



# ADDRESS APPLICATION

Bay County issues addresses in the following areas: Callaway, Lynn Haven, Springfield, Fountain, Youngstown, Brannonville, Bayou George, High Point, Sandy Creek, East Callaway, Parker, Cedar Grove, Hiland Park, West Bay, Pinelog, Southport, Sandhills, Laguna Beach, North Lagoon, Bay Side, Bay Point, and all other unincorporated areas of the County.

**Bay County BOCC**

840 W 11<sup>th</sup> Street  
Panama City, FL 32401

Website: [www.baycountyfl.gov/address](http://www.baycountyfl.gov/address)

Email: [addressing@baycountyfl.gov](mailto:addressing@baycountyfl.gov)

Phone: 850.248.8071

Fax: 850.248.8064

*\*Please allow 5-7 business days to obtain a new address\**

## -----APPLICANT CONTACT INFORMATION-----

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## -----REQUESTED INFORMATION-----

**NEW ADDRESS**

\$55 per address

*\*Attach Property Deed or Survey\**

**VERIFY EXISTING ADDRESS**

Address: \_\_\_\_\_

Apartment/Suite #: \_\_\_\_\_

\*We request payment after Planning & Zoning approves the application. We accept cash, checks, and all major credit cards. Checks need to be made out to "Bay County BOCC"\*

## -----PROPERTY INFORMATION-----

**REASON FOR REQUEST (select one)**

Residential:  House  Duplex  Apartment  Condominium  Mobile Home

Business Business Name: \_\_\_\_\_

Utility/Wireless Type: \_\_\_\_\_

Other (specify): \_\_\_\_\_

**Parcel ID (Required):** \_\_\_\_\_ **Total # Addresses Requested:** \_\_\_\_\_

Subdivision: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

### OFFICE USE ONLY

GIS to P&Z: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Assigned/Proposed Address: \_\_\_\_\_

CityView #: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Payment Amount: \_\_\_\_\_ Type: \_\_\_\_\_ Received by: \_\_\_\_\_

Comments: \_\_\_\_\_