

Short-Term Rental Fire Self-Inspection Checklist



**Bay County Fire
and Life Safety
Inspection Bureau**

fireinspections@baycountyfl.gov

Rental Dwelling Address: _____

Property Owner Name: _____

Property Owner Address: _____

Property Owner Phone and email: _____

Instructions for Use

The property owner or designee of the short-term vacation rental is encouraged to complete this checklist. Please take a few moments to conduct the survey to correct any hazardous conditions as needed to protect the occupants, the property and improve the potential to successfully pass your fire inspection on the first visit.

Please see 69A-43 Florida Administrative Code which outlines requirements for Transient Public Lodging Establishments.

MEANS OF EGRESS AND DOORS		COMPLY	
		N/A	YES
1	All persons must have access to a minimum 32-inch clear width by 78-inch clear height exit door.		
2	The exit path above shall not pass through an enclosed garage.		
3	All doors along exit path shall be openable without delay. This means without use of a key, special knowledge (combination), or special effort.		
4	The exit path, including stairways and landings, must be clear of storage or other items that restrict exit width. An exit pathway at least 36 inches wide shall be provided within the dwelling. Emergency lighting with backup battery required for stairways leading to exit.		
5	All stairways shall be provided with a handrail meeting code and shall be maintained in good condition (free of damage, trip hazards, etc.).		
6	Each bedroom shall have at least one door or egress window to the exterior of the dwelling. When open, the open portion of the window shall be at least 20 inches wide, at least 24 inches high, and at least 5.0 square feet on the ground floor and 5.7 square feet for all others. (821 square inches)		
7	Posting of building evacuation map in a conspicuous location. Minimum 8 1/2" x 11". Also post inside bedrooms next to door located above 2nd floor.		
8	Pool alarm meeting UL 2017 required on openings leading directly to a swimming pool area.		
FIRE PROTECTION		COMPLY	
		N/A	YES
1	Provide fire extinguisher: (one per floor) Size 2A:10BC (5lb) min., current service tag, mounted on bracket, under sink or wall, accessible to all occupants.		
2	Provide smoke alarms in each bedroom, outside of bedrooms within 10 feet and on each floor. Must be hardwired to building power and interconnected. Can be hardwired with bluetooth interconnection per NFPA 72 chap 29.8.2.1.1. (one sounds all sound) Replace if older than 10 years old.		
3	Provide hardwired carbon monoxide detector on each floor where gas appliances are used or garage is attached. Note that combination hardwired smoke/carbon monoxide detectors are allowed. Replace detectors older than 10 years old. Bluetooth interconnected detectors allowed.		
4	Provide a minimum of 36-inches clear space between any heat producing appliance and any combustible material. Note that this clearance may be reduced to specified clearances listed on that appliance. Filters should be replaced regularly for heating and A/C units.		
5	Extension cords shall not be used for any appliances and shall never be used in place of permanent wiring.		
6	Electrical panels shall not have any open slots or circuits. Circuits shall be clearly labeled, and panel box covers shall be maintained closed.		
7	Clearance shall be maintained around the electrical panel-box at all times (minimum: 30 inches wide x 36 inches deep x 78 inches high).		
8	All electrical junction box covers, outlet covers, and switch plates shall be secured in place. All GFCI and or AFCI receptacles shall be in good working order.		
9	Provide street address identification with not less than 6 inch high numbers. Existing 4 inch numbers acceptable if contrast in color to wall and easily seen from the street.		

Post short-term vacation rental unit information inside and post contact information outside on wall or in window per ordinance.