


PERMIT # _____

RESIDENTIAL DRIVEWAY PERMIT
BAY COUNTY
ROADS AND BRIDGES DIVISION

Application/Payment (850) 248-8301
 Inspection/Processing (850) 248-8810

Date Paid: _____ **Receipt #** _____ **Amount: \$** _____

Name of Applicant: _____

Address for Permit _____

Mailing Address if different from Address for Permit _____

Daytime Phone: _____ **E-mail** _____

Is proposed driveway flagged and address posted? ☐ YES ☐ NO

I HEREINAFTER TERMED THE APPLICANT REQUEST PERMISSION TO CONSTRUCT A RESIDENTIAL DRIVEWAY LOCATED AT THE ABOVE ADDRESS.

- LENGTH/DIAMETER OF PIPE REQUIRED _____
- NUMBER OF MITERED ENDS/DIAMETER _____
- NUMBER OF BANDS/DIAMETER _____
- OTHER SPECIAL REQUIREMENTS _____
 (If sod is in drainage ditch, you must get grades set)

Office
Use

- (A) ALL DRIVEWAY PIPES MUST BE ASPHALT COATED OR REINFORCED CONCRETE MEETING FDOT COVER REQUIREMENTS.
- (B) MITERED ENDS MUST BE SEPARATED FROM THE ACTUAL PIPE. NO MITERED ENDS SHALL BE CUT ON EITHER SIDE OF THE ACTUAL PIPE.
- (C) THE PROPER CONSTRUCTION OF ROADSIDE SWALES IS THE RESPONSIBILITY OF THE APPLICANT. SWALE OR SOD GRADES WILL BE ESTABLISHED AND CHECKED FOR CONFORMITY AT THE SAME TIME THE DRIVEWAY STAKING/INSPECTION IS BEING PERFORMED.
- (D) **IF OWNER IS INSTALLING:** 1) OBTAIN GRADES SET 2) OBTAIN UTILITY LOCATES 3) MUST INSTALL PIPE, SOD & CEMENT PRIOR TO FINAL INSPECTION.
- (E) **IMPORTANT:** YOU MUST HAVE A FINAL INSPECTION ON ALL DRIVEWAYS BEFORE WE CAN RELEASE TO THE BUILDING DEPARTMENT. IT IS RECOMMENDED THAT YOU CALL US AT LEAST ONE-WEEK PRIOR TO REQUESTING YOUR PERMIT INSPECTIONS FROM THE BUILDING DEPARTMENT FOR YOUR HOME.

THE DRIVEWAY CULVERT WILL BE CONSTRUCTED IN ACCORDANCE WITH BAY COUNTY REGULATIONS AND WILL BE SUBJECT TO INSPECTION BY COUNTY REPRESENTATIVES.

THIS APPLICANT WILL SAVE AND KEEP BAY COUNTY HARMLESS FROM ANY AND ALL DAMAGES, CLAIMS OR INJURIES THAT MAY OCCUR BY REASON OF THIS CONSTRUCTION OF SAID FACILITY.

THE APPLICANT BINDS AND OBLIGATES HIMSELF/HERSELF TO CONFORM TO THE ABOVE DESCRIPTION AND ABIDE BY THE BAY COUNTY LAND DEVELOPMENT REGULATIONS.

APPLICANT SIGNATURE _____ **DATE:** _____

PERMIT GOOD FOR 1 YEAR FROM DATE OF PURCHASE