

The following were in attendance: Jessica Graham, FSU (via zoom); Jennie Altheimer, CERT Representative (via zoom), Matt Devito, City of Panama City (via zoom), Kimberly Cummings, Bay County Sheriff's Office (via zoom), Aaron Lee, TDC (via zoom); Keith Bryant, LMS Co-Chair Chair, Scott Chandler, Bay County; Hope Stewart, Bay County Planning & Zoning, Kenny Benigno, K2/CDR Maguire, Michele Moore, K2/CDR Maguire; Eddie Cook, City of Callaway; Chris Lightfoot, City of Lynn Haven, Sandy Walker, Mexico Beach, David Collier, City of Panama City Fire Department, Mark McWaters, Panama City Beach; Brent Faile, City of Parker; Taylor Jeffreys, City of Parker; Adam Johnson, Dept. of Health; Michael Martin, PCB, Donna Pilson, Rebuild Bay County

For this meeting only

- Aaron Lee will be proxy for Dan Rowe

David Collier made the motion to approve the agenda as presented. Sandy Walker seconded the motion. There were no objections.

Co-Chair Bryant requested the approval of the minutes from November 13, 2024.

Eddie Cook moved to approve the minutes. David Collier seconded the motion. There were no objections.

Agenda Item 1. LMS/LMSWG Overview

Co-Chair Bryant stated that the Bay County 2025 LMS Plan was coming up for its 5-year update and asked Michele Moore for an update.

Ms. Moore stated that she has been working on the LMS Update since September and has completed the final DRAFT. Public Input was gathered through outreach meetings with the LMS Working Group, individual meetings, working directly with all seven municipalities engineering, public works, fire and administration departments, and publishing a "LMS Public Opinion" survey on the County's website County. 190 responses were received through the Public Opinion survey which was open for 2 months and response summaries are included in Appendix E – Public Involvement.

The following is a summary of revisions to the LMS Plan:

- The Executive Summary was updated (p. 4-6)
- Community Profile for Panama City Beach updated (p. 15)
- Drainage Patterns – Accomplishments and Mitigation projects (p. 21-22)
- Updated FEMA FIRM Map (p. 28)
- Updated Census Statistics (p. 30-37)
- Public Involvement addressed throughout the planning process through LMS Mitigation Meetings, public surveys on County website, posting and public meetings (p 42, 63 and Appendix E)
- Vulnerability and Hazard Assessment Chart (p. 43)
- LMS Plan Integration with other jurisdictions and planning mechanisms (p. 56-57)
- Completed or Ongoing Project (p. 57 and Appendix B)
- Updated NFIP/CRS and Repetitive Loss Data (p. 68-72)
- Appendix K – Updated all Sections and added Three (3) Natural Hazard Sections
 - Updated Hazard Risk Table 11 and 12 (p. 9-17 THIRA)
 - Updated Table 13. Tropical Cyclone Event Table (p. 20 THIRA)
 - Updated Flooding Section to include update of Table 18 and 45 (p 37-74 THIRA)
 - Updated Tornado Section and Update of Table 46 (p. 75-84 THIRA)

- Updated Wildfire Section (p. 86-102)
- Updated Severe Thunderstorm Section (p. 103-111 THIRA)
- Added NEW High Hazard Potential Dam Section (p 112-115 THIRA)
- Added NEW Drought/Extreme Heat Section (p 122-127 THIRA)
- Added NEW Extreme Cold Section (p 143-146 THIRA)
- Appendix L – Added Community Wildfire Protection Plan, Florida Health Pandemic Influenza Plan and Bay County Policy 7002-01 Extreme Weather Sheltering as annexes to part of the Bay County’s LMS Plan

A copy of the plan was available for review and a power point was delivered to the group to show the LMS revisions and updates made to the Plan.

Ms. Moore gave the next steps and timeline for the LMS Plan to be reviewed by FDEM, FEMA and then the adoption by the County and municipalities stating that the 2025 LMS Plan needed to be approved and adopted by all by September 1, 2025, for the County and all municipalities to remain eligible for federal funding.

Ms. Moore gave a Power Point presentation on “Fair Housing for Community Leaders”. This was to educate the group on Fair Housing as well as to meet a grant requirement for a quarterly Fair Housing Activity. Ms. Moore stated “Fair Housing is a federal act that all persons and organizations must comply with. Any mitigation projects that involve housing is not allowed to discriminate on the basis of race, religion, national origin, sex, disability, or family status of an applicant. Any rules for eligibility must be used in regard to all applicants. Which means that an applicant may NOT be refused due to any of the above reasons but could be rejected due to lack of meeting eligibility rules based on objective criteria, such as credit history or tenant history.

Agenda Item 2. HMGP/CDBG Overview

Each entity gave an overview of their HMGP Projects:

Bay County

Kenny Benigno, Consultant for Bay County reported that out of the 9 HMGP projects are ongoing – 6 are under construction and 1 is waiting on FEMA to finish Environmental; we are still waiting on 2 projects for Phase 2 approval.

Callaway

City Manager Eddie Cook reported that all six (6) projects are completed and in closeout.

Lynn Haven – The Fire Station Project is 100% Complete for design and waiting Phase 2 approval. (2) Generators have been delivered and are waiting for (4) more to be delivered in February.

Mexico Beach - Fire/Police Station is in appeal with FEMA because FEMA does not want to allow the City to move it away from the beach; Bypass pumps have been bid twice and keeps coming in over budget.

Parker

Brent Faile reported the two HMGP Projects are 100% done and in closeout.

Panama City

David Collier stated three (3) HMGP Projects are waiting for Phase 2 approval. Millville is out for bid; Lift Station Design is 90%.

Panama City Beach

Michael Martin reported the Public Works and San Souci Project received Phase 2 award; Frank Brown is still waiting on Phase 2 award; 4.1/4.2 is with DEM; they are still acquiring property for 4.3 and Alf Coleman Road is complete.

Springfield – no report – was not in attendance.

Bay District Schools - no report – was not in attendance

Agenda Item 3. CDBG Projects – Kenny Benigno

CDBG-DR Phase I & 2

1. Bay County

- a. Redwood Drainage – M0015 – **Construction will begin 2.18.2025**
- b. Fountain Community Complex – M0169 – **Pre-Bid 2.14.25; Bid Opening 3.11.25**
- c. Mexico Beach Project – M0177- **Construction underway.**

2. Callaway – 15 Lift Stations with 5 being Rehab; Sandy Creek; *Design complete and in Environmental Review*

100% Design on Hugh Thomas Road – **Out to bid week of February 14, 2025**

3. Lynn Haven – Minnesota Avene; W. 10th Street, Ohio Avenue – *they terminated Integrity Group and are out with the Environmental on all of the projects.*

4. Panama City stated Millville is out for bid and A0 is out to bid; A2 is under construction; Glenwood- 100% Design Complete; Project STORM – Pre-bid held

5. Panama City Beach – Bay Parkway is under construction and the Outfall Project is in environmental phase but still looking at a \$12 million dollar shortfall.

6. Springfield – No Report

CDBG-DR - Voluntary Home Buyout

- Panama City Hurricane Michael VHB – Had additional \$500K so they are looking at serving additional homes
- Panama City Hurricane Sally VHB – Undergoing the Environmental Tier Process

Agenda Item 4. Hurricane Sally

1. Bay County Vecuna Drive Acquisition –**Project closed**
2. Bay County N. Lagoon Drive Elevation **Project closed**
3. Panama City Sanitary Sewer Infrastructure Manhole Covers **Project complete**
4. Bay County Sequential Batch Reactor North Bay WWTP –**Project awarded 1.26.25 – waiting on contract**
5. Panama City Stormwater Improvements on Sherman – **100% Complete – waiting on Ph 2**

Agenda Item 5. Hurricane Ian

- Bay County WTP Electrical Resiliency Generator - \$1,422,838 – **The project is under construction with generator having a 26 lead time.**

Agenda Item 6. Hurricane Idalia

Projects Applied For:

- Panama City – Lift Station 79 - \$2,429,175
- Panama City – Lake & Cincinnati Drainage Improvements - \$1,480,973

Agenda Item 7. Flood Mitigation Assistance (FMA)

- **Panama City Project Update** – 2020 FMA - sent to FEMA waiting on budget increase and waiting on award of 2022 FMA to the City.

Agenda Item 8. Community Rating System Update

Hope Stewart, Bay County Planning and Zoning stated that Bay County adopted the new FEMA FIRM maps in July, and they go into effect 8.16.24. Bay County comes up for their CRS update in October 2024.

Agenda Item 9. Bay County Resilient Vulnerability Assessment Subcommittee Update – Dr. Jessica Graham, FSU

Dr. Jessica Graham said the Vulnerability Assessment was submitted and approved by FDEP. The Resilient Florida Program Portal will open on July 1st for submittal of grants. However, now is the time to start preparing. Each entity should identify a few projects to submit and start gathering the necessary information for submission. It needs to relate to flooding and it can be for projected future risk but if you pictures, documented failures and historical data that is the most important.

Agenda Item No. 10. Grant and Training Opportunities

The following grant opportunities were given by Brandon Barrette with Bay County Emergency Services Division:

- [FL-601 Preliminary Damage Assessment](#)
- [FL-603\(f\) Public Assistance 101 & Grants Management](#)
- [G-191 Emergency Operations Center/Incident Command System ...](#)
- [G-300 post 5/10/2019 Intermediate Incident Command System ...](#)
- [FL-608\(f\) Emergency Work as of PAPPG](#)
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- [FL-609\(f\) Permanent Work Eligibility](#)
- [FL-612 Debris Monitoring](#)
- [FL-617 Intro to Public Assistance for Houses of Worship](#)
- [FL-625 Many Roads to Recovery](#)
- [FL-FROC-650 Implementing the F-ROC Approach: Procurement](#)
- [ELK-105 Public Information Basics](#)
- [L-960 NIMS ICS All-Hazard Division & Group Supervisor](#)
- [L-958 NIMS ICS All-Hazards Position Specific Operations Se ...](#)
- [FL-625 Many Roads to Recovery](#)
- [FL-601 Preliminary Damage Assessment](#)
- [FL-FROC-602 A Comprehensive Approach to F-ROC Administrati ...](#)
- [FL-FROC-650 Implementing the F-ROC Approach: Procurement](#)
- [G-386 Mass Fatalities Incident Response](#)

Agenda Item No. 11. Audience Participation:

Donna Pilson with Rebuild Bay County asked if Bay County would consider the BRIC funding for a resiliency center. Mr. Bryant stated that the County already had mitigation projects for the Northern and Western Region Resiliency Centers, but he would be glad to talk with her off-line regarding this.

Agenda Item No. 12. LMS 2025 Yearly Scheduled Meetings are:

- May 14, 2025 – Gulf Coast State College SUE Room 232
- August 13, 2025 – FSU Holley Lecture Hall C
- November 12, 2025 –FSU Holley Lecture Hall C

Agenda Item No. 13. Adjournment

There being no further discussion the meeting adjourned at 9:35 a.m.

David Collier moved to adjourn the meeting. Sandy Walker seconded the motion. There were no objections.