

**Building Safety Division  
Effective January 1, 2025**

Activity	Administrative Details	Fee
Lien Search		\$20.00
After Hours Inspection		\$275.00
Reinspection Fee / <b>Final Inspection on Expired Permit</b>		\$95.00
Permit Transfer ( <b>Change of Contractor</b> )	All Permit Types	\$0.00
	Initial Registration	\$115.00
Contractor Registration (fees do not apply to State Certified Contractors)	Renewal	\$50.00
	Re-activation (Per Bay County Code 6-111(3))	(\$115*1.5)+(\$50*Number of missed years)
	Journeyman tradesman (existing only)	\$25.00
Working Without A Permit - Penalties (in addition to the permit fee)	First Offense	\$100.00 or double the permit fee whichever is greater
	Second Offense	\$500.00 or double the permit fee whichever is greater
	Third Offense	\$1,000.00 or double the permit fee whichever is greater
	Greater than Three Offenses	Registration Suspension & Reported to DBPR
	Working Without Proper Licensing	\$500 & Reported to DBPR

Permit Type	Florida Building Code - Residential Details (Residential)	Fee
Plan Review	To be paid prior to plan review, Non-refundable	\$75.00
Plan Review Resubmittal (Post-Permit Revisions)	To be paid prior to plan review, Non-refundable	\$135.00
Building Permit - New Construction	Based on valuation determined from Schedule B & Appendix B (includes Mechanical, Electrical, Plumbing, Roofing, and Gas, as applicable)	The greater of Applicant declared value versus Building Valuation Data at 100% of the Permit Fee
Swimming Pool	Permit (includes Mechanical, Electrical, Plumbing, and Gas, as applicable)	\$255.00
Demolition Permit	Structure	\$100.00
	Aboveground / Underground Storage Tank Removal	\$85.00
Mechanical - Existing Dwelling	Permit	\$115.00
Electrical - Existing Dwelling	Permit	\$115.00
Electrical	Miscellaneous service pole	\$115.00
	Safety Inspection	Community service free permit
Plumbing - Existing Dwelling	Permit	\$115.00
Residential Gas - Existing Dwelling	Permit	\$115.00
Roofing Permit	1 to 5 squares (1 SQ = 100 Square Foot)	\$160.00
	Each additional square over 5 squares	\$1.50
Accessory Structures / Buildings	Pole Barn or Carport (not enclosed)	The greater of Applicant declared value versus \$15 per Square Foot Building Valuation Data
	Pole Barn or Garage (enclosed)	The greater of Applicant declared value versus Building Valuation Data at 80% of the Permit Fee
	Storage Building or Shed	The greater of Applicant declared value versus Building Valuation Data at 80% of the Permit Fee
Alternate Energy Permit, Electrical, Gas, Mechanical, Plumbing	1st \$1,000 or fraction	\$125.00
	Each additional \$1,000 or fraction	\$10.00
	Each additional \$1,000 or fraction over \$1,000,000	\$2.00

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<b>Florida Building Code - Building</b>		
<b>Permit Type</b>	<b>Details (Commercial)</b>	<b>Fee</b>
Plan Review	To be paid prior to plan review, Non-refundable	One-Half (50%) of Building Valuation Permit Fee
Plan Review Resubmittal (Post-Permit Revisions)	To be paid prior to plan review, Non-refundable	\$135.00
Building Permit - New Construction	Based on valuation determined from Schedule B & Appendix B	Building Valuation Permit Fee 100%
Swimming Pool	Permit (includes Mechanical, Electrical, Plumbing, and Gas, as applicable)	Building Valuation Table and Appendix B
Sign Permit	Off premise sign permit	\$235.00
	On premise sign	\$70.00
Tower Co-Locate	Plan review	\$220.00
	Antenna permit	\$220.00
Mechanical, Electrical, Plumbing, Gas, Roof - Existing Buildings	1st \$1,000 or fraction	\$130.00
	Each additional \$1,000 or fraction	\$10.00
	Each additional \$1,000 or fraction over 1,000,000	\$2.00
Demolition Permit	Structure	\$100.00
	Aboveground / Underground Storage Tank Removal	\$85.00
Milestone Inspections	Phase I Report	\$250.00
	Phase II Report	\$500.00
	Phase II - Building Permit	Routine Building Permit Fees
Alternate Energy Permit, Electrical, Gas Mechanical, Plumbing	1st \$1,000 or fraction	\$125.00
	Each additional \$1,000 or fraction	\$10.00
	Each additional \$1,000 or fraction over \$1,000,000	\$2.00
<b>HUD/DOT - Manufactured Housing Units</b>		
<b>Permit Type</b>	<b>Details (Residential or Commercial)</b>	<b>Fee</b>
Manufactured Home	Any size	\$250.00
DCA Modular	Any size	\$290.00

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Florida Building Code - Existing Buildings Details (Repair/Renovation/Alteration)		Fee	
Permit Type			
Repairs*	REPAIR. The reconstruction or renewal of any part of an existing building for the purpose of its maintenance or to correct damage.	<del>The greater of Applicant declared value versus Building Valuation Data at 70% of the Permit Fee</del>	
		1st \$1,000 or fraction	\$130.00
		Each additional \$1,000 or fraction	\$10.00
		Each additional \$1,000 or fraction over 1,000,000	\$2.00
Level I Alteration* (includes Mechanical, Electrical, Plumbing, Roofing, and Gas, as applicable)	Level 1 alterations include the removal and replacement or the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose.	<del>The greater of Applicant declared value versus Building Valuation Data at 70% of the Permit Fee</del>	
		1st \$1,000 or fraction	\$130.00
		Each additional \$1,000 or fraction	\$10.00
		Each additional \$1,000 or fraction over 1,000,000	\$2.00
Level II Alteration* (includes Mechanical, Electrical, Plumbing, Roofing, and Gas, as applicable)	Level 2 alterations include the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment; and shall apply where the work area is equal to or less than 50 percent of the building area.	<del>The greater of Applicant declared value versus Building Valuation Data at 50% of the Permit Fee</del>	
		1st \$1,000 or fraction	\$130.00
		Each additional \$1,000 or fraction	\$10.00
		Each additional \$1,000 or fraction over 1,000,000	\$2.00
Level III Alteration* (includes Mechanical, Electrical, Plumbing, Roofing, and Gas, as applicable)	Level 3 alterations apply where the work area exceeds 50 percent of the building area.	<del>The greater of Applicant declared value versus Building Valuation Data at 50% of the Permit Fee</del>	
		1st \$1,000 or fraction	\$130.00
		Each additional \$1,000 or fraction	\$10.00
		Each additional \$1,000 or fraction over 1,000,000	\$2.00

Refunding of Permit Fees: 50% of the paid permit fee may be refunded provided no inspections have been made.

Credit Card use convenience fee: 2.70 Percent (2.70%) of amount charged.

State Surcharges: Department of Community Affairs Surcharge: 1.00 Percent (1.00%) with a minimum charge of \$2.00 for each permit. This applies to all building permit types, except Manufactured Homes.

Department of Business & Professional Regulation Surcharge: 1.50 Percent (1.50%) with a minimum charge of \$2.00 for each permit. This applies to all building permit types, except Manufactured Homes.

Conflicts: When the Applicant declared value and the building valuation data table are in conflict, the permit will be based on the higher of the two values. Permits for structures and renovations of nature that do not have a square foot floor area will be based on the contractor's cost.

Insufficient Funds: Applicants shall have 15-days from the date of notice to tender payment in the full amount of the insufficiently funded check plus a service charge of \$25 if the face value does not exceed \$50; \$30 if the face value exceeds \$50 but does not exceed \$300; \$40 if the face value exceeds \$300, or; 5-percent of the face amount of the check, whichever is greater.

Items not listed: Any building permit application type and Scope of Work not stated herein shall be charged a minimum Plan Review Fee of \$90 and the Building Permit Fee shall be based solely on the applicant declared value.

If an applicant uses a private provider for inspection services a 60% discount will be applied to the corresponding building permit fees.

Alterations not involving a sq. footage (i.e. windows and doors) will use the Applicant Declared Value.

**Building Safety Division - Building Valuation Table Schedule B**  
**Effective January 1, 2025**

Group (2024 International Building Code)	Design Type of Construction								
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	\$ 330.56	\$ 318.80	\$ 309.39	\$ 297.20	\$ 277.71	\$ 269.67	\$ 287.04	\$ 258.79	\$ 248.89
A-1 Assembly, theaters, without stage	\$ 303.49	\$ 291.73	\$ 282.32	\$ 270.13	\$ 250.88	\$ 242.84	\$ 259.97	\$ 231.96	\$ 222.06
A-2 Assembly, nightclubs	\$ 272.51	\$ 264.43	\$ 256.91	\$ 248.19	\$ 232.76	\$ 226.12	\$ 239.28	\$ 211.57	\$ 204.72
A-2 Assembly, restaurants, bars, banquet halls	\$ 271.51	\$ 263.43	\$ 254.91	\$ 247.19	\$ 230.76	\$ 225.12	\$ 238.28	\$ 209.57	\$ 203.72
A-3 Assembly, churches	\$ 308.01	\$ 296.25	\$ 286.84	\$ 274.65	\$ 255.52	\$ 247.48	\$ 264.49	\$ 236.60	\$ 226.71
A-3 Assembly, general, community halls, libraries, museums	\$ 258.66	\$ 246.90	\$ 236.50	\$ 225.30	\$ 205.06	\$ 198.01	\$ 215.15	\$ 186.13	\$ 177.24
A-4 Assembly, arenas	\$ 302.49	\$ 290.73	\$ 280.32	\$ 269.13	\$ 248.88	\$ 241.84	\$ 258.97	\$ 229.96	\$ 221.06
B Business	\$ 289.51	\$ 279.23	\$ 269.21	\$ 257.82	\$ 235.42	\$ 227.07	\$ 247.91	\$ 210.39	\$ 200.78
E Educational	\$ 276.33	\$ 266.73	\$ 258.30	\$ 247.60	\$ 231.08	\$ 219.28	\$ 239.09	\$ 202.46	\$ 195.97
F-1 Factory and industrial, moderate hazard	\$ 160.20	\$ 152.78	\$ 143.34	\$ 138.64	\$ 123.55	\$ 117.41	\$ 132.48	\$ 102.44	\$ 95.93
F-2 Factory and industrial, low hazard	\$ 159.20	\$ 151.78	\$ 143.34	\$ 137.64	\$ 123.55	\$ 116.41	\$ 131.48	\$ 102.44	\$ 94.93
H-1 High Hazard, explosives	\$ 149.46	\$ 142.04	\$ 133.60	\$ 127.90	\$ 114.12	\$ 106.97	\$ 121.74	\$ 93.00	\$ -
H234 High Hazard	\$ 149.46	\$ 142.04	\$ 133.60	\$ 127.90	\$ 114.12	\$ 106.97	\$ 121.74	\$ 93.00	\$ 85.50
H-5 HPM	\$ 289.51	\$ 279.23	\$ 269.21	\$ 257.82	\$ 235.42	\$ 227.07	\$ 247.91	\$ 210.39	\$ 200.78
I-1 Institutional, supervised environment	\$ 262.22	\$ 252.95	\$ 244.31	\$ 235.67	\$ 215.42	\$ 209.47	\$ 235.71	\$ 193.82	\$ 187.73
I-2 Institutional, hospitals	\$ 455.16	\$ 444.88	\$ 434.86	\$ 423.47	\$ 399.17	\$ -	\$ 413.57	\$ 374.14	\$ -
I-2 Institutional, nursing homes	\$ 315.97	\$ 303.75	\$ 293.73	\$ 282.34	\$ 261.43	\$ -	\$ 272.44	\$ 236.40	\$ -
I-3 Institutional, restrained	\$ 338.01	\$ 327.73	\$ 317.71	\$ 306.32	\$ 285.40	\$ 276.05	\$ 296.41	\$ 260.38	\$ 248.77
I-4 Institutional, day care facilities	\$ 262.22	\$ 252.95	\$ 244.31	\$ 235.67	\$ 215.42	\$ 209.47	\$ 235.71	\$ 193.82	\$ 187.73
M Mercantile	\$ 203.29	\$ 195.21	\$ 186.69	\$ 178.98	\$ 163.28	\$ 157.64	\$ 170.06	\$ 142.09	\$ 136.24
R-1 Residential, hotels	\$ 264.67	\$ 255.41	\$ 246.77	\$ 238.13	\$ 218.35	\$ 212.40	\$ 238.17	\$ 196.75	\$ 190.67
R-2 Residential, multiple family	\$ 221.32	\$ 212.06	\$ 203.42	\$ 194.78	\$ 175.96	\$ 170.01	\$ 194.82	\$ 154.36	\$ 148.28
R-3 Residential, one- and two-family	\$ 209.61	\$ 203.74	\$ 198.94	\$ 195.12	\$ 188.41	\$ 181.45	\$ 191.77	\$ 175.86	\$ 165.67
R-4 Residential, care/assisted living facilities	\$ 262.22	\$ 252.95	\$ 244.31	\$ 235.67	\$ 215.42	\$ 209.47	\$ 235.71	\$ 193.82	\$ 187.73
S-1 Storage, moderate hazard	\$ 148.46	\$ 141.04	\$ 131.60	\$ 126.90	\$ 112.12	\$ 105.97	\$ 120.74	\$ 91.00	\$ 84.50
S-2 Storage, low hazard	\$ 147.46	\$ 140.04	\$ 131.60	\$ 125.90	\$ 112.12	\$ 104.97	\$ 119.74	\$ 91.00	\$ 83.50
U Utility, miscellaneous	\$ 114.09	\$ 107.37	\$ 99.89	\$ 95.60	\$ 85.13	\$ 79.54	\$ 90.99	\$ 67.39	\$ 64.19

Multiply the total square footage under roof by the amount in the column for occupancy classification (defined in Chapter 3 FBC) and design type of construction (defined in Chapter 6 FBC). The higher of the calculated amount or the actual cost to build is then used to determine the permit fee from Appendix B. This table is the minimum valuation used. Zero value indicates not allowed.

- a. Private garages use utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = Not permitted

**Building Safety Division - Appendix B**  
**Effective January 1, 2025**

TOTAL VALUATION	FEE
\$10,000 and less	\$75.00 minimum inspection fee.
\$10,001 to \$75,000	\$75.00 minimum for up to \$10,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$75,000.00.
\$75,001 to \$150,000	\$400.00 for the first \$75,000.00 plus \$4.50 for each additional thousand or fraction thereof, to and including \$150,000.00.
\$150,001 to \$300,000	\$850.00 for the first \$150,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$300,000.00.
\$300,001 TO \$600,000	\$1,450.00 for the first \$300,000.00 plus \$3.50 for each additional thousand or fraction thereof, to and including \$600,000.00
\$600,000 and up	\$2,500.00 for the first \$600,000.00 plus \$3.00 for each additional thousand or fraction thereof.

Example: Scope of Work Valuation = \$221,200.00.

1. Round up to \$222,000.00
2. Building Permit Fee: \$850.00 for first \$150,000.00 plus  $72.00 \times 4.00 = 1138.00$
3. Plan Review Fee: \$75.00
4. State Surcharge: 2.5% of total Building Permit Fee + Plan Review Fee = \$30.33
5. Total Charge: \$1,243.33