



Each year the Office of Human Resources provides a period for Open Enrollment that allows for any insurance changes, new enrollments or cancellations for the coming year. This includes your health, dental, vision, life and long term disability insurance, as well as other things such as your Flexible Spending Account, Health Savings Accounts, Deferred Compensation, etc.

Our **Open Enrollment** for the 2020 calendar year will take place from **Monday, October 14 through Monday, October 28, 2019**. We hope you were able to attend the “**Know Your Benefits**” meetings held in September prior to the Open Enrollment period so you are prepared to file your required paperwork during the designated window. Open Enrollment forms are available on our website by clicking on this link <http://baycountyfl.gov/279/Insurance>. You can also find a Summary of Benefits for our 2020 Health Care Plan, as well as information on other coverages.

If you want to check your current payroll deductions for benefits you should go to your employee portal in the Employee Access Center by clicking on this link <https://plus-ol.aspgov.com/bac/EAC5brd/Login.aspx>.

After Open Enrollment closes, changes must comply with established procedures and/or law for each program.

OPEN ENROLLMENT– Monday, October 14 – Monday, October 28, 2019

Benefit Fairs For All Employees:

Tuesday, October 15, 2019	9:00 a.m. to Noon	Bay County Government Center, 3 rd Floor
Wednesday, October 16, 2019	1:30 to 4:30 p.m.	Roads & Bridges
Friday, October 18, 2019	8:30 to 10:30 a.m.	EOC (No Vendors at this Event)

At the first two Benefit Fairs, representatives from current payroll deducted insurances/programs will be available to employees.

As an added benefit, we will also be offering free flu shots for Florida Blue members ages 19 to 64 currently on our health insurance plan and \$39.88 for non-members, free flu shots high dose for members ages 65 and older currently on our health insurance plan and \$69.78 for non-members. Free pneumonia shots will also be available with a non-member cost of \$125.87 and free TDAP (covers tetanus, pertussis and diphtheria) shots with a non-member cost of \$60.63. Family members covered under our insurance are welcome to take advantage of these shots as well. **Those employees on our insurance must bring their FL Blue Health Insurance Card to receive the free shots.**

Due to legal requirements, every employee with County insurance will be **REQUIRED** to sign the 125 Election Form and Compensation Redirection Agreement, even if you have no changes to your benefits coverage, as is the case each year.

As always, we are here to assist you. Please do not hesitate to contact us at 248-8201 with any questions you may have. Pam Whitfield, Human Resources Benefits Manager, handles insurance and benefits matters, so please feel free to contact her with any questions at 248-8203 or pwhitfield@baycountyfl.gov.