAC 62-555.350(5)



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$250,000						\$250,000
Other Improvements	\$215,750						\$215,750
Miscellaneous							\$0
COSTS TOTAL	\$465,750	\$0	\$0	\$0	\$0	\$0	\$465,750

PROJECT FUNDS							
Bonds/Financing	\$465,750						\$465,750
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$465,750	\$0	\$0	\$0	\$0	\$0	\$465,750

OPERATING BUDGET IMPACT ¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

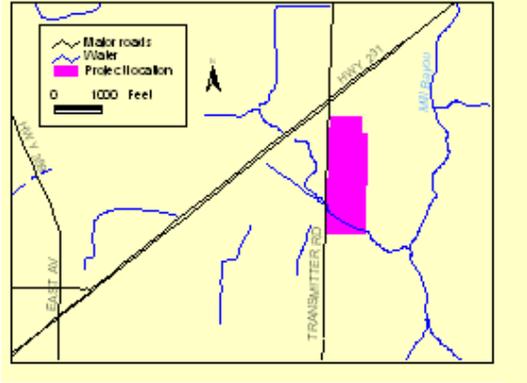
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606383

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 High Service Pump Upgrade (R&R)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Renovation

Description of Project:
 Upgrade two (2) 3,500 gpm and two (2) 4,500 gpm high service pumps each to 7,000 gpm at WTP. Modification of supply piping to high service pump station to ensure adequate delivery of treated water to wholesale customers as identified by the Master Plan.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design	\$623,000					\$342,000	\$965,000
Land Acquisition							\$0
Construction	\$1,056,000	\$2,679,000	\$1,000,000				\$4,735,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$1,679,000	\$2,679,000	\$1,000,000	\$0	\$0	\$342,000	\$5,700,000

PROJECT FUNDS							
Bonds/Financing	\$1,679,000	\$2,679,000	\$1,000,000				\$5,358,000
Loan Proceeds							\$0
Impact Fees						\$342,000	\$342,000
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$1,679,000	\$2,679,000	\$1,000,000	\$0	\$0	\$342,000	\$5,700,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606390

Listed in CIE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference:	
LOS/Concurrency Related	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Southeast Booster Station Rehab/Upgrade

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 R&R/New

Description of Project:
 Upgrade one existing booster pump and installation of an additional booster pump per the Master Plan for redundancy of supply.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$730,000						\$730,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$730,000	\$0	\$0	\$0	\$0	\$0	\$730,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing	\$730,000						\$730,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trust							\$0
FUNDS TOTAL	\$730,000	\$0	\$0	\$0	\$0	\$0	\$730,000

OPERATING BUDGET IMPACT¹						
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
Personnel						
Insurance						
Utilities						
Clothing/Wearing						
Supplies						
ANNUAL COST	\$0	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue						
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

¹No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606546

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Northwest Transmission Main Repair

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 Repair/Rebuild

Description of Project:
 Repair structural and misalignment issues with NW Transmission main to prevent pipe failure which would prevent delivery of treated water to North Bay, Panama City Beach and the new Bay County Airport.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
Design							\$0
Land Acquisition							\$0
Construction	\$620,000						\$620,000
Other Improvements	\$15,000						\$15,000
Miscellaneous	\$125,000						\$125,000
COSTS TOTAL	\$760,000	\$0	\$0	\$0	\$0	\$0	\$760,000

PROJECT FUNDS

Bonds/Financing	\$760,000						\$760,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$760,000	\$0	\$0	\$0	\$0	\$0	\$760,000

OPERATING BUDGET IMPACT¹

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

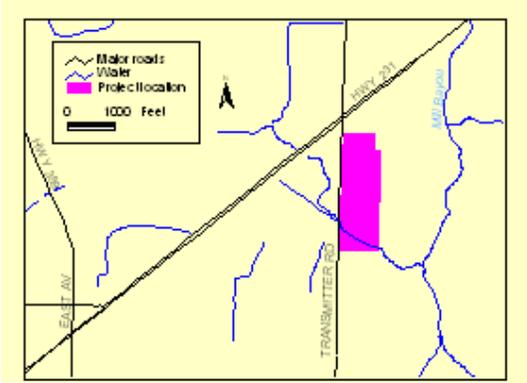
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Raw Water Flow Controller (R&R)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Installation of a rate of flow controller at the WTP raw water transmission line.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction		\$270,000					\$270,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$0	\$270,000	\$0	\$0	\$0	\$0	\$270,000

PROJECT FUNDS							
Bonds/Financing		\$270,000					\$270,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trstf							\$0
FUNDS TOTAL	\$0	\$270,000	\$0	\$0	\$0	\$0	\$270,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

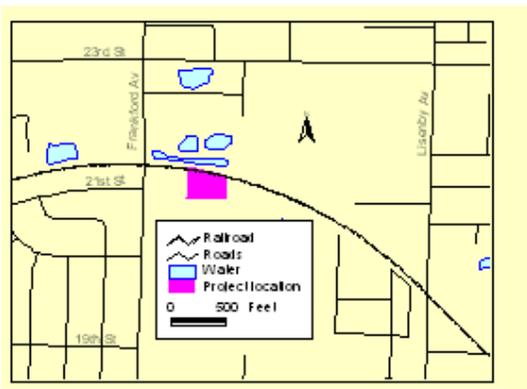
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606325

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Frankford Booster Station Rehab/Upgrade

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 R&R/New

Description of Project:
 Upgrade two (2) booster pumps and install a third booster pump as indicated by the Master Plan for redundancy of supply



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design		\$520,000					\$520,000
Land Acquisition							\$0
Construction			\$3,480,000				\$3,480,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$0	\$520,000	\$3,480,000	\$0	\$0	\$0	\$4,000,000

PROJECT FUNDS							
Bonds/Financing		\$520,000	\$3,480,000				\$4,000,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trstf							\$0
FUNDS TOTAL	\$0	\$520,000	\$3,480,000	\$0	\$0	\$0	\$4,000,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

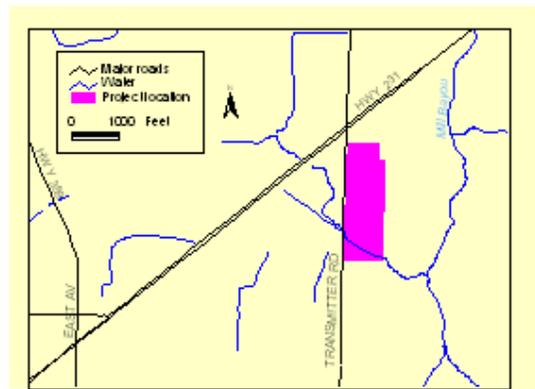
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606301

Listed in CIE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Comp Plan Reference:	
LOS/Concurrency Related	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 48" Raw Water Line Isolation Valve

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 R&R

Description of Project:
 Installation of an isolation valve on the 48" raw water line.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction		\$200,000					\$200,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

PROJECT FUNDS							
Bonds/Financing		\$200,000					\$200,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

OPERATING BUDGET IMPACT ¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

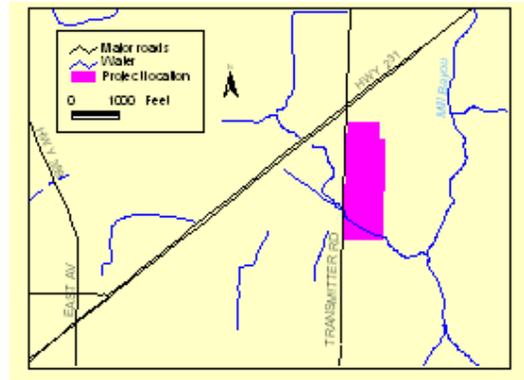
DEPARTMENT NO: 0408 **FUND NO./NAME:** 401 - Water System Revenue Fund
DIVISION NAME: Water Sys Renewal & Replc
ACCOUNT #: 5606549

Listed in CIE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 WTP Filter Project

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Design and install filter number 12 to increase WTP an additional 6 mgd.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
Design		\$260,000					\$260,000
Land Acquisition							\$0
Construction			\$1,740,000				\$1,740,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$0	\$260,000	\$1,740,000	\$0	\$0	\$0	\$2,000,000

PROJECT FUNDS

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
Bonds/Financing		\$260,000	\$1,740,000				\$2,000,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$0	\$260,000	\$1,740,000	\$0	\$0	\$0	\$2,000,000

OPERATING BUDGET IMPACT*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0430 **FUND NO./NAME:** 420 - Retail Water & Wastewater
DIVISION NAME: Retail Wastewater
ACCOUNT #: 5606601

Listed in CIE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Hwy 231 Wastewater Treatment Plant

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Design and construction of a wastewater treatment plant in the Hwy 231 corridor for expansion of services to the Bay County Retail Wastewater customers.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design	\$4,860,000						\$4,860,000
Land Acquisition	\$200,000						\$200,000
Construction		\$15,640,000	\$15,000,000	\$5,000,000			\$35,640,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$4,860,000	\$15,640,000	\$15,000,000	\$5,000,000	\$0	\$0	\$40,500,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Bonds/Financing		\$15,640,000	\$15,000,000	\$5,000,000			\$35,640,000
Loan Proceeds							\$0
Impact Fees	\$4,860,000						\$4,860,000
Operating Revenue							\$0
Grants							\$0
General Fund Trst							\$0
FUNDS TOTAL	\$4,860,000	\$15,640,000	\$15,000,000	\$5,000,000	\$0	\$0	\$40,500,000

OPERATING BUDGET IMPACT¹					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less: Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

¹Additional operating budget impact can be better determined when project is completed in FY 2014.

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0515 **FUND NO./NAME:** 430 - Solid Waste
DIVISION NAME: Capital Improvement Projects
ACCOUNT #: 5606510

Listed in CIE?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference:	<input type="text"/>
LOS/Concurrency Related	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="text"/>

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Construction of Cell 5 (Class I cell)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 This the construction of a new class I cell suitable for the disposal of Waste-to-Energy ash or Household garbage

Description of Project:
 The project involves the construction of a lined Class I cell that will cover approximately 14.3 acres. The project will require final grading and shaping of the construction area and the installation of a double lined cell consisting of an impervious liner material with a leachate collection system. This cell is an extension of the currently active Class I cells. Its construction is necessary to provide a large enough base to allow us to fill it and the adjacent cells to the permitted height of 195ft elevation.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design						\$199,854	\$199,854
Land Acquisition							\$0
Construction	\$2,300,146					\$0	\$2,300,146
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$2,300,146	\$0	\$0	\$0	\$0	\$199,854	\$2,500,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Insurance Proceeds	\$2,300,146						\$2,300,146
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$2,300,146	\$0	\$0	\$0	\$0	\$0	\$2,300,146

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING BUDGET IMPACT*					
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

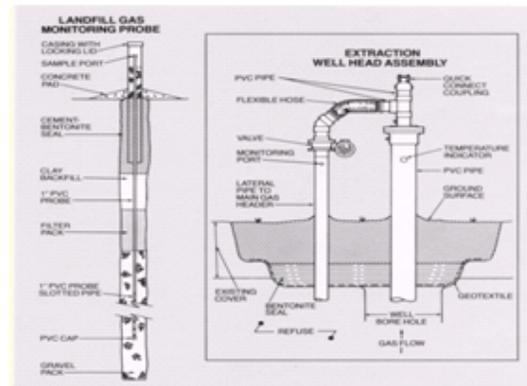
DEPARTMENT NO: 0515 FUND NO./NAME: 430 - Solid Waste
 DIVISION NAME: Capital Improvement Projects
 ACCOUNT #: 5606332

Listed in CIE? <input type="checkbox"/> Yes <input type="checkbox"/> No	Comp Plan Reference: _____
LOS/Concurrency Related <input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 Construction of Landfill Gas Extraction System (CIP)

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 This the construction of an active landfill gas extraction system that will meet Title V Air emmission requirements.

Description of Project:
 The project involves the construction of an active gas extraction system at the Steelfield Rd. Landfill. Current gas generation models indicate that we will exceed our maximum permissible emission level by 2012. At that time an active gas extraction system will be required to meet state and federal permit requirements.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT COSTS							
Design	\$50,000						\$50,000
Land Acquisition							\$0
Construction	\$1,050,000						\$1,050,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$1,100,000

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
PROJECT FUNDS							
Insurance Proceeds	\$1,100,000						\$1,100,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$1,100,000

OPERATING BUDGET IMPACT *					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue					
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

FY 2011-2015 CAPITAL IMPROVEMENT PROJECT

DEPARTMENT NO: 0515 **FUND NO./NAME:** 430 - Solid Waste
DIVISION NAME: Capital Improvement Projects
ACCOUNT #: 5606405

Listed in CIE?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Comp Plan Reference:	
LOS/Concurrency Related	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

Project Title (Indicate CIP or Major Maintenance, Renewal & Replacement):
 CIP - Ash Managemnt

Description (Indicate if New, Rebuild, Expansion, Renovation, etc.):
 New

Description of Project:
 Structural repairs/modifications to the ash management building. Must be done to make the facility capable of handling conveyors and other processing equipment for the post burn metals extraction system.



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Prior Years	TOTAL
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PROJECT COSTS							
Design							\$0
Land Acquisition							\$0
Construction	\$365,000						\$365,000
Other Improvements							\$0
Miscellaneous							\$0
COSTS TOTAL	\$365,000	\$0	\$0	\$0	\$0	\$0	\$365,000

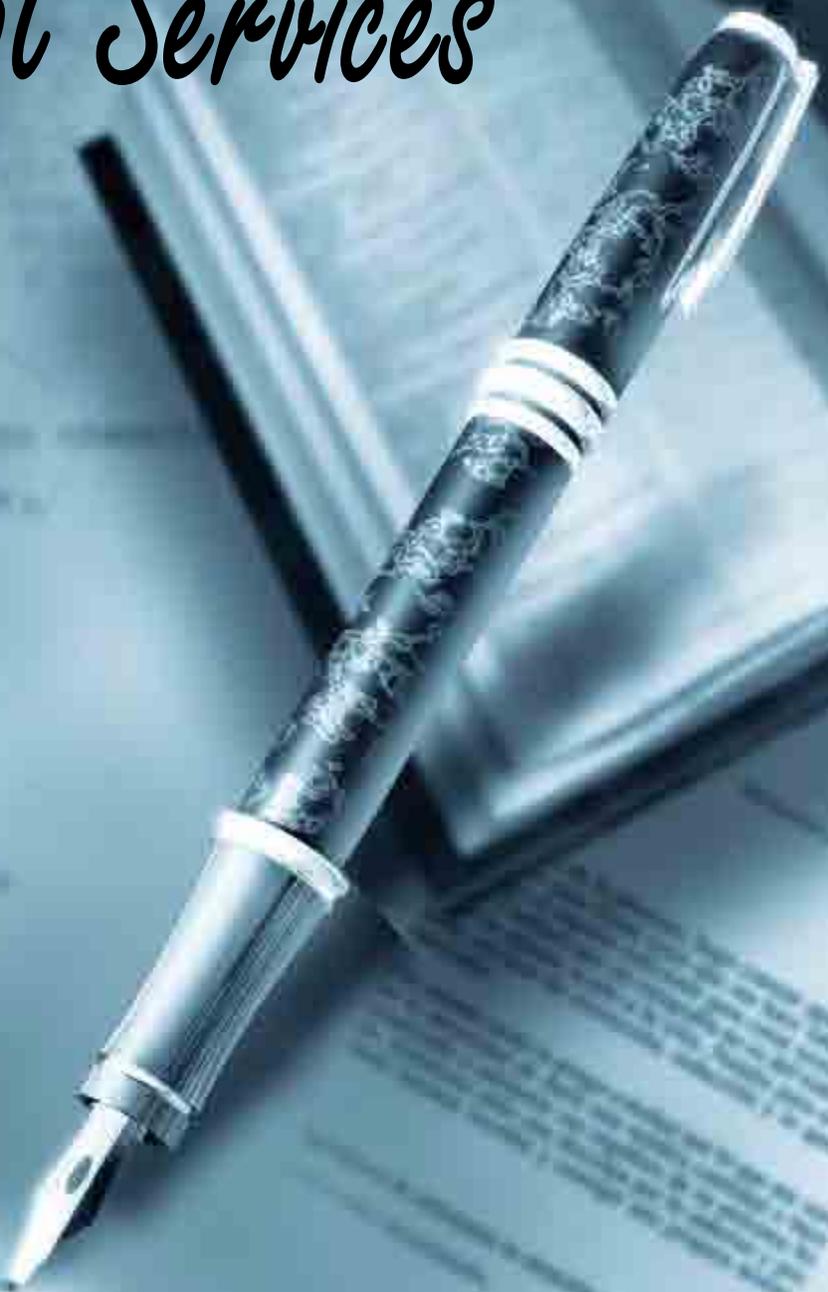
PROJECT FUNDS							
Insurance Proceeds	\$365,000						\$365,000
Loan Proceeds							\$0
Impact Fees							\$0
Operating Revenue							\$0
Grants							\$0
General Fund Trsf							\$0
FUNDS TOTAL	\$365,000	\$0	\$0	\$0	\$0	\$0	\$365,000

OPERATING BUDGET IMPACT*					
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Personnel					
Insurance					
Utilities					
Clothing/Wearing					
Supplies					
ANNUAL COST	\$0	\$0	\$0	\$0	\$0
Less Anticipated Revenue	\$0	\$0	\$0	\$0	\$0
NET BUDGET IMPACT	\$0	\$0	\$0	\$0	\$0

*No additional operating budget impact

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Debt Services



Bond & Long-Term Debt

Debt Service Policies

In deciding the type of debt to issue and when, the County first considers all financing alternatives, then determines whether there is adequate revenue coverage to repay the debt. The County also ensures that the term of the debt does not exceed the useful life of the assets financed and that sufficient debt service reserves are maintained. The County's annual debt obligations are fully funded in this budget.

The Florida Constitution and Bay County set no legal debt limits.

Bond and Long-Term Debt Schedules

The following information provides a summary, by fund type and number, for bonds that have been issued and long-term debt incurred securing funds for capital projects. The explanation defines the intended use of the funds as well as the Original Issue Price, Interest Rate, and the Principal Balance. Any new bond issues or changes related to the issue are discussed in this section. Also included is the method(s) for repayment of the debt.

The Debt Schedule included in this section lists each bond issue and long-term loan by Fund/Department, Program/Project Name, Issue Date, Original Issue Amount, Unpaid Balance at the Beginning of the Fiscal Year, Principal and Interest Paid during Current Fiscal Year, Total Debt Service, Unpaid Balance at the end of the Fiscal Year, and the Maturity Date. For FY 2010 there are two proposed bond issues which would be required to fund anticipated capital projects. These are listed separately from those bonds already issued.

The amortization schedules for each of the bond issues and long-term loans are also provided.

Bond Issues

Fund 001 - General Fund

In May of 2002, the Board issued revenue bonds to purchase the State Attorney/Public Defender facility and construct a Juvenile Justice facility. The 2002 Bonds are payable solely from and secured on parity equally and ratably with Sales Tax Revenue Bonds, Series 1998, by a prior lien upon and pledge of the proceeds of the Local Government Half-Cent Sales Tax.

Original Issue Price	\$12,541,996
Interest Rates	3.9% - 5.1%
Principal Balance 10/01/10	\$10,630,275

Fund 001 - General Fund

In June of 2007, the Board issued revenue bonds for the building of a new jail complex facility. The 2007 Bonds are payable solely from and secured on parity equally and ratably with Sales Tax Revenue Bonds, Series 1998 and Series 2002, by a prior lien upon and pledge of the proceeds of the Local Government Half-Cent Sales Tax.

Original Issue Price	\$38,215,000
Interest Rates	4.0% - 5.0%
Principal Balance 10/01/10	\$37,915,000

Fund 001 - General Fund

In March 2008, the Board issued a \$30,000,000, 20-year revenue bond to construct the new County Administration Building and fund the County Pier Project. This bond is solely payable and secured by all legally available non-Ad Valorem revenues.

Original Issue Price	\$30,000,000
Interest Rates	4.3229%
Principal Balance 10/01/10	\$27,069,264

Fund 105 - Transportation - Roads & Bridges

The 1994 bond issue, which refunded the Florida Multi-County Loan Program - Bonds were refunded during 2003 and the interest rate was reduced from 4.6% - 5.1% range to 2% - 3.125%. These bonds were secured by a prior lien and a pledge of the first, second, third and fourth cent of the Local Option Gas Tax and one cent of the Constitutional Gas Tax revenues. This bond issue matures in September 2011.

Original Issue Price	\$6,290,000
Interest Rates	2.0% - 3.125%
Principal Balance 10/01/10	\$970,000

Fund 133 - Intergovernmental Radio Communications

In 2003, the Board of County Commissioners issued bonds to refund the original lease/purchase agreements for both the 800 MHz system and tower. The Bay County Board of County Commissioners initiated the installation of an 800MHz communications system with participation of the Sheriff, the City of Panama City, Callaway, Mexico Beach, and Parker. Motorola was the chosen vendor and the system became operational in January 2001.

Original Bond Amount	\$5,122,965
Interest Rate	2.70%
Principal Balance 10/01/10	\$1,325,398

Fund 133 - Intergovernmental Radio Communications

New Tower for 800MHz system

Original Bond Amount	\$727,038
Interest Rate	2.70%
Principal Balance 10/01/10	\$188,097

Fund 145 - MSTU - Fire Protection

Thomas Drive, Bear Creek & Sand Hills Fire Stations Renovation

In May of 2002, the Board issued revenue bonds to construct a new Thomas Drive Fire Station and renovate the fire stations at Bear Creek and Sand Hills. The 2002 Bonds are payable solely from and secured on parity equally and ratably with Sales Tax Revenue Bonds, Series 1998, by a prior lien upon and pledge of the proceeds of the Local Government Half-Cent Sales Tax.

Original Issue Price	\$5,598,004
Interest Rates	3.9% - 5.1%
Principal Balance 10/01/10	\$4,744,725

Fire Apparatus Equipment

In 2003, the Board of County Commissioners issued bonds to refund a Lease-Purchase agreement for major pieces of equipment.

Original Bond Amount	\$1,319,997
Interest Rate	2.70%
Principal Balance 10/01/10	\$341,506

Fund 145 - Continued

Temporary Loan for New Fire Stations

In 2003, the Board of County Commissioners issued bonds to payoff a temporary loan from the General Fund. The temporary loan for the new fire stations had been issued until final financing could be secured. This included the purchase of land and architectural design. This loan matures in September 2011.

Original Loan Amount	\$710,000
Interest Rate	4.00%
Principal Balance 10/01/10	\$105,000

Fund 401 - Water System Revenue Fund

2005 Waster System Refunding Bonds

During May of 2005, the Board authorized issuance of Water System Refunding Bonds and defeased a major portion of the 1997 and 2000 Water Bonds. These new bonds are secured by a lien upon the net revenues of the System. There is \$2,205,000 and \$4,595,000 respectively of the 1997 and 2000 bonds still outstanding and will be paid along with the new bonds until their expiration in 2010 and 2011. These were not refunded due to their call dates.

Original Issue Price New Bonds	\$46,985,000
Interest Rate	3% - 5%
Principal Balance 10/01/10	\$45,935,000

Combined 1997 and 2000 Water Bonds Outstanding

Un-refunded Outstanding Bonds	\$6,800,000
Interest Rate	4.5% - 5.1%
Principal Balance 10/01/10	\$315,000

Original Issue Price - Sum of both bonds is \$53,785,000

Fund 412 - Joint Venture-Military Point/AWTF

Sewer System Revenue Bonds - 2004

During 2004, the Board authorized refunding of the 1996 bonds that put in place the AWTF plant. These 20-year bonds are secured by revenues of the system and through inter-local agreements with the four participating municipalities.

Original Issue Price	\$15,155,000
Interest Rate	3% - 5%
Principal Balance 10/01/10	\$12,375,000

**Fund 422 - Northbay Retail Water/Wastewater
Gulf Coast Electric Cooperative (GCEC) Acquisition Project**

In March 2008, the Board authorized issuance of water and sewer revenue bonds and the assumption of USDA Rural Development Loans to acquire the Gulf Coast Electric Cooperative. These bonds are secured by revenues of the system.

Original Loan Amount	\$2,526,734 (made up of three RD Loans (91-02, 91-04, 91-06)
Interest Rate	4.375%
Principal Balance 10/01/10	\$2,354,734

The Rural Development Loan (\$21,000,000), when secured, will replace Bond Anticipation Notes (BAN) used to purchase the Gulf Coast Electric Cooperative water and wastewater systems and to complete additional water and wastewater systems projects. This loan would be secured by revenues of the system.

Fund - 430 Solid Waste Fund

These 1998 Resource Recovery Revenue Refunding Bonds (Project and Non-Project) are secured by net revenue derived from the operation of the incinerator. The original issue price of \$47,700,000 (3%-4.75%) would have had a principal balance of \$30,480,000 at 10/01/10. However, this bond was refinanced in August 2010 at 2.820%.

Original Issue Price	\$28,320,000
Fixed Interest Rates	2.820%
Principal Balance 10/01/10	\$28,291,161

Fund 424 - Cedar Grove Water System Revenue Bond Series 2000

In December 2008, the Town of Cedar Grove dissolved and became part of the Unincorporated Bay County. The county assumed this bond issued in September 2002 to upgrade the water system. Interest only payments for the first two years followed by annual installments thereafter. This bond is collateralized by net revenues of the water system and a junior lien to the Water System Revenue Bonds, Series 1972 on excise taxes.

Original Issue Price	\$1,154,000
Fixed Interest Rates	4.75%
Principal Balance 10/01/10	\$1,031,000

Fund 424 - Cedar Grove Sewer System Revenue Bond, Series 2002

In December 2008, the Town of Cedar Grove dissolved and became part of the Unincorporated Bay County. The county assumed this bond issued in September 2004 to upgrade the sewer system. Interest only payments for the first two years followed by annual installments thereafter. This bond is collateralized by net revenues of the sewer system and a junior lien on net water revenues and excise taxes.

Original Issue Price	\$2,590,000
Fixed Interest Rates	3.25%
Principal Balance 10/01/10	\$2,366,000

Long-Term Loans - Debt Summary - Enterprise Funds

State Revolving Trust Fund Loan (SRF) #1

The State of Florida's Department of Environmental Protection agency has provided to the City of Callaway and Bay County a 30-year loan, collateralized by the anticipated net system revenues of Military Point Advanced Wastewater Treatment Facility. "Capitalized Interest" is included in this loan amount as an estimate until the actual amounts and dates are known. Capitalized interest accrues and is compounded annually from the time disbursements are made until six months before the first semi-annual loan payment is made.

Original Issue Price	\$28,528,545
Interest Rate	2.59% - 3.07%
Principal Balance 10/01/10	\$13,358,428

State Revolving Trust Fund Loan (SRF) #2

Original Issue Price	\$4,103,145
Interest Rate	3.03%
Principal Balance 10/01/10	\$2,350,580

Other Loans

General Fund Advance to Water System Fund (5 yr to 10 yr Extension)

Un-refunded Outstanding Bonds	\$5,172,876
Interest Rate	5.700% (compounded Semiannual)
Principal Balance 10/01/10	\$2,826,164

In September 2007, the Board authorized an advance from the General Fund to the Water System Fund to complete the Water Treatment Plant Expansion Project. Beginning FY 2011, the Builders Services Fund 440 will assume this loan from the General Fund.

Bond Debt and Long-Term Debt

Fiscal Year 2010 - 2011

Fund-Dept	Bond Issue/Long Term Debt	Issue Date	Original Issue Amount	Unpaid Balance @ 10/01/10	FY 2011 Principal	FY 2011 Interest	FY 2011 Total Debt Service	Unpaid Balance @ 09/30/11	Maturity Date
BOND ISSUE									
001-0051	Juvenile Justice & State Attorney/Public Defender	2002	12,541,996	10,630,275	283,474	531,480	814,954	10,346,801	2032
001-0052	Jail Complex	2006	38,215,000	37,915,000	75,000	1,861,385	1,936,385	37,840,000	2032
001-0051	Admin Building/Pier	2007	30,000,000	27,069,264	1,106,481	1,158,347	2,264,828	25,962,783	2027
Total General Fund			80,756,996	75,614,539	1,464,955	3,551,212	5,016,167	74,149,584	
105-0232	Transportation Improvement Rev Ref-2003	2003	6,290,000	970,000	970,000	30,313	1,000,313	0	Sept 2011
133-0303	800 Megahertz System	2003	5,122,965	1,325,398	653,768	31,796	685,564	671,631	Sept 2012
133-0303	800 Megahertz System-Tower	2003	727,038	188,097	92,781	4,512	97,293	95,316	Sept 2012
145-0320	MSTU-Fire Protection (3 Stations)	2002	5,598,004	4,744,725	126,526	237,221	363,747	4,618,199	2032
145-0320	MSTU-Fire Protection (New Equipment)	2003	1,319,997	341,506	168,452	8,193	176,644	173,055	Sept 2012
145-0320	MSTU-Fire Protection (Land/Arch)	2003	710,000	105,000	105,000	3,134	108,134	0	Sept 2011
Total Special Revenue Fund			19,768,004	7,674,726	2,116,526	315,169	2,431,695	5,558,200	
401-0409	Advance to Water System Fund* *Builders Services assumed loan from General Fund FY11	2007	5,172,876	2,826,164	370,514	155,886	526,400	2,455,650	Mar 2017
401-0409	Water System Revenue Bonds-2005 Arizona Share: 1.41%; Stone Share: 8.85%; Bay County Share: 89.74%	2005	53,785,000	46,250,000	1,460,000 (47,975)	2,214,355 (67,368)	3,674,355 (115,343)	44,790,000	Sept 2030
412-0494-98	Military Pt-AWTF-JV-Sewer Sys Rev - 2004-A&B	2004	15,155,000	12,375,000	550,000	567,769	1,117,769	11,825,000	Sept 2026
412-0494/98	Bay County liable for 50% of debt:		(7,577,500)	(6,187,500)	(275,000)	(283,884)	(558,884)	(5,912,500)	
430-0505	Solid Waste - Sales Tax Revenue - Refinanced 2010	2010	28,320,000	28,291,161	1,830,000	798,624	2,628,624	26,461,161	Sept 2023
422-0415/0417	Northbay Retail Water/Wastewater Plants	2008	21,000,000	21,000,000				21,000,000	2011???
422-0415	Northbay Retail Water (Rural Development Bonds)	2008	2,526,734	2,354,734	41,000	103,020	144,020	2,313,734	Sept 2039
Total Enterprise Fund			118,382,110	106,909,559	3,928,539	3,488,401	7,416,940	102,981,019	
Cedar Grove Bonds									
424-0425	Water System Revenue Bond Series 2000	2000	1,154,000	1,031,000	17,000	48,165	65,165	1,014,000	Sept 2039
424-0427	Sewer System Revenue Bonds, Series 2002	2002	2,590,000	2,366,000	44,000	75,465	119,465	2,322,000	Sept 2042
			3,744,000	3,397,000	61,000	123,630	184,630	3,336,000	
TOTAL OUTSTANDING BOND DEBT			222,651,110	193,595,824	7,571,020	7,478,412	15,049,432	186,024,803	
LONG TERM LOANS									
412-0494/98	Jt.Venture-Military Pt/AWTF - SRF Loan #1 Bay County liable for 50% of debt:	1999	28,528,545	13,358,428	1,411,494	367,218	1,778,711	11,946,934	Mar 2019
			(14,264,273)	(6,679,214)	(705,747)	(183,609)	(889,356)	(5,973,467)	
412-0494/98	Jt.Venture-Military Pt/AWTF - SRF Loan #2	2000	4,103,145	2,350,580	200,381	64,258	264,639	2,150,199	Nov 2019
TOTAL OUTSTANDING LONG-TERM LOANS			18,367,418	9,029,794	906,128	247,867	1,153,995	8,123,666	
TOTAL EXISTING BOND DEBT AND LONG - TERM LOANS:			241,018,528	202,625,618	8,477,148	7,726,279	16,203,427	194,148,470	
Per-Capita Ratio based on Bay Co. Population of 169,562			1,421	1,195	50	46	96	1,145	
Note 1: Principal and Interest paid from capitalized interest account									

PROPOSED LOAN/BOND ISSUE FOR FY 2011									
Fund-Dept.	Bond Issue/Long Term Debt	Issue Date	Original Issue Amount	Unpaid Balance @ 10/01/10	FY 2011 Principal	FY 2011 Interest	FY 2011 Total Debt Service	Unpaid Balance @ 09/30/11	Maturity Date
	BOND ISSUE								
145-0320	Construction of West End Fire Station	2011	2,600,000	2,600,000	38,716	129,522	168,238	2,561,284	2041
401-0408	All Capital Projects for FY 2011 & FY 2012	2011	16,993,750	16,993,750	119	849,686	849,805	16,993,631	2041
420-0430	Hwy 231 Wastewater Treatment Plant	2011	4,860,000	4,860,000	243,000	34	243,034	4,617,000	2041
	TOTAL PROPOSED BOND DEBT		24,453,750	24,453,750	281,835	979,242	1,261,077	24,171,915	
TOTAL BUDGETED BOND DEBT			265,472,278	227,079,368	8,758,983	8,705,521	17,464,503.480	218,320,385	

Bond Debt Amortization: Fund 001 - General Fund

2002 Sales Tax Revenue Bonds, Series 2002

Juvenile Justice and State Attorney/Public Defender Facilities

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2002		199,973.33	199,973.33
2003	214,334.00	599,920.00	814,254.00
2004	221,248.00	593,489.98	814,737.98
2005	224,705.00	586,852.54	811,557.54
2006	231,619.00	580,111.38	811,730.38
2007	241,990.00	572,004.72	813,994.72
2008	248,904.00	562,930.10	811,834.10
2009	259,275.00	552,973.94	812,248.94
2010	269,646.00	542,602.94	812,248.94
2011	283,474.00	531,480.04	814,954.04
2012	293,845.00	519,574.14	813,419.14
2013	307,673.00	506,938.80	814,611.80
2014	318,044.00	493,478.10	811,522.10
2015	335,329.00	479,166.12	814,495.12
2016	349,157.00	462,399.68	811,556.68
2017	366,442.00	444,941.82	811,383.82
2018	387,184.00	426,619.72	813,803.72
2019	404,469.00	407,260.52	811,729.52
2020	425,211.00	387,037.08	812,248.08
2021	445,953.00	365,776.52	811,729.52
2022	470,152.00	343,478.88	813,630.88
2023	494,351.00	319,971.28	814,322.28
2024	518,550.00	294,635.78	813,185.78
2025	546,206.00	268,060.10	814,266.10
2026	573,862.00	240,067.04	813,929.04
2027	601,518.00	210,656.62	812,174.62
2028	632,631.00	179,828.82	812,459.82
2029	667,201.00	147,406.48	814,607.48
2030	698,314.00	113,212.42	811,526.42
2031	736,341.00	77,423.84	813,764.84
2032	<u>774,368.00</u>	<u>39,686.36</u>	<u>814,054.36</u>
	\$12,541,996.00	\$12,049,959.09	\$24,591,955.09

Bond Debt Amortization: Fund 001 - General Fund

2007 Sales Tax Revenue Bonds, Series 2007

Jail Complex Facility

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2006		260,240.97	260,240.97
2007	70,000.00	1,873,735.00	1,943,735.00
2008	75,000.00	1,870,585.00	1,945,585.00
2009	75,000.00	1,867,585.00	1,942,585.00
2010	80,000.00	1,864,585.00	1,944,585.00
2011	75,000.00	1,861,385.00	1,936,385.00
2012	85,000.00	1,858,385.00	1,943,385.00
2013	85,000.00	1,854,985.00	1,939,985.00
2014	90,000.00	1,851,585.00	1,941,585.00
2015	95,000.00	1,847,985.00	1,942,985.00
2016	100,000.00	1,844,185.00	1,944,185.00
2017	105,000.00	1,840,185.00	1,945,185.00
2018	105,000.00	1,835,853.76	1,940,853.76
2019	110,000.00	1,831,443.76	1,941,443.76
2020	115,000.00	1,826,768.76	1,941,768.76
2021	120,000.00	1,821,737.50	1,941,737.50
2022	125,000.00	1,816,487.50	1,941,487.50
2023	125,000.00	1,810,862.50	1,935,862.50
2024	3,325,000.00	1,805,237.50	5,130,237.50
2025	3,490,000.00	1,638,987.50	5,128,987.50
2026	3,665,000.00	1,464,487.50	5,129,487.50
2027	3,850,000.00	1,281,237.50	5,131,237.50
2028	4,045,000.00	1,088,737.50	5,133,737.50
2029	4,240,000.00	886,487.50	5,126,487.50
2030	4,460,000.00	674,487.50	5,134,487.50
2031	4,645,000.00	451,487.50	5,096,487.50
2032	<u>4,860,000.00</u>	<u>230,850.00</u>	<u>5,090,850.00</u>
	\$38,215,000.00	\$41,160,579.75	\$79,375,579.75

Bond Debt Amortization: Fund 001 - General Fund

Capital Improvement Revenue Bond, Series 2007

Administration Complex (\$22,000,000) and County Pier (\$8,000,000)

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2008	854,808.93	1,126,915.53	1,981,721.46
2009	1,015,770.81	1,249,057.14	2,264,827.95
2010	1,060,156.12	1,204,671.83	2,264,827.95
2011	1,106,480.90	1,158,347.06	2,264,827.96
2012	1,154,829.90	1,109,998.06	2,264,827.96
2013	1,205,291.56	1,059,536.40	2,264,827.96
2014	1,257,958.20	1,006,869.75	2,264,827.95
2015	1,312,926.18	951,901.78	2,264,827.96
2016	1,370,296.05	894,531.91	2,264,827.96
2017	1,430,172.76	834,655.20	2,264,827.96
2018	1,492,665.86	772,162.10	2,264,827.96
2019	1,557,889.66	706,938.29	2,264,827.95
2020	1,625,963.50	638,864.46	2,264,827.96
2021	1,697,011.90	567,716.95	2,264,827.95
2022	1,771,164.85	493,663.11	2,264,827.96
2023	1,848,558.01	416,269.95	2,264,827.96
2024	1,929,332.94	335,495.02	2,264,827.96
2025	2,013,637.43	251,190.53	2,264,827.96
2026	2,101,625.71	163,202.25	2,264,827.96
2027	<u>2,193,458.73</u>	<u>71,369.22</u>	<u>2,264,827.95</u>
	\$30,000,000.00	\$15,013,455.64	\$45,013,455.64

Bond Debt Amortization: Fund 105 - Roads & Bridges

Transportation Improvement Revenue Refunding Bonds Series 2003

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
09/01/2003		27,833.33	27,833.33
03/01/2004		83,500.00	83,500.00
09/01/2004	100,000.00	83,500.00	183,500.00
03/01/2005		82,500.00	82,500.00
09/01/2005	830,000.00	82,500.00	912,500.00
03/01/2006		74,200.00	74,200.00
09/01/2006	840,000.00	74,200.00	914,200.00
03/01/2007		65,800.00	65,800.00
09/01/2007	855,000.00	65,800.00	920,800.00
03/01/2008		57,250.00	57,250.00
09/01/2008	870,000.00	57,250.00	927,250.00
03/01/2009		43,112.50	43,112.50
09/01/2009	895,000.00	43,112.50	938,112.50
03/01/2010		29,687.50	29,687.50
09/01/2010	930,000.00	29,687.50	959,687.50
03/01/2011		15,156.25	15,156.25
09/01/2011	<u>970,000.00</u>	<u>15,156.25</u>	<u>985,156.25</u>
	\$6,290,000.00	\$930,245.83	\$7,220,245.83

Bond Debt Amortization: Fund 133 - Intergovernmental Radio Communications

800 MHz System

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
03/01/2004		98,745.15	98,745.15
09/01/2004	214,350.00	70,696.92	285,046.92
03/01/2005	278,655.00	66,634.45	345,289.45
09/01/2005	278,655.00	63,893.45	342,548.45
03/01/2006	285,800.00	59,068.97	344,868.97
09/01/2006	285,800.00	56,103.97	341,903.97
03/01/2007	296,517.50	51,309.50	347,827.00
09/01/2007	292,945.00	48,067.99	341,012.99
03/01/2008	300,090.00	43,546.81	343,636.81
09/01/2008	303,662.50	39,884.10	343,546.60
03/01/2009	310,807.50	35,111.60	345,919.10
09/01/2009	310,807.50	31,404.42	342,211.92
03/01/2010	321,525.00	26,673.18	348,198.18
09/01/2010	317,952.50	22,678.23	340,630.73
03/01/2011	325,097.50	17,992.27	343,089.77
09/01/2011	328,670.00	13,804.14	342,474.14
03/01/2012	335,815.00	9,167.75	344,982.75
09/01/2012	<u>335,815.00</u>	<u>4,634.25</u>	<u>340,449.25</u>
	\$5,122,965.00	\$759,417.15	\$5,882,382.15

Bond Debt Amortization: Fund 133 - Intergovernmental Radio Communications

800 MHz System - New Tower

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
03/01/2004		14,013.66	14,013.66
09/01/2004	30,420.00	10,033.12	40,453.12
03/01/2005	39,546.00	9,456.59	49,002.59
09/01/2005	39,546.00	9,067.59	48,613.59
03/01/2006	40,560.00	8,382.92	48,942.92
09/01/2006	40,560.00	7,962.13	48,522.13
03/01/2007	42,081.00	7,281.71	49,362.71
09/01/2007	41,574.00	6,821.69	48,395.69
03/01/2008	42,588.00	6,180.05	48,768.05
09/01/2008	43,095.00	5,660.25	48,755.25
03/01/2009	44,109.00	4,982.95	49,091.95
09/01/2009	44,109.00	4,456.83	48,565.83
03/01/2010	45,630.00	3,785.39	49,415.39
09/01/2010	45,123.00	3,218.44	48,341.44
03/01/2011	46,137.00	2,553.42	48,690.42
09/01/2011	46,644.00	1,959.05	48,603.05
03/01/2012	47,658.00	1,301.06	48,959.06
09/01/2012	<u>47,658.00</u>	<u>657.68</u>	<u>48,315.68</u>
	\$727,038.00	\$107,774.53	\$834,812.53

Bond Debt Amortization: Fund 145 - MSTU-Thomas Drive, Bear Creek & Sand Hills
Fire Stations

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2002		89,256.25	89,256.25
2003	95,666.00	267,768.74	363,434.74
2004	98,752.00	264,898.76	363,650.76
2005	100,295.00	261,936.20	362,231.20
2006	103,381.00	258,927.36	362,308.36
2007	108,010.00	255,309.02	363,319.02
2008	111,096.00	251,258.64	362,354.64
2009	115,725.00	246,814.80	362,539.80
2010	120,354.00	242,185.80	362,539.80
2011	126,526.00	237,221.20	363,747.20
2012	131,155.00	231,907.12	363,062.12
2013	137,327.00	226,267.44	363,594.44
2014	141,956.00	220,259.40	362,215.40
2015	149,671.00	213,871.38	363,542.38
2016	155,843.00	206,387.82	362,230.82
2017	163,558.00	198,595.68	362,153.68
2018	172,816.00	190,417.78	363,233.78
2019	180,531.00	181,776.98	362,307.98
2020	189,789.00	172,750.42	362,539.42
2021	199,047.00	163,260.98	362,307.98
2022	209,848.00	153,308.62	363,156.62
2023	220,649.00	142,816.22	363,465.22
2024	231,450.00	131,507.96	362,957.96
2025	243,794.00	119,646.14	363,440.14
2026	256,138.00	107,151.70	363,289.70
2027	268,482.00	94,024.64	362,506.64
2028	282,369.00	80,264.94	362,633.94
2029	297,799.00	65,793.52	363,592.52
2030	311,686.00	50,531.32	362,217.32
2031	328,659.00	34,557.42	363,216.42
2032	<u>345,632.00</u>	<u>17,713.64</u>	<u>363,345.64</u>
	\$5,598,004.00	\$5,378,387.89	\$10,976,391.89

Bond Debt Amortization: Fund 145 - MSTU

New Fire Vehicles

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
03/01/2004		25,442.94	25,442.94
09/01/2004	55,230.00	18,215.96	73,445.96
03/01/2005	71,799.00	17,169.21	88,968.21
09/01/2005	71,799.00	16,462.96	88,261.96
03/01/2006	73,640.00	15,219.87	88,859.87
09/01/2006	73,640.00	14,455.90	88,095.90
03/01/2007	76,401.50	13,220.54	89,622.04
09/01/2007	75,481.00	12,385.33	87,866.33
03/01/2008	77,322.00	11,220.39	88,542.39
09/01/2008	78,242.50	10,276.65	88,519.15
03/01/2009	80,083.50	9,046.95	89,130.45
09/01/2009	80,083.50	8,091.75	88,175.25
03/01/2010	82,845.00	6,872.68	89,717.68
09/01/2010	81,924.50	5,843.33	87,767.83
03/01/2011	83,765.50	4,635.94	88,401.44
09/01/2011	84,686.00	3,556.81	88,242.81
03/01/2012	86,527.00	2,362.19	88,889.19
09/01/2012	<u>86,527.00</u>	<u>1,194.07</u>	<u>87,721.07</u>
	\$1,319,997.00	\$195,673.47	\$1,515,670.47

Bond Debt Amortization: Fund 145 - MSTU-Fire Protection

Land Purchase and Architectural Design

For New Fire Stations

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
03/01/2004		20,274.44	20,274.44
09/01/2004	70,000.00	14,515.56	84,515.56
03/01/2005	40,000.00	12,871.11	52,871.11
09/01/2005	40,000.00	12,266.67	52,266.67
03/01/2006	45,000.00	11,262.22	56,262.22
09/01/2006	40,000.00	10,528.89	50,528.89
03/01/2007	40,000.00	9,552.78	49,552.78
09/01/2007	45,000.00	8,893.33	53,893.33
03/01/2008	45,000.00	7,886.67	52,886.67
09/01/2008	45,000.00	7,053.33	52,053.33
03/01/2009	50,000.00	6,033.33	56,033.33
09/01/2009	45,000.00	5,111.11	50,111.11
03/01/2010	50,000.00	4,122.78	54,122.78
09/01/2010	50,000.00	3,168.89	53,168.89
03/01/2011	55,000.00	2,111.67	57,111.67
09/01/2011	<u>50,000.00</u>	<u>1,022.22</u>	<u>51,022.22</u>
	\$710,000.00	\$136,675	\$846,675.00

Bond Debt Amortization: Fund 401 - Water System Revenue

Water System Revenue Bonds - Series 2005

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>	<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
09/01/2005	1,145,000.00	797,347.00	1,942,347.00	09/01/2018	1,965,000.00	856,125.00	3,677,250.00
03/01/2006		1,254,717.50		03/01/2019		807,000.00	
09/01/2006	1,160,000.00	1,254,717.50	3,669,435.00	09/01/2019	2,060,000.00	807,000.00	3,374,000.00
03/01/2007		1,228,095.00		03/01/2020		755,550.00	
09/01/2007	1,220,000.00	1,228,095.00	3,676,190.00	09/01/2020	2,160,000.00	755,550.00	3,671,000.00
03/01/2008		1,199,698.75		03/01/2021		701,500.00	
09/01/2008	1,275,000.00	1,199,698.75	3,674,397.50	09/01/2021	2,270,000.00	701,500.00	3,673,000.00
03/01/2009		1,169,626.25		03/01/2022		644,750.00	
09/01/2009	1,335,000.00	1,169,626.25	3,674,252.50	09/01/2022	2,380,000.00	644,750.00	3,669,500.00
03/01/2010		1,137,851.25		03/01/2023		585,250.00	
09/01/2010	1,400,000.00	1,137,851.25	3,675,702.50	09/01/2023	2,500,000.00	585,250.00	3,670,500.00
03/01/2011		1,107,177.50		03/01/2024		522,750.00	
09/01/2011	1,460,000.00	1,107,177.50	3,674,355.00	09/01/2024	2,625,000.00	522,750.00	3,670,500.00
03/01/2012		1,080,538.75		03/01/2025		457,125.00	
09/01/2012	1,515,000.00	1,080,538.75	3,676,077.50	09/01/2025	2,760,000.00	457,125.00	3,674,250.00
03/01/2013		1,055,162.50		03/01/2026		388,125.00	
09/01/2013	1,565,000.00	1,055,162.50	3,675,325.00	09/01/2026	2,900,000.00	388,125.00	3,676,250.00
03/01/2014		1,027,775.00		03/01/2027		315,625.00	
09/01/2014	1,615,000.00	1,027,775.00	3,670,550.00	09/01/2027	3,045,000.00	315,625.00	3,676,250.00
03/01/2015		987,400.00		03/01/2028		239,500.00	
09/01/2015	1,700,000.00	987,400.00	3,674,800.00	09/01/2028	3,195,000.00	239,500.00	3,674,000.00
03/01/2016		944,900.00		03/01/2029		159,625.00	
09/01/2016	1,780,000.00	944,900.00	3,669,800.00	09/01/2029	3,355,000.00	159,625.00	3,674,250.00
03/01/2017		902,875.00		03/01/2030		79,425.00	
09/01/2017	1,870,000.00	902,875.00	3,675,750.00	09/01/2030	3,530,000.00	79,425.00	3,688,850.00
03/01/2018		856,125.00		Total	\$53,785,000	\$40,013,582	\$93,798,582

Bond Debt Amortization: Fund 412 - Joint Venture-Military Point/AWTF

Sewer System Revenue Bonds - 2004

Refunding/Project - Series A & B

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>	<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
03/01/2005		165,392.19	165,392.19	03/01/2016		223,318.75	223,318.75
09/01/2005	320,000.00	330,784.38	650,784.38	09/01/2016	670,000.00	223,318.75	893,318.75
03/01/2006		325,384.38	325,384.38	03/01/2017		210,337.50	210,337.50
09/01/2006	465,000.00	325,384.38	790,984.38	09/01/2017	695,000.00	210,337.50	905,337.50
03/01/2007		319,009.38	319,009.38	03/01/2018		192,962.50	192,962.50
09/01/2007	480,000.00	319,009.38	799,099.38	09/01/2018	730,000.00	192,962.50	922,962.50
03/01/2008		311,809.38	311,809.38	03/01/2019		174,712.50	174,712.50
09/01/2008	490,000.00	311,809.38	801,809.38	09/01/2019	765,000.00	174,712.50	939,712.50
03/01/2009		304,459.38	304,459.38	03/01/2020		155,587.50	155,587.50
09/01/2009	505,000.00	304,459.38	809,459.38	09/01/2020	805,000.00	155,587.50	960,587.50
03/01/2010		296,884.38	296,884.38	03/01/2021		135,462.50	135,462.50
09/01/2010	520,000.00	296,884.38	816,884.38	09/01/2021	845,000.00	135,462.50	980,462.50
03/01/2011		283,884.38	283,884.38	03/01/2022		114,337.50	114,337.50
09/01/2011	550,000.00	283,884.38	833,884.38	09/01/2022	885,000.00	114,337.50	999,337.50
03/01/2012		270,134.38	270,134.38	03/01/2023		92,212.50	92,212.50
09/01/2012	575,000.00	270,134.38	845,134.38	09/01/2023	930,000.00	92,212.50	1,022,212.50
03/01/2013		259,712.50	259,712.50	03/01/2024		68,962.50	68,962.50
09/01/2013	595,000.00	259,712.50	854,712.50	09/01/2024	980,000.00	68,962.50	1,048,962.50
03/01/2014		247,812.50	247,812.50	03/01/2025		46,912.50	46,912.50
09/01/2014	620,000.00	247,812.50	867,812.50	09/01/2025	1,020,000.00	46,912.50	1,066,912.50
03/01/2015		235,412.50	235,412.50	03/01/2026		23,962.50	23,962.50
09/01/2015	645,000.00	235,412.50	880,412.50	09/01/2026	1,065,000.00	23,962.50	1,088,962.50
				Total	\$15,155,000.00	\$9,083,920.39	\$24,238,920.39

Bond Debt Amortization: Fund 430 - Solid Waste

Sales Tax Revenue Bonds, Series 1998 - Refinanced in August 2010

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
09/01/2010		28,839.20	28,839.20
03/01/2011		399,312.00	399,312.00
09/01/2011	1,830,000.00	399,312.00	2,229,312.00
03/01/2012		373,509.00	373,509.00
09/01/2012	1,885,000.00	373,509.00	2,258,509.00
03/01/2013		346,930.50	346,930.50
09/01/2013	1,940,000.00	346,930.50	2,286,930.50
03/01/2014		319,576.50	319,576.50
09/01/2014	1,990,000.00	319,576.50	2,309,576.50
03/01/2015		291,517.50	291,517.50
09/01/2015	2,045,000.00	291,517.50	2,336,517.50
03/01/2016		262,683.00	262,683.00
09/01/2016	2,105,000.00	262,683.00	2,367,683.00
03/01/2017		233,002.50	233,002.50
09/01/2017	2,170,000.00	233,002.50	2,403,002.50
03/01/2018		202,405.50	202,405.50
09/01/2018	2,230,000.00	202,405.50	2,432,405.50
03/01/2019		170,962.50	170,962.50
09/01/2019	2,295,000.00	170,962.50	2,465,962.50
03/01/2020		138,603.00	138,603.00
09/01/2020	2,360,000.00	138,603.00	2,498,603.00
03/01/2021		105,327.00	105,327.00
09/01/2021	2,420,000.00	105,327.00	2,525,327.00
03/01/2022		71,205.00	71,205.00
09/01/2022	2,490,000.00	71,205.00	2,561,205.00
03/01/2023		36,096.00	36,096.00
09/01/2023	<u>2,560,000.00</u>	<u>36,096.00</u>	<u>2,596,096.00</u>
Total	\$28,320,000.00	\$5,931,099.20	\$34,251,099.20

Bond Debt Amortization: Fund 422 - North Bay Retail Water/Wastewater

Water System Revenue Bond, Series 2008C

Assumption of GCEC Loan 91-06 Dated March 31, 2008

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2008	53,000.00	25,740.75	78,740.75
2009	20,000.00	59,049.92	79,049.92
2010	21,000.00	58,174.92	79,174.92
2011	22,000.00	57,256.17	79,256.17
2012	23,000.00	56,293.67	79,293.67
2013	24,000.00	55,287.42	79,287.42
2014	25,000.00	54,237.42	79,237.42
2015	26,000.00	53,143.67	79,143.67
2016	27,000.00	52,006.17	79,006.17
2017	28,000.00	50,824.92	78,824.92
2018	29,000.00	49,599.92	78,599.92
2019	31,000.00	48,331.17	79,331.17
2020	32,000.00	46,974.92	78,974.92
2021	34,000.00	45,574.92	79,574.92
2022	35,000.00	44,087.42	79,087.42
2023	37,000.00	42,556.17	79,556.17
2024	38,000.00	40,937.42	78,937.42
2025	40,000.00	39,274.92	79,274.92
2026	42,000.00	37,524.92	79,524.92
2027	43,000.00	35,687.42	78,687.42
2028	45,000.00	33,806.17	78,806.17
2029	47,000.00	31,837.42	78,837.42
2030	49,000.00	29,781.17	78,781.17
2031	52,000.00	27,637.42	79,637.42
2032	54,000.00	25,362.42	79,362.42
2033	56,000.00	22,999.92	78,999.92
2034	59,000.00	20,549.92	79,549.92
2035	61,000.00	17,968.67	78,968.67
2036	64,000.00	15,299.92	79,299.92
2037	67,000.00	12,499.92	79,499.92
2038	70,000.00	9,568.67	79,568.67
2039	73,000.00	6,506.17	79,506.17
2040	<u>75,712.43</u>	<u>3,312.42</u>	<u>79,024.85</u>
	\$1,402,712.43	\$1,209,694.44	\$2,612,406.87

Bond Debt Amortization: Fund 422 - North Bay Retail Water/Wastewater

Water System Revenue Bond, Series 2008A

Assumption of GCEC Loan 91-02 Dated March 31, 2008

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2008	36,000.00	17,198.82	53,198.82
2009	14,000.00	39,428.80	53,428.80
2010	15,000.00	38,816.30	53,816.30
2011	16,000.00	38,160.05	54,160.05
2012	16,000.00	37,460.05	53,460.05
2013	17,000.00	36,760.05	53,760.05
2014	18,000.00	36,016.30	54,016.30
2015	18,000.00	35,228.80	53,228.80
2016	19,000.00	34,441.30	53,441.30
2017	20,000.00	33,610.05	53,610.05
2018	21,000.00	32,735.05	53,735.05
2019	22,000.00	31,816.30	53,816.30
2020	23,000.00	30,853.80	53,853.80
2021	24,000.00	29,847.55	53,847.55
2022	25,000.00	28,797.55	53,797.55
2023	26,000.00	27,703.80	53,703.80
2024	27,000.00	26,566.30	53,566.30
2025	28,000.00	25,385.05	53,385.05
2026	29,000.00	24,160.05	53,160.05
2027	31,000.00	22,891.30	53,891.30
2028	32,000.00	21,535.05	53,535.05
2029	34,000.00	20,135.05	54,135.05
2030	35,000.00	18,647.55	53,647.55
2031	37,000.00	17,116.30	54,116.30
2032	38,000.00	15,497.55	53,497.55
2033	40,000.00	13,835.05	53,835.05
2034	42,000.00	12,085.05	54,085.05
2035	43,000.00	10,247.55	53,247.55
2036	45,000.00	8,366.30	53,366.30
2037	47,000.00	6,397.55	53,397.55
2038	49,000.00	4,341.30	53,341.30
2039	<u>50,229.78</u>	<u>2,197.55</u>	<u>52,427.33</u>
	\$937,229.78	\$778,279.12	\$1,715,508.90

The three Water System bonds for the assumption of GCEC loans total \$2,526,734

Bond Debt Amortization: Fund 422 - North Bay Retail Water/Wastewater

Water System Revenue Bond, Series 2008B

Assumption of GCEC Loan 91-04 Dated March 31, 2008

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2008	7,000.00	3,427.76	10,427.76
2009	3,000.00	7,865.88	10,865.88
2010	3,000.00	7,734.63	10,734.63
2011	3,000.00	7,603.38	10,603.38
2012	3,000.00	7,472.13	10,472.13
2013	3,000.00	7,340.88	10,340.88
2014	4,000.00	7,209.63	11,209.63
2015	4,000.00	7,034.63	11,034.63
2016	4,000.00	6,859.63	10,859.63
2017	4,000.00	6,684.63	10,684.63
2018	4,000.00	6,509.63	10,509.63
2019	4,000.00	6,334.63	10,334.63
2020	5,000.00	6,159.63	11,159.63
2021	5,000.00	5,940.88	10,940.88
2022	5,000.00	5,722.13	10,722.13
2023	5,000.00	5,503.38	10,503.38
2024	5,000.00	5,284.63	10,284.63
2025	6,000.00	5,065.88	11,065.88
2026	6,000.00	4,803.38	10,803.38
2027	6,000.00	4,540.88	10,540.88
2028	6,000.00	4,278.38	10,278.38
2029	7,000.00	4,015.88	11,015.88
2030	7,000.00	3,709.63	10,709.63
2031	7,000.00	3,403.38	10,403.38
2032	8,000.00	3,097.13	11,097.13
2033	8,000.00	2,747.13	10,747.13
2034	8,000.00	2,397.13	10,397.13
2035	9,000.00	2,047.13	11,047.13
2036	9,000.00	1,653.38	10,653.38
2037	9,000.00	1,259.63	10,259.63
2038	10,000.00	865.88	10,865.88
2039	<u>9,791.57</u>	<u>428.38</u>	<u>10,219.95</u>
	\$186,791.57	\$155,001.29	\$341,792.86

Bond Debt Amortization: Fund 381 - Cedar Grove Water Bond

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2002	11,000.00	54,293.00	65,293.00
2003	12,000.00	53,723.00	65,723.00
2004	12,000.00	53,153.00	65,153.00
2005	13,000.00	52,583.00	65,583.00
2006	14,000.00	51,870.00	65,870.00
2007	14,000.00	51,205.00	65,205.00
2008	15,000.00	50,493.00	65,493.00
2009	16,000.00	49,733.00	65,733.00
2010	16,000.00	48,973.00	64,973.00
2011	17,000.00	48,165.00	65,165.00
2012	18,000.00	47,310.00	65,310.00
2013	19,000.00	46,408.00	65,408.00
2014	20,000.00	45,458.00	65,458.00
2015	21,000.00	44,460.00	65,460.00
2016	22,000.00	43,415.00	65,415.00
2017	23,000.00	42,323.00	65,323.00
2018	24,000.00	41,183.00	65,183.00
2019	25,000.00	39,995.00	64,995.00
2020	26,000.00	38,760.00	64,760.00
2021	27,000.00	37,478.00	64,478.00
2022	29,000.00	36,100.00	65,100.00
2023	30,000.00	34,675.00	64,675.00
2024	32,000.00	33,155.00	65,155.00
2025	33,000.00	31,588.00	64,588.00
2026	35,000.00	29,925.00	64,925.00
2027	36,000.00	28,215.00	64,215.00
2028	38,000.00	26,410.00	64,410.00
2029	40,000.00	24,510.00	64,510.00
2030	42,000.00	22,515.00	64,515.00
2031	43,000.00	20,473.00	63,473.00
2032	46,000.00	18,288.00	64,288.00
2033	48,000.00	16,008.00	64,008.00
2034	50,000.00	13,633.00	63,633.00
2035	53,000.00	11,115.00	64,115.00
2036	55,000.00	8,503.00	63,503.00
2037	58,000.00	5,748.00	63,748.00
2038	60,000.00	2,889.00	62,889.00
2039	<u>61,000.00</u>	<u>0</u>	<u>61,000.00</u>
	\$1,154,000	\$1,304,683	\$2,458,683

Bond Debt Amortization: Fund 382 - Cedar Grove Sewer Bond

<i>Payment Year</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
2005	25,000.00	83,363.00	108,363.00
2006	37,000.00	82,160.00	119,160.00
2007	39,000.00	80,893.00	119,893.00
2008	40,000.00	79,593.00	119,593.00
2009	41,000.00	78,260.00	119,260.00
2010	42,000.00	76,895.00	118,895.00
2011	44,000.00	75,465.00	119,465.00
2012	45,000.00	74,003.00	119,003.00
2013	46,000.00	72,508.00	118,508.00
2014	48,000.00	70,948.00	118,948.00
2015	49,000.00	69,355.00	118,355.00
2016	51,000.00	67,698.00	118,698.00
2017	53,000.00	65,975.00	118,975.00
2018	54,000.00	64,220.00	118,220.00
2019	56,000.00	62,400.00	118,400.00
2020	57,000.00	60,548.00	117,548.00
2021	59,000.00	58,630.00	117,630.00
2022	61,000.00	56,648.00	117,648.00
2023	63,000.00	54,600.00	117,600.00
2024	65,000.00	52,488.00	117,488.00
2025	67,000.00	50,310.00	117,310.00
2026	70,000.00	48,035.00	118,035.00
2027	72,000.00	45,695.00	117,695.00
2028	74,000.00	43,290.00	117,290.00
2029	76,000.00	40,820.00	116,820.00
2030	79,000.00	38,253.00	117,253.00
2031	82,000.00	35,588.00	117,588.00
2032	84,000.00	32,858.00	116,858.00
2033	87,000.00	30,030.00	117,030.00
2034	90,000.00	27,105.00	117,105.00
2035	93,000.00	24,083.00	117,083.00
2036	96,000.00	20,963.00	116,963.00
2037	99,000.00	17,745.00	116,745.00
2038	102,000.00	14,430.00	116,430.00
2039	105,000.00	11,018.00	116,018.00
2040	109,000.00	7,475.00	116,475.00
2041	112,000.00	3,827.00	115,827.00
2042	<u>118,000.00</u>	<u>0</u>	<u>118,000.00</u>
	\$2,590,000	\$1,878,175	\$4,468,175

Bond Debt Amortization: Fund 412 - Joint Venture - Military Point/AWTF

State Revolving Trust Fund Loan (SRF) #1

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
09/15/99	665,041.01	335,198.99	1,000,240.00
03/15/00	643,613.07	356,626.93	1,000,240.00
09/15/00	673,401.24	326,838.76	1,000,240.00
03/15/01	637,817.44	362,422.56	1,000,240.00
09/15/01	636,582.08	363,657.92	1,000,240.00
03/15/02	645,421.75	354,818.25	1,000,240.00
09/15/02	654,349.98	345,890.02	1,000,240.00
03/15/03	663,484.19	336,755.81	1,000,240.00
09/15/03	672,448.00	327,792.00	1,000,240.00
03/15/04	681,911.03	318,328.97	1,000,240.00
09/15/04	691,508.76	308,731.24	1,000,240.00
03/15/05	700,698.81	299,541.19	1,000,240.00
09/15/05	710,108.05	290,131.96	1,000,240.00
03/15/06	609,225.46	280,130.18	889,355.64
09/15/06	617,814.58	271,541.06	889,355.64
03/15/07	626,525.32	262,830.32	889,355.64
09/15/07	635,359.45	253,996.19	889,355.64
03/15/08	644,318.72	245,036.92	889,355.64
09/15/08	653,404.90	235,950.74	889,355.64
03/15/09	662,619.79	226,735.85	889,355.64
09/15/09	671,965.25	217,390.39	889,355.64
03/15/10	681,443.11	207,912.53	889,355.64
09/15/10	691,055.24	198,300.40	889,355.64
03/15/11	700,803.60	188,552.04	889,355.64
09/15/11	710,690.10	178,665.54	889,355.64
03/15/12	720,716.70	168,638.94	889,355.64
09/15/12	730,885.41	158,470.23	889,355.64
03/15/13	741,198.26	148,157.38	889,355.64
09/15/13	751,657.26	137,698.38	889,355.64
03/15/14	762,264.54	127,091.10	889,355.64
09/15/14	773,022.19	116,333.45	889,355.64
03/15/15	783,932.34	105,423.30	889,355.64
09/15/15	794,997.17	94,358.47	889,355.64
03/15/16	806,218.91	83,136.73	889,355.64
09/15/16	817,599.76	71,755.88	889,355.64
03/15/17	829,142.00	60,213.64	889,355.64
09/15/17	840,847.93	48,507.71	889,355.64
03/15/18	852,719.87	36,635.77	889,355.64
09/15/18	864,760.20	24,595.44	889,355.64
03/15/19	<u>876,971.28</u>	<u>12,384.36</u>	<u>889,355.64</u>
	\$28,528,544.75	\$8,487,177.54	\$37,015,722.28

Bond Debt Amortization: Fund 412 - Joint Venture - Military Point/AWTF

State Revolving Trust Fund Loan (SRF) #2

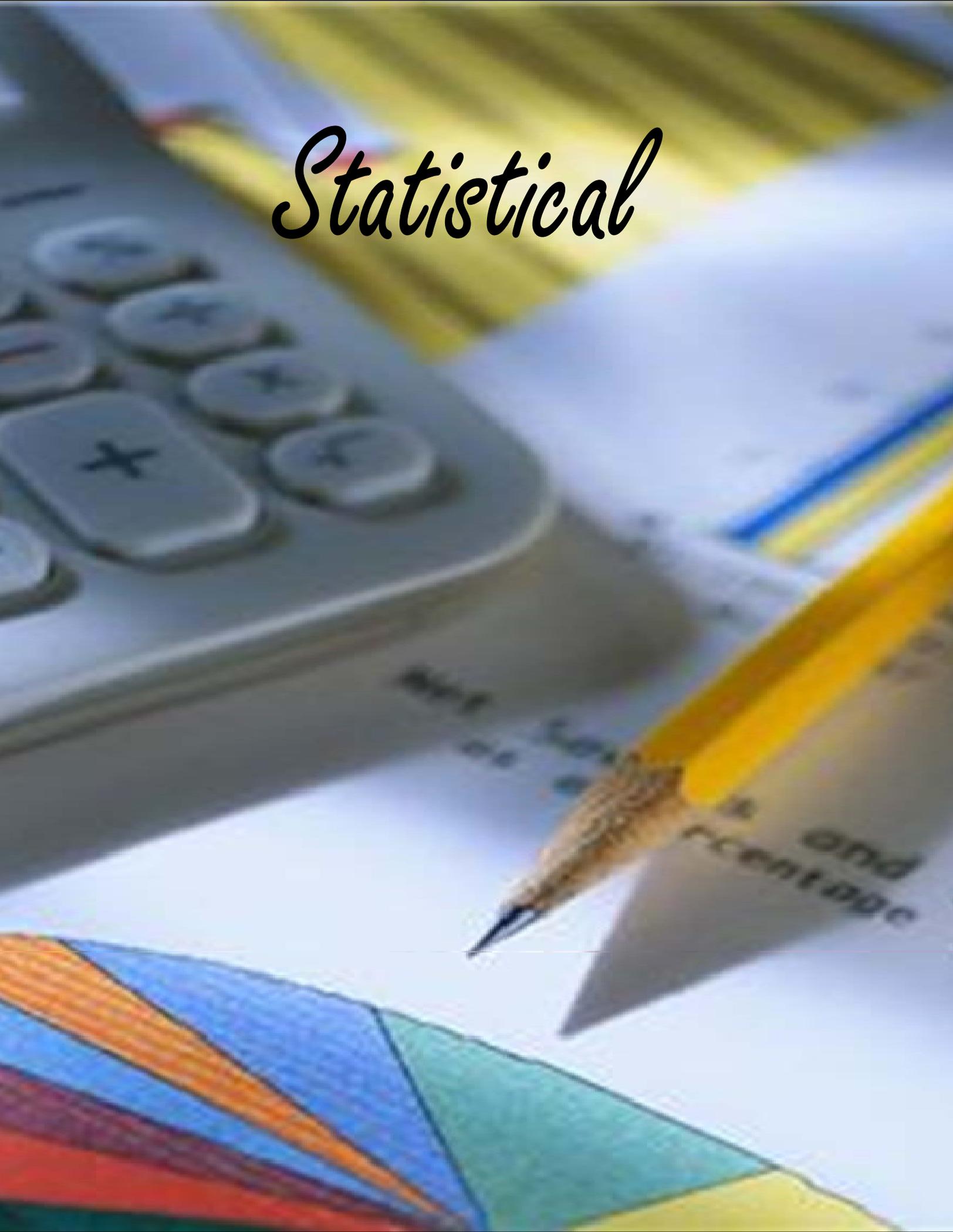
<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
05/15/00	119,911.54	27,946.46	147,858.00
11/15/00	102,531.32	45,326.68	147,858.00
05/15/01	101,187.50	46,670.50	147,858.00
11/15/01	95,335.02	52,522.98	147,858.00
05/15/02	94,894.64	52,963.36	147,858.00
11/15/02	93,552.84	54,305.16	147,858.00
05/15/03	79,358.87	52,960.34	132,319.21
11/15/03	80,561.15	51,758.06	132,319.21
05/15/04	81,781.66	50,537.55	132,319.21
11/15/04	83,020.65	49,298.56	132,319.21
05/15/05	84,278.41	48,040.80	132,319.21
11/15/05	85,555.23	46,763.98	132,319.21
05/15/06	86,851.39	45,467.82	132,319.21
11/15/06	88,167.19	44,152.02	132,319.21
05/15/07	89,502.92	42,816.29	132,319.21
11/15/07	90,858.89	41,460.32	132,319.21
05/15/08	92,235.40	40,083.81	132,319.21
11/15/08	93,632.77	38,686.44	132,319.21
05/15/09	95,051.31	37,267.90	132,319.21
11/15/09	96,491.33	35,827.88	132,319.21
05/15/10	97,953.18	34,366.03	132,319.21
11/15/10	99,437.17	32,882.04	132,319.21
05/15/11	100,943.64	31,375.57	132,319.21
11/15/11	102,472.94	29,846.27	132,319.21
05/15/12	104,025.40	28,293.81	132,319.21
11/15/12	105,601.39	26,717.82	132,319.21
05/15/13	107,201.25	25,117.96	132,319.21
11/15/13	108,825.35	23,493.86	132,319.21
05/15/14	110,474.05	21,845.16	132,319.21
11/15/14	112,147.73	20,171.48	132,319.21
05/15/15	113,846.77	18,472.44	132,319.21
11/15/15	115,571.55	16,747.66	132,319.21
05/15/16	117,322.46	14,996.75	132,319.21
11/15/16	119,099.89	13,219.32	132,319.21
05/15/17	120,904.26	11,414.95	132,319.21
11/15/17	122,735.96	9,583.25	132,319.21
05/15/18	124,595.41	7,723.80	132,319.21
11/15/18	126,483.03	5,836.18	132,319.21
05/15/19	128,399.24	3,919.97	132,319.21
11/15/19	<u>130,344.39</u>	<u>1,974.72</u>	<u>132,319.11</u>
	\$4,103,145.06	\$1,282,855.98	\$5,386,001.04

General Fund Advance to Water System Fund (5 yr - 10 yr Extension)

<i>Payment Date</i>	<i>Principal Payment</i>	<i>Interest Payment</i>	<i>Total Debt Payment</i>
03/01/2008	466,896.63	133,290.13	600,186.76
03/01/2008	520,894.10	0.00	520,894.10
09/01/2008	414,478.53	119,274.93	533,753.46
03/01/2009	426,291.17	107,462.29	533,753.46
09/01/2009	167,887.08	95,312.99	263,200.07
03/01/2010	172,671.86	90,528.21	263,200.07
09/01/2010	177,593.01	85,607.06	263,200.07
03/01/2011	182,654.41	80,545.66	263,200.07
09/01/2011	187,860.06	75,340.01	263,200.07
03/01/2012	193,214.07	69,986.00	263,200.07
09/01/2012	198,720.67	64,479.40	263,200.07
03/01/2013	204,384.21	58,815.86	263,200.07
09/01/2013	210,209.16	52,990.91	263,200.07
03/01/2014	216,200.12	46,999.95	263,200.07
09/01/2014	222,361.82	40,838.25	263,200.07
03/01/2015	228,699.14	34,500.93	263,200.07
09/01/2015	235,217.06	27,983.01	263,200.07
03/01/2016	241,920.75	21,279.32	263,200.07
09/01/2016	248,815.49	14,384.58	263,200.07
03/01/2017	<u>255,906.66</u>	<u>7,293.41</u>	<u>263,200.07</u>
	\$5,172,876.00	\$1,226,912.90	\$6,399,788.90

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Statistical



Past to Present County Commissioners

<p>1913-1915 R. L. McKenzie T. E. Crawford T. B. Young L. G. Gay A. F. Gainer</p>	<p>1915-1917 T. B. Young J. M. Barrow H. P. Roush T. E. Crawford Preston Warren</p>	<p>1917-1919 J. M. Barrow B.A. Rhodes John McLaughlin J.B. McCall A.F. Driskell J. N. Faile</p>	<p>1919-1921 J. McLaughlin B.A. Rhodes J.B. McCall A. J. Gainer J. N. Faile F. C. McGill W. B. Gainer</p>	<p>1921-1923 J. N. Faile M. B. Pierce L.C. Gay W. B. Gainer J. H. Laird</p>
<p>1923-1925 A. J. Pelham J. N. Faile D. R. McBride J. H. Laird J. M. Porter C.R. Russ</p>	<p>1925-1927 L. E. Vickery M. B. Davis J. M. Porter J.C. Gainer W. C. Holley C.R. Russ</p>	<p>1927-1929 L. E. Vickery J. M. Porter J.C. Gainer C. P. Russ W. C. Holley</p>	<p>1929-1931 H. W. Johnson .M. Porter C. P. Russ W. B. Gainer W. H. Laird</p>	<p>1931-1933 H. W. Johnson C. P. Russ Roy Van Kleeck J.C. Gainer W. H. Laird</p>
<p>1933-1935 Douglas B. Sale Joe D. Holmes Roy Van Kleeck J.C. Gainer W. H. Laird</p>	<p>1935-1937 S. J. Gainer Joe D. Holmes Roy Van Kleeck J.C. Gainer Harry W. Peterson</p>	<p>1937-1939 R.D. Newberry Dee Williams Roy Van Kleeck J.C. Gainer Bruce Vickers</p>	<p>1939-1941 Dee Williams A. L. Barber J.C. Gainer W.W. Nichols Randall Newberry</p>	<p>1941-1943 J. A. Gilbert A. L. Barber W. P. Worthington C. N. Muterspaugh Bruce Vickers</p>
<p>1943-1945 Dee Williams A. L. Barber W. P. Worthington C. N. Muterspaugh Bruce Vickers</p>	<p>1945-1947 A. J. Childs Ira L. Hill B. V. Buchanan C. N. Muterspaugh</p>	<p>1947-1949 Ira L. Hill A. J. Childs Bruce Vickers C. N. Muterspaugh W. P. Worthington</p>	<p>1949-1951 A. J. Childs Ira L. Hill B. V. Buchanan W. P. Worthington C. N. Muterspaugh</p>	<p>1951-1953 Ira Hill J. R. Miller J. H. Davis John Pitts B. V. Buchanan</p>
<p>1953-1955 J.R. Miller Ira L. Hill M. B. Miller John Pitts B. V. Buchanan</p>	<p>1955-1957 M. B. Miller John Pitts B. V. Buchanan Burton Clark J. R. Miller</p>	<p>1957-1959 Burton H. Clark J. R. Miller B.V. Buchanan M.B. Miller John Pitts</p>	<p>1959-1960 J.R. Miller B.V. Buchanan Donald D. Mowat Burton H. Clark M. B. Miller</p>	<p>1961 Donald Mowat I. S. Morris Wilmont Edwards A. J. Barnes Burton Clark Burford Freeman</p>
<p>1962 I. S. Morris A. J. Barnes Wilmont Edwards Burford Freeman Burton Clark</p>	<p>1963 Ira Hill John Pitts I. S. Morris Isaac Byrd Wilmont Edwards</p>	<p>1964 Ira Hill John Pitts I. S. Morris Isaac Byrd Wilmont Edwards</p>	<p>1965 Wilmont Edwards Isaac Byrd Ira Hill I. S. Morris John Pitts</p>	<p>1966 Isaac Byrd I. S. Morris De Delaney Ira Hill Wilmont Edwards</p>
<p>1967 Isaac Byrd De Delaney Ira Hill I. S. Morris Wilmont Edwards</p>	<p>1968 De Delaney Ira Hill I. S. Morris Isaac Byrd Wilmont Edwards</p>	<p>1969 De Delaney Ira Hill Isaac Byrd Wilmont Edwards George Gainer</p>	<p>1970 Isaac Byrd Wilmont Edwards De Delaney Ira Hill George Gainer</p>	<p>1971 George Gainer Wilmont Edwards De Delaney Ira Hill Isaac Byrd</p>
<p>1972 Zollie Young William Peeke George Gainer Isaac Byrd Wilmont Edwards</p>	<p>1973 Isaac Byrd Jim Faircloth Zollie Young John Mullins William Peeke G. W. Hobbs</p>	<p>1974 Isaac Byrd Jim Faircloth G. W. Hobbs John Mullins William Peeke</p>	<p>1975 Jim Faircloth John Mullins G. W. Hobbs Ray Wagner Isaac Byrd</p>	<p>1976 Jim Faircloth John Mullins Isaac Byrd G. W. Hobbs Ray Wagner</p>

Past to Present County Commissioners

1977 John Mullins Isaac Byrd Ray Wagner Jim Faircloth G.W. Hobbs	1978 G.W. Hobbs Isaac Byrd John Mullins Jim Faircloth Ray Wagner	1979 Ray Wagner Isaac Byrd Bill Tolar John Mullins Jim Faircloth	1980 John Mullins Bill Tolar Jim Faircloth Ray Wagner Isaac Byrd	1981 Bill Tolar Isaac Byrd Wilmont Edwards Ray Wagner John Hutt, Jr.
1982 Isaac Byrd Ray Wagner Wilmont Edwards Bill Tolar John Hutt, Jr.	1983 John Hutt, Jr. Wilmont Edwards Isaac Byrd Helen Ingram M.B. Miller	1984 Isaac Byrd Helen Ingram Wilmont Edwards John Hutt, Jr. M.B. Miller	1985 Helen Ingram M.B. Miller Isaac Byrd John Hutt, Jr. Tommy Loftin	1986 Isaac Byrd Helen Ingram M.B. Miller John Hutt, Jr. Tommy Loftin
1987 Isaac W. Byrd Tommy Loftin John Hutt, Jr. Ralph Burgess Harold Phillips S. Richard Seltzer	1988 Ralph Burgess Harold Phillips John Hutt, Jr. S. Richard Seltzer Tommy Loftin	1989 S. Richard Seltzer Tommy Cooley Mike Nelson Ralph Burgess Harold Phillips Cliff Fleming, Jr.	1989-1990 Tommy Cooley Mike Nelson Ralph Burgess Cliff Fleming S. Richard Seltzer	1990-1991 Mike Nelson Jack Hamm Tommy Cooley Danny Sparks S. Richard Seltzer
1991-1992 Jack Hamm Danny Sparks Mike Nelson Tommy Cooley S. Richard Seltzer	1992-1993 Danny Sparks Carol Atkinson Jack Hamm John Robbins Rick Hurst	1993-1994 Carol Atkinson John Robbins Jack Hamm Danny Sparks Rick Hurst	1994-1995 John Robbins Rick Hurst Carol Atkinson Danny Sparks Richard Stewart	1995-1996 Rick Hurst Carol Atkinson John Robbins Richard Stewart Danny Sparks
1996-1997 Richard Stewart Marc Nolen Robert Wright Carol Atkinson Danny Sparks	1997-1998 Danny Sparks Marc Nolen Robert Wright Richard Stewart Carol Atkinson	1998-1999 Carol Atkinson Marc Nolen Robert Wright Richard Stewart Danny Sparks	1999-2000 Marc Nolen Robert Wright Carol Atkinson Richard Stewart Danny Sparks	2000-2001 Michael J. Ropa Cornel Brock John G. Newberry, Jr. Danny Sparks Richard Stewart
2001-2002 Cornel Brock John G. Newberry, Jr. Danny Sparks Richard Stewart Michael J. Ropa	2002-2003 Jerry L. Girvin John G. Newberry, Jr. George B. Gainer Cornel Brock Michael J. Ropa	2003-2004 George B. Gainer Cornel Brock Jerry L. Girvin John G. Newberry, Jr. Michael J. Ropa	2004-2005 George B. Gainer Mike Nelson Jerry L. Girvin William T. Dozier Mike Thomas	2005-2006 Mike Nelson Jerry L. Girvin George B. Gainer William T. Dozier Mike Thomas
2007-2008 Mike Nelson Jerry L. Girvin George B. Gainer William T. Dozier Mike Thomas	2008-2009 Jerry L. Girvin William T. Dozier George B. Gainer Mike Nelson Mike Thomas	2009-2010 William T. Dozier George B. Gainer Jerry L. Girvin Mike Nelson Mike Thomas	2010-2011 William T. Dozier George B. Gainer Jerry L. Girvin Mike Nelson Mike Thomas	

Property Taxes

(Assessed and Estimated Actual Value Unaudited)

The following table depicts information related to taxable property for Bay County.

Fiscal Year	Real Property		Personal Property		Centrally	Total	
	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Property	Assessed Value in Billions	Estimated Actual Value
00-01	5,209,098	7,872,465	781,567	1,309,101	11,167	6,001,832	9,192,733
01-02	5,830,454	8,715,991	822,372	1,395,561	10,291	6,663,117	10,121,843
02-03	6,246,674	9,155,441	855,067	1,447,429	9,779	7,111,520	10,612,650
03-04	7,122,220	10,343,922	844,060	1,600,918	11,014	7,977,294	11,955,854
04-05	8,013,168	11,270,219	840,355	1,596,860	9,298	8,862,820	12,879,377
05-06	11,523,055	16,002,189	842,523	1,630,814	10,453	12,376,032	17,643,456
06-07	17,646,156	24,725,717	898,109	1,637,949	13,939	18,558,204	26,377,606
07-08	17,897,030	25,136,006	898,777	1,669,064	22,511	18,818,318	26,827,581
08-09	17,059,205	25,203,866	883,564	1,776,771	26,729	17,969,499	27,007,985
09-10	14,119,585	20,836,409	964,745	1,795,452	27,305	15,111,635	22,659,737

Source: Property Appraiser's Office

County-Wide Millages

The following chart provides an overview of the property tax rates for the last ten calendar years for Bay County.

Calendar Year	General County	Public Health	County Total	Mosquito Control	MSTU	Total Millage
01-02	5.5020	0.1600	5.6620	0.1852	1.0000	6.8472
02-03	5.5020	0.1600	5.6620	0.1852	1.0000	6.8472
03-04	5.5020	0.1600	5.6620	0.1852	1.0000	6.8472
04-05	5.5020	0.1600	5.6620	0.1852	1.0000	6.8472
05-06	5.5020	0.1600	5.6620	0.1852	1.0000	6.8472
06-07	4.032	0.1300	4.1620	0.1852	0.7500	5.0972
07-08	3.6715	0.1200	3.7915	0.1525	0.7238	4.6678
08-09	3.5345	0.1155	3.6500	0.1525	0.7238	4.5263
09-10	3.5345	0.1155	3.6500	0.1525	0.7815	4.584
10-11	3.5345	0.1155	3.6500	0.1525	0.7815	4.584

Property Tax Levies & Collections (Unaudited)

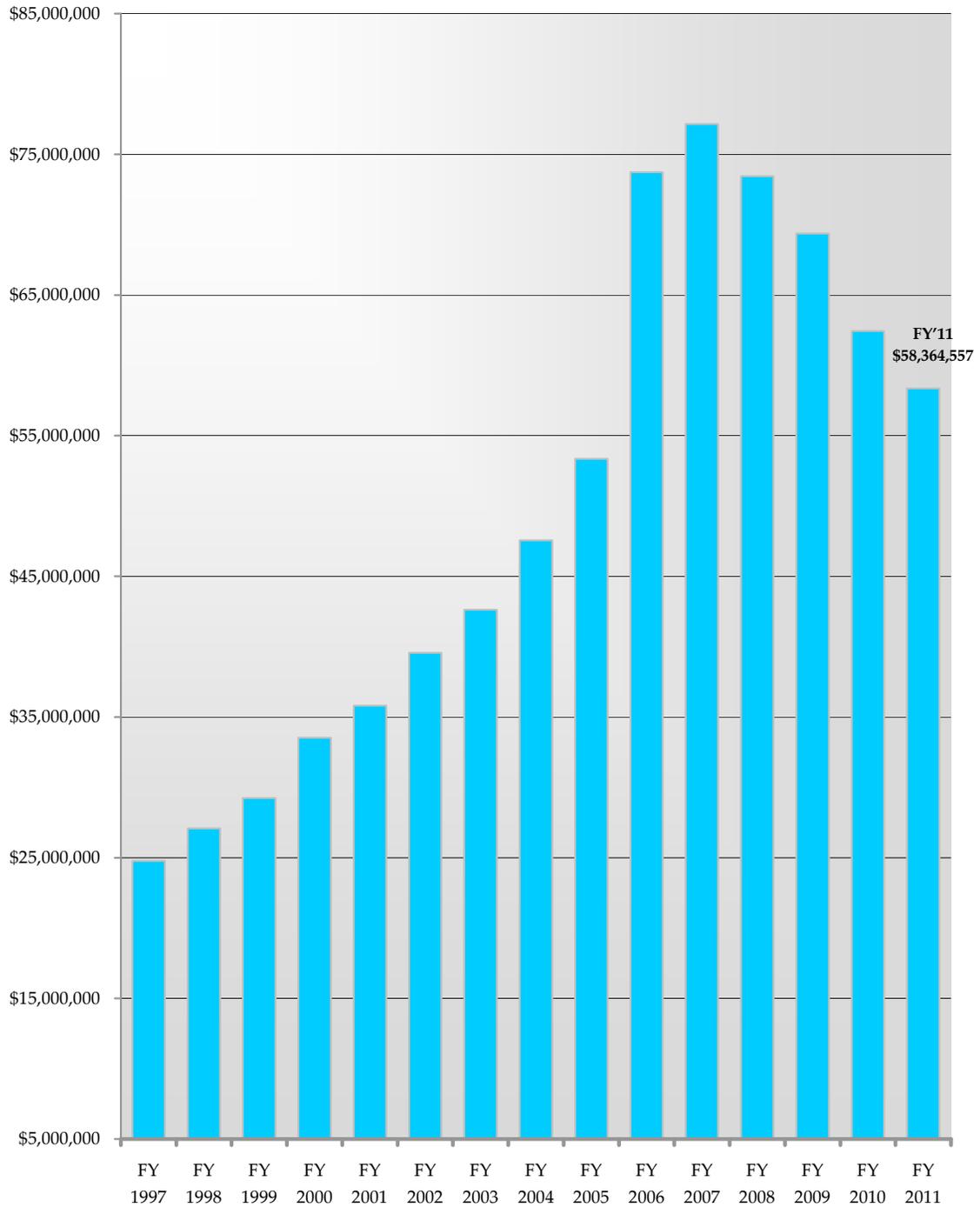
The following table provides an overview of the property tax levies and collections for the last ten fiscal years.

Calendar Year	Taxes Levied for Fiscal Year (Original Levy) Adjustments		Total Adjusted Levy	Collected Within the Fiscal Year of the Levy		Total Collections to Date		
				Amount	% of Original Levy	Collections in Subsequent Years	Amount	% of Original Levy
2001	90,563,069	11,686	90,574,755	87,286,096	96%	330,330	87,616,426	97%
2002	99,015,005	115,798	99,130,803	95,333,389	96%	525,284	95,859,273	97%
2003	107,970,150	129,147	108,099,297	104,078,973	96%	141,482	104,493,455	97%
2004	122,087,952	112,191	122,200,143	117,751,743	96%	333,634	118,085,377	97%
2005	132,865,168	150,304	133,015,472	127,948,406	96%	563,634	128,512,040	97%
2006	181,985,021	245,875	182,230,896	175,190,140	96%	599,402	175,789,542	97%
2007	80,546,305	56,610	80,602,915	76,972,250	96%	192,603	77,164,853	96%
2008	76,459,225	161,515	176,620,740	73,174,864	96%	379,860	73,554,724	96%
2009	72,001,643	163,459	72,165,102	68,614,949	95%	1,057,324	68,625,522	95%
2010	65,071,352	77,649	65,149,001	62,769,163	96%	289,468	63,058,631	96%

Source: Tax Collector's Office

Ad Valorem Tax Collections

Audited Actuals: 1997-2011



Glossary

Accrual Basis	The basis of accounting under which transactions are recognized when they occur and are significantly complete.
Ad Valorem Tax	A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as "property tax".
Adopted Budget	The financial plan of revenues and expenditures for a fiscal year as approved by the Bay County Board of County Commissioners.
Adopted Millage	The tax rate adopted in the first budget hearing of a taxing agency. Under state law the agency may reduce the adopted millage during the final budget hearing, but may only increase the tax by re-advertising or re-noticing the individual property owners.
Agency	A principal unit of the county government or a governmental unit outside county government receiving county funding.
Appropriation	A legal authorization granted by the County Commission to make expenditures and to incur obligations for specific purposes using County funds.
Article V Costs	Expenditures mandated by State Legislature and funded by local dollars. Examples include support for Public Defender, State Attorney, Conflict Attorney, and other court costs related to civil and criminal disputes.
AWTF (Advanced Wastewater Treatment Facility)	Provide operations and maintenance of the Military Point Regional AWTF Facility and six (6) Master Pump Stations to serve the long-term sewage treatment and disposal needs of Callaway, Cedar Grove, Parker, Springfield, areas of unincorporated Bay County, Tyndall Air Force Base and Mexico Beach.
BOCC (Board of County Commissioners)	Bay County is governed by a five-member board. The five members are elected countywide, but each represents one district of the county.
Bond	A written promise to pay a sum of money on a specific date at a specified interest rate as authorized by ordinance and detailed in the bond document. Bonds are primarily used to finance capital projects.
Budget	A plan of financial activity for a specific period indicating all planned revenues and expenses for the budget period.
Budget Adjustment	A revision to the adopted budget occurring during the affected fiscal year as approved by the Bay County Board of County Commissioners by an amendment or a transfer.
Budget Calendar	The schedule of key dates involved in the process of adopting and executing a adopted budget.
Budget Document	The official written statement of the annual fiscal year financial plan for the County as presented by the County Manager.
Budget Hearing	The public hearing conducted by the Bay County Board of County Commissioners to consider and adopt the annual budget.

Budget Message	A written statement presented by the County Manager to explain principal budget issues and to provide policy recommendations to the Bay County Board of County Commissioners.
Budget Transfer	Amount transferred from one fund to another.
CAFR (Comprehensive Annual Financial Report)	The government-wide financial statements that provide an overall picture of the County's financial standing.
Capital Improvements	Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increases their useful life.
Capital Outlay	Fixed assets that have a value of \$750 or more and have a useful economic life of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.
Cash Basis	A basis of accounting under which transactions are recognized only when cash is received or disbursed.
CIP (Capital Improvements Program)	A five-year plan for capital outlay to be incurred each year over five years to meet capital needs arising from the government's long-term needs.
CRA (Community Redevelopment Agency)	A public body established to carry out community redevelopment in blighted areas within the corporate limits of a municipality.
Culture/Recreation Function	The services included in this area are the Leisure Services Division and the support provided to the Bay County Library System.
Debt Service	Principal and interest payments on short and long-term borrowings.
Debt Service Function	This category includes the principal, interest, arbitrage expense, paying agent fee, etc., associated with the various bond issues and notes payable.
Deficit	The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.
Department	An administrative segment of the County composed of one or more divisions. (see Division)
Depreciation	Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. Depreciation is a requirement in proprietary type funds (such as enterprise and internal service funds).
Division	An administrative segment of the County, which indicates management responsibilities for an operation or a group of related activities within a functional area. Divisions are the basic units of the budget upon which departments are composed.
DSAP (Detailed Specific Area Plan)	A large-scale comprehensive plan amendment to change future land uses within a defined geographical area.

Economic Environment Function	This category provides for economic enhancements through the departments/divisions of Tourist Development Council, Veterans' Services, the Economic Development Council (a public/private partnership), and Downtown State Housing Improvement Project Board.
Encumbrance	The commitment and setting aside, but not expending, of appropriated funds to purchase an item or service.
Enterprise Fund	A fund in which the services provided are financed and operated similarly to those of a private business enterprise, i.e., through user fees.
EOC (Emergency Operations Center)	A central location utilizing personnel for initial activation and assistance to citizens before, during, and after disasters.
Exempt, Exemption, Non-Exempt	Amounts determined by State law to be deducted from the assessed value of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. A 1980 amendment to the Florida Constitution sets the exemptions for homesteads at \$25,000. This means that a homeowner with property assessed at \$50,000 would have to pay taxes on \$25,000 of the assessment. Eligible homeowners must apply for the exemption by March 1 of each year. Other exemptions apply to agricultural land and property owned by widows, the blind, and permanently disabled people who meet certain income criteria.
Expenditure	Decreases in fund financial resources through actual payments or transfers for the procurement of assets, or the cost of goods and/or services received.
Fees	A charge by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include user charges, building permits, etc.
FEMA (Federal Emergency Management Agency)	FEMA, an agency of the Department of Homeland Security, is tasked with responding to, planning for, recovering from, and militating against disasters.
Final Millage	The tax rate adopted in the final public budget hearing of a taxing authority.
Fiscal Policy	The county government's policies with respect to taxes, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
Fiscal Year	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for Bay County is October 1 through September 30.
Fixed Assets	Assets of long-term character which are intended to continue to be held or used – such as land, buildings, improvements other than buildings, machinery, and equipment.

Focus Areas	Key policy issues that will provide the direction and framework of the budget.
Fringe Benefits	These employee benefits include social security, retirement, group health, dental, and life insurance.
Function	A major class of grouping of tasks directed toward a common goal - such as executive, financial and administrative, other general government, and judicial. For the purposes utilized in budgetary analysis these categories were established by the State of Florida and financial reports must be grouped according to those established functions.
Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
Fund Balance	The excess of fund assets over liabilities in governmental funds. The unreserved and undesignated fund balance is available for appropriation in the following year's budget.
GAAP (Generally Accepted Accounting Principles)	Accounting rules and procedures established by authoritative bodies or conventions that have evolved through custom and common usage.
GASB (Governmental Accounting Standards Board)	It is the highest source of accounting and financial reporting guidance for state and local governments.
General Fund	The governmental accounting fund supported by ad valorem (property) taxes, licenses and permits, service charges and other general revenues to provide countywide operating services.
General Government Services Function	These services are provided by the Legislative, Judicial and Administrative branches in the management of governmental affairs including administration, budgeting, accounting, auditing, property appraisal, tax collections, elections, personnel and the cost of providing Circuit and County Court systems.
GIS (Geographic Information System)	This program is a system set up for data collection and storage as it relates to space (maps). Each activity performed by various County Departments will be stored through data input processes and linked to features on digital (computer) maps. As the system matures, data that is routinely collected will be available for spatial analysis. As a result, time and money will be saved due to an increased ability to visualize data and expedite the decision-making processes.
Grant	A contribution of assets (usually cash) by one governmental unit or other organization to another made for a specific purpose.
Homestead Exemption	Refer to definition for Exempt, Exemption, and Non-Exempt.

Human Services Function	The care, treatment, and welfare of the community and its individuals are the services included in this classification as represented by the Public Health Unit, Mosquito Control, the Community Action Agency, and Aid to Private Organizations.
Impact Fees	Fees charged to developers and individuals to cover, in whole or part, the anticipated cost of improvements that will be necessary because of the development.
Indirect Costs	Costs associated with, but not directly attributable to, the providing of a product or service. These are usually costs incurred by service departments in the support of operating departments.
Infrastructure	The physical assets of a government (e.g., street, water, sewer, public buildings and parks).
Interfund Transfers	Budgeted amounts transferred from one governmental accounting fund to another for work or services provided. These represent duplicate expenditures. Therefore, these amounts are deducted from the total County operating budget to calculate the "net" budget.
Internal Service Fund	Fund used to account for the financing of goods or services provided by one department/division to another department/division on a cost reimbursement basis (e.g., Central Purchasing, Fleet Maintenance, Risk Management, Laboratory, Information Systems, and Utility Administration).
Internal Services Function	This classification houses divisions of the County that primarily serve other departments/divisions of the County: Fleet Maintenance, Facilities Maintenance, Purchasing, and Laboratory Services, Risk Management / Workers' Compensation and Insurance.
Key Action Steps	The strategies or methods that county departments/divisions or programs will use to accomplish some aspect of a particular goal.
LDR (Land Development Regulations)	Adopted regulations to implement measures to improve the development review process and to implement the goals and objectives of the Comprehensive Plan.
Levy	To impose taxes, special assessments, or service charges for the support of governmental activities. The total amount of tax, special assessment, or service charges imposed by a government.
Local Option Gas Tax	A tax placed upon the sale of a gallon of gas used to provide funding for road improvements and maintenance.
Local Option Sales Tax	A tax (i.e., surtax) on sales, which must be approved by the voters, to fund infrastructure improvements and incinerator.
Measures	The amount of units produced or services provided for a specific program.
Millage Rate	The amount levied against \$1,000 of value on property qualified for ad valorem assessment.

Mission Statement	A broad statement of purpose that is derived from organizational and/or community values and goals.
Modified Accrual Basis of Accounting	A basis of accounting for governmental funds in which revenues are recognized when they become measurable and available as net current assets, and expenditures are recognized when the related fund liability is incurred.
MSBU (Municipal Services Benefit Unit)	A specific area of the unincorporated County where a district is created by the Board of County Commissioners to assess cost (non-ad valorem taxes) to provide municipal-type services.
MSTU (Municipal Services Taxing Unit)	A specific area of the unincorporated County where a district is created by the Board of County Commissioners to levy a special millage (ad valorem tax) to provide municipal-type services.
Non-Operating Expenditures	Expenditures of a type that do not represent direct operating costs to the fund; includes transfers out, transfers to Constitutional Offices, and reserves for contingency.
Object Code	Expenditure classification according to the types of items purchased or services obtained; for example, personal services, materials, supplies, and equipment. Object codes are defined in the State of Florida Uniform Accounting System.
Objective	Specific, measurable statements that support a particular goal, reflecting the amount of change expected because of the Key Action Steps and other program strategies.
Operating Budget	A comprehensive plan, expressed in financial terms, by which an operating program is funded for a single fiscal year. It includes estimates of: (a) the services, activities, and sub-activities comprising the County's operation; (b) the resultant expenditure requirements; and (c) the resources available for the support.
Operating Income	The excess of proprietary fund operating revenues over operating expenses.
Operating Revenues	Proprietary fund revenues that are directly related to the fund's primary service activity. They consist primarily of user charges for services.
Ordinance	A formal legislative enactment by the governing board of a county or municipality.
Payable - Account	A liability account reflecting amounts owed to private persons or organizations for goods or services received by a government. A payable is usually premised by a word denoting the type of liability owed. Various types of payables include Accounts Payable, Notes Payable, and Bonds Payable.
Performance Audits	Examinations intended to assess: (1) the economy and efficiency of the audited entity's operations; and (2) program effectiveness - the extent to which program objectives are being attained.

Physical Environment Function	This classification includes the following departments/divisions of the County: Military Point Advanced Wastewater Treatment Facility, Industrial Wastewater Treatment, Retail Water and Wastewater, Solid Waste, Water System, Stormwater Management, Extension Services and Forestry Services.
Principal	The original amount borrowed through a loan, bond issue, or other form of debt.
Program Description	Describes the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be.
Program Goal	A statement that describes the purpose toward which an endeavor is directed.
Property Tax	Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
Proprietary Fund	A fund type that emulates the private sector and is operated in a manner similar to business counterparts.
Public Safety Function	This category provides for the citizens of Bay County the security and safety of persons and property and includes the departments/divisions of Emergency Services, MSTU-Fire Services, Builders' Services, Intergovernmental Radio Communications, Law Enforcement, Detention/Corrections, Animal Control, 911 Communications and Medical Examiner.
Receivable Account	An asset account reflecting amounts owed from private persons or organizations for goods or services provided by the entity. A receivable is usually premised by a word denoting the type of asset owed. Various types of receivable include Accounts Receivable, Notes Receivable, and Interest Receivable.
Reserve (Restricted)	An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Reserve (Unrestricted)	Unrestricted Reserves are generally that portion of a fund balance, which is available for general appropriation.
Revenue Bonds	Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.
Revenues	The taxes, fees, charges, special assessments, grants, and other funds collected and received by the County in order to support the services provided. Under GASB Statement 1, general long-term debt proceeds and operating transfers are classified as "other financing sources" rather than revenues.
Rolled-Back Rate	The amount of millage, which would be levied against \$1,000 of value on property, which qualified for ad valorem assessment in the prior year. The amount allows for a natural increase in the value of existing property.

Sales Tax	A general "sales tax" is levied on all merchandise sold on a retail basis by all persons or businesses selling merchandise in the County limits. Monies collected under authorization of this tax are for the use and benefit of the County.
Ship (State Housing Initiatives Partnerships)	A state-funded program that enables the counties to provide rental assistance, home purchase assistance, and home repair assistance to low-income citizens.
Special Revenue Bonds	Bonds that are not considered general obligations of the government, but that are to be repaid through specific government resources.
Special Revenue Fund	A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
Tax Base	The total property valuations on which each taxing authority levies its tax rates.
Tax Roll	The certification of assessed and taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.
Tax Year	The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year budget. For example, the tax roll for the 2003 calendar year would be used to compute the ad valorem taxes levied for the FY 2003-2004 budget.
TDC (Tourist Development Council)	The Tourist Development Council establishes projects to promote tourism in Bay County.
Tipping Fees	Charges paid by users to dispose of or "tip" solid waste.
Tourist Development Tax	Tax levied on every person who rents, leases, or lets for consideration any living quarters/accommodations for a term of 6 months or less, within the boundaries established by the Ordinance. The tax is used to fund the activities of the Tourist Development Council.
Transportation Function	The safe and adequate flow of vehicles, travelers, and pedestrians is included in this classification, which encompasses the departments/divisions of Transportation Trust, Transportation - Roads and Bridges, Traffic Engineering, and Transportation - Participating Paving.
Trim (Truth-In-Millage Law)	A 1980 law enacted by the Florida legislature that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered.
Uniform Accounting System	The chart of accounts prescribed by the Office of the State Comptroller that are designed to standardize financial information to facilitate comparison and evaluation of reports.
User Fee	The fees charged for direct receipt of public services.