



**BOARD OF COUNTY  
COMMISSIONERS**

WWW.BAYCOUNTYFL.GOV

840 WEST 11<sup>TH</sup> STREET  
PANAMA CITY, FL 32401

COMMISSIONERS:

TOMMY HAMM  
DISTRICT I

ROBERT CARROLL  
DISTRICT II

WILLIAM T. DOZIER  
DISTRICT III

DOUGLAS MOORE  
DISTRICT IV

CLAIR PEASE  
DISTRICT V

ROBERT J. MAJKA  
COUNTY MANAGER

**PURCHASING DEPARTMENT**

840 West 11<sup>th</sup> Street  
Panama City, Florida 32401  
Telephone: (850) 248-8270  
Fax: (850) 248-8276

March 17, 2023

Prospective Respondents

**RE: Addendum #2 23-25 Bay County Courthouse Renovations**

Please accept this as Addendum No. 2 for the above referenced solicitation.

Please see attached Revised Bid Form allowing for replacing the elevator with a new one.

There will be a site visit available Tuesday, March 21, 2023 at 10:00 am Central Time at the Bay County Courthouse located at 300 East 4<sup>th</sup> Street, Panama City, Florida. This event is only for those vendors that were in attendance of the mandatory Pre-Bid Conference. Those that attended the conference are highly encouraged to attend the site visit.

The Basis of Award shall hereby read:

The contract will be awarded to the lowest, responsive, responsible bidder who has proposed the lowest qualified Lump Sum or Alternate Lump Sum and is deemed qualified by Bay County, subject to the County's right to reject any or all bids and to waive informality and irregularity in the proposals and proposing.

All respondents shall acknowledge receipt of this addendum by signing and submitting, with their bid, the addendum acknowledgement form included in the Bid package.

Regards,

Ken Longstreet  
Grant Procurement Administrator

**ADDENDUM 1 BID FORM**  
**ITB NO: 23-25**

---

This proposal of \_\_\_\_\_, hereinafter called "BIDDER," organized and existing under the laws of the State of \_\_\_\_\_ doing business as \_\_\_\_\_ (Insert "a corporation", "a partnership" or "an individual" as applicable), is hereby submitted to the Board of County Commissioners, Bay County, hereinafter called "OWNER."

In compliance with the Advertisement for Bids, BIDDER hereby proposes to perform all work, as detailed in this bid.

By submission of this BID, each Bidder certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any other competitor.

Vendor agrees to perform the entire work as indicated on the drawings and in compliance with the Contract Documents and Specifications, complete in every detail.

**The Lump Sum Price is:**

\_\_\_\_\_

*(Words)*

(\$ \_\_\_\_\_)

**The Alternate Lump Sum Price (replacing elevator) is:**

\_\_\_\_\_

*(Words)*

(\$ \_\_\_\_\_)

Submitted By: \_\_\_\_\_

Name of Vendor Submitting This Bid

Bid Prepared By: \_\_\_\_\_

Name of Individual Who Prepared This Bid

Contact Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contractor's License No. \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative of Firm/Vendor

\_\_\_\_\_  
Date

SEAL: (If bid is by Corporation)