



RESIDENTIAL

MANUFACTURER/MOBILE HOME PLAN REVIEW SUBMITTAL FORM
(For HUD approved structures only)

AVOID PROCESSING DELAYS

Please provide all applicable items listed below. This form is Not for Planning Division submittals.
Parcel Number (Property ID #) _____

- Mobile Home Set-Up (Form B25)
Provide Manufacturer Relevant Page Numbers for this Model Home
Block Plan (Form B26)
(If property is located in a flood zone, an engineered foundation and elevation certificate will be required)
A&V Flood Zone (Form B16)
What is the flood zone for the property? _____X _____AE
Statement of Water (Form B09)
Driveway Affidavit (Form B08)
Recorded Notice of Commencement (Form B05)
Scaled Site Plan of Property showing the following:
- Placement of Mobile Home with dimensions to each property line
- All other structures on the property; car ports, sheds, pole barns
- Wetlands (if applicable) showing the 30" buffer
- Flood Zone line (if applicable)
- See (Ordinance #23-34) for Inspection report of used mobile home.
- See Division of Motorist Services Manufactured
Septic Tank permit application (Required) or letter from the FL DEP approving the existing tank
Utilities receipt water and/or sewer (If applicable)
Copy of recorded Deed or Authorization letter from property owner
Will the Mobile Home be located within 1,500 feet of the Gulf of Mexico?
Yes _____ No _____
If Yes, the Mobile Home must meet Zone II Exposure D requirements.
Replacement Mobile Home _____ New Mobile Home _____
Power Company: _____ FPL _____ REA _____ GCEC

Notes:

- If the property is undeveloped, there will be an additional fee of \$446.70 added to the permit fee for Bay County Impact fees.
Reviewed site plan must be posted on job site for inspection.
A final approval for septic tank from Bay County Health Department is required before the power can be released.
Your electric power cannot be turned on until the driveway final inspection is approved and filed

Applicant's Signature
Cell Phone # _____

Telephone # _____
Email: _____