



Bay County Utility Services

3410 Transmitter Rd.
Panama City, Florida 32404
Telephone: (850) 248-5010
Fax: (850) 248-5006

Final Walk-Through Inspection Requirements

Project Name: _____

Developer: _____

Contractor: _____

Engineer: _____

Inspection Requirements:

1. All work will be inspected by The Bay County Utility Services Department.
2. Contractor is to notify the Bay County Utility Department 48 hours in advance on any scheduled pressure tests, air tests and flushing events. No tests shall be scheduled on weekends or holidays.
3. No Directional Bores, Jack & Bores, Hot taps scheduled on Fridays, weekends or holidays.
4. Any deviations from the technical requirements must be reviewed and approved by the Bay County Utility Service Department.

The following resources and conditions are required to be available and completed prior to the walk-through inspections:

- Ladder
- Hydrant Wrench
- Hydrant Diffuser
- Valve Keys
- Curb Stop Key
- Minimum One Million Candle Watt Spot Light
- Mirror & Pole for Lamping
- Personnel to operate all Items

Sanitary Sewer Items:

- Manhole Lids marked "Bay County Sanitary Sewer"
- All manholes shall have water tight manhole dish under manhole lid
- Lids clean of asphalt and dirt
- Video report of sewer system sent to Bay County and has been reviewed prior to this walk-through
- Inside of manhole must be properly concreted with smooth flow channels
- Inside of manholes must be coated with bituminous waterproofing material
- Drop manholes / Force manholes coated with Spectra Shield or GLM coating or approved equal
- All Manhole and Wet Well joints shall be wrapped on the outside with 12-inch BOA Tape
- Inverts completed and cleaned of debris
- Curb etched and painted green to show location of sewer service lateral
- Cleanouts need to be located 1' outside private property on ROW 18-inches above grade

Lift Stations:

- Lift Station start-up 100% completed with start-up report prior to this walk-through
- Emergency bypass pump and pipe layout 100% operational
- Lift Station top soil shall be rock over weed barrier. Rock shall conform to FDOT No. 57 aggregate, minimum thickness 6-inches.
- All fencing shall be 6' black vinyl coated chain link fence with three strands of barbed wire

Fire Hydrants

- All hydrants connected to Bay County's infrastructure shall be orange in color
- All hydrants will be pressurized and operational at the hydrant
- 24 x 24 x 6 concrete pad around all hydrant
- Isolation valve cap to fire hydrant is to be painted red
- Place blue reflector on centerline of road to show location of hydrant

Water Valves & Force Main Valves

- All Utility valves operational, visible and in the open position
- All valve boxes to be flush with grade
- 24 x 24 x 6 concrete pad around all valves
- 3-inch diameter bronze disc set in concrete pad stamped with valve size, type, service type, direction / number of turns. Refer to G-19 drawing
- Valve box cap painted blue for water and green for sewer
- Curb etched and painted blue for water and green for sewer

Water Services

- All services are 1-inch and larger
- All service laterals crossing roads must be in casing pipe
- All services shall be staked standing vertical with a minimum 1' poly and curb stop exposed with tracer wire and operational at curb stop
- Curb etched and painted blue to show location

Please Provide Both Signatures:

Contactor Signature: _____ Print Name: _____

Engineer Signature: _____ Print Name: _____

Bay County Inspector: _____ Print Name: _____