



HOME OCCUPATION REGISTRATION
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING
840 West 11th Street, Panama City, FL 32401
Phone: 850-248-8250 Fax: 850-248-8267
E-Mail: planning@baycountyfl.gov

(Please print requested information)

DATE: _____

OWNER'S NAME: _____

ADDRESS: _____

TYPE OF BUSINESS: _____

I have received, read, and understand the eight (8) provisions governing Home Occupations (copy attached) in unincorporated Bay County (Sect. 1302, Bay County Land Development Regulations) and I agree to comply with these requirements.

Witness Name (print)

Owner's signature

SECTION 1302. Home Occupation; Home Office of Convenience. Home occupations or home offices of convenience are allowed in AG-1, AG-2, CSVH, R-1, R-2, R-3, R-4 R-5 and R-5A residential zones subject to the following requirements in all service areas.

1. The employees of the business who work at the residential dwelling must also reside in the residential dwelling, except that up to a total of two employees or independent contractors who do not reside at the residential dwelling may work at the business. The business may have additional remote employees that do not work at the residential dwelling. (Amended Ord. No. 35-39, 07-15-25)
2. The use of the dwelling shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and shall under no circumstances change the residential character of the structure.
3. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of business activity. Signs or any visible advertising is limited to two (2) square feet of sign face.
4. No home occupation or home office of convenience shall occupy more than fifty (50) percent of the first floor area of the dwelling. (Amended Ord. No. 35-39, 07-15-25)
5. Parking related to the business activities of the home-based business complies with local zoning requirements and the need for parking generated by the business may not be greater in volume than would normally be expected at a similar residence where no business is conducted. Vehicles and trailers used in connection with the business must be parked in legal parking spaces that are not located within the right-of-way, on or over a sidewalk, or on any unimproved surfaces at the residence. (Amended Ord. No. 35-39, 07-15-25)
6. No equipment, tools, or process shall be used which creates interference to neighboring properties due to noise, vibration, glare, heat, smoke, dust, fumes, odors, or electrical interference. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio, telephone, or television receivers off the premises or causes fluctuations in line voltage off the premises. (Amended Ord. No. 35-39, 07-15-25)
7. Section 3504 shall apply to home occupations or home office of convenience. (Amended Ord. No. 35-39, 07-15-25)
8. A home occupation or home office of convenience shall be subject to all applicable County licensing requirements, fees, and other business taxes and shall be registered with the Planning and Zoning Division.