



**BAY COUNTY UTILITY SERVICES
WATER & WASTEWATER NEW DEVELOPMENT PRELIMINARY
INFORMATION REQUEST**

PREFACE: All new development within the Bay County Utility Services (BCUS) Retail Systems service area must meet certain requirements. This information request form is to assist BCUS, the Developers and Contractors with scheduling and construction of water and wastewater systems that will be owned and operated by BCUS after construction. Other County departments may have additional requirements and conditions that will need to be met prior to acceptance. This application is to be completed prior to BCUS approval FDEP for Water and/or Wastewater Construction Permits.

CONSTRUCTION GUIDANCE

Visit the BCUS Permitting and Development website for the Water & Wastewater Utilities Construction Guidance document: <https://www.baycountyfl.gov/517/Permitting-Division>

WATER & WASTEWATER CONSTRUCTION INFORMATION

NAME, ADDRESS, AND PHONE NUMBER OF OWNER, CONTRACTOR INSTITUTION, FIRM OR BUSINESS

NAME OF PROJECT: _____ **DATE:** _____
PARCEL NUMBER _____
PROJECT ADDRESS _____

NAME: _____

PHONE: _____ **Email:** _____

ADDRESS _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PROJECT DESCRIPTION

ESTIMATED DATES OF CONSTRUCTION

Begin (Day/Mo/Yr) _____ **End (Day/Mo/Yr)** _____ **Total Days (Projected)** _____

Total Actual Work Days _____ **Estimate for Inspection Fees Projection** _____

DOMESTIC WATER SERVICE

Average Demand: _____ **GPM** _____ **GPD**
Maximum Possible Demand: _____ **GPM**
Minimum Required Operating Pressure: _____ **PSI**

Fire Service:

Type of fire protection system to be used: _____
Size of fire service anticipated: _____
Will there be fire pumps? List Capacities: _____
Do fire line plans include Backflow Prevention Devices? Type/Size: _____

DOMESTIC WASTEWATER SERVICE

Average Daily Sewer Flow (ADF): _____ **GPD**
Peaking Factor: _____
Peak Sewer Flow: _____ **GPD**
List Sources/References Used to Determine Sewer Flows

Are there any downstream sewer lift station(s)?

If yes, additional documentation may be required to show the existing pump station(s) can handle the additional flow. Any upgrades required to handle the additional flow may be at the expense of the developer/owner.

Please provide details and location of connection(s) to exiting Bay County infrastructure.

Comments:

Completed By (Professional Engineer Registered In the State of Florida)

This document must be signed and sealed by a Professional Engineer registered in the State of Florida to be accepted.