

Bay County Application to Amend the Future Land Use Map of the Comprehensive Plan

A) Applicant Information

Owners name:		Authorized agent:	
Mailing address:		Mailing address:	
E-mail:		E-mail:	
Telephone:		Telephone:	
FAX:		FAX:	

Attach a letter from the property owner granting authorization if agent is submitting application.

B) Requested Amendment

Change From: _____ To: _____
 Existing land use designation Proposed land use designation

C) Property Information

Address/location of proposed amendment site:	
Property ID number(s):	
Acreage of site:	

A legal description must be attached in order for the application to be considered complete. Please include a survey if available. Provide an 8.5 X 11 copy.

A copy of signed deed or other instrument documenting legal interest in the property to be amended must be attached for the application to be considered complete. Provide an 8.5 X 11 copy.

Two aerial photographs obtained from the Bay County Property Appraisers Office which identifies the subject property and all property within a 500 foot radius of the subject property must be attached to this amendment application. Provide an 8.5 X 11 copy.

An Environmental Analysis may be required for amendments currently designated "Conservation" on the FLUM.

D) Review Fee Attached:

- | | |
|---|---------|
| 1. Large Scale Amendment (greater than 50 acres) | \$2,720 |
| 2. Small Scale Amendment (less than or equal to 50 acres) | \$1,450 |

E) Site Information

Please provide the following items along with your completed application.

- A vicinity map showing the location of the subject property (8 1/2" by 11" sheet).
- A site plan or drawing, drawn to scale deemed acceptable by the Planning Official, which describes or shows the following. If possible, please include all on one map. (8 1/2" by 11" sheet).
 - Location in relation to surrounding physical features such as streets, railroads, water bodies, etc. Names of adjacent streets and other physical features must be shown.
 - North direction arrow.
 - Township, Range, and Section
 - Dimensions of the site (length, width, etc.) in linear feet.
 - Size of the site in square feet or acres.

F) Justification and Consistency with the Comprehensive Plan

Explain the reasons for requesting the amendment which support why the proposed Future Land Use Map is necessary and consistent with the Comprehensive Plan. Cite specific policies furthered by the proposed amendment, and attach additional pages as needed.

G) Proposed Development (not mandatory, please provide if development plan is known)

Describe the type of development proposed for the site. For residential amendments include the type and number of residential units.

H) Property Facilities Capacity

Please provide information as to how the site will have access to potable water, sewage disposal, and stormwater control.

1. Water and Sewer Service:

a. Potable Water Service Provider:

Municipal (please note municipality providing service): _____

Private Well (if no municipal provider, check box): _____

b. Sanitary Sewer Service/Wastewater Treatment Provider

Municipal (please note municipality providing service): _____

Onsite Septic System (if no municipal provider, check box): _____

2. Stormwater: Describe how stormwater will be controlled and treated:

In which evacuation zone(s) does the subject property occur: (evacuation zone maps available at <https://www.baycountyfl.gov/275/Map-Gallery>)

_____ A Zone _____ B Zone _____ C Zone

_____ D Zone _____ N/A

I) Natural Resources

Identify any of the following natural resources or features present on or adjacent to the subject property.

Natural Resources	Yes	No
Flood zones present:		
Type and Map #		

Rivers, creeks, streams:			
Identify:			
Bays, bayous, lakes:			
Identify:			
Wetlands:			
Identify:			
Gulf Beach/Dunes			
Deer Point Lake Protection Zone			
Setbacks or control lines			

Describe actions or measures that will be taken to protect natural resources from the impact of development (attach additional pages if necessary).

J) Compatibility with Surrounding Land Uses

Adjacent zoning districts		Adjacent Future Land Use Map designations	
North		North	
South		South	
East		East	
West		West	

Discuss how the proposed use is compatible with surrounding land uses:

K) Compatibility with Military Installations

Does the Future Land Use Map designation sought through the proposed amendment allow types of development which could be considered potentially incompatible with nearby military installations? If so, how will compatibility issues be resolved (attach additional sheets, including any correspondence with military personnel, as necessary)?

Certification and Authorization

- (1) By my signature, I certify that the information contained in this application is true and correct and understand that deliberate misrepresentation of such information will be grounds for denial and reversal of this application and or revocation of any approval based on this application.
- (2) I authorize County staff to enter upon my property at any reasonable time for the purpose of site inspection.
- (3) I authorize the placement of a public notice sign on my property at a location to be determined by County staff.
- (4) I _____ (print name) as the property owner or authorized property owner representative have read and understand the attached Information concerning Application for Amendment to the Bay County Comprehensive Plan Future Land Use Map.

Applicant Name (Type or Print)

Applicant Signature

Title and Company (if applicable)

Date

FUTURE LAND USE MAP AMENDMENT APPLICATION COMPLETENESS CHECKLIST

Planning and Zoning Staff will only accept complete applications.

Requirements	Check if Complete
Complete Application Form	
\$2,720.00 Fee – Large Scale \$1,450 Fee – Small Scale	
Letter of Authorization (If Necessary)	
Legal Description (8.5 X 11 copy)	
Signed Deed to Property (8.5 X 11 copy)	
Aerial Photograph of Property (8.5 X 11 copy)	
Survey/Map of Property (8.5 X 11 copy)	
Justification	

Be aware of internet scams. These application fees are due at the time of submittal. County staff will not request any further application fees by email once these fees are received. Please alert staff if you receive additional request for application fees (850-248-8250).