



BAY COUNTY
LOCAL MITIGATION STRATEGY WORKING GROUP
Gulf Coast State College, Student Union East Room 232
February 14, 2024
9:00 AM



MEMBERSHIP

Emergency Management (Non-Voting)

Eric Kunzman, Chairman
(Coord.), Bay County
, Recording Secretary

Bay County Members

Wayne Porter, Bay County
Ian Crelling (ALT), Bay County
Keith Bryant, Bay County
Josee Cyr (ALT), Bay County
Natasha Lithway, Bay County (Non-Voting)
Kimberly Cummings, Bay County (Non-Voting)
(ALT), Bay County

City of Callaway Members

Eddie Cook, City of Callaway (Co-Chair)
David Joyner (ALT), City of Callaway
William (Bill) Frye, City of Callaway
Lisa Koepke (ALT), City of Callaway

City of Lynn Haven Members

John DeLonjay, City of Lynn Haven
Darrell Hernandez (ALT), City of Lynn Haven
Charles Vanatter, City of Lynn Haven
Chris Lightfoot (ALT), City of Lynn Haven

City of Mexico Beach Members

Chris Hubbard, City of Mexico Beach
Tommy Davis, (ALT), City of Mexico Beach
Sandy Walker, City of Mexico Beach
Glenn Davis, (ALT), City of Mexico Beach

City of Panama City Members

Jennifer Aldridge, City of Panama City
Jared Jones (ALT), City of Panama City
David Collier, City of Panama City
(ALT), City of Panama City

City of Panama City Beach Members

Kathy Younce, City of Panama City Beach
Marcie Douglas (ALT), City of Panama City Beach
Mark McWaters, City of PCB
Lori Philput (ALT), City of Panama City Beach

City of Parker Members

Tony Summerlin, City of Parker
Brent Faile (ALT), City of Parker
Andrew Kelly, City of Parker
Taylor Jeffreys (ALT), City of Parker

City of Springfield Members

Miles Grice, City of Springfield
Ralph Hammond (ALT), City of Springfield
Teresa Cox, City of Springfield
Jeanie Baldwin, (ALT), City of Springfield

Bay District School Members

Lee Walters, School District
Roy Lilja, (ALT), School District

Not-For-Profit Members

Tonya Holloway, Team Rubicon
Jim Price (Alt), Team Rubicon
Anthony Cornett, American Red Cross
Stephen Harvard (Alt), American Red Cross
Donna Pilson, Rebuild Bay County Inc.
Jill Van Zant (Alt), Rebuild Bay County Inc.
Private Business Sector Members
Jim Slonina, Panhandle Engineering, Inc.
Doug Crook (ALT), Panhandle Engineering, Inc.

Public Representation Members

Stacey Gaston, Citizen Representative
Justin Barnes, Gulf Coast Electric

Other Representation (Non-Voting)

Allison Blevins, FDEM
John Mercer, Gulf Coast State College
Jim McDougall (Alt), Gulf Coast State College
L. Scott Jackson, Florida Sea Grant
David Birge, NWFBI
Andrew Samarripa, Port Panama City
Paul Thorpe, Northwest Florida Water Management
Curt Ward, Florida Forest Service
Robert C. Smith, Naval Support Activity (NAS) Center
Jonathan McFarlane-Weinstein, Tyndall AFB
Jessica Graham, FSU
Ebrahim Ahmadisharaf, FSU

Minutes

The meeting was held at the Gulf Coast State College SUE Room 232. The meeting was called to order by Chairman Eric Kunzman at 9:00 a.m. and Mr. Kunzman did a roll call starting with the County, then going through each municipality in alphabetical order, moving on to non-profits, private business, other representatives and consultants that were at the meeting. Mr. Kunzman asked when motion approvals are voiced please state your last name when doing so.

The following were in attendance: Eric Kunzman, Bay County LMS Chair, Keith Bryant, Bay County; Ian Crelling, Bay County Planning; Kenny Benigno, K2/CDR Maguire via zoom, Michele Moore, K2/CDR Maguire; Eddie Cook, City of Callaway; Darrell Hernandez, City of Lynn Haven; Sandy Walker, City of Mexico Beach; Jennifer Aldridge, City of Panama City; Taylor Jeffreys, City of Parker, Brent Faile, City of Parker, Ralph Hammond, City of Springfield (via zoom); Jeanie Baldwin, Springfield (via zoom), Olivia Schmidt, Integrity (via zoom), Donna Pilson, Rebuild Bay County; Jessica Graham, FSU, Adam Johnson, DOH, J. Michael Brown, TDC, Adam Johnson, Department of Health, Teresa Cox (via zoom), Ralph Hammond (via zoom) Roy Lilja, BDS; John Mercer, (via zoom), Maranda Griffin, (via zoom)

Chairman Kunzman requested a motion to approve or amend the agenda.

Eddie Cook made the motion to approve the agenda as presented. Keith Bryant seconded the motion. There were no objections.

Chairman Kunzman requested the approval of the minutes from November 8, 2023.

Keith Bryant moved to approve the minutes. Eddie Cook seconded the motion. There were no objections.

Agenda Item 1. LMS/LMSWG Overview

Eric Kunzman announced that the 2023 LMS Annual Report had been submitted to the State and it was accepted.

He stated that the Bay County 2025 LMS Plan was coming up for its 5 year update and he would be sending out the Plan to all municipalities to look over their portion for any comments and updates. He would have the plan sent out by Monday, February 19, 2024 and expected all comments back to him by June 1, 2024. Mr. Kunzman stated that he would have the plan updated and submitted to the State no later than July 2025.

Agenda Item 2. HMGP/CDBG Overview

A request was made to add Residential Safe Rooms by Citizens to the LMS Project List.

A motion was made to NOT put Residential Safe Rooms on the Bay County LMS Mitigation Project Worksheet at this time. Ian Crelling made the motion. Donna Pilson seconded the motion. There were no objections.

Chairman Kunzman asked each entity for an overview of the HMGP Projects:

Bay County

Kenny Benigno, Consultant for Bay County reported that out of the 18 HMGP projects – Ten (10) are closed out; Seven (7) projects are under construction and One (1) is under design.

Callaway

City Manager Eddie Cook reported that out of six (6) projects, three are complete with closeout beginning, the two wind retrofit projects about to start construction and One (1) generator under design.

Lynn Haven – Six (6) stormwater projects are 100% complete for the Phase I design.. The Fire Station Project is 100% Complete for design. Four (4) Generators are awaiting a budget modification and will begin construction, Currently no construction has begun.

Mexico Beach -

4399-063-R – Bypass Pumps – Construction Contract awarded to Hydraflow – no construction has begun yet.

4399-085-R – Stormwater – Design Underway

4399-149-R – Police/Fire – *No Progress – waiting on FEMA PA to obligate money and establish SOW and no DOB before project can begin*

Parker

Taylor Jeffreys with City of Parker stated that 4399-061-R - Police Hardening Project is 100% complete and the 4399-034-R - Generator Project is waiting on a budget modification and time extension.

Panama City

Jennifer Aldridge reported Phase 1 Robinson is 100% complete – Construction will probably take until 2027. Millville scope modification has been sent to FEMA. Lift Station Design is underway.

Panama City Beach

All projects are progressing. Phase 1 will be completed on 4399-027-R and 4399-106R in February, 2024. 4399-126 Alf Coleman – Construction is underway; 4399-125-R and 4399-127-R will require a time extension due to ROW acquisition. Design is finalized on 4399-051-R and a budget modification has been requested for 4399-059-R.

Springfield – Three Generator Projects have been bid out – waiting on generators to arrive in May. Three Projects – the match applications were never turned in so they are looking for alternate funding sources.

Plans and Specs ready but waiting on NEPA on 4399-120-R; 4399-089-R and 4399-129-R before bidding. No progress made on 4399-121-R; 4399-123-R and 4399-124-R.

Bay District Schools

4399-049-R Springfield/Safety and Security Safe Room and Generator Ext. Requested to 6/30/23 due to SOW change- 22% Phase 1

4399-048-R Transportation Wind Retrofit Bldg 1,2,3
Need to revise SOW and do a Bud Mod as CM costs are more than awarded amount- 49%

4399-157-R Maintenance Wind Retrofit and Generator Bldg 1,4

GMP Board approved 4.11.23. Need Bud Mod as CM costs are more than awarded amount 31%

4399-151-R Bozeman Safe Room/Generator - Phase 1 is complete – waiting Phase 2 approval from FEMA – in the final stages.

4399-154-R Mowat Safe Room/Generator - Phase 1 is complete – waiting Phase 2 approval from FEMA – in the final stages

Agenda Item 3. CDBG Projects – Kenny Benigno

CDBG-DR Phase I & 2

1. Bay County

- a. Redwood Drainage – M0015 – Design is 100% Complete- Procurement Process Underway
- b. Fountain Community Complex – M0169 – NEPA will be complete by March 2024
- c. Mexico Beach Project – M0177- NEPA will be complete by April 2024

2. Callaway – 100% Design on Lift Stations Rehab; 100% Design on Sandy Creek; 100% Design on Hugh Thomas Road; Beacon Point has bid out for demo.

3. Lynn Haven – Minnesota Avene 90% Design; W. 10th Street, 60% Design, Ohio Avenue 30% design

4. Panama City stated Phase 1 – Millville and A2 – Design 100% Complete- in Bidding Process; A0 Sewer – Design was complete by a different engineer and Environmental is underway; Glenwood- Environmental Complete and working on draft contract for engineer; Project STORM – Design Underway; NEPA Complete

5. Panama City Beach – CRA Lighting is in Environmental Review and the Outfall Project is waiting on FDEP Permit and USACE Permit.

6. Springfield – Still in process of trying to make the City complex work with the 428 projects – hope to have everything finalized and be under construction by June 2024.

CDBG-DR - Voluntary Home Buyout

- Bay County VHB is 100% Construction complete; Florida Commerce monitored week of February 5-9, 2024 and closeout is underway.
- Panama City VHB demolition is underway and will be closing out soon.
- Panama City Hurricane Sally VHB – Intake of Client Applications has begun

Agenda Item 4. HMGP-COVID

- Bay County BC Lift Stations Generator - \$400,000 – Construction underway.
- Panama City North Fire Station – The City will be withdrawing this project.
- North Panama City Emergency Response Facility – The City will be withdrawing this project.

Agenda Item 5. Hurricane Sally

FDEM has awarded the following Hurricane Sally - 4564 projects at a 90/10 match:

1. Bay County Vecuna Drive Acquisition – *FDEM Inspection Complete - Project in closeout*
2. Bay County N. Lagoon Drive Elevation - *FDEM Inspection Complete - Project in closeout*
3. Panama City Sanitary Sewer Infrastructure Manhole Covers - *60% design plans – working on SOW Modification*
4. Bay County Sequential Batch Reactor North Bay WWTP –*Design is 100% complete; Waiting on FEMA Award of Phase 2*
5. Panama City Stormwater Improvements on Sherman – *grant is executed – design being done in-house*

Agenda Item 6. Flood Mitigation Assistance (FMA)

- ***Panama City Project Update*** – 2020 FMA - sent to FEMA waiting on budget increase and waiting on award of 2022 FMA to the City.

Agenda Item 7. Bay County Resilient Vulnerability Assessment Subcommittee Update – Keith Bryant

A 3-month extension was granted to FSU due to additional requests from FDEP. Their new date to turn in the Study to the County is 9.30.2024. Dr. Ebrahim stated that a DRAFT Study was turned into FDEP and they are addressing their comments. They are still preparing maps to be included in the Study.

Agenda Item 8. Community Rating System Update

Bay County is working on updating their Floodplain Ordinance and before their cycle visit for CRS in 2024. Bay County has their CRS Cycle on July 10, 2024. They also received the Letter for Final Determination of FEMA Maps stating they will receive them on April 24, 2024 and have 6 months to adopt the new FEMA Flood Maps.

Panama City Beach has their review for CRS Audit in the next 90 days as well.

Agenda Item No. 9 Grant and Training Opportunities

Jennifer Aldridge stated that the Annual Floodplain Conference will be held in Destin, Florida in April and encouraged everyone to sign up and attend. She also stated that a class on Elevation Certificates will be held at Panama City and invited all to attend.

Eric Kunzman stated that the NOFA came out for the FMA SWIFT Grant for Repetitive Loss Properties and the applications were due 3.15.2024 if any municipalities were interested in applying to please let him know ASAP.

Agenda Item No. 10

Audience Participation:

In accordance with Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the Bay County Emergency Management Division, 700 Highway 2300 Southport, Florida, 32409, telephone (850) 248-6040, not later than five (5) days prior to the proceeding.

No citizens commented.

Agenda Item No. 11 LMS 2024 Yearly Scheduled Meetings are:

- May 12, 2024 – Gulf Coast State College Student Union East Conference Room 232
- August 14, 2024- Florida State University Holley Building C
- November 13, 2024- Gulf Coast State College Student Union East Conference Room 232

Agenda Item No. 12 Adjournment

There being no further discussion the meeting adjourned at 9:40 a.m.

Eddie Cook moved to adjourn the meeting. Keith Bryant seconded the motion. There were no objections.