



DEVELOPMENT SERVICES DEPARTMENT
Builders' Services Division
840 W. 11th Street
Panama City, FL 32401
Telephone (850) 248-8350
Fax (850) 248-8384

LETTER OF AUTHORIZATION

I, \_\_\_\_\_, qualifier of \_\_\_\_\_, do this date \_\_\_\_\_, grant unto \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ authorization to sign for any and all documents necessary to secure permits in Bay County, Florida. Attached are copies of my state and county licenses and copies of each person's driver's license or photo ID.

On this date \_\_\_\_\_, the following names shall be removed as authorized agents \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

I understand and acknowledge that I, as the License Holder, am fully responsible for any act carried out under this Letter of Authorization.

\_\_\_\_\_  
(Print License Holder Name)

\_\_\_\_\_  
(Signature of License Holder)

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

(Notary Stamp or Seal)

\_\_\_\_\_  
Signature of Notary Public  
State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

\*\*The notary of this document cannot be listed as an authorized agent OR party to the transaction for the purposes of this form per Florida Statute 117.107-PROHIBITED ACTS OF A NOTARY. \*\*