



**BAY COUNTY**  
**LOCAL MITIGATION STRATEGY WORKING GROUP**  
**Florida State University Holley Lecture Center**  
**August 14, 2024**  
**9:00 AM**



**MEMBERSHIP**

**Emergency Management (Non-Voting)**

, Chairman  
Brandon Barrette, (Coord.), Bay County  
Jennifer Wilburn, Recording Secretary

**Bay County Members**

Wayne Porter, Bay County  
Ian Crelling (ALT), Bay County  
Keith Bryant, Bay County  
Josee Cyr (ALT), Bay County  
Natasha Lithway, Bay County (Non-Voting)  
Kimberly Cummings, Bay County (Non-Voting)  
(ALT), Bay County

**City of Callaway Members**

Eddie Cook, City of Callaway (Co-Chair)  
David Joyner (ALT), City of Callaway  
William (Bill) Frye, City of Callaway  
Lisa Koepke (ALT), City of Callaway

**City of Lynn Haven Members**

John DeLonjay, City of Lynn Haven  
Darrell Hernandez (ALT), City of Lynn Haven  
Charles Vanatter, City of Lynn Haven  
Chris Lightfoot (ALT), City of Lynn Haven

**City of Mexico Beach Members**

, City of Mexico Beach  
Tommy Davis, (ALT), City of Mexico Beach  
Sandy Walker, City of Mexico Beach  
Glenn Davis, (ALT), City of Mexico Beach

**City of Panama City Members**

Jennifer Aldridge, City of Panama City  
Jared Jones (ALT), City of Panama City  
David Collier, City of Panama City  
(ALT), City of Panama City

**City of Panama City Beach Members**

Kathy Younce, City of Panama City Beach  
Marcie Douglas (ALT), City of Panama City Beach  
Mark McWaters, City of PCB  
Lori Philput (ALT), City of Panama City Beach

**City of Parker Members**

Tony Summerlin, City of Parker  
Brent Faile (ALT), City of Parker  
Andrew Kelly, City of Parker  
Taylor Jeffreys (ALT), City of Parker

**City of Springfield Members**

Miles Grice, City of Springfield  
Ralph Hammond (ALT), City of Springfield  
Teresa Cox, City of Springfield  
Jeanie Baldwin, (ALT), City of Springfield

**Bay District School Members**

Lee Walters, School District  
Roy Lilja, (ALT), School District

**Not-For-Profit Members**

Tonya Holloway, Team Rubicon  
Jim Price (Alt), Team Rubicon  
Anthony Cornett, American Red Cross  
Stephen Harvard (Alt), American Red Cross  
Donna Pilson, Rebuild Bay County Inc.  
Jill Van Zant (Alt), Rebuild Bay County Inc.

**Private Business Sector Members**

Jim Slonina, Panhandle Engineering, Inc.  
Doug Crook (ALT), Panhandle Engineering, Inc.

**Public Representation Members**

Stacey Gaston, Citizen Representative  
Justin Barnes, Gulf Coast Electric

**Other Representation (Non-Voting)**

Allison Blevins, FDEM  
John Mercer, Gulf Coast State College  
Jim McDougall (Alt), Gulf Coast State College  
L. Scott Jackson, Florida Sea Grant  
David Birge, NWFBI  
Andrew Samarripa, Port Panama City  
Paul Thorpe, Northwest Florida Water Management  
Curt Ward, Florida Forest Service  
Robert C. Smith, Naval Support Activity (NAS) Center  
Jonathan McFarlane-Weinstein, Tyndall AFB  
Jessica Graham, FSU  
Ebrahim Ahmadisharaf, FSU

**Minutes**

The meeting was held at the Florida State University Holley Lecture Center. The meeting was called to order by Co-Chair Eddie Cook at 9:00 a.m. and Mr. Cook did a roll call starting with the Co-Chair, then going around the room stating each municipality and entity that was represented at the meeting. Mr. Cook asked when motion approvals are voiced please state your last name when doing so.

**The following were in attendance:** Eddie Cook, LMS Co-Chair Chair, Scott Chandler, Bay County; Brandon Barrette, Bay County EM Planner, Jennifer Wilburn, Bay County EM Specialist, Hope Stewart, Bay County Planning & Zoning, Kenny Benigno, K2/CDR Maguire, Michele Moore, K2/CDR Maguire; Ken Ayers, Commissioner of City of Callaway; Chris Lightfoot, City of Lynn Haven, Sandy Walker, Mexico Beach, David Collier, City of Panama City Fire Department, Jennifer Aldridge, City of Panama City; Mark McWaters, Panama City Beach; City of Parker, Brent Faile, City of Parker, Jessica Graham, FSU, Dr. Ebrahim Ahmadisharaf, FSU, Sam Cho, FSU, J. Michael Brown, TDC, Roy Lilja, BDS; Adam Johnson, Dept. of Health; Robert Smith, NSA Panama City, Matthew Lambert, USAF Tyndall, Michael Martin, PCB (via zoom), Donna Pilson, Rebuild Bay County (via zoom), Jeanie Baldwin, City of Springfield (via zoom)

For this meeting only

- Scott Chandler will be proxy for Keith Bryant and
- Ken Ayers will be proxy to vote the City of Callaway.

**David Collier made the motion to approve the agenda as presented. Sandy Walker seconded the motion. There were no objections.**

Co-Chair Cook requested the approval of the minutes from May 8, 2024.

**David Collier moved to approve the minutes. Ken Ayers seconded the motion. There were no objections.**

### **Agenda Item 1. LMS/LMSWG Overview**

Brandon Barrette introduced himself as the new LMS Coordinator and Jennifer Wilburn as the new Bay County EM Specialist and Recording Secretary.

Co-Chair Cook stated that the Bay County 2025 LMS Plan was coming up for its 5-year update and asked Michele Moore for an update.

Ms. Moore stated that the County had hired CDR Maguire/K2 PMS to update the 2025 LMS Plan. She stated that the 2020 Plan had been sent out to all municipalities over the past several weeks to review and many had already sent their comments back but for those that had not to please send their comments back by September 1<sup>st</sup>. A copy of the plan was for review and public input was asked for at the meeting.

Ms. Moore stated over the next few months, the main focus would be to continue to update climate, topographic and hazard data and review the THIRA and updates would be made to the natural and man-made hazards. It is anticipated to have the Draft Plan completed by the February 2025 LMS Meeting to provide a presentation to the group for final comments and input. During the interim, Ms. Moore will be working directly with each municipality gathering information and will be holding public meetings for input into the plan update.

## **Agenda Item 2. HMGP/CDBG Overview**

Each entity gave an overview of their HMGP Projects:

### **Bay County**

Kenny Benigno, Consultant for Bay County reported that out of the 18 HMGP projects –

- Seven (7) projects are Phased.
  - 5 of the Phase 2 construction contracts are under procurement process
  - 1 Phase 2- under construction
  - 2 Phase Projects are being reviewed by FDEM.
- Nine (9) are completed and in closeout.
- Two (2) are under construction.

### **Callaway**

City Manager Eddie Cook reported that out of six (6) projects, five are complete with closeout beginning and the Bertha Drainage Project is 70% Complete with construction.

**Lynn Haven** – Six (6) stormwater projects are 100% complete for the Phase I design and undergoing the RFI process. The Fire Station Project is 100% Complete for design and waiting Phase 2 approval. Four (4) Generators are under construction and should be complete in November, 2024.

**Mexico Beach** - Sandy Walker reported all their projects are moving slowly.

### **Parker**

Brent Faile reported the two HMGP Projects are 100% done and in closeout.

### **Panama City**

Jennifer Aldridge stated all of their HMGP Projects are 75% complete with Design. Millville is out for bid; Panama City Fire Stations have under SOW Changes to remove all Safe Rooms

### **Panama City Beach**

Michael Martin reported all projects are at 90% Design for Phase 1 with the exception of Alf Coleman Road and construction is complete on that project.

**Springfield** – Jeanie Baldwin reported that 3 lift stations are complete and the RFP for the generators out with bids due 8.28.24.

### **Bay District Schools**

Roy Lilja stated the following:

4399-049-R Springfield/Safety and Security Safe Room and Generator  
Phase 1 – Project is closed

4399-048-R Transportation Wind Retrofit Bldg 1,2,3  
Project is 100% Complete

4399-157-R Maintenance Wind Retrofit and Generator Bldg 1,4  
Project is 100% Complete

4399-151-R Bozeman Safe Room/Generator - Phase 1 is complete – waiting  
Phase 2 approval from FEMA – in the final stages.

4399-154-R Mowat Safe Room/Generator - Phase 1 is complete – waiting Phase  
2 approval from FEMA – in the final stages

### **Agenda Item 3. CDBG Projects – Kenny Benigno**

#### CDBG-DR Phase I & 2

##### **1. Bay County**

- a. Redwood Drainage – M0015 – Design is 100% Complete- Delayed due to USACE Permit
- b. Fountain Community Complex – M0169 – Re-Design is 99% Complete and Procurement is Underway
- c. Mexico Beach Project – M0177- Bid were opened and contract will be awarded on 8.20.24 by BOCC. Construction will begin in November, 2024

**2. Callaway** – 100% Design for 15 Lift Stations with 5 being Rehab; 100% Design on Sandy Creek; 100% Design on Hugh Thomas Road – received approval from Florida Commerce to split the Environmental Assessment which will allow the City to bid out Hugh Thomas Road; Beacon Point has bid out for demo.

**3. Lynn Haven** – Minnesota Avene 90% Design and environmental underway; W. 10<sup>th</sup> Street, 100% Design, Ohio Avenue 30% design

**4. Mexico Beach** – No Report

**5. Panama City** stated Millville is out for bid and A0 is out to bid; A2 is under construction; Glenwood- 100% Design Complete; Project STORM – Pre-bid held 8.14.24

**6. Panama City Beach** – Bay Parkway is under construction and the Outfall Project is waiting on FDEP Permit and USACE Permit but still looking at a \$12 million dollar shortfall.

**7. Springfield** – No Report

#### CDBG-DR - Voluntary Home Buyout

- Bay County VHB is 100% Complete – in closeout.
- Panama City Hurricane Michael VHB – Had additional \$500K so they are looking at serving additional homes
- Panama City Hurricane Sally VHB – Undergoing the Environmental Tier Process

## Agenda Item 4. HMGP-COVID

- Bay County BC Lift Stations Generator – 100% Complete – In Closeout.

## Agenda Item 5. Hurricane Sally

FDEM has awarded the following Hurricane Sally - 4564 projects at a 90/10 match:

1. Bay County Vecuna Drive Acquisition –**Project in closeout**
2. Bay County N. Lagoon Drive Elevation **Project in closeout**
3. Panama City Sanitary Sewer Infrastructure Manhole Covers **Bud Increase – Materials on Order**
4. Bay County Sequential Batch Reactor North Bay WWTP –**Waiting on Phase 2 Award**
5. Panama City Stormwater Improvements on Sherman – **100% Complete**

## Agenda Item 6. Community Rating System Update

Hope Stewart, Bay County Planning and Zoning stated that Bay County adopted the new FEMA FIRM maps in July, and they go into effect 8.16.24. Bay County comes up for their CRS update in October 2024.

## Agenda Item 7. Flood Mitigation Assistance (FMA)

- **Panama City Project Update** – 2020 FMA - sent to FEMA waiting on budget increase and waiting on award of 2022 FMA to the City.

## Agenda Item 8. Bay County Resilient Vulnerability Assessment Subcommittee Update – Dr. Ebrahim Ahmadisharaf, FSU

Dr. Ebrahim Ahmadisharaf and Sam Cho, FSU presented an update on the Vulnerability Assessment Study and had computers available at the meeting to give access to interactive mapping for each entity to see how the 100 year and 500-year flood events will affect the critical facilities in each municipality. Mr. Cho gave a Power Point Presentation showing each municipalities vulnerability for the 100 year and 500-year flooding risk to their critical facilities and asked for feedback. After the meeting, Scott Chandler with Bay County commented that Unincorporated Bay County was not included in the powerpoint and needed to be added and gave a list of critical facilities to be included. Tyndall AFB and Panama City Beach also made additional feedback to the planning efforts

## Agenda Item No. 9 Grant and Training Opportunities

Brandon Barrette stated that F-ROC Training would be held on August 15, 2024 in the Bay County EOC from 8:00 to 4:00 PM and encouraged everyone to attend.

## Agenda Item No. 10

### Audience Participation:

No citizens commented.

*In accordance with Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the Bay County Emergency Management Division, 700 Highway 2300 Southport, Florida, 32409, telephone (850) 248-6040, not later than five (5) days prior to the proceeding.*

**Agenda Item No. 11 LMS 2024 Yearly Scheduled Meetings are:**

- November 13, 2024- Gulf Coast State College Student Union East Conference Room 232

**Agenda Item No. 12 Adjournment**

There being no further discussion the meeting adjourned at 9:55 a.m.

**David Collier moved to adjourn the meeting. Brent Faile seconded the motion. There were no objections.**