



BAY COUNTY
LOCAL MITIGATION STRATEGY WORKING GROUP
Gulf Coast State College, Student Union East Room 232
May 8, 2024
9:00 AM



MEMBERSHIP

Emergency Management (Non-Voting)

Frankie Lumm, Chairman
(Coord.), Bay County
, Recording Secretary

Bay County Members

Wayne Porter, Bay County
Ian Crelling (ALT), Bay County
Keith Bryant, Bay County
Josee Cyr (ALT), Bay County
Natasha Lithway, Bay County (Non-Voting)
Kimberly Cummings, Bay County (Non-Voting)
(ALT), Bay County

City of Callaway Members

Eddie Cook, City of Callaway (Co-Chair)
David Joyner (ALT), City of Callaway
William (Bill) Frye, City of Callaway
Lisa Koepke (ALT), City of Callaway

City of Lynn Haven Members

John DeLonjay, City of Lynn Haven
Darrell Hernandez (ALT), City of Lynn Haven
Charles Vanatter, City of Lynn Haven
Chris Lightfoot (ALT), City of Lynn Haven

City of Mexico Beach Members

Chris Hubbard, City of Mexico Beach
Tommy Davis, (ALT), City of Mexico Beach
Sandy Walker, City of Mexico Beach
Glenn Davis, (ALT), City of Mexico Beach

City of Panama City Members

Jennifer Aldridge, City of Panama City
Jared Jones (ALT), City of Panama City
David Collier, City of Panama City
(ALT), City of Panama City

City of Panama City Beach Members

Kathy Younce, City of Panama City Beach
Marcie Douglas (ALT), City of Panama City Beach
Mark McWaters, City of PCB
Lori Philput (ALT), City of Panama City Beach

City of Parker Members

Tony Summerlin, City of Parker
Brent Faile (ALT), City of Parker
Andrew Kelly, City of Parker
Taylor Jeffreys (ALT), City of Parker

City of Springfield Members

Miles Grice, City of Springfield
Ralph Hammond (ALT), City of Springfield
Teresa Cox, City of Springfield
Jeanie Baldwin, (ALT), City of Springfield

Bay District School Members

Lee Walters, School District
Roy Lilja, (ALT), School District

Not-For-Profit Members

Tonya Holloway, Team Rubicon
Jim Price (Alt), Team Rubicon
Anthony Cornett, American Red Cross
Stephen Harvard (Alt), American Red Cross
Donna Pilson, Rebuild Bay County Inc.
Jill Van Zant (Alt), Rebuild Bay County Inc.

Private Business Sector Members

Jim Slonina, Panhandle Engineering, Inc.
Doug Crook (ALT), Panhandle Engineering, Inc.

Public Representation Members

Stacey Gaston, Citizen Representative
Justin Barnes, Gulf Coast Electric

Other Representation (Non-Voting)

Allison Blevins, FDEM
John Mercer, Gulf Coast State College
Jim McDougall (Alt), Gulf Coast State College
L. Scott Jackson, Florida Sea Grant
David Birge, NWFBI
Andrew Samarripa, Port Panama City
Paul Thorpe, Northwest Florida Water Management
Curt Ward, Florida Forest Service
Robert C. Smith, Naval Support Activity (NAS) Center
Jonathan McFarlane-Weinstein, Tyndall AFB
Jessica Graham, FSU
Ebrahim Ahmadisharaf, FSU

Minutes

The meeting was held at the Gulf Coast State College SUE Room 232. The meeting was called to order by Co-Chair Eddie Cook at 9:00 a.m. and Mr. Cook did a roll call starting with the Co-Chair, then going around the room stating each municipality and entity that was represented at the meeting. Mr. Cook asked when motion approvals are voiced please state your last name when doing so.

The following were in attendance: Eddie Cook, LMS Co-Chair Chair, Josee Cyr, Bay County; Kenny Benigno, K2/CDR Maguire, Michele Moore, K2/CDR Maguire; Ken Ayers, Commissioner of City of Callaway; David Collier, City of Panama City; Mark McWaters, Panama City Beach; Taylor Jeffreys, City of Parker, Brent Faile, City of Parker, Jessica Graham, FSU, J. Michael Brown, TDC, Roy Lilja, BDS; Ryann Rossi, FSU, and Allison Blevins, FDEM.

Co-Chair Cook requested an amendment to the agenda. He asked the following be added:

- Bay County add “Hurricane Ian WTP Electrical Resiliency Generator Project award in the amount of \$1,869,000”.
- The removal of Chief John Delonjay and Chief Darrell Herandez as voting members of the LMSWG for the City of Lynn Haven and replace them with Chris Lightfoot and the new Fire Chief for the City of Lynn Haven.
- For this meeting only for Ken Ayers to represent and vote for the City of Callaway.

Josee Cyr made the motion to approve the agenda as presented. David Collier seconded the motion. There were no objections.

Co-Chair Cook requested the approval of the minutes from February 14, 2024.

David Collier moved to approve the minutes. Josee Cyr seconded the motion. There were no objections.

Agenda Item 1. LMS/LMSWG Overview

Co-Chair Cook announced that Eric Kunzman had resigned and Frankie Lumm will be taking over as the new Chairman of the LMS Working Group. However, he was out sick today and that is why Eddie Cook was running the meeting as the Co-Chair today.

He stated that the Bay County 2025 LMS Plan was coming up for its 5 year update and Frankie would be sending out the Plan to all municipalities to look over their portion for any comments and updates. Please review your portion of the plan and have all comments back to Frankie no later than June 15, 2024.

Agenda Item 2. HMGP/CDBG Overview

Each entity gave an overview of their HMGP Projects:

Bay County

Kenny Benigno, Consultant for Bay County reported that out of the 19 HMGP projects –

- Seven (7) projects are Phased.
 - 4 are waiting on Phase 2 contracts from Florida Commerce before construction can begin
 - 1 Phase 2- under construction
 - 2 Phase Projects are being reviewed by FDEM.
- Eight (8) are completed and in closeout.
- Four (4) are under construction.

Callaway

In accordance with Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the Bay County Emergency Management Division, 700 Highway 2300 Southport, Florida, 32409, telephone (850) 248-6040, not later than five (5) days prior to the proceeding.

City Manager Eddie Cook reported that out of six (6) projects, three are complete with closeout beginning, the two wind retrofit projects are about complete with and the Bertha Drainage Project is 70% Complete with construction.

Lynn Haven – Six (6) stormwater projects are 100% complete for the Phase I design.. The Fire Station Project is 100% Complete for design. Four (4) Generators are awaiting a budget modification and will begin construction, Currently, no construction has begun.

Mexico Beach - No representative was in attendance. No report given.

Parker

Taylor Jeffreys with City of Parker stated that 4399-061-R - Police Hardening Project and 4399-034-R - Generator Project are 100% complete and in closeout.

Panama City

David Collier stated all of their HMGP Projects are 40-50% complete with Design. They withdrew projects 4399-066-R Panama City Dwelling and Mitigation; 4399-076-R Panama City Hospital Emergency Potable Water Supply; and 4399-130-R Panama City Emergency Operations Center Wind Retrofit Project; and HMGP-COVID Projects 4486-126-R Panama City Fire Station #5; 4486-127-R North Panama City Operations Facility

Panama City Beach

All projects are progressing.

Springfield – No representative was in attendance. No report given.

Bay District Schools

Roy Lilja stated the following:

4399-049-R Springfield/Safety and Security Safe Room and Generator
Phase 1 – Project is closed

4399-048-R Transportation Wind Retrofit Bldg 1,2,3
Need to revise SOW and do a Bud Mod as CM costs are more than awarded amount- 49%

4399-157-R Maintenance Wind Retrofit and Generator Bldg 1,4
GMP Board approved 4.11.23. Need Bud Mod as CM costs are more than awarded amount 31%

4399-151-R Bozeman Safe Room/Generator - Phase 1 is complete – waiting
Phase 2 approval from FEMA – in the final stages.

4399-154-R Mowat Safe Room/Generator - Phase 1 is complete – waiting Phase
2 approval from FEMA – in the final stages

Agenda Item 3. CDBG Projects – Kenny Benigno

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CDBG-DR Phase I & 2

1. Bay County

- a. Redwood Drainage – M0015 – Design is 100% Complete- Delayed due to USACE Permit
- b. Fountain Community Complex – M0169 – Design Underway due by June 30, 2024
- c. Mexico Beach Project – M0177- Prepping for Procurement for Construction

2. Callaway – 100% Design on Lift Stations Rehab; 100% Design on Sandy Creek; 100% Design on Hugh Thomas Road – received approval from Florida Commerce to split the Environmental Assessment which will allow the City to bid out Hugh Thomas Road; Beacon Point has bid out for demo.

3. Lynn Haven – Minnesota Avene 90% Design; W. 10th Street, 60% Design, Ohio Avenue 30% design

4. Mexico Beach – No Report

5. Panama City stated Phase 1 – Millville and A2 – Design 100% Complete- in Bidding Process; A0 Sewer – Design was complete by a different engineer and Environmental is underway; Glenwood- Environmental Complete and working on draft contract for engineer; Project STORM – Design Underway; NEPA Complete

6. Panama City Beach – CRA Lighting is in Environmental Review and the Outfall Project is waiting on FDEP Permit and USACE Permit.

7. Springfield – No Report

CDBG-DR - Voluntary Home Buyout

- Bay County VHB is 100% Construction complete and closeout is underway.
- Panama City VHB demolition is underway and will be closing out soon.
- Panama City Hurricane Sally VHB – Intake of Client Applications has begun

Agenda Item 4. HMGP-COVID

- Bay County BC Lift Stations Generator - \$400,000 – Construction underway.
- Panama City withdrew both their HMGP-CV Projects 4486-126-R and 4486-127-R.

Agenda Item 5. Hurricane Sally

FDEM has awarded the following Hurricane Sally - 4564 projects at a 90/10 match:

1. Bay County Vecuna Drive Acquisition – **FDEM Inspection Complete - Project in closeout**
2. Bay County N. Lagoon Drive Elevation - **FDEM Inspection Complete - Project in closeout**
3. Panama City Sanitary Sewer Infrastructure Manhole Covers - **60% design plans – working on SOW Modification**

4. Bay County Sequential Batch Reactor North Bay WWTP –*Design is 100% complete; Waiting on FEMA Award of Phase 2*
5. Panama City Stormwater Improvements on Sherman – *grant is executed – design being done in-house*

Agenda Item 6. Community Rating System Update

Bay County received the letter to adopt the FEMA maps and they have until October 24, 2024 to get the map revisions adopted. They are currently reviewing them.

Panama City Beach CRS was due May 1st and they turned in their paperwork.

Agenda Item 7. Flood Mitigation Assistance (FMA)

- ***Panama City Project Update*** – 2020 FMA - sent to FEMA waiting on budget increase and waiting on award of 2022 FMA to the City.

Agenda Item 8. Bay County Resilient Vulnerability Assessment Subcommittee Update – Keith Bryant

Jessica Graham, FSU presented an update on the Vulnerability Assessment Study and had computers available at the meeting to give access to interactive mapping for each entity to see how the 100 year and 500 year flood events will affect the critical facilities in each municipality. The group as a whole looked at the “Tiered” list handed out by Dr. Graham and a discussion was held on what items needed to be left in Tier I, Tier II etc. It was noted that the EOC, Public Works Roads and Bridges Department, Water Treatment Plant and Waste Water Treatment Plant should be moved to Tier I along with the Ports and Permitted Debris Sites. Stormwater Treatment Facilities could be moved to Tier 3 All Non-Shelter Schools should be moved to Tier 2. The group decided to take time to look at the list and get back to Dr. Graham by next Thursday, May 17th with a more comprehensive list.

Agenda Item No. 9 Grant and Training Opportunities

The Alabama Emergency Management is sponsoring a virtual G-318 Course on Local Hazard Mitigation Planning. You can register via the below link
<https://portal.ema.alabama.gov/train/g0318-local-hazard-migation-planning-training/>

Allison Bryant with FDEM announced that FDEM would be coming out with Individual Assistance and also they will be working with Frankie Lumm to bring FROC training to the County. You will have until June 1st to “Opt-in” if you are interested. The Disaster Ready Assessment is mandatory. Please call Allison if you have any questions or need any other information.

Agenda Item No. 10

Audience Participation:

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No citizens commented.

Agenda Item No. 11 LMS 2024 Yearly Scheduled Meetings are:

- August 14, 2024- Florida State University Holley Building C
- November 13, 2024- Gulf Coast State College Student Union East Conference Room 232

Agenda Item No. 12 Adjournment

There being no further discussion the meeting adjourned at 9:35 a.m.

Josee Cyr moved to adjourn the meeting. Roy Lilja seconded the motion. There were no objections.